

**NOTICE**  
**THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT**  
**(TEX. GOV'T CODE CHAPTER 551, SEC. 551.041)**

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**5:30 P.M**  
**GATESVILLE CITY COUNCIL CHAMBERS**  
**110 NORTH 8<sup>TH</sup> STREET, GATESVILLE, TEXAS 76528**  
**SEPTEMBER 10, 2024**

An Open Meeting will be held concerning the following subjects:

1. Call to Order
2. Quorum check
3. Invocation and Pledge of Allegiance
4. Citizens/Public Comments Forum: Individuals wishing to address the Gatesville City Council may do so during this segment. If you intend to comment on a specific agenda item, please indicate the item(s) on the sign-in sheet before the meeting. Each speaker is allotted a maximum of 3 minutes for their remarks, and speakers are expected to conduct themselves in a respectful & civil manner. In accordance with the Texas Open Meetings Act, the City of Gatesville City Council cannot deliberate or act on items not listed on the meeting agenda.

**CONSENT:**

5. All consent agenda items are considered routine by the City Council and will be enacted by single motion. There will be no separate discussion of these items unless a Councilmember requests an item to be removed and considered separately.

**RESOLUTION 2024-098:** Discussion and possible action regarding approval of Minutes from Regular City Council Meeting held on August 27, 2024. (Wendy Cole)

**RESOLUTION 2024-099:** Discussion and possible action regarding July 2024 Financials. (Mike Halsema)

**RESOLUTION 2024-100:** Discussion and possible action regarding the Investment Policy and Strategy for the City of Gatesville. (Mike Halsema)

**RESOLUTION 2024-101:** Discussion and possible action regarding a Proclamation for the National Society Daughters of the American Revolution designating September 17th through September 23rd as "Constitution Week." (Wendy Cole)

**OTHER BUSINESS:**

6. Discussion regarding an Ordinance of the City of Gatesville, Texas, Amending the Gatesville Code of Ordinances by amending Section 18-7A; School Zones; Designating School Zones; Establishing the Prima Facie Speed Limit; Amending Effective Time Periods; Providing a Repealing Clause; Providing a Severability Clause; Providing a Savings Clause; Providing for a Penalty of a fine not to exceed Two Hundred (\$200.00) Dollars for each Offense; and Providing an Effective Date. (1st reading of Ordinance 2024-10) (Brad Hunt)

7. Discussion regarding an Ordinance of The City of Gatesville, Texas, Amending the Fiscal Year 2023-24 Budget of the City of Gatesville to allow for adjustments to the General Fund Revenues and Expenditures, each in the amount of Three Hundred Forty-Four Thousand, Seven Hundred Twenty-Six Dollars (\$344,726.00); Declaring a Municipal Purpose; Providing a Severability Clause; Providing a Conflicts Clause; And Providing for an Effective Date. (2nd reading of Ordinance 2024-06) (Mike Halsema)
8. Discussion and possible action regarding an Ordinance of the City of Gatesville, Texas, approving and adopting a Budget for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025; Providing that expenditures for said Fiscal Year shall be made in accordance with said Budget; Appropriating and setting aside the necessary funds out of the General and other Revenues for said Fiscal Year for the Maintenance and Operation of the various departments and for various activities and improvements of the City; Providing a Repealing Clause; Providing a Severability Clause; and Providing an Effective Date. (3rd & final reading of Ordinance 2024-07) (Brad Hunt)
9. Discussion and possible action regarding a Resolution of the City Council of the City of Gatesville, Texas Ratifying the Property Tax Increase Reflected in the City's Adopted Fiscal Year 2024-2025 Budget, which is a Budget that will require raising more Revenue from Property Taxes than in the Previous Year; And Providing an Effective Date. (Brad Hunt)
10. Recess Regular meeting and call a-----

**Public Hearing**

Hear comments on the proposal to set City of Gatesville Fiscal Year 2025 Tax Rate at  
\$0.5600 per \$100 of taxable value

11. End Public Hearing and reconvene Regular Meeting
12. Discussion and possible action regarding an Ordinance of the City of Gatesville adopting an Ad Valorem Tax Rate for Fiscal Year 2024-2025 and levying the Ad Valorem Taxes for the Year 2024 at a rate of \$0.5600 per One Hundred Dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Gatesville as of January 1, 2024, to provide revenue for the payment of current expenses; Providing for an Interest and Sinking Fund for all outstanding debt of the City of Gatesville; Providing for due and delinquent dates together with penalties and interest; Providing a Repealing Clause; Providing a Severability Clause; and Providing for an Effective Date. (3rd & final reading of Ordinance 2024-08) (Mike Halsema)
13. Discussion and possible action regarding an Ordinance of the City of Gatesville, Texas repealing and replacing Chapter 18, "Fees", Section 18-1, "Fee Schedule", of the Code of Ordinances of the City of Gatesville; Providing a Severability Clause; and Providing an Effective Date. (3rd & final reading of Ordinance 2024-09) (Brad Hunt)
14. City Manager Report
15. Adjourn Meeting

I hereby attest that the above agenda was posted on this the 6th day of September, 2024 by 5:00 p.m. on the official City of Gatesville website, [www.gatesvilletx.com](http://www.gatesvilletx.com) and the official bulletin boards at the Gatesville City Hall, 803 E. Main Street and Gatesville Council Chambers, 110 N. 8th Street, Gatesville, Texas.

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Holly Owens, City Secretary

The City of Gatesville council chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodation or interpretive services must be made 24 hours prior to this meeting. Please contact the city secretary's office at 254-865-8951 or FAX 254-865-8320, or email [howens@gatesvilletx.com](mailto:howens@gatesvilletx.com) for further information.

**As authorized by section 551.071 of the Texas Government Code, this meeting may be convened into a closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.**

**The City of Gatesville reserves the right to reconvene, recess, or realign the regular session or called executive session or order of business as set forth on the agenda at any time prior to adjournment.**

REGULAR CITY COUNCIL MEETING  
SEPTEMBER 10, 2024  
5:30 P.M.  
COUNCIL CHAMBERS, 110 NORTH 8TH STREET,  
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:31 P.M. THIS 10TH DAY OF SEPTEMBER 2024.

2) QUORUM CHECK/COUNCIL PRESENT: Mayor Gary Chumley, Councilmembers Barbara Burrow, Greg Casey, Joe Patterson, John Westbrook, Meredith Rainer, and Aaron Smith.

CITY STAFF PRESENT: City Manager Brad Hunt, City Secretary Wendy Cole, City Secretary Holly Owens, Deputy City Manager/Finance Director Mike Halsema, Public Works Director Chad Newman, Parks & Recreation Director Seth Phillips, Human Resource Director Lori McLaughlin, Civic Center Manager Morgan Smart, Interim Police Chief Georg Cleverley.

OTHERS: Leo Corona, Yvonne Williams with Gatesville Chamber, Travis VanBibber, John Salter, and Gatesville Messenger Staff Writer Alex Meelbusch.

3) INVOCATION: Councilmember Westbrook/PLEDGE OF ALLEGIANCE: Led by Mayor Chumley.

4) CITIZENS/PUBLIC COMMENTS FORUM: INDIVIDUALS WISHING TO ADDRESS THE GATESVILLE CITY COUNCIL MAY DO SO DURING THIS SEGMENT. IF YOU INTEND TO COMMENT ON A SPECIFIC AGENDA ITEM, PLEASE INDICATE THE ITEM(S) ON THE SIGN IN SHEET BEFORE THE MEETING. EACH SPEAKER IS ALLOTTED A MAXIMUM OF 3 MINUTES FOR THEIR REMARKS, AND SPEAKERS ARE EXPECTED TO CONDUCT THEMSELVES IN A RESPECTFUL MANNER. IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, THE CITY OF GATESVILLE CITY COUNCIL CANNOT DELIBERATE OR ACT ON ITEMS NOT LISTED ON THE MEETING AGENDA.

The visitors present were only concerned with an agenda item.

Due to time constraints, Mayor Chumley moved items on the agenda around.

8) DISCUSSION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. (3RD AND FINAL READING OF ORDINANCE 2024-07).

City Manager, Brad Hunt stated there are no changes from the first and second reading.

ORDINANCE 2024-07-03: Motion by Meredith Rainer, seconded by John Westbrook, to approve Ordinance 2024-07 adopting the Fiscal Year 2025 Budget; Roll Call Vote called by Mayor Chumley: All six voting "Aye", motion passed.

**ORDINANCE 2024-07**

Aaron Smith, Ward 1, Place 1	Aye
Babara Burrow, Ward 1, Place 2	Aye
Meredith Rainer, Ward 1, Place 3	Aye
Joe Patterson, Ward 2, Place 4	Aye
Greg Casey, Ward 2, Place 5	Aye
John Westbrook, Ward 2, Place 5	Aye

9) DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE CITY’S ADOPTED FISCAL YEAR 2024-2025 BUDGET, WHICH IS A BUDGET THAT WILL REQUIRE RAISING MORE REVENUE FROM PROPERTY TAXES THAN IN THE PREVIOUS YEAR; AND PROVIDING AN EFFECTIVE DATE.

Deputy City Manager/Finance Director, Mike Halsema asked if there were any questions.

Councilman Patterson verified the tax rate is not changing, but additional revenue is being generated due to the increase of property value. Mayor Chumley added it is also from new properties being added to the roll. Mr. Halsema agreed.

RESOLUTION 2024-102: Motion by John Westbrook, seconded by Barbara Burrow to approve Resolution 2024-102 ratifying the property tax increase reflected in the City’s adopted Fiscal Year 2024-2025 Budget, which is a budget that raises more property tax revenue than was generated the previous year. Roll Call Vote called by Mayor Chumley: All six voting “Aye”, motion passed.

**RESOLUTION 2024-102**

Aaron Smith, Ward 1, Place 1	Aye
Babara Burrow, Ward 1, Place 2	Aye
Meredith Rainer, Ward 1, Place 3	Aye
Joe Patterson, Ward 2, Place 4	Aye
Greg Casey, Ward 2, Place 5	Aye
John Westbrook, Ward 2, Place 5	Aye

10) RECESS SPECIAL MEETING AT 5:37 P.M. AND CALL A-----

Public Hearing

HEAR COMMENTS ON THE PROPOSAL TO SET THE CITY OF GATESVILLE FISCAL YEAR 2025 TAX RATE AT \$0.5600 PER \$1000 OF TAXUABLE VALUE.

No one came forward to speak.

11) END PUBLIC HEARING AND RECONVENE SPECIAL MEETING AT 5:38 P.M.

12) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE ADOPTING AN AD VALOREM TAX RATE FOR FISCAL YEAR 2024-2025 AND LEVYING THE AD VALOREM TAXES FOR THE YEAR 2024 AT A RATE OF \$0.5600 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF GATESVILLE AS OF JANUARY 1, 2024, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR

ALL OUTSTANDING DEBT OF THE CITY OF GATESVILLE; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. (3RD & FINAL READING OF ORDINANCE 2024-08).

Deputy City Manager/Finance Director, Mike Halsema explained the ad valorem tax rate.

ORDINANCE 2024-08-03: Motion by Greg Casey, seconded by Aaron Smith, to approve Ordinance 2024-08 that the property tax rate be increased by the adoption of a tax rate of \$0.56000, which is effectively a 3.77 percent increase in the tax rate and the City Council of Gatesville approve Ordinance 2024-08 adopting and levying a tax rate of \$0.56000 per \$100 of taxable assessed value for Fiscal Year 2024-2025; Roll Call Vote called by Mayor Chumley: All six voting “Aye”, motion passed.

**ORDINANCE 2024-08**

Aaron Smith, Ward 1, Place 1	Aye
Babara Burrow, Ward 1, Place 2	Aye
Meredith Rainer, Ward 1, Place 3	Aye
Joe Patterson, Ward 2, Place 4	Aye
Greg Casey, Ward 2, Place 5	Aye
John Westbrook, Ward 2, Place 5	Aye

13) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS REPEALING AND REPLACING CHAPTER 18, “FEES”, SECTION 18-1, “FEE SCHEDULE”, OF THE CODE OF ORDINANCES OF THE CITY OF GATESVILLE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. (3RD & FINAL READING OF ORDINANCE 2024-09).

City Manager, Brad Hunt presented the fee schedule amendments. The main changes from the first two readings concern the Civic Center and Water and Sewer Utilities. The Civic Center non-profit general public fees either remained the same as last year or were reduced (see page 70 of the council book online). Water and Sewer Utilities (see page 73 of the council book online) added per ft. change and standard language and explanation of fees. These costs are not to make money but to cover the cost and services provided. Mr. Hunt continued to state the Staff is proposing rate studies for city water and wastewater customers and wholesale customers to commence in October. Staff expects to present the newly proposed rates by the end of February and fees are expected to increase.

Mr. Leo Corona, of 409 State School Road came forward and had questions about vendors being charged by the Chamber and again by the City. Mayor Chumley stated that the only City sponsored event is the Boozaar and there are no vendor fees. All other events are sponsored through other organizations.

There was no further discussion and Mayor Chumley called for a motion.

ORDINANCE 2024-09-03: Motion by Aaron Smith, seconded by Greg Casey, to approve Ordinance 2024-09 of the City of Gatesville, Texas repealing and replacing Chapter 18 “Fees”, Section 18-1, “Fee Schedule” of the Code of Ordinances of the City of Gatesville. All six voting “Aye”, motion passed.

5) ALL CONSENT AGENDA ITEMSS ARE CONSIDERED ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY A SINGLE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM TO BE REMOVED AND CONSIDERED SEPARATELY.

**RESOLUTION 2024-98:** Discussion and possible action regarding approval of Minutes from Regular City Council Meeting held on August 27, 2024. (Wendy Cole)

**RESOLUTION 2024-99:** Discussion and possible action regarding July 2024 Financials. (Mike Halsema)

**RESOLUTION 2024-100:** Discussion and possible action regarding the Investment Policy and Strategy for the City of Gatesville. (Mike Halsema)

**RESOLUTION 2024-101:** Discussion and possible action regarding a Proclamation for the National Society Daughters of the American Revolution designating September 17th through September 23rd as “Constitution Week.” (Wendy Cole)

CONSENT AGENDA: Motion by John Westbrook, seconded by Barbara Burrow to approve the Consent Agenda as written. All six voting “Aye”, motion passed.

Councilmember Westbrook departed the meeting at 5:56 p.m. and quorum was maintained.

6) DISCUSSION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS, AMENDING THE GATESVILLE CODE OF ORDINANCES BY AMENDING SECTION 18-7A; SCHOOL ZONES; DESIGNATING SCHOOL ZONES; ESTABLISHING THE PRIMA FACAE SPEED LIMIT; AMENDING EFFECTIVE TIME PERIODS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED TWO HUNDRED (\$200.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE. (1ST READING OF ORDINANCE 2024-10)

City Manager, Brad Hunt informed Council the existing ordinance designating school zones is outdated and in need of replacement on certain streets around the Gatesville ISD schools and the need to standardize the specified times when school zones are in effect which is the primary reason for the changes. This ordinance will designate certain portions of city streets as school zones during specified effective time periods, establish prima facae speed limits, and provide for a penalty in the form of a fine. If approved, the street department will place new signs and poles in certain locations for an estimated cost under \$1,000.

Councilman Casey asked if Staff planned to coordinate with the school district to notify parents regarding the replacement of signs and changes. Mr. Hunt stated yes.

Mayor Chumley stated currently there is no signage notifying vehicle traffic that is coming from side streets that they are entering into a school zone.

Mr. Hunt stated that he spoke to TxDOT too regarding the intersection of Main and SH 36 and TxDOT plans to install additional cross walks at that intersection.

Mayor Chumley added the City applied for Safe Streets and Roads for All (SS4A) Grant, but the City never heard back. Moving forward, the City needs to consider additional sidewalks throughout the City.

ORDINANCE 2024-10-01: Motion by Meredith Rainer, seconded by Greg Casey to pass Ordinance 2024-10 adopting and designating school zones, Chapter 18, Section 7a, of the City of Gatesville Code of Ordinances to the next meeting. All five voting “Aye”, motion passed.

7) DISCUSSION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS, AMENDING THE FISCAL YEAR 2023-24 BUDGET OF THE CITY OF GATESVILLE TO ALLOW FOR ADJUSTMENTS TO THE GENERAL FUND REVENUES AND EXPENDITURES, EACH IN THE AMOUNT OF THREE HUNDRED FORTY-FOUR THOUSAND, SEVEN HUNDRED TWENTY-SIX DOLLARS (\$344,726.00); DECLARING A MUNICIPAL PURPOSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICTS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. (2<sup>ND</sup> READING OF ORDINANCE 2024-06)

Deputy City Manager/Finance Director, Mike Halsema explained the amendments to the FY 2023-2024 Budget. Mr. Halsema stated the amount given will change before the third reading and gave an update to the items listed on the memorandum.

ORDINANCE 2024-06-02: Motion by Barbara Burrow, seconded by Aaron Smith to pass Ordinance 2024-06 amending the Fiscal Year 2024 Budget to a future Council Meeting. All five voting “Aye”, motion passed.

14) CITY MANAGER REPORT:

The PowerPoint for the City Manager Report is located in the Council Book online.

City Manager, Brad Hunt updated Council on the following items:

- Staffing: Parks (1), Police (3), Library (1PT, 1FT), Code Enforcement (1)  
Councilwoman Rainer asked about continuing to report code violations and Mayor Chumley asked who receives the online complaint submittals. Mr. Hunt stated, yes Staff can receive code violation reports, and the online submittals are routed to the City Secretary’s Office.

Mayor Chumley asked if a report can be made showing the code violation complaints and how it was handled. Mr. Hunt stated he would investigate that.

- Priority items:
  - Budget
  - Meet with WSCs and discuss the FNI Water “Mini CIP” Study
  - Address street repair and drainage issues
  - Issue RFQ for new police building needs/concepts
  - Identify cost to safety re-open lower portion of FLR Park
  - South sewer line capacity – overall issues and costs still being assessed, with good information from FNI under consideration for future presentation(s) to Council
  - New organizational chart
  - Development inquires and feasibility
  - TDEM/FEMA process
- Communication:
  - City Facebook
  - Website updates via Shea Harp continuing
- Department updates
  - Public Works
  - Police
  - Fire

Mayor Chumley asked if Staff has researched any grants for the replacement of Engine 3. Mr. Hunt stated Staff has looked at the FAST Grant and was told that the FAST Grant Program has been rolled into the CDBG, but Staff will continue to look at and pursue grants.

Mayor Chumley asked about the Forest Service. Mr. Hunt stated Staff has not looked at the Forest Service because he believes Chief Vaden is hoping for something new versus a used engine.



Councilwoman Burrow and Mayor Chumley asked about any grants through the Forest Service. Mr. Hunt agreed to inquire about any grants through the Forest Service.

- Parks and Recreation
- Library
- Civic Center
- Auditorium
- Airport
- Permits issued

Mayor Chumley requested to have the value added to the permit report for next month. Mr. Hunt agreed.

- Policy updates
- Project updates
- Budget
- Upcoming Community Events

15) ADJOURN MEETING AT 6:31 P.M, THIS 10TH DAY OF SEPTEMBER 2024

ATTEST:

APPROVED:

\_\_\_\_\_  
Holly Owens  
City Secretary

\_\_\_\_\_  
Gary M. Chumley  
Mayor