

REGULAR CITY COUNCIL MEETING
MARCH 9, 2021 AT 5:30 P.M.
COUNCIL CHAMBER, 110 NORTH 8TH STREET
GATESVILLE, TEXAS 76528

In accordance with guidelines of the Office of the Governor regarding the public health disaster declaration, the City Council of the City of Gatesville conducted an in-person meeting. In order to provide a safe and healthy environment for the public and councilmembers attending the meeting, social distance regulations and guidelines were followed.

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) MAYOR PRO-TEM RAINER CALLED THE WORKSHOP TO ORDER AT 5:30 P.M.

PRESENT: Mayor Pro-Tem Meredith Rainer, Councilmembers Barbara Burrow, Claude Williams, Billy Sinyard, Jack Doyle, and Greg Casey

City Manager Parry presented a Power Point Program for the Newly- Elected Officials on “How A City Runs:

- Where the City derives its statutory authorities
- What the City of Gatesville “does”
- City Budget Introduction
- City of Gatesville Organization
- City Manager Priorities

City Secretary Cole gave a brief description of the Council Meeting Procedures and Protocols

2) ADJOURN WORKSHOP AT 6:05 P.M.

1) MAYOR CHUMLEY CALLED THE REGULAR CITY COUNCIL MEETING TO ORDER AT 6:06 P.M. THIS 9TH DAY OF MARCH, 2021

PRESENT: Mayor Gary Chumley, Councilmembers Meredith Rainer, Greg Casey, Barbara Burrow, Claude Williams, Billy Sinyard, and Jack Doyle

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Rene Ochoa, Mike Halsema, Nathan Gohlke, Jesus Dominguez, Charis Clawson, Anne Springer, Cody Lee, Becky Foreman, Kory Walters, Debbie Springer, Terri Springer, BJ Foreman, Kyndal Sierra, Jessica Stiles, G.M. Cleverley, and Tanna Tippit

Mayor Gary Chumley recognized retiring Police Department Communications Supervisor and Records Custodian, Becky Foreman, and congratulated her on her 34 years of service with the City of Gatesville.

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Jesus Dominguez who has lived on West Main for 33 years spoke of the trash problem in Gatesville and stated that he doesn't think that the City is doing enough to enforce codes. As the trash problem continues- property values are going down. Mr. Dominguez stated that he thinks the organization Keep Gatesville Beautiful is a waste of time because the city isn't supporting their cause and doing their part of enforcing codes. Rules must be followed and codes must be enforced.

Mr. Dominguez also spoke of a sewer issue that he reported and not being taken care of.

3) CONSENT AGENDA (ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM BE

REMOVED AND CONSIDERED SEPARATELY.)

REGULAR CITY COUNCIL MEETING

MARCH 9, 2021

PAGE 2

Resolution 2021-08 Discussion and possible action to approve Minutes from Regular City Council Meeting February 23, 2021

Resolution 2021-09 Discussion and possible action to accept the re-appointment of Jim Baize, John Mach, Hershhal Mooney, and Jerry Wright to the Construction Board of Adjustments and Appeals, Places 1, 3, 5 and 7 respectively, and Stacy Summers as Alternate 1

Resolution 2021-10 Discussion and possible action to accept Chris Rodriguez's letter of resignation from the Planning and Zoning Commission Place 4, and consider the appointment of Charis Clawson to the Planning and Zoning Commission Place 4

Motion by Meredith Rainer, seconded by Barbara Burrow, all six voting "Aye", motion passed to approve:

RESOLUTION 2021-08: Minutes from the Regular City Council Meeting February 23, 2021;

RESOLUTION 2021-09: The re-appointment of Jim Baize, John Mach, Hershhal Mooney, and Jerry Wright to the Construction Board of Adjustments and Appeals, Places 1, 3, 5 and 7 respectively, and Stacy Summers as Alternate 1;

RESOLUTION 2021-10: Chris Rodriguez's letter of resignation from the Planning and Zoning Commission Place 4, and approve the appointment of Charis Clawson to the Planning and Zoning Commission Place 4

4) DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST TO RE-PLAT A PART OF LOT 14 & LOT 15, BLOCK NO. 13, LUTTERLOH ADDITION, LOCATED AT 411 N. 14TH STREET, GATESVILLE, TX

Planning Director, Rene Ochoa, stated that this re-plat request from Jack and Shelley Herring is regarding property located at 411 N. 14th Street that they are wanting to separate into two lots. The Herrings currently own a portion of both lots 14 and 15 and are seeking to re-plat that portion of land into new lots to be designated as Lots 1 and 2, Block 1 of the proposed Herring Addition. All provisions of the subdivision ordinance have been met and the Planning and Zoning Commission unanimously approved the Herring's request at the P & Z meeting held on March 2, 2021.

Ochoa said that the intent of this re-plat request is to continue to build single family residences as the Herrings have been recently building in this area.

RESOLUTION 2021-11: Motion by Barbara Burrow, seconded by Jack Doyle, to approve the re-plat of a part of Lot 14 & Lot 15, Block No. 13, Lutterloh Addition, located at 411 N. 14th Street, Gatesville, TX into two lots; all six voting "Aye", motion passed.

Mr. Ochoa introduced Charis Clawson who was just approved to Place 4 of the Planning and Zoning Commission. Ms. Clawson has a background in law and will be a valuable addition to the Commission. Ms. Clawson said that she was looking forward to the opportunity to serve.

5) DISCUSSION AND POSSIBLE ACTION REGARDING THE BID FOR THE GATESVILLE REGIONAL WATER SUPPLY CLARIFIER A PROJECT AND, IF NECESSARY, TO DIRECT WALKER PARTNERS ENGINEERING TO REOPEN THE BID PROCESS

City Manager Parry said that the Council approved the refurbishment of one of the two clarifiers at the Water Treatment Plant (WTP) with the probable estimate cost of \$360,000.00. Two of the WTP's clarifiers are 37 years old and the steel components are beginning to fail. Walker Partners Engineers prepared the specifications for rebuilding the clarifier and the bid documents were posted on CivCast and published in the Gatesville Messenger on January 27, 2021 and February 3, 2021. A non-mandatory

pre-bid conference was held at the WTP on February 10th with no one in attendance. Bid opening was conducted on February 25th in the City Council Chambers. There was one bid received in the amount of
REGULAR CITY COUNCIL MEETING
MARCH 9, 2021
PAGE 3

\$876,757 which is approximately \$510,000 above the Engineer's probable estimate of cost. The letter of recommendation from Otto Wiederhold of Walker Partners was included in the Council's read ahead books. Parry recommended that the City Council reject the bid and direct Walker Partners Engineering to reopen the bid process. Mr. Parry said that 35 construction firms picked up plans for this project and he suspects that when the ice storm hit and so many treatment plants were in need of repairs the construction firms selected those jobs as they were more lucrative.

RESOLUTION 2021-12: Motion by Barbara Burrow, seconded by Greg Casey, to reject all bids regarding the Gatesville Regional Water Supply Clarifier A project and direct Walker Partners to reopen the bid process; all six voting "Aye", motion passed.

6) DISCUSSION AND POSSIBLE ACTION REGARDING CITY OF GATESVILLE ISSUED CREDIT CARDS UP TO TOTAL OF \$30,000.00 LIMIT FROM BANCORPSOUTH ASSIGNED TO SELECTED EMPLOYEES

Financial Director, Mike Halsema, said that the Finance Department is requesting credit cards to be issued to approximately 20 selected employees. Halsema said that the current credit card/invoice procedures that are in place have become a constant struggle trying to track down and reconcile invoices. These proposed credit cards would have a \$1,000 spending limit but could be adjusted if needed. They can only be used by the individual whose name is on the card and each employee would be required to sign a policy regarding card procedures and restrictions. There was a brief discussion that the extra \$10,000.00 was designed as a buffer if a credit limit would need to be temporarily implemented or if there is an employee that would require a card that was not in the initial issuance of cards.

The requested amount is not over the City's procurement limit of \$50,000.00 but BancorpSouth (who is the City's depository) is requesting City Council approval.

RESOLUTION 2021-13: Motion by Claude Williams, seconded by Billy Sinyard, to approve City of Gatesville issued credit cards up to total of \$30,000.00 limit from BancorpSouth assigned to selected employees; all six voting "Aye", motion passed.

7) CITY MANAGER'S REPORT

INITIATIVES:

Capital Projects:

- Stillhouse Wastewater Treatment Plant Expansion: Walker Partners anticipates March 10, 2021 as the date to receive an update from the Texas Water Development Board (TWDB) regarding the Environmental Information Document (EID). The wastewater treatment plant project cannot move into the design phase until the TWDB approves the EID.
- Water Meter Replacement: Staff met with Ameresco this afternoon and they reported that there are 26 meters yet to install. It might take a few weeks to complete these installs because different size meters were needed and ordered and are waiting for them to come in. There are approximately 35 "Return to Utility" issues that city employees are working to resolve. These are instances where additional installation measures are needed such as meters that are encased in concrete and need extra work to get the meters installed correctly. The 3rd party audit to inspect the installation work and meter information is still ongoing. The Customer Portal is close to being activated. This is a free service that will allow customers to look at their real time water usage on their phones and also will have the ability to get alerts if excessive usage is indicated.

Other activities/dates of note:

- 25 March: Fort Hood VIP Day for new elected officials

- 2 April: Good Friday – City holiday; City Hall closed

- 8 April: Cen-Tex Sustainability Partnership Memorandum of Agreement signing – Nolanville

REGULAR CITY COUNCIL MEETING

MARCH 9, 2021

PAGE 4

FEMA DISASTER DECLARATION 4416 - FALL 2018 FLOODING: LJA Engineering who is doing the design of the alternate project to replace Faunt LeRoy Park will be visiting Gatesville on March 16th. They have been sent the initial site reconnaissance which identifies four potential parcels of land as alternative park projects. LJA Engineering will assess the sites and determine if they meet the criteria for the project.

WHOLESALE WATER RATE STUDY: Met with Coryell City Water Supply District yesterday and they are satisfied with the proposal of the contract. The Wholesale Water Rate Study/Contract will be on the next agenda on March 23rd.

COVID -19 UPDATE: Discussed Governor Abbott’s Executive Order GA-34 that was issued on March 2, 2021 which removes the Statewide mandate to wear a mask, and any State restrictions on occupancy levels. This order will take effect on March 10th. City Hall will continue its current COVID protocols as staff is able to provide all services to residents. This will protect city employees until the COVID-19 vaccine is available to all employees.

FUTURE COUNCIL MEETING AGENDA TOPICS: Highlighted several upcoming topics to include the Waste Management Contract discussion with the City’s representative, Paul Daugerau, on April 13th.

HOUSEHOLD HAZARDOUS WASTE EVENT ON FEBRUARY 27, 2021: Mr. Parry said that he appreciated the participation of those that were able to attend.

It was noted that Coryell County would be conducting a Town Hall meeting in the City Auditorium regarding the construction of a new County jail or whether it should be taken to the voters.

8) ADJOURN MEETING AT 7:52 P.M., THIS 9TH DAY OF MARCH, 2021

ATTEST:

APPROVED:

Wendy Cole
City Secretary

Gary M. Chumley
Mayor