

NOTICE

THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT
(TEX. GOV'T CODE CHAPTER 551, SEC. 551.041)

AGENDA
REGULAR CITY COUNCIL MEETING
OCTOBER 27, 2020 AT 5:30 P.M
GATESVILLE COUNCIL CHAMBERS
110 NORTH 8TH STREET, GATESVILLE, TEXAS 76528

An Open Meeting will be held concerning the following subjects:

1. Call to Order
2. Hear Visitors/Citizens Forum: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting.
3. Discussion and possible action to approve the Minutes from the Regular City Council meeting October 13, 2020
4. Recognize Gatesville Police Department Employee of the Quarter
5. Briefing/Discussion regarding the Texas Water Development Board Environmental Information Document (EID) for the City of Gatesville expansion of the City of Gatesville Stillhouse Wastewater Treatment Facility
6. Consideration and approval of a Resolution requesting financial assistance from the Texas Water Development Board for constructing various public improvements to the city's utility system; authorizing the city's financial advisors, bond counsel, and engineers to coordinate the submission of the application to the Texas Water Development Board; and other matters in connection therewith
7. Discussion and possible action regarding an Ordinance amending Chapter 10, Garbage and Trash Collection charges Section 10-6, Code of Ordinance of the City of Gatesville, Texas by changing the garbage rates (3rd and final reading of Ord. 2020-16)
8. Discussion and possible action regarding an Ordinance amending Chapter 21, Waters and Sewers, Article II, Service Rates and Charges, Section 21-26, Code of Ordinance of the City of Gatesville, Texas by changing certain tap or connection charges; and providing an effective date (2nd reading of Ord. 2020-17)
9. City Manager's Report: Capital Projects, Budget Report, Future Agenda Topics, Coronavirus Update and Department Head Reports: Fire, Finance, Code Enforcement/Permits, Utility, Police, Municipal Court, Recreation, Convention and Visitors Bureau
10. Adjourn Meeting

I hereby attest that the above agenda was posted on this the 23rd day of October, 2020 by 5:00 p.m. on the official City of Gatesville website, www.ci.gatesville.tx.us and the official bulletin boards at the Gatesville City Hall, 110 N. 8th Street, Gatesville, Texas.

Wendy Cole, City Secretary

The City of Gatesville council chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the city secretary's office at 254-865-8951 or FAX 254-865-8320, or email wendy.cole@ci.gatesville.tx.us for further information.

REGULAR CITY COUNCIL MEETING
OCTOBER 27, 2020 AT 5:30 P.M.
COUNCIL CHAMBER, 110 NORTH 8TH STREET
GATESVILLE, TEXAS 76528

In accordance with guidelines of the Office of the Governor, the City Council of the City of Gatesville conducted an in-person meeting while maintaining social distancing to slow the spread of the Coronavirus (COVID-19). In order to provide a safe and healthy environment for the public attending the meeting, social distance regulations and guidelines were followed.

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:30 P.M. THIS 27TH DAY OF OCTOBER, 2020

PRESENT: Mayor Gary Chumley, Council Members Meredith Rainer, Greg Casey, Jack Doyle and Bill Robinette

ABSENT: Council Member Randy Hitt

WARD 1 PLACE 1: Vacant

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Rene Ochoa, Margot Greer, Otto Wiederhold, Robert Buster, Gary Stiles, Kim Stiles, Nathan Gohlke, Jessica Stiles, Sarah Williams, Galen Kazee, Isabelle Schmidt, Amanda Stiles, Savanna Stiles, G.M. Cleverly, Becky Foreman, Noah Foreman, Luke Foreman, and Heather Ashley

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Visitors present were only concerned with an Agenda item.

3) DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM THE REGULAR CITY COUNCIL MEETING OCTOBER 13, 2020

RESOLUTION 2020-86: Motion by Bill Robinette, seconded by Greg Casey, to approve the Minutes from the Regular City Council Meeting October 13, 2020; all four voting "Aye", motion passed.

4) RECOGNIZE GATESVILLE POLICE DEPARTMENT EMPLOYEE OF THE QUARTER

Mayor Chumley presented Gatesville Police Department employee, Jessica Stiles, a certificate recognizing her as the Employee of the Quarter and thanked her for her service to the City of Gatesville.

5) BRIEFING/DISCUSSION REGARDING THE TEXAS WATER DEVELOPMENT BOARD ENVIRONMENTAL INFORMATION DOCUMENT (EID) FOR THE CITY OF GATESVILLE EXPANSION OF THE CITY OF GATESVILLE STILLHOUSE WASTEWATER TREATMENT FACILITY

Margot Greer, National Environmental Policy Act Specialist for Integrated Environmental Solutions presented the City of Gatesville Stillhouse Branch Wastewater Treatment Facility Improvements Texas Water Development Board (TWDB) Draft Environmental Information Document (EID) Public Meeting information. Greer noted that Project Manager/City Manager William H. Parry III and Engineering Firm Consultant Otto Wiederhold of Walker Partners both were present at the meeting.

Ms. Greer highlighted the Stillhouse Branch Wastewater Treatment Facility Improvement project plans:

The reason that the Stillhouse Branch Wastewater Treatment Facility requires expansion is because the Plant is near 90% of its 2.2 million gallons per day capacity. Improvements must be constructed to bring the facility's capacity in line with its newly issued discharge permit at 2.7 million gallons per day. Although there are no plans to expand the facility beyond the existing site boundary, a 150-foot buffer zone easement has been purchased to comply with a Texas Commission on Environmental Quality regulation.

Financial assistance for the project will be provided by TWDB with the estimated project cost at \$10 million. There will be no impact on the tax rate or connection fees, but an increase in both the monthly base rate and volumetric rate began in 2019 to help finance this project.

Environmental studies were conducted for the purposed improvements in accordance with the National Environmental Policy Act and no impacts were determined as a threat for endangered species, waters of the United States, cultural, or historic properties.

The project area is within the floodplain and special flood hazard area with only the southeastern corner of the buffer zone within the floodway so there will be no direct impacts in this area. Impacts to the floodplain will occur inside the fence of the Wastewater Treatment Facility so the permanent impacts are predicted to be minor. Therefore, no mitigation measures are necessary.

There was a brief discussion with the council and there were no comments from the public. Ms. Greer invited anyone that wished to submit a written comment tonight, to please submit them to the Comment Form Box at the back of the Council Chambers.

6) CONSIDERATION AND APPROVAL OF A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD FOR CONSTRUCTING VARIOUS PUBLIC IMPROVEMENTS TO THE CITY'S UTILITY SYSTEM; AUTHORIZING THE CITY'S FINANCIAL ADVISORS, BOND COUNSEL, AND ENGINEERS TO COORDINATE THE SUBMISSION OF THE APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD; AND OTHER MATTERS IN CONNECTION THEREWITH

City Manager Parry said that the application to the Texas Water Development Board (TWDB) for \$250,000.00 in funding to develop a Drainage Study and Master Plan covering the City limits and extraterritorial jurisdiction was submitted on time and approved by the TWDB. However, on October 21, 2020 the City received notification that the application was incomplete. There was a requirement of a City Council approved Resolution requesting TWDB funding for the 10% of the cost that was considered a loan. The City's Financial Advisor and Bond Counsel have prepared the Resolution, Mayor's Affidavit and Certificate of the City Secretary needed to satisfy this requirement and recommended Council approval.

RESOLUTION 2020-87: Motion by Jack Doyle, seconded by Meredith Rainer, to approve Resolution 2020-87 requesting financial assistance from the Texas Water Development Board for constructing various public improvements to the city's utility system; authorizing the city's financial advisors, bond counsel, and engineers to coordinate the submission of the application to the Texas Water Development Board; and other matters in connection therewith and authorize the Mayor to sign the required documents; all four voting "Aye", motion passed.

7) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING CHAPTER 10, GARBAGE AND TRASH COLLECTION CHARGES SECTION 10-6, CODE OF ORDINANCE OF THE CITY OF GATESVILLE, TEXAS BY CHANGING THE GARBAGE RATES (3RD AND FINAL READING OF ORD. 2020-16)

City Manager Parry said that there had been no changes to the ordinance and recommended approval of

the third and final reading of Ordinance 2020-16. Approval of this ordinance will raise the monthly trash fee by \$0.12 and reflect on the November 1, 2020 billing.

ORDINANCE 2020-16-03: Motion by Meredith Rainer, seconded by Bill Robinette , to approve the third and final reading of Ordinance 2020-16 amending Chapter 10, Garbage and Trash Collection Charges Section 10-6, Code of Ordinance of the City of Gatesville, Texas by changing the Garbage Rates and providing an effective rate; all four voting “Aye”, motion passed.

8) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING CHAPTER 21, WATERS AND SEWERS, ARTICLE II, SERVICE RATES AND CHARGES, SECTION 21-26, CODE OF ORDINANCE OF THE CITY OF GATESVILLE, TEXAS BY CHANGING CERTAIN TAP OR CONNECTION CHARGES; AND PROVIDING AN EFFECTIVE DATE (2ND READING OF ORD. 2020-17)

City Manager Parry said that there had been no changes to the ordinance since the Council approved the first reading two weeks ago. These changes will bring the City in line with the actual cost of new connection fees for water taps and water meters within the city. These fees were last increased nine years ago. Parry recommended that the Council approve the second reading of Ordinance 2020-17.

ORDINANCE 2020-17-02: Motion by Greg Casey, seconded by Jack Doyle, to approve the second reading of Ordinance 2020-17, amending Chapter 21, Waters and Sewers, Article II, Service Rates and Charges, Section 21-26, Code of Ordinance of the City of Gatesville, Texas by changing certain tap or connection charges; and providing an effective date; all four voting “Aye”, motion passed.

9) CITY MANAGER’S REPORT:

Parry provided pictures that were taken in December of 2019 of a water transmission line south of the airfield at North Fort Hood which revealed leaks that were repaired at that time. This approximate 40 foot section of transmission line has been repaired at least seven times in the past and needs to be replaced. The Water Distribution Department and City staff have made the decision to replace the line on Wednesday, November 18th. Hanson Pipe will provide the welders and TTG will provide the heavy machinery needed for this replacement project so it can be completed quickly and efficiently. All supplies will be on hand and it is anticipated to take approximately 12 hours. The water lines will be de-watered at 2:00 a.m. and all the storage tanks will be completely full which should last an estimated 18 hours. City staff will provide a maximum amount of notice so residents and businesses will be aware.

- Capital Projects:

Water Meter Replacement (New): Ameresco began replacing water meters on October 20th and to date have installed 44 meters; most of them being commercial meters on Main Street. “Frequently Asked Questions” and information have been updated and are posted on the City website and Chad Newman, the Water Distribution Supervisor, has posted a notice of the meter replacement project on “The New Gatesville Local News”. This project is expected to be completed in February 2021.

Other activities/dates of note:

- October 28, 2020: Brownfields Cleanup Grant Application is due for submission by 10:59 p.m.

2. BUDGET/FINANCIAL REPORT: Finance Department is in the process of amending the Fiscal Year 2020 budget before the City’s financials are sent to the auditors for their review. Reconciled end-of-month September financials will be provided at the November 10th meeting. The City finished Fiscal Year 2020 in excellent financial condition.

3. WHOLESALE WATER RATE STUDY (Update): Work continues on the study and the Council should receive a briefing within the next six weeks.

4. COVID-19 UPDATE: Will email a complete updated COVID-19 report tomorrow. The Governor’s last update (GA-32) remains in effect. The Governor has added two more trauma service regions today: Amarillo and Lubbock. Coryell Health has reported that there are no more ICU beds left in our region. Parry reminded everyone to be vigilant about wearing masks.

5. METER READER INQUIRY: Councilmember Doyle received an inquiry regarding why two City employees are in one ATV reading water meters. In response, for the past 3 months, the City has had only one meter reader due to an employee resignation. Therefore, the entire Water Distribution Department is reading meters; one employee drives and reads the meter – while the second employee records the reading. When the new AMI meters are fully installed we will not have to manually read water meters, and only one employee (meter technician) will be required.

Councilmember Rainer encouraged everyone to view the video “A Simple Act of Kindness” which City Manager Parry is a part of. The Association of Defense Communities encouraged military communities to make these videos which communicates the relationships that a community has with the military bases that are adjoined near these towns. This video touches on the community spirit that was used in North Platte, Nebraska to support soldiers there and this video also explains how Gatesville provides community support to North Fort Hood soldiers that are preparing to either mobilize or de-mobilize.

10) ADJOURN MEETING AT 6:25 P.M., THIS 27TH DAY OF OCTOBER, 2020

ATTEST:

APPROVED:

Wendy Cole
City Secretary

Gary M. Chumley
Mayor