

REGULAR CITY COUNCIL MEETING

SEPTEMBER 12, 2017

5:30 P.M.

COUNCIL CHAMBER, 110 NORTH 8TH STREET

GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:30 P.M., THIS 12th DAY OF SEPTEMBER , 2017

PRESENT: Mayor Chumley, Council Members, Viss, Mitchell, Suson, Doyle, and Hitt

REGRETS: Councilmember Meredith Rainer

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, City Attorney Sandy Gately, Brenda Kiphen, Roger Miller, Robert Rimlinger, Kaley Branch, Pete Weston, Brandon Leggett, Shelley Herring, Cindy Hitt

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Visitors present were only concerned with an Agenda item.

3) CONSENT AGENDA (ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS COUNCILMEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.)

2017-63

Consider Approval of Minutes from Regular Council meeting, August 22, 2017

2017-64

Consider Approval of Minutes from Special Council meeting, August 29, 2017

2017-65 Consider Approval of 3rd and final reading of Ordinance Number 2017-05 amending the Zoning Ordinance of the City of Gatesville, Texas being Ordinance Number 95-17, changing the zoning of 3.073 acres out of the Southeast Annex, legally known as Lot 1 Block 1 and more commonly known as 1509 Golf Course Road, Gatesville, Texas from Residential Single Family Zoning District to Community Facility Zoning District.

Motion by Mitchell, seconded by Viss, all voting "Aye" to approve:

Resolution Number 2017-63: Approve Minutes from August 22, 2017- Regular City Council Meeting

Resolution Number 2017-64: Approve Minutes from August 29, 2017 - Special City Council Meeting

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Resolution Number 2017-65: Approve 3rd and final reading of Ordinance Number 2017-05 amending the Zoning Ordinance of the City of Gatesville, Texas being Ordinance Number 95-17, changing the zoning of 3.073 acres out of the Southeast Annex, legally known as Lot 1 Block 1 and more commonly known as 1509 Golf Course Road, Gatesville, Texas from Residential Single Family Zoning District to Community Facility Zoning District

4) CONSIDER ALL THINGS NECESSARY IN REGARD TO THE CANCELLATION OF THE NOVEMBER 7, 2017 ELECTION:

A. ACCEPT AND APPROVE THE CERTIFICATION OF UNOPPOSED CANDIDATES

B. APPROVE THE ORDER OF CANCELLATION FOR THE NOVEMBER 7, 2017 ELECTION

Mayor Gary Chumley explained that the Council needed to approve two actions to cancel the election and asked City Secretary, Wendy Cole, to present the Certification of Unopposed Candidates.

Cole: As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on November 7, 2017:

Councilmember Ward 1 Place 1	David Mitchell
Councilmember Ward 1 Place 3	Meredith Rainer
Councilmember Ward 2 Place 5	Ronnie Viss

Mayor Chumley read the Order of Cancellation and declared the candidates elected:

The City of Gatesville hereby cancels the election scheduled to be held on November 7, 2017 in accordance with section 2.053(a) of the Texas Election Code. The following Candidates have been certified as unopposed and are hereby elected as follows: David Mitchell, Meredith Rainer, and Ronnie Viss. Mayor Chumley congratulated the councilmembers as they prepare to serve their next term.

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

Mayor Chumley then asked for a motion to accept and approve the Certificate of Unopposed Candidates and approve the Order of Cancellation.

Motion by Suson, seconded by Doyle, all voting "Aye" to approve Resolution 2017-66.

Resolution 2017-66:

1. Accept and approve the Certification of Unopposed Candidates
2. Approve the Order of Cancellation for the November 7, 2017 election and declare David Mitchell, Meredith Rainer, and Ronnie Viss elected as councilmembers for two year terms to Ward 1 Place 1, Ward 1 Place 3, and Ward 2 Place 5 respectively.

5) CONSIDER CALLING A SPECIAL CITY COUNCIL MEETING ON SEPTEMBER 19, 2017 TO CONSIDER SECOND READINGS OF ORDINANCE 2017-06 (BUDGET ADOPTION) AND 2017-07 (TAX RATE ADOPTION)

City Manager William H. Parry III explained that since the council won't be able to pass the tax rate and budget on emergency with one reading of the ordinance because of Councilmember Rainer's absence, there will need to be two more meetings before September 29th. There is a

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regularly scheduled meeting on September 26, 2017 so City Staff is proposing a Special City Council Meeting on September 19, 2017 which will allow the budget and tax rate ordinances to be approved on time, with a quorum at both meetings. Mr. Parry said he will try to limit only those two items to be on the agenda.

Motion by Viss, seconded by Suson, all voting "Aye" to approve Resolution 2017-67.

Resolution 2017-67: Approve Special City Council Meeting on September 19, 2017 in order to consider second readings of Ordinance 2017-06 (budget adoption) and Ordinance 2017-07 (tax rate adoption)
6) CONSIDER FIRST READING OF ORDINANCE 2017-06 ADOPTING THE 2018 FISCAL YEAR BUDGET FOR THE CITY OF GATESVILLE

City Manager Parry said that this the first reading to approve the budget as was presented to the Council and is based on the tax rate of \$0.46/\$100 valuation. Mr. Parry recommended Council's approval on this first reading to adopt the budget and asked if there were any questions. There was no discussion. Motion by Doyle, seconded by Mitchell, all voting "Aye" to approve Resolution 2017-68.

Resolution 2017-68: Approve first reading of Ordinance 2017-06 adopting the 2018 Fiscal Year budget for the City of Gatesville.

7) CONSIDER FIRST READING OF ORDINANCE 2017-07 ADOPTING A TAX RATE OF \$0.51 PER \$100 VALUATION TO SUPPORT THE 2017-2018 BUDGET

Mayor Chumley asked for a motion to be introduced and a second motion and then the floor would be open for discussion. Mr. Parry reminded the council that in accordance with the Texas Tax Code the motion must be made in the official format.

Councilmember Suson made the motion: "I move that the property tax rate be increased by the adoption of a tax rate of 51 cents per \$100 valuation, which is effectively a 12.21 percent increase in the tax rate."

Councilmember Doyle seconded the motion.

Mayor Chumley opened for discussion.

Councilmember Viss asked that if the \$0.51/\$100 tax rate is approved at what point would staff go back and rework the budget?

Parry said that after the approval of third and final reading of the tax rate ordinance on September 26th the city staff will come back to the council at a future meeting with a proposed amended budget.

There was no further discussion. Mayor Chumley stated that there was a first and second motion

to increase the property tax increase by the adoption of a tax rate of 51 cents per \$100 valuation, which is effectively a 12.21 percent increase in the tax rate.

Motion by Suson, seconded by Doyle, all voting "Aye" to approve Resolution 2017-69.

Resolution 2017-69: Approve first reading of Ordinance 2017-07 adopting a tax rate of \$0.51 per \$100 valuation to support the 2017-2018 budget.

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8) CONSIDER BID AWARD FOR THE GATESVILLE MUNICIPAL AIRPORT RUNWAY AND APRON SURFACE REPAIR PROJECT- TXDOTPROJECT ID# M1809GATE

City Manager Parry explained that when the City accepted the bids to construct the wildlife perimeter fence at the Municipal Airport, part of that bid also included an engineering design for the rehabilitation of the airport runway and apron. That project was funded under a TxDOT Aviation funded program that was 90% funded by TxDot and 10% by the City.

When that engineering proposal came back it was approximately \$1 million dollars which would require the City's match to be \$100,000. The City did not have the funding for the match at that time. As a result of the lack of matching funds, Mr. Parry asked TxDot if the project could be shifted to Fiscal Year (FY) 2017 which would allow the City time to find funding for the match.

At the beginning of this FY (October 1) TxDOT called and asked if the City was ready to proceed with this project. Mr. Parry inquired if TxDOT would consider down-scoping the project based on the limited use of the airport. TxDOT said they would consider repair and conducted a site visit and determined that sealing cracks, re-striping, and repairing the apron was a temporary (8-10 years) but a feasible solution. Mr. Parry explained the scope of the project in more detail and noted that this would be funded through the RAMP program with a 50% cost share funding with TxDOT.

Two firms submitted bids:

Bidder	Base Bid
Little Manufacturing	\$94,521.25
C.E. Marler & Associates	\$77,350

C.E. Marler & Associates was the low bidder and was recommended to be awarded the bid.

The City will fund the entire project up front and be reimbursed (normally 4-6 weeks) by TxDot Aviation with the City's final share being \$ \$38,675.

There was further questions, discussion and points made regarding:

ÿ The plan to conduct further rehabilitation after the 8-10 years.

ÿ *IF* the million dollar project had been conducted that it would last approximately 20 years.

Motion by Viss, seconded by Suson, all voting "Aye" to approve Resolution 2017-70.

Resolution 2017-70: Approve the bid from C.E. Marler & Associates for the Gatesville Municipal Airport Runway and Apron Rehabilitation Project for the amount of \$77,350.00.

9) CITY MANAGER'S REPORT:

1. INITIATIVES:

WaterCARE Communities Program: City Manager participated in a webinar with the University of New Mexico Environmental Finance Center who is assisting the City with Asset Mapping. They mapped approximately 15% of the City's water and sewer lines through a graphic information system (GIS) and also used a "Leak Log Report" that the City generates and noted streets/areas that have repeated infrastructure repairs. This compiled information will allow the City to realize the condition of Gatesville's infrastructure and also help the City identify and prioritize what streets and areas need to be repaired first. The City would need to purchase the handheld devices and software to map the rest of the City but this information would give City Staff real time data.

The Finance Director and City Manager also participated in a webinar with the University of North Carolina Environmental Finance Center who is assisting the City with a water/wastewater rate study analysis. This rate study will give the City Staff a long term vision (5-10 years) of

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what water/sewer rates need to be in order to keep up with expenses. This may be the way the City needs to fund replacement of water /sewer lines instead of relying mostly on Community Development Block Grants.

All of this assistance and advice is at no cost to the City of Gatesville from our friends at the Environmental Finance Centers.

-CAPITAL PROJECTS:

Live Oak/Park Street Infrastructure Replacement:

This project is coming to a close with the sewer line replacement on Pidcoke, Live Oak and Park Streets starting on Wednesday. The Street

Department is getting ready to prep with the grading. Curb, gutters, and valley gutters are in on South Street and Live Oak.

• Energy Savings Performance Contract: Way Services, the contractor conducting the work for the HVAC ductwork is based in Houston. Hurricane Harvey took a toll on the HVAC ductwork that was scheduled to be installed in the Fitness Center. The ductwork is completely destroyed and unsalvageable. Way Services is looking for another fabricator at this point.

• Water Production Pump Motor Change-Outs: The motors that came in for the Water Plant that were energy efficient do not have the same special sensing device capability as the motors they are replacing. The motors are being returned to the manufacturer for replacement which results in an approximately 2 week delay.

Other Activities/Dates of Note: The Mayor and City Manager will be attending the National Meeting of the Association of the United States Army in Washington D.C. October 8-11. There is a regularly scheduled Council Meeting on October 10th. Since the Mayor and City Manager won't be here, City Staff is in the process of determining if conducting only one meeting in October would be feasible.

2. Budget/Financial Report. The finance department is in the process of closing out Fiscal Year 2017. There will be a fund balance that will be provided to the Council in the next few weeks.

3. Leon River Bridge: City Manager was contacted by an engineering firm from San Antonio that does bridge design for TxDOT. They asked for data relating to the replacement bridge alignment. The Council approved an advance funding agreement last year which will allow City Staff/Council to review what the proposed design would be and what the cost to the City would be. Then a determination could be made to accept or choose not to go forward with this project. All of this design work so far is at no cost to the City which was part of the advance funding agreement.

4. Subdivision Ordinance Revision: The City's 2000 subdivision ordinance is currently being re-drafted by staff and will be presented to the Planning and Zoning Commission for their review and then the plan is to bring the revised subdivision ordinance to the City Council for consideration.

10) ADJOURN CITY COUNCIL MEETING AT 6:00 P.M. THIS 12th DAY OF SEPTEMBER, 2017

ATTEST:

APPROVED:

Wendy Cole
City Secretary

Gary M. Chumley
Mayor