

REGULAR CITY COUNCIL MEETING

APRIL 24, 2018

5:30 P.M.

COUNCIL CHAMBER, 110 NORTH 8TH STREET

GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:30 P.M., THIS 24TH DAY OF APRIL, 2018

PRESENT: Mayor Chumley, Council Members; Ronnie Viss, David Mitchell, Dwight Suson, Meredith Rainer, and Tim Woodlock

ABSENT: Council Member Jack Doyle

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Kate Edwards, Brenda Kiphen, Liz Reinhardt, Roger Miller, Reid Feltmate

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Visitors present were only concerned with an Agenda item.

3) DISCUSSION AND POSSIBLE ACTION REGARDING THE CONSENT AGENDA: (ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS COUNCILMEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.)

RESOLUTION 2018-33: Minutes from the Regular City Council meeting March 27, 2018.

ORDINANCE 2018-01-03 Third and final reading of Ordinance Number 2018-01 adopting a Drainage Policy and Drainage Criteria Manual for the City of Gatesville.

ORDINANCE 2018-02-03: Third and final reading of Ordinance Number 2018-02 adopting Right-of- Way Management and specified Right-of-Way provisions for the City of Gatesville.

ORDINANCE 2018-03-03: Third and final reading of Ordinance Number 2018-03 adopting the design manual for the installation of network nodes and node support poles for the City of Gatesville, providing repealing and savings clauses; and providing for an effective date.

RESOLUTION 2018-34: Appointment/Re-appointment of members to the Planning and Zoning Commission.

Councilmember Meredith Rainer requested that Resolution 2018-34, Appointment/Re-appointment of members to the Planning and Zoning Commission be removed from the consent agenda for further discussion.

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Mayor Chumley asked for a motion to approve:

Resolution 2018-33: Minutes from the March 27, 2018 Council meeting.

Ordinance 2018-01: Adopting a Drainage Policy and Drainage Criteria Manual for the City of Gatesville.

Ordinance 2018-02: Adopting Right-of- Way Management and specified Right-of-Way provisions for the City of Gatesville.

Ordinance 2018-03: Adopting the design manual for the installation of network nodes and node support poles for the City of Gatesville, providing repealing and savings clauses; and providing for an effective date.

Motion by Ronnie Viss and seconded by Tim Woodlock to approve the first four items on the consent agenda; all five in favor, motion passed.

RESOLUTION 2018-34: Appointment/Re-appointment of members to the Planning and Zoning Commission.

Councilmember Rainer said she had several concerns. The first concern was if the appointment request was just posted on the website. City Manager William H. Parry III said that it was just posted on the website this time. Mr. Parry explained that many times in the past, city staff has published requests for Planning and Zoning board members in the paper and posted on the website and have never gotten any response. Rainer thought in the future that perhaps it could be put on the website and somewhere else in the paper rather than in the back where possibly no one would read it.

Rainer's second concern was that she thought there wasn't enough diversity on the Commission.

Councilmember Viss asked how many candidates applied and Parry responded that one applied.

Mayor Chumley asked how many usually apply and Parry said, zero.

Councilmember Rainer thought that different avenues need to be looked at to contact people that might want to be involved.

Mayor Chumley said that everyone may just need to get the information out by word- of -mouth.

City Manager Parry said that getting citizens to serve on boards has been a problem for years.

There is an expense associated with running a notice in the paper and has always resulted in receiving no applicants.

Mr. Parry said that the P & Z appointment has been in the upcoming agenda items in the council books the last few weeks but perhaps he could have highlighted it more.

Councilmember Viss thought Facebook was a way to get younger citizens attention.

Mayor Chumley said that there is always a concern when citizens aren't willing to be involved in the city. However, there is certainly a qualified candidate that has agreed to serve and is recommended for appointment to Place 6 on the P & Z.

Mayor Chumley presented the recommendations:

Reappoint current members :

Appoint new member:

May 1, 2018 – April 30, 2020:
Dennis Jones ---- Place 2
Lute Sullins ---- Place 4

May 1, 2018 – April 30, 2020
Reid Feltmate ---- Place 6

Motion by Tim Woodlock, seconded by Dwight Suson, to approve Resolution 2018-34; all five in favor, motion passed.

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4) DISCUSSION AND POSSIBLE ACTION TO APPROVE THE INVESTMENT POLICY AND STRATEGY AND SUPPORTING RESOLUTION 2018-35 FOR THE CITY OF GATESVILLE

City Manager Parry reminded the Council they were provided a strike through/slightly amended version of the City's current investment policy at the last meeting for review before this meeting tonight. The reason for an investment policy is because this is the public's money and by law it can't be spent on frivolous things in a frivolous way.

The Investment Policy provides a guideline for the authorization of investments, ethnics/conflict of interest, reporting, and collateral/safekeeping/custody matters. The proposed Investment Policy meets state/local statutes.

Mr. Parry explained that to match anticipated cash flow requirements the maximum weighted average maturity (WAM) of the overall portfolio may not exceed six months. Parry then discussed the major objectives Gatesville will review when investing the City's revenue:

- Safety
- Liquidity
- Diversification
- Yield

Also discussed was authorized investments which is *all* the City can invest in:

Obligations of the United State Government; collateralized certificates of deposit; Texas Local Government Investment Pools; AAA-rated SEC registered money market mutual funds; FDIC insured, brokered certificate of deposits from a bank in any US state; and FDIC insured or collateralized interest bearing and money market accounts from any FDIC insured bank in Texas.

City Manager Parry said that the policy appoints the City Manager and Finance Director, Brenda Kiphen as the investment officers and they have both attended training as required by law.

City Manager Parry provided the Council with a data sheet that showed the cash flow analysis of fiscal years 2016- 2017-2018, and said that part of the strategy needs to be based upon an analysis of cash flows. Discussed were the trends of the revenues and expenses of these years and how opportunities are created to be able to use these funds in a wise investment strategy as opposed to just letting the funds sit there in a noninterest bearing account. The City won't be able to investment a significant amount of money but can invest a small amount in a short term investment. Following the discussion of the many options that could be considered for the City, Parry recommended the Council approve the proposed Investment Policy and Strategy Policy and supporting Resolution 2018-35.

RESOLUTION 2018-35: Motion by Ronnie Viss, seconded by Meredith Rainer to approve Resolution 2018-35 and approve the Investment Policy and Strategy for the City of Gatesville, all five in favor, motion passed.

5) CITY MANAGER'S REPORT:

1. INITIATIVES:

City of Gatesville Comprehensive Plan Update:

- There is a Town Hall meeting scheduled this Thursday, April 26th, regarding the Comprehensive Plan where the Guiding Principles, Strategies and survey that was taken in November will be discussed. Everyone is invited. This Town Hall meeting has been advertised in the newspaper, website and Facebook.

-CAPITAL PROJECTS:

- Stillhouse Waste Water Treatment Plant Expansion:

The Mayor and City Manager met with The Texas Department of Criminal Justice (TDCJ) Executive Director, Facilities Director, and Engineering Director last week to discuss the financial plan to fund the WWTP expansion project. They requested that city staff accompany them to meet with the Texas Commission on Environmental Quality (TCEQ) to inquire that if TDCJ decreased their water and

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sewer usage - would TCEQ consider lifting the notice of violation.

City Manager Parry said he talked to the city's engineers and extended the invitation to them to also go to this meeting with TCEQ and they agreed.

Mayor Chumley said that TDCJ was very appreciative that the City met with them to discuss this process. It was a very productive meeting.

The debt service portion of the project involving TDCJ should be resolved by the June 11, 2018 deadline of the application to the Texas Water Development Board.

- Park Street Project:

Will meet with Walker Partners Engineering this Friday morning at 10:00 a.m. at the Utility building to review the plans if anyone would like to come.

Other activities/dates of note:

- The City of Gatesville and Keep Gatesville Beautiful invites everyone to a brief ceremony this Thursday at 8:45 a.m. at Freedom Park to dedicate the native plants demonstration garden and to dedicate a tree planted in honor of General Jeffrey Colt. Gatesville 5th graders will be in attendance before they go to learn about and celebrate Earth Day at the Civic Center. Mary Jane Zeigler will dedicate the garden and City Manager Parry will dedicate the tree. A few people from Division West are expected to be in attendance.

- Participation statistics from the Household Hazardous Day were discussed. There was a 28.9% increase of participants this year from last year. Paint and tires were the most dropped off items, as was last year. The final financial results are still being reconciled and an update will be provided once finalized. Hopefully, the City will break even this year.

2. BUDGET/FINANCIAL REPORT: Reconciled financial reports through the end of March (representing the halfway point of Fiscal Year 2018) will be provided at the next Council meeting.

3. FUTURE COUNCIL MEETING AGENDA TOPICS:

- Midyear budget review at the next meeting
- Tentative for the next meeting - an amendment to the Public Nuisance Ordinance regarding code enforcement on evictions. This would establish procedures to make landlords more accountable and responsible for picking up debris left at an address after the required eviction time set by the Justice of the Peace office.
- May 22nd meeting- Will provide the council a budget questionnaire so priorities can be determined as city staff works through the budget. A substandard structure will also be presented to the council for consideration.

4. DEPARTMENT HEAD REPORTS:

Department Head reports are included in the Council book. Of note:

- Proceeds from the Marshall Day Memorial softball tournament have been donated to the City and are being used to erect shade awnings on the HEB field bleachers.
- Convention and Visitors Bureau (CVB) Director, Cheri Shepherd has received a \$500 grant from the Central Texas Council of Governments to fund an internship (Rural Internship Program) for a high school student this summer. This student will assist with CVB business. Gatesville high school senior, Hannah Herring, was selected and will be pursuing a post-secondary program in Hospitality services in college.

6) ADJOURN MEETING AT 6:13 P.M., THIS 24TH DAY OF APRIL, 2018

ATTEST:

Wendy Cole, City Secretary

APPROVED:

Gary M. Chumley, Mayor