

REGULAR CITY COUNCIL MEETING

AND WORKSHOP

AUGUST 9, 2016

5:30 P.M.

COUNCIL CHAMBER, 110 NORTH 8TH STREET  
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS

1) CALL TO ORDER AT 5:30 P.M. THIS 9<sup>th</sup> DAY OF AUGUST, 2016

PRESENT: Mayor Chumley, Council Members, Mitchell, Viss, Inmon, Rainer and Doyle

REGRETS: Council Member Sandra Shepherd-Cain

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, City Attorney Sandy Gately, Kathy Harte, K. C. Johnson, Bobby Buster, Gil Gregory, Liz Reinhardt, Bob Harrell, Richard Gibbens, and Larry Kennedy

2) APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion by Viss, seconded by Inmon, all voting "Aye" to approve Resolution Number 2016-62

RESOLUTION NUMBER 2016-62 - approve Minutes of July 26, 2016 Regular City Council Meeting.

3) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Visitors present were only concerned with an Agenda item.

4) APPROVE AN ORDER OF ELECTION TO BE PLACED ON THE NOVEMBER 8, 2016 GENERAL ELECTION BALLOT

City Secretary Wendy Cole said that the Council is required to approve an Order of Election to be placed on the November 8, 2016 General Election Ballot with the following office terms expiring at that time:

Mayor (Incumbent: Gary Chumley)  
Ward 1, Place 2 (Incumbent: Ollie Inmon)  
Ward 2, Place 4 (Incumbent: Jack Doyle)  
Ward 2, Place 6 (Incumbent: Sandra Shepherd-Cain)

Ms. Cole explained that the candidate filing period to be placed on the ballot started July 23, 2016 and runs through August 22, 2016. The Order of Election which includes the two designated weekdays for which early voting will be held for twelve hours must be approved by the City Council and is attached to this memorandum.

It is recommended for the Council to approve an Order of Election for a place on the General Election Ballot November 8, 2016 to elect the Mayor and three Councilmembers and approve the Mayor and Council to sign the order.

Motion by Rainer, seconded by Mitchell, all voting "Aye" to approve Resolution Number 2016-63

RESOLUTION NUMBER 2016-63 - approve an Order of Election for a place in the General Election Ballot November 8, 2016 to elect the Mayor and three Councilmembers; Ward 1 Place 2, Ward 2 Place 4, Ward 2 Place 6, and approve the Mayor and Council Members to sign the order.

5) CONSIDER APPOINTMENT OF BOARD MEMBER TO PLACE #1 OF THE PLANNING AND ZONING COMMISSION

Zoning Official Liz Reinhardt reminded the Council that Randy Hitt had to resign from the Planning and Zoning Commission due to a family member's illness and Randy's son, Kaleb Hitt has expressed interest to serve on the Planning and Zoning Commission. Ms. Reinhardt said that Kaleb has sixteen years of working and managing a local insurance company, bought, remodeled and sold multiple residential and commercial properties in Gatesville, and has also served on the Board of Adjustments for Gatesville in the past. Ms. Reinhardt recommended Kaleb Hitt be appointed to Place #1 of the Planning and Zoning Commission for a partial term.

Motion by Doyle, seconded by Inmon, all voting "Aye" to approve Resolution Number 2016-64

RESOLUTION NUMBER 2016-64 - approve the appointment of Kaleb Hitt to Place #1 of the Planning and Zoning Commission as a partial term beginning September 1, 2016 through April 30, 2017.

6) RECEIVE INFORMATION FROM CORYELL COUNTY EMERGENCY MANAGEMENT COORDINATOR ON ZIKA VIRUS AND HAZARD MITIGATION GRANT

Coryell County Emergency Management Coordinator, Bob Harrell, provided each council member a handout summarizing the Zika Virus disease and discussed the virus and Hazard Mitigation Grant in detail.

Mr. Harrell discussed the following points:

- All Zika cases reported so far have been travel related with 99 of these being in Texas.
- Zika virus travels by mosquito.
- That Zika virus was discovered in the 1940's.
- Zika virus is not a major concern as an epidemic.
- Traps have been set up in Bell County to trap mosquitos and so far none captured have tested as Zika carriers.
- The mosquitos prefer the city-not rural areas – prefer flower pots and standing, stagnant water.
- Medicaid will pay for mosquito repellent to fight the Zika disease.
- There are teams in Waco and Temple ready for action if Zika would break out.
- There presently is no vaccine. Possibly will be one in a few years. There is not much funding allocated to this disease and more research also needs to be done.

Mr. Harrell said that the symptoms of Zika are fever, rash, joint pain, and red eyes. Zika poses a serious threat to unborn children, and protecting pregnant women is a major concern. Mr. Harrell stated that since there is no treatment people need to reduce the risk of being bitten and advised people to use insect repellent, cover up with long sleeved clothes, keep windows and doors closed, and use mosquito dunks.

The Hazard Mitigation Planning Grant is underway and will identify areas of the community that can be made safer by looking at areas with flooding issues, drought issues, and drainage issues.

There was a lengthy discussion on protection from Zika and what can be done to educate the public:

- Publish articles in the local newspaper.
- Print on water bills the link to the city website to learn more about Zika virus.
- County website.

- Centers for Disease Control (CDC) has published a significant amount of information on Zika awareness.

Mr. Harrell said that while this is a major concern, people don't need to overact – just be aware of protection and follow the guidelines.

#### 7) RECEIVE INFORMATION FROM MRB GRAY ENGINEERS ON REGULATORY COMPLIANCE AT THE STILLHOUSE WASTEWATER TREATMENT PLANT

City Manager William H. Parry III reminded the Council that this issue had been mentioned a few months ago in the City Manager report regarding flow challenges at the Stillhouse Wastewater Treatment Plant in terms of excess flow coming into the plant. Also discussed during the midyear budget review was the need of a preliminary engineering report to determine what is needed regarding the upgrading of capacity at the Stillhouse Plant. The Stillhouse Plant is at the point needed to initiate engineering and financial planning. Gil Gregory of MRB Gray Engineers who is very familiar with Gatesville's sewer plants, presented a power point briefing on regulatory compliance issues at the Stillhouse Wastewater Treatment Plant.

The following points were discussed:

The Texas Commission on Environment Quality (TCEQ) Permitted Flow 75-90 rule states that whenever flow measurements for any sewage treatment plant facility in the state reaches:

- 75% of the permitted average daily or annual average flow for three consecutive months, the permittee must initiate engineering and financial planning for expansion and/or upgrading of the wastewater treatment and/or collection facilities.
- 90% of the permitted average daily flow for three consecutive months, the permittee shall obtain necessary authorization from the commission to commence construction of the necessary additional treatment and/or collection facilities.

Mr. Gregory displayed a chart, which tracked the Stillhouse Wastewater Treatment Plant's (WWTP) average monthly flow rate which showed the 75% threshold being met several times as well as the 90% threshold also being met several times. Mr. Gregory stated that since City staff is addressing this issue now – researching a feasible plan to increase permitted capacity at the WWTP – TCEQ would probably view the City of Gatesville as working towards staying compliant and should have no issues. Causes for this growth rate of flow on this side of town include improvements to lines at the prison system which now captures all sewer flow, several multi-housing units, the hotel, and Stoneridge Subdivision. Mr. Gregory stated that he thinks the city can upgrade the current 2.2 million gallon per day capacity to 3 million gallon per day capacity without building a lot of new structures. New upgrades include the diffused air basin contact basin, thickener/digester area, return activated sludge line, chemical dosage area, the fine screen, and the sludge holding area.

After identifying all the issues, Mr. Gregory discussed funding options. The Texas Water Development Board seems to be the best option. A Project Information Form (PIF) would be developed which would be a description of all potential WWTP upgrades with a cost of about 3 million dollars. This loan is a low interest loan with a term of 30 years. Gatesville could possibly be eligible for loan forgiveness or a grant which is dependent on area economic level.

Mr. Gregory said that he is working with the City staff to project how long the increased capacity would last.

Deferring flow to the Leon Wastewater Treatment Plant was also discussed as another option.

Mr. Gregory outlined the funding process and project schedule and Mr. Parry reminded the Council that this briefing shows the Council why the increase is required, how it can be accomplished, and to think about how the city can fund this project.

8) CITY MANAGERS REPORT

- Convention and Visitors Bureau Director. Interviews concluded last Friday. The interview panel consisted of the City Manager, City Secretary, Finance Director, and Library Director. A final decision will be made in the next few weeks.
- Live Oak Infrastructure Rehabilitation. Walker Partners has completed the survey to proceed to final design and is planned for mid September which will include a Request for Proposals and a bid packet. Construction projected for start by end of October of this year.
- Leon River Bridge. TxDOT design for new bridge has been pushed to 2017. The Texas State Historical Commission has taken over the process for application of the bridge to be placed on the National Register of Historical Places.
- Energy Savings Performance Contract. In the process of evaluating the proposals received for qualifications.

Meredith Rainer: Requested to see the job description of the CVB director position.

Ronnie Viss: Update on the Planning and Zoning Commission?

Mr. Parry: The Planning and Zoning Commission is planning to meet at the end of August.

9) ADJOURN CITY COUNCIL MEETING AT 6:31 P.M. THIS 9<sup>th</sup> DAY OF AUGUST, 2016  
AND CALL THE WORKSHOP TO ORDER

1) DISCUSS RENAMING A CITY STREET AFTER JAMES FOWLER

City Manager Parry said that this discussion is based on a request from the James Fowler family to rename a city street after Mr. Fowler who worked for the City of Gatesville in the water distribution department for 41 years. No action will be taken tonight. All councilmembers already received packets by mail a few weeks ago and should be familiar with this request. Councilmember Mitchell worked with Mr. Fowler when Mr. Mitchell worked at Atmos Energy. Mitchell said he was an outstanding man who assisted Atmos with line location and was always easy to work with.

There was a lengthy discussion of renaming 12<sup>th</sup> Street which is where Mr. Fowler lived. Mr. Parry said that renaming 12<sup>th</sup> Street would change the grid system in Gatesville where numbered streets run North/South and named streets run East/West so renaming 12<sup>th</sup> Street would change the system.

Mayor Chumley said that renaming a street for a former city employee would set a precedent for other families that would come forward to request renaming of streets for their family members. Mayor Chumley suggested that the City would ask a developer with an approved plat to consider naming a street in honor of James Fowler when they are naming their streets.

City Manager Parry asked that the Council think about this request and how to go forward.

2) ADJOURN WORKSHOP AT 6:40 P.M. THIS 9<sup>th</sup> DAY OF AUGUST, 2016

ATTEST:

APPROVED:

\_\_\_\_\_  
Wendy Cole  
City Secretary

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Gary M. Chumley  
Mayor







