

CITY COUNCIL MEETING
FEBRUARY 25, 2025
5:30 P.M.
COUNCIL CHAMBERS, 110 NORTH 8TH STREET,
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

- 1) **CALL TO ORDER** REGULAR CITY COUNCIL MEETING AT 5:30 P.M. THIS 25TH DAY OF FEBRUARY 2025.
- 2) **QUORUM CHECK/COUNCIL PRESENT:** Mayor Pro-Tem Greg Casey, Councilmembers Meredith Rainer, Joe Patterson, Kalinda Westbrook, Jon Salter, and Aaron Smith.
CITY STAFF PRESENT: City Manager Brad Hunt, City Secretary Holly Owens, Deputy City Manager/Finance Director Mike Halsema, Chad Newman, Seth Phillips, and Police Chief Jeff Clark.
OTHERS: Travis VanBibber, Gatesville Messenger Staff Writer Alex Meelbusch, Leo Corona, and Chamber of Commerce Yvonne Williams.

- 3) **INVOCATION:** Councilmember Smith and **PLEDGE OF ALLEGIANCE:** Led by Councilmember Smith.

CITIZENS/PUBLIC COMMENTS FORUM: INDIVIDUALS WISHING TO ADDRESS THE GATESVILLE CITY COUNCIL MAY DO SO DURING THIS SEGMENT. IF YOU INTEND TO COMMENT ON A SPECIFIC AGENDA ITEM, PLEASE INDICATE THE ITEM(S) ON THE SIGN IN SHEET BEFORE THE MEETING. EACH SPEAKER IS ALLOTTED A MAXIMUM OF 3 MINUTES FOR THEIR REMARKS, AND SPEAKERS ARE EXPECTED TO CONDUCT THEMSELVES IN A RESPECTFUL MANNER. IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, THE CITY OF GATESVILLE CITY COUNCIL CANNOT DELIBERATE OR ACT ON ITEMS NOT LISTED ON THE MEETING AGENDA.

There were no public/citizen comments.

- 4) ALL **CONSENT AGENDA** ITEMS ARE CONSIDERED ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY A SINGLE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM TO BE REMOVED AND CONSIDERED SEPARATELY.

- a. **Resolution 2025-019:** Discussion and possible action regarding approval of minutes from Regular City Council Meeting held on February 11, 2025. (Holly Owens)
- b. **Resolution 2025-020:** Discussion and possible action regarding approval of the Quarterly Investment Report FY 24-25. (Mike Halsema)
- c. **Resolution 2025-021:** Discussion and possible action regarding approval of an Interlocal Agreement with the City of Midlothian. (Mike Halsema)

Councilmember Rainer requested item 4c be pulled from Consent to be discussed and acted on separately.

CONSENT AGENDA: Motion by Joe Patterson, seconded by Jon Salter to **APPROVE** the **Consent Agenda** as written (Items 4a and 4b). All six voting “Aye”, motion passed, 6-0-0.

Mr. Halsema explained the interlocal agreement with the City of Midlothian. It allows each city to participate in each other’s current and/or future contracts for goods and services.

RESOLUTION 2025-021: Motion by Meredith Rainer, seconded by Aaron Smith to **APPROVE** **Resolution 2025-021**. All six voting “Aye”, motion passed, 6-0-0.

OTHER BUSINESS:

5) DISCUSSION AND POSSIBLE ACTION REGARDING THE DECEMBER 2024 FINANCIALS.
(MIKE HALSEMA)

RESOLUTION 2025-022: Motion by Kalinda Westbrook, seconded by Meredith Rainer to **APPROVE Resolution 2025-022**. All six voting “Aye”, motion passed, 6-0-0.

6) DISCUSSION AND POSSIBLE ACTION REGARDING ORDINANCE 2025-07, AMENDING CHAPTER 12, CEMETERIES. (2ND READING)
(BRAD HUNT)

Mr. Hunt stated after the third and final reading and if approved, signs will be made and posted at the cemeteries outlining the hours and ordinance number.

Councilmember Casey asked about a gate in the future. Mr. Hunt stated that better lighting and cameras will be installed for now, but possibly in the future, a gate estimate will be brought to Council for approval.

ORDINANCE 2025-07: Motion by Jon Salter, seconded by Kalinda Westbrook to **PASS Ordinance 2025-07** to the next meeting. All six voting “Aye”, motion passed, 6-0-0.

7) DISCUSSION AND POSSIBLE ACTION REGARDING THE ESTABLISHMENT OF A BOARD OF ADJUSTMENT/BUILDING STANDARDS COMMISSION AS A SEPARATE ENTITY FROM THE CITY COUNCIL.
(BRAD HUNT)

Mr. Hunt explained that by the Planning and Zoning Commission also serving as the Building Standards Commission, the process would be quicker and more efficient.

Councilmember Patterson asked if Council would have the final say. Mr. Hunt stated yes, the Commission can only make recommendations to Council.

Councilmember Westbrook asked how many structures would be considered first. Mr. Hunt stated that Staff would start with one to three structures and go from there depending on the budget.

Councilmember Rainer asked if Staff has considered raising the budget for substandard structures. Mr. Hunt stated yes.

Councilmember Patterson requested Staff to seek legal advice regarding each board and commission. Mr. Hunt agreed.

OPTION 1: Motion by Joe Patterson, seconded by Aaron Smith to direct Staff to present an ordinance that creates a Building Standards Commission that is separate from City Council, follows the pending guidelines as set forth by ordinance and consists of the same members as appointed for the Planning and Zoning Commission. All six voting “Aye”, motion passed, 6-0-0.

8) DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE 2025-04, ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF GATESVILLE, CORYELL COUNTY, TEXAS AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY, AND ADOPTING A SERVICE PLAN. (3RD AND FINAL READING)
(HOLLY OWENS)

ORDINANCE 2025-04: Motion by Jon Salter, seconded by Joe Patterson to **APPROVE Ordinance 2025-04**, annexing the property described as the C Cazanoba Survey in Coryell County, Texas. All five voting “Aye” with one “Abstain”, motion passed, 5-0-1 (Smith).

9) DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL PLAT LOCATED ON THE CAZENOBA SURVEY; ABSTRACT 150 BEING ON 4.7 ACRES FOR THE WASHBURN III ADDITION.
(HOLLY OWENS)

WASHBURN III FINAL PLAT: Motion by Kalinda Westbrook, seconded by Meredith Rainer to **APPROVE** the final plat for Washburn III Addition. All five voting “Aye” with one “Abstain”; motion passed, 5-0-1 (Smith).

10) DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE 2025-05, AMENDING THE COMPREHENSIVE ZONING ORDINANCE, COMPREHENSIVE PLAN AND ZONING MAP OF THE CITY OF GATESVILLE, TEXAS BY ESTABLISHING AN INITIAL ZONING DESIGNATION OF RESIDENTIAL 2-4 FAMILY DWELLING UNITS DISTRICT SITUATED IN THE CHRISANTA COZENوبا SURVEY, ABSTRACT 150 TO THE NEXT MEETING. (1ST READING)
(HOLLY OWENS)

Councilmember Patterson asked why three readings are required to change the zoning. Ms. Owens explained that a zoning change requires an ordinance which requires three readings per the City Charter. The reason an ordinance is required is because the comprehensive zoning is being amended. The property is located in the ETJ, and does not officially have a zoning designation, however, when the comprehensive zoning was done, the proposed future use shows a specific zoning.

ORDINANCE 2025-05: Motion by Kalinda Westbrook, seconded by Meredith Rainer to **PASS Ordinance 2025-05**, amending the Comprehensive Zoning Ordinance, Comprehensive Plan and Zoning Map of the City of Gatesville, Texas by establishing an initial zoning designation of Residential 2-4 Family Dwelling Units District situated in the Chrisanta Cozenوبا Survey, Abstract 150 to the next meeting. All five voting “Aye” with one “Abstain”, motion passed, 5-0-1 (Smith).


Councilmember Patterson left the meeting at 6:10 p.m.

11) CITY MANAGER UPDATE

Brad Hunt gave a brief presentation updating the City Council on all department functions.

12) ADJOURN MEETING

City Council adjourned at 6:50 P.M.



Mayor Pro-Tem, Greg Casey

ATTEST:



City Secretary, Holly Owens

