

NOTICE

THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT
(TEX. GOV'T CODE CHAPTER 551, SEC. 551.041)

AGENDA
REGULAR CITY COUNCIL MEETING
DECEMBER 8, 2020 AT 5:30 P.M
GATESVILLE COUNCIL CHAMBERS
110 NORTH 8TH STREET, GATESVILLE, TEXAS 76528

In accordance with order of the Office of the Governor regarding the public health disaster declaration, the City Council of the City of Gatesville will conduct an in-person council meeting. In order to advance the public health goal of slowing the spread of the Coronavirus members of the public who attend this meeting must observe physical distancing and wear a face covering.

An Open Meeting will be held concerning the following subjects:

1. **Call to Order**
2. **Hear Visitors/Citizens Forum: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting.**
3. **Administer Oath of Office and issue Certificate of Election to Councilmember Elect Jack Doyle**
4. **Recognize retiring Gatesville Police Officer Jimmy Daniel**
5. **Discussion and possible action to approve the Minutes from the Regular City Council meeting November 10, 2020**
6. **Briefing regarding Keep Gatesville Beautiful Organization– Chairman Joe Campbell**
7. **Discussion and possible action regarding the City of Gatesville auditing firm one year agreement option with Lott, Vernon, & Company, P.C. for Fiscal Year 2020 audit services**
8. **City Manager's Report: Capital Projects, Budget Report, Future Agenda Topics, Coronavirus Update and Department Head Reports: Fire, Finance, Code Enforcement/Permits, Utility, Police, Municipal Court, Recreation, Convention and Visitors Bureau**
9. **Adjourn Meeting**

I hereby attest that the above agenda was posted on this the 4th day of December, 2020 by 5:00 p.m. on the official City of Gatesville website, www.ci.gatesville.tx.us and the official bulletin boards at the Gatesville City Hall, 110 N. 8th Street, Gatesville, Texas.

Wendy Cole
City Secretary

The City of Gatesville council chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the city secretary's office at 254-865-8951 or FAX 254-865-8320, or email wendy.cole@ci.gatesville.tx.us for further information.

REGULAR CITY COUNCIL MEETING
DECEMBER 8, 2020 AT 5:30 P.M.
COUNCIL CHAMBER, 110 NORTH 8TH STREET
GATESVILLE, TEXAS 76528

In accordance with guidelines of the Office of the Governor regarding the public health disaster declaration, the City Council of the City of Gatesville conducted an in-person meeting. In order to provide a safe and healthy environment for the public and councilmembers attending the meeting, social distance regulations and guidelines were followed.

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:30 P.M. THIS 8TH DAY OF DECEMBER, 2020

PRESENT: Mayor Gary Chumley, Councilmembers Meredith Rainer, Greg Casey, Billy Sinyard, Barbara Burrow, Claude Williams, and Jack Doyle

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Rene Ochoa, Nathan Gohlke, Jimmy Daniel, Patricia Daniel, Becky Foreman, Cody Lee, Georgiana Cleverly, and Heather Ashley

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Visitors present were only concerned with an Agenda item.

3) ADMINISTER OATH OF OFFICE AND ISSUE CERTIFICATE OF ELECTION TO COUNCILMEMBER ELECT JACK DOYLE

City Secretary Wendy Cole administered the Oath of Office and issued Certificate of Election to Councilmember Elect Jack Doyle

4) RECOGNIZE RETIRING GATESVILLE POLICE OFFICER JIMMY DANIEL

Mayor Gary Chumley recognized and thanked Police Officer Jimmy Daniel for his twenty years with the Gatesville Police Department and congratulated him on his new position with Coryell County as Precinct 3 Constable. Officer Daniel said that it was an honor to serve the citizens of Gatesville and was looking forward to serving all of Coryell County as a Constable.

5) DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM THE REGULAR CITY COUNCIL MEETING NOVEMBER 10, 2020

RESOLUTION 2020-91: Motion by Barbara Burrow, seconded by Meredith Rainer, to approve the Minutes from the Regular City Council Meeting November 10, 2020; all six voting "Aye", motion passed.

6) BRIEFING REGARDING KEEP GATESVILLE BEAUTIFUL ORGANIZATION– CHAIRMAN JOE CAMPBELL

Mayor Chumley pulled the Keep Gatesville Beautiful briefing from the agenda as Chairman Joe Campbell was unable make the meeting tonight. This item will be put on a future agenda.

7) DISCUSSION AND POSSIBLE ACTION REGARDING THE CITY OF GATESVILLE AUDITING FIRM ONE YEAR AGREEMENT OPTION WITH LOTT, VERNON, & COMPANY, P.C. FOR FISCAL YEAR 2020 AUDIT SERVICES

City Manager Parry said that Lott, Vernon, & Company had completed the three base years stipulated in their contract with the City of Gatesville and that based on their excellent performance recommended Council approve the first of a two year option clause.

RESOLUTION 2020-92: Motion by Greg Casey, seconded by Jack Doyle, to approve the City of Gatesville auditing firm one year agreement option with Lott, Vernon, & Company P.C. for Fiscal Year 2020 audit services; all six voting “Aye”, motion passed.

8) CITY MANAGER’S REPORT:

City Manager Parry explained that traditionally the Department Head reports are only included in the read-ahead packets for the second meeting of the month but since there was only one meeting in November and only one scheduled in December (due to the holidays) the reports that would have been included for those two meetings are included in this meeting’s books.

1. Other activities/dates of note:

- February 27, 2021: Household Hazardous Waste event at the Civic Center in conjunction with a “City Wide Cleanup” sponsored by Keep Gatesville Beautiful. Parry encouraged the Council to participate.
 - City Holidays: December 24th and December 25th for Christmas Eve and Christmas Day; January 1st for New Year’s Day.
- Trash pickup schedules will be adjusted and city staff will spread the word on the temporary schedule.

2. BUDGET/FINANCIAL REPORT: Parry summarized the cash balances in the General Fund, Water & Sewer Fund, and unassigned General Fund Reserve and stated that the City is in good financial position. Parry highlighted and discussed the reconciled financial statements for October and the quarterly investment report for the new councilmembers so they would become familiar with these monthly and quarterly reports.

Parry said that the bonds that were used for the Phase II expansion of the Water Treatment Plant in 2011 will mature in 2036 and are being considered for refunding under the recommendation of the City’s financial advisor. The financial advisor said that refunding the bonds could save the city approximately \$1.5 million in debt service. The financial advisor is working the specifics of this process and will possibly be brought to the Council in January for consideration.

3. TEXAS WATER DEVELOPMENT FUND GRANT REQUEST REGARDING THE DRAINAGE STUDY: The City submitted a successful TWDB Flood Infrastructure Fund grant/loan request for \$250,000 to fund a drainage study and master plan for the City. The City’s application has been funded with a grant of \$225,000 and a loan/cash match of \$25,000. The drainage study encompasses the City of Gatesville and the Extra Territorial Jurisdiction (ETJ) of Gatesville -which is land located within one mile of the city limits. Gatesville belongs to the Leon River Coryell Creek Watershed but the City’s drainage study only needs to include Gatesville and the ETJ. The issue has become that the TWDB recommends that Gatesville’s drainage study should include the whole 373 square miles of the Leon River Coryell Creek Watershed or the grant may not get funded. The process to include the whole watershed would be a two year effort and very expensive project. FEMA has already flood modeled the Leon River and it is not needed for the drainage study that Gatesville is desperately needing. Parry said that he is working to resolve this issue and has a request into FEMA to see if they have anything that could assist staff with this problem.

4. COVID-19 UPDATE: City Manager Parry presented a Power Point program which highlighted:

- The steady increase of positive Coronavirus cases, recoveries & fatalities both in the city limits of Gatesville and in the ETJ.

- Daily new Coronavirus cases in Texas as of December 7, 2020 = 8,712 and fatalities = 22,627

The Coronavirus spending plan was briefed/updated regarding the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding and what was available to cities. Gatesville allocation is \$884,290. Parry discussed the category of expenses and eligible costs and percentage allocation:

75% must be spent on medical, public health, and payroll expenses for employees substantially dedicated to mitigating COVID-19.

25% may be spent on expenses providing economic support and any other COVID-19 related expenses necessary to the functions of government.

There was a lengthy discussion on funding that had already been used and also discussed the plans to purchase qualified requests for unused funds.

7. NEW COUNCILMEMBER ORIENTATION: New Councilmember Orientation for the newly-elected members (incumbents are welcome to attend) is yet to be scheduled but possible orientation dates will be decided soon.

9) ADJOURN MEETING AT 6:20 P.M., THIS 8TH DAY OF DECEMBER, 2020

ATTEST:

APPROVED:

Wendy Cole
City Secretary

Gary M. Chumley
Mayor