

**NOTICE**

**THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT  
(TEX. GOV'T CODE CHAPTER 551, SEC. 551.041)**

**AGENDA**

**GATESVILLE CITY COUNCIL REGULAR MEETING  
GATESVILLE COUNCIL CHAMBER  
110 NORTH 8<sup>TH</sup> STREET GATESVILLE, TEXAS 76528  
OCTOBER 8, 2019 AT 5:30 p.m.**

**An Open Meeting will be held concerning the following subjects:**

- 1. Call to Order**
- 2. Hear Visitors/Citizens Forum: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting.**
- 3. Discussion and possible action regarding the Consent Agenda: (all consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)**

**Resolution 2019-71: Discussion and possible action to approve the Minutes from Regular City Council meeting September 24, 2019**

**Resolution 2019-72: Discussion and possible action to hold only one City Council meeting in November and December- November 12, 2019 and December 10, 2019**

- 4. Briefing/Presentation of awards to the winners of the "Gatesville Through My Eyes" Spursquicentennial Art Contest - Convention & Visitors Bureau Director, Cheri Shepherd**
- 5. Briefing/Discussion of changes to the City of Gatesville Personnel Handbook- City Manager William H. Parry III**
- 6. Recognize outgoing Councilmember David Mitchell Ward 1, Place 1**
- 7. City Manager's Report: Comprehensive Plan Projects, Capital Projects, Budget Report, Future Council Agenda Topics, Gatesville Trails Multi-Family Residential Development**
- 8. Adjourn meeting**

**I hereby attest that the above agenda was posted on this the 4th day of October, 2019, by 5:00 p.m. on the official City of Gatesville website, [www.ci.gatesville.tx.us](http://www.ci.gatesville.tx.us) and the official bulletin boards at the Gatesville City Hall, 110 N. 8<sup>th</sup> Street, Gatesville, Texas.**

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**Wendy Cole, City Secretary**

The City of Gatesville council chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the city secretary's office at 254-865-8951 or FAX 254-865-8320, or eMail [wendy.cole@ci.gatesville.tx.us](mailto:wendy.cole@ci.gatesville.tx.us) for further information.

REGULAR CITY COUNCIL MEETING

OCTOBER 8, 2019 AT 5:30 P.M.

COUNCIL CHAMBER, 110 NORTH 8TH STREET

GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:30 P.M. THIS 8TH DAY OF OCTOBER, 2019

PRESENT: Mayor Gary Chumley, Council Members, Bill Robinette, Randy Hitt, Ronnie Viss, and Dwight Suson

REGRETS: Council Member Meredith Rainer

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Rene Ochoa, Andrea Meeks, Truett Hunt, Maggie Hunt, Henry Hunt, Lavinia Shelton, Richard Shelton, Niki Foster, Cheri Shepherd, Clifton Clary, Frank Williams, Kay Williams, Kylie Williams, Annette Eary, Wayne Martin, David Mitchell, Alleigh Necessary, Hayden Mooney, Misti Necessary, Greg Necessary, Ayden Necessary, Brent Hudson, Julie Hudson, and Heather Ashley

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Lavinia Shelton and Wayne Martin of the Cruzin Cruzers Car Club thanked the Council for allowing the Car Show to be held around the Courthouse this year. Ms. Shelton provided the Council an aerial photograph of the car show and said that it was a big success. They received a lot of positive feedback from the public and are hoping to be approved to use the same area next year.

3) CONSENT AGENDA (ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.)

RESOLUTION 2019-71: Discussion and possible action to approve the minutes from the Regular City Council meeting September 24, 2019

RESOLUTION 2019-72: Discussion and possible action to hold only one City Council Meeting In November and December- November 12, 2019 and December 10, 2019

Motion by Ronnie Viss, seconded by Dwight Suson, to approve the consent agenda; all four Voting "Aye" motion passed.

4) BRIEFING/PRESENTATION OF AWARDS TO THE WINNERS OF THE "GATESVILLE THROUGH MY EYES" SPURSQUICENTENNIAL ART CONTEST- CONVENTION & VISITORS BUREAU DIRECTOR, CHERI SHEPHERD

Convention & Visitors Bureau Director, Cheri Shepherd reminded the Council that as part of the City of Gatesville's upcoming 150th birthday celebration, an art contest was held titled "Gatesville through My Eyes". The contest was open to all residents of Coryell County and to artists who lived out of town but have a family or historical connection to Gatesville. There were no age restrictions and there were no

stipulations or guidelines in what medium an artist would like to submit.

Six designs have been selected to be used as large street banners and will be displayed along Main Street throughout 2020. Seven additional entries have been selected and will be included in the official 2020 Spursquicentennial calendar.

Ms. Shepherd recognized the top six contestants and Mayor Chumley congratulated them and presented each a check for \$100:

Clifton Clary- set of "Gatesville Spur Capital" spurs, made from steel and sterling silver which not only represent the cowboy culture but is also part of our heritage and the craftsmanship reflects a skill from earlier times.

Andrea Meeks- water color painting of her father which represented cowboys/ranchers from this area

Niki Foster- water color painting titled "Vibrant Gatesville" which depicts images of Gatesville: Past – Present – and Future

Kylie Williams- 10 year old Kylie painted the three big crosses that are a noticeable and recognizable landmark in our community

Brent Hudson- 10 year old Brent painted a water color (with the assistance of his mom, Julie) that is titled "Hay Horizon". This depicts a sunset, hayfield, and windmill which is a recognizable symbol of this area.

Alleigh Necessary- 16 year old Alleigh painted a water color picture of the "Welcome to Gatesville" sign that is not only a landmark, but also represents the welcoming nature of the Gatesville community

#### 5) BRIEFING/DISCUSSION OF CHANGES TO THE CITY OF GATESVILLE PERSONNEL HANDBOOK- CITY MANAGER WILLIAM H. PARRY III

City Manager Parry reminded the Council that the personnel handbook was approved on August 13, 2019 with the provision that future changes would be briefed to the City Council. During the Department Head final review, and after consultation with the City Attorney, three minor changes will be made:

1. Delete the section on Assessment Periods as unnecessary and potentially confusing. Unless there is an agreement stating otherwise, all employees in the state of Texas are considered at-will employees and can be terminated for any reason, at any time.
2. Add a statement to the "Dress and Grooming" section at the request of the Wastewater Department who are required to wear a SCBA in case of a chlorine leak: If it is a job requirement than an employee wear a Self-Contained Breathing Apparatus (SCBA) the employee may not have a beard or goatee that would prevent a proper face seal test.

3. Add additional clarifying language to Police Attire subsection of the "Dress and Grooming" section as follows:

#### **Police Attire**

Uniforms for police officers are provided upon employment. Three (3) sets of uniforms, including pants and long sleeve shirts are issued. Officers also receive a bulletproof vest. Each officer is responsible for obtaining his/her own duty weapon. Animal Control and Code Enforcement Officers receive three (3) shirts, pants, and jackets. Dispatchers receive three (3) shirts.

There were no questions or discussion.

RESOLUTION 2019-73: Motion by Bill Robinette, seconded by Ronnie Viss, to approve the changes to the City of Gatesville Personnel Handbook; all four voting "Aye" motion passed.

6) RECOGNIZE OUTGOING COUNCILMEMBER DAVID MITCHELL WARD 1, PLACE 1

Mayor Chumley presented an engraved clock to outgoing Councilmember David Mitchell and recognized him for his service, commitment, and dedication to the City and the citizens of Gatesville for the last four years. Mayor Chumley expressed appreciation of Mr. Mitchell's service on behalf of the Council and citizens of Gatesville and recognized that he always had the best interest of the citizens in mind as he was serving as Councilmember of Ward 1, Place 1.

Mr. Mitchell thanked the Mayor and said that it has been an honor and a privilege to serve and was thankful of the opportunity.

7) CITY MANAGER'S REPORT:

INITIATIVES:

- Capital Projects:

- o City of Gatesville Comprehensive Plan: – All chapters have been received except for Chapter 3, which is “Public Services and Facilities.” City staff is expecting to receive Chapter 3 next week. Mr. Parry and Director of Planning, Rene Ochoa, have reviewed the rest of the plan and see very few changes that are expected to be made. Once a draft is completed, it will need to be approved by the Council. There will be community forums so the community can be involved in this process. Mr. Parry reminded the Council that the draft of the Comprehensive Plan has been provided to the City at no cost.

Other activities/dates of note:

- Saturday, 19 October: Keep Gatesville Beautiful “Fall Sweep” clean-up/ litter pick-up. Participation from anyone willing to volunteer would be appreciated.

ROTUNDA ABATEMENT BROWNSFIELD GRANT (Update): Director of Planning, Rene Ochoa and Mr. Parry recently participated in an EPA Region 6 telephonic debrief on the City's Brownsfields grant application and a few minor issues were identified that if done differently, could strengthen future City applications. The suggestion was made to exhaust every opportunity for community engagement regarding the Rotunda property where discussion on site reuse and cleanup plans could be assessed. There was a brief discussion on the possible ways to reach out to the community such as informational meetings with stakeholders, community organizations, churches, governmental organizations, and the school district. Mr. Parry asked for the Council's help to reach out to people that they know in these organizations that could assist the City in community outreach.

The guidelines for the upcoming Brownfields grant are scheduled to be released by the end of October with applications due December 3rd.

FLAT WATER SUPPLY CORPORATION TRANSITION (Update): Parry said that he is attempting to set up a meeting with the organizer of the Flat Committee to get an update on the progress of their transition plan.

GATESVILLE TRAILS SENIOR/INCOME RESTRICTED DEVELOPMENT: Highlighted the letter from the Texas Department of Housing and Community Affairs that was included in the read-ahead book that states that the Governing Board of the Department approved an allocation of housing tax credits from the 2019 state credit ceiling for the Council approved Gatesville Trails Housing development on State Hwy 36.

Mr. Parry also noted that the issues associated with Fort Gates Water Supply Corporation not being able to provide water to this project have been resolved.

2020 CENSUS: Mr. Parry provided a handout to the Council regarding guidance for the 2020 Census process and the Complete Count Committee (which would consist of members of the community). April 1, 2020 is the official startup for the census and is very important to cities as federal funding for projects are tied to census population results. Regional and State Legislative redistricting results are also based on census information.

Information collected from the American Fact Finder (a Census supported service) shows that the population estimate in Gatesville has declined since the last official census in April of 2010. The prisons that are located in this community are included in Gatesville's population so it is not certain that all of that information was reported accurately.

Community engagement is needed to get the word out to residents how important the Census is to Gatesville and that they need to fill out the census survey. The Census Bureau is asking governments to assist in this area by forming Complete Count Committees to help implement a creative outreach campaign in areas that may pose a challenge.

COUNCILMEMBER COMMENTS:

SUSON: Asked for the status of the Code Enforcement City Clean-Up Initiative that is being conducted by zones.

PARRY: Code Enforcement is currently in Zone 5 which is South Main, located in the older part of town. An update can be provided to the Council at a future Council meeting if desired.

8) ADJOURN MEETING AT 6:07 P.M., THIS 8TH DAY OF OCTOBER, 2019

ATTEST:

APPROVED:

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Wendy Cole  
City Secretary

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Gary M. Chumley  
Mayor