

**NOTICE**  
**THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT**  
**(TEX. GOV'T CODE CHAPTER 551, SEC. 551.041)**

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**5:30 P.M**  
**GATESVILLE CITY COUNCIL CHAMBERS**  
**110 NORTH 8<sup>TH</sup> STREET, GATESVILLE, TEXAS 76528**  
**JUNE 25, 2024**

An Open Meeting will be held concerning the following subjects:

1. Call to Order
2. Quorum check
3. Invocation and Pledge of Allegiance
4. Citizens/Public Comments Forum: Individuals wishing to address the Gatesville City Council may do so during this segment. If you intend to comment on a specific agenda item, please indicate the item(s) on the sign-in sheet before the meeting. Each speaker is allotted a maximum of 3 minutes for their remarks, and speakers are expected to conduct themselves in a respectful & civil manner. In accordance with the Texas Open Meetings Act, the City of Gatesville City Council cannot deliberate or act on items not listed on the meeting agenda.
5. Presentation of Meritorious Service Awards to City of Gatesville Departments: Water Production, Water Distribution, Street, Fire (Brad Hunt)
6. Discussion and possible action regarding approval of Minutes from Regular City Council Meeting held on June 11, 2024. (Wendy Cole)
7. Briefing/Discussion regarding City of Gatesville Water Study with Freese & Nichols Inc. (Brad Hunt, Kira Iles, Mike Halsema)
8. Discussion regarding an Ordinance of the City of Gatesville, Texas, amending the Gatesville Code Of Ordinances, Chapter 56 "Utilities", Article Vi, "Drought Contingency Plan" by amending Sections 56-183, 56-186, 56-188, And 56-189 as provided herein and readopting all Remaining Sections Of Article Vi; Providing A Conflicts Resolution Clause; providing a Severability Clause; and Providing for an Effective Date. (Brad Hunt )
9. Discussion and possible action regarding sale of Gatesville Police Department vehicles and authorizing the Interim City Manager to sign all necessary documents. (Cody Lee)
10. Adjourn Meeting

I hereby attest that the above agenda was posted on this the 21st day of June, 2024 by 5:00 p.m. on the official City of Gatesville website, [www.gatesvilletx.com](http://www.gatesvilletx.com) and the official bulletin boards at the Gatesville City Hall, 803 E. Main Street and Gatesville Council Chambers, 110 N. 8th Street, Gatesville, Texas.

  
**Wendy Cole, City Secretary**

The City of Gatesville council chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the city secretary's office at 254-865-8951 or FAX 254-865-8320, or email [wcole@gatesvilletx.com](mailto:wcole@gatesvilletx.com) for further information.

REGULAR CITY COUNCIL MEETING  
 JUNE 25, 2024  
 5:30 P.M.  
 COUNCIL CHAMBERS, 110 NORTH 8TH STREET,  
 GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:31 P.M. THIS 25TH DAY OF JUNE, 2024

2) QUORUM CHECK/COUNCIL PRESENT: Mayor Gary Chumley, Councilmembers Greg Casey, Aaron Smith, Joe Patterson, and Meredith Rainer.

REGRETS: Councilmembers Barbara Burrow and John Westbrook

CITY STAFF PRESENT: Interim City Manager Brad Hunt, City Secretary Wendy Cole, Interim Deputy City Manager/Finance Director Mike Halsema, Interim Police Chief Cody Lee, Human Resources Manager Lori McLaughlin, Municipal Court Clerk Leslie Ortega, Civic Center Manager Morgan Smart, Utility Clerk Kodie Mitchell, Water Production (WP) Superintendent Zeb Veazey, WP Crew: Matt Hlavinka, Andrew Cullar, Bodie James, Chris Barr, Water Distribution (WD) Supervisor Chad Newman, WD Maintenance Operator Nick Ortega, WD Crew Supervisor Dale Allen, Street Superintendent Brent Kirchmeier, Street Maintenance Operator Steven Mitchell, Street Equipment Operator Garrison Shaffer, Fire Chief Billy Vaden, and Fire Department Lieutenant Sam Hendricks.

OTHERS: Leo Corona, Kira Iles & Ethan Shires (FNI representatives), Megan Tennison, Karen Beck, Kevin Mitchell, Debra Mitchell, Jax Mitchell, Karen Hendricks, Debra Blakley, Bianca D, Olivia D, and Gatesville Messenger Staff Writer Kaylee Dusing.

3) INVOCATION: Councilmember Casey/PLEDGE OF ALLEGIANCE: Led by Mayor Chumley

4) CITIZENS/PUBLIC COMMENTS FORUM: INDIVIDUALS WISHING TO ADDRESS THE GATESVILLE CITY COUNCIL MAY DO SO DURING THIS SEGMENT. IF YOU INTEND TO COMMENT ON A SPECIFIC AGENDA ITEM, PLEASE INDICATE THE ITEM(S) ON THE SIGN IN SHEET BEFORE THE MEETING. EACH SPEAKER IS ALLOTTED A MAXIMUM OF 3 MINUTES FOR THEIR REMARKS, AND SPEAKERS ARE EXPECTED TO CONDUCT THEMSELVES IN A RESPECTFUL MANNER. IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, THE CITY OF GATESVILLE CITY COUNCIL CANNOT DELIBERATE OR ACT ON ITEMS NOT LISTED ON THE MEETING AGENDA.

Visitors present were only concerned with an agenda item.

5) PRESENTATION OF MERITORIOUS SERVICE AWARDS TO CITY OF GATESVILLE DEPARTMENTS: WATER PRODUCTION, WATER DISTRIBUTION, STREET, FIRE (B. HUNT)

Interim City Manager, Brad Hunt, recognized various city crews for their outstanding efforts in responding to the severe weather that hit in and around Gatesville and the central Texas area on May 22 and as well as recognition for responding to the aftereffects of the storm on May 23, 2024. The National Weather Service confirmed that two (2) tornadoes, an EF-2, and EF-1, touched down in the Temple area Wednesday, May 22, 2024. Both tornadoes caused enormous damage to the city of Temple and was reported to have traveled three (3) miles between 6:21 p.m. until 6:26 p.m. on May 22nd. Three (3) city crews went to Temple with the needed heavy equipment on the night of May 22 to mutually assist the search and rescue efforts. Those crews worked through the night, into the morning of May 23 in Temple, providing crucial support to the efforts there.

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Additionally, due to the weather on May 22, the Water Intake Plant on Belton Lake had no electricity. The damage in the west Temple area directly affected Oncor's service to the Intake Plant because it receives electricity by-way-of a line across the lake near west Temple. Throughout the night and into the day on May 23, it was apparent that it could take an extended time to restore electricity to the Intake Plant. Staff faced extreme challenges with continuing severe weather, sleep deprivation, flooded roadways to the Intake Plant, and a non-functional back-up generator. The Water Production crew and Water Distribution crew exhibited a heroic effort to maintain water production and prepare for the possibility that the storage tanks would run dry before power to the Intake Plant could be restored.

Fortunately, Oncor was able to restore power about an hour before the city's water storage tanks would have run empty, and the water emergency was averted.

Interim City Manager Hunt presented Meritorious Service Awards to the following City of Gatesville staff for their service beyond the call of duty on May 22 and May 23, 2024:

- Water Production Supervisor Zeb Veazey and crew, including Andrew Cullar, Bodie James, Chris Barr, and Matt Hlavinka.
- Water Distribution Superintendent Chad Newman and crew, including Crew Supervisor Dale Allen and Water Maintenance Operator Nick Ortega.
- Street Department Supervisor Brent Kirchmeier and crew, including Equipment Operator Garrison Shaffer and Street Maintenance Operator Steven Mitchell.
- Fire Department Chief Billy Vaden and crew, including Lieutenant Sam Hendricks and Firefighter Phil Gregory (unable to attend).

Mr. Hunt thanked the families of all the award recipients for their support during this incident when their family members were gone the long hours and for all the other types of duties and emergencies that occur when the city crews are out for many hours.

6) DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETING HELD ON JUNE 11, 2024. (WENDY COLE)

RESOLUTION 2024-68: Motion by Meredith Rainer, seconded by Greg Casey, to approve the Minutes from the Regular City Council meeting held on June 11, 2024; all four voting "Aye", motion passed.

7) BRIEFING/DISCUSSION REGARDING CITY OF GATESVILLE WATER STUDY WITH FREESE & NICHOLS INC. (BRAD HUNT, KIRA ILES, MIKE HALSEMA)

Interim Deputy City Manager/Finance Director, Mike Halsema said that as part of the FY2024 Capital Improvement Plan budget, an assessment of the water production and transmission infrastructure was authorized. Freese and Nichols were contracted to conduct the assessment in November of 2023 and they identified over \$68 million in infrastructure repairs and improvements needed for the water system. These repairs and improvements were ranked based on the condition and criticality of each project. There will be future water meetings with the Water Supply Corporations separately so they can have input and discussions on cost sharing for certain projects. Mr. Halsema introduced Kira Iles with Freese and Nichols Inc. (FNI) who presented a summary of the assessment, and answered Council's questions:

The Water System Improvements Plan included a conditions assessment and overview of several proposed projects and costs for each project. This plan is more focused on improving the existing infrastructure and less focused on looking out for future growth. FNI staff spent three (3) days on site and visited the water system facilities to assess the conditions and what would be highest priority projects. The development of risk scores was discussed and how the component categories were tabulated. Risk factors & scores were determined by condition (what is the likelihood of asset failure) and criticality (what is the consequence of asset failure) and the impacts on the system. A chart describing the condition score was presented showing impacts of low, medium, high and very high as well as a description of criticality scoring criteria: Capacity Affected, Process Impact, Outage Duration,

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and the impact on Health, Safety & Environment. A chart summarizing the Improvements Projects was presented which were prioritized based on risk scores, grouped into construction projects, included probable construction costs, and indicated the implementation years from 2025-2034. The probable total cost is \$68,740,200.00.

Highest priority projects were also discussed:

- Hughes Unit Elevated Storage Tank which is already in the grant process with an 80% federal funded/20% city funded match.
- Electrical Improvements & Permanent Generators: Raw Water Intake, Booster Pump Station (BPS) 1, and Water Treatment Plant.
- Chlorine Booster & Active Mixing BPS7 and South Mountain.
- Cleaning and Recoating Tanks throughout the Water System.
- Booster Pump Station 3 Improvements.

A list of Quick Implementation Projects for the Water Treatment Plant were also noted and after a discussion with staff it was decided to push up these proposed projects because they are less expensive projects but very much needed: Filter Media Replacement, Blast and Recoat Clarifier No. 3, Effluent Flow Meter Installation, HVAC Replacement, Security System Improvements (which included intruder alerts but not cybersecurity), Raw Water Intake Bypass line, and Chlorine Dioxide Feed Line Replacement.

System wide portable generators (3) were recommended to be ordered now due to long lead times (could be 2 years).

Recommended next steps for the water system: Water Master Plan, Pipeline Condition Assessment, and a Detailed Design of the recommended projects.

8) DISCUSSION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS, AMENDING THE GATESVILLE CODE OF ORDINANCES, CHAPTER 56 "UTILITIES", ARTICLE VI, "DROUGHT CONTINGENCY PLAN" BY AMENDING SECTIONS 56-183, 56-186, 56-188, AND 56-189 AS PROVIDED HEREIN AND READOPTING ALL REMAINING SECTIONS OF ARTICLE VI; PROVIDING A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. (2ND READING OF ORDINANCE 2024-05)  
 (BRAD HUNT )

Interim City Manager Hunt reminded the Council that this Drought Contingency Plan (DCP) had been reviewed by the City Attorney and just minor changes were done and presented at the last meeting which amended previous Ord. 2018-04 with no need to repeal. The only amendments to the DCP were changing Ft. Hood to Ft. Cavazos and changing the dates. There have been no more changes to the Ordinance since the last meeting. The deadline to submit the DCP to Texas Commission on Environmental Quality is the end of July so there is plenty of time to approve this DCP.

ORDINANCE 2024-05-02: Motion by Greg Casey seconded by Aaron Smith, to pass Ordinance 2024-05 to the third and final reading at the next scheduled Council Meeting; all four voting "Aye", motion passed.

9) DISCUSSION AND POSSIBLE ACTION REGARDING SALE OF GATESVILLE POLICE DEPARTMENT VEHICLES AND AUTHORIZING THE INTERIM CITY MANAGER TO SIGN ALL NECESSARY DOCUMENTS.  
 (CODY LEE)

Interim Police Chief, Cody Lee, said that as part of the Fiscal Year 2022-2023 Budget, Council approved Capital outlay for three (3) new police vehicles and those vehicles were ordered in 2022. After extensive delays, the Police Department has finally received those ordered vehicles, still at the

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quoted 2022 pricing. With these new vehicles, the department has a surplus of three older vehicles to decommission. Out of the three vehicles, The City of Gatesville owns only one which happens to need extensive engine work. The other two are leased through Enterprise Fleet Management. The one city owned surplus vehicle could be listed for sale on Govdeals.com immediately. The other two could go through the process to get transferred in the City of Gatesville's name and then list for sale on Govdeals. Enterprise Fleet Management is agreeable with this procedure and would not cost the City any additional fees. If Enterprise Fleet Management just took the vehicles back they would require the police emergency equipment be decommissioned and that would cost the City a significant amount. Going through the process to put in the City's name makes sense as these vehicles could then be sold to another law enforcement agency.

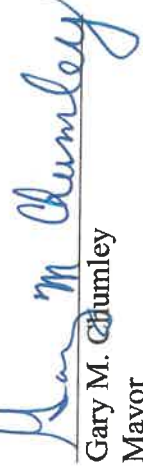
RESOLUTION 2024-69: Motion by Aaron Smith, seconded by Meredith Rainer, to approve the listing on Govdeals.com to sell the surplus police vehicle Unit 427, a 2017 Ford Explorer Police SUV and to dispose of the remaining two leased vehicles, a 2017 Ford Explorer and a 2019 Chevrolet Tahoe in accordance with the Enterprise Fleet Management process which would include the Interim City Manager to sign all necessary documents; all four voting "Aye", motion passed.

10) ADJOURN MEETING AT 6:17 P.M. THIS 25TH DAY OF JUNE, 2024

ATTEST:

  
Wendy Cole  
City Secretary

APPROVED:

  
Gary M. Chumley  
Mayor