

City Council Meeting

July 11, 2023

At

Gatesville Council Chamber

110 N. 8th Street

5:30 P.M.



INDEX
REGULAR CITY COUNCIL MEETING
JULY 11, 2023
5:30 P.M.

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HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING

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**RESOLUTION 2023-74: MINUTES FROM REGULAR CITY COUNCIL MEETING
JUNE 13, 2023**

RESOLUTION 2023-75: REQUEST FROM THE CORYELL COUNTY HISTORICAL COMMISSION REGARDING TEMPORARY STREET CLOSURES ON JULY 22, 2023 FOR THE CELEBRATION COMMEMORATING THE 125TH ANNIVERSARY OF THE CORYELL COUNTY COURTHOUSE

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NOTICE
THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT
(TEX. GOV'T CODE CHAPTER 551, SEC. 551.041)

AGENDA
REGULAR CITY COUNCIL MEETING
JULY 11, 2023 AT 5:30 P.M
GATESVILLE COUNCIL CHAMBERS
110 NORTH 8TH STREET, GATESVILLE, TEXAS 76528

An Open Meeting will be held concerning the following subjects:

1. Call to Order
2. Hear Visitors/Citizens Forum: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting.
3. Discussion and possible action regarding the Consent Agenda: (all consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)
 - Resolution 2023-74: Minutes from Regular City Council Meeting June 13, 2023.**
 - Resolution 2023-75: Request from the Coryell County Historical Commission regarding temporary street closures on July 22, 2023 for the celebration commemorating the 125th Anniversary of the Coryell County Courthouse.**
4. Discussion and possible action regarding the progress and forthcoming steps for the Faunt Le Roy Park Emergency Declaration Project, following a briefing delineating the project's current status. (Rene Ochoa & Seth Phillips)
5. Discussion and possible action regarding Parks and Recreation Department request to waive the collection of gate fees for baseball/softball tournaments in exchange for a field charge. (Seth Phillips)
6. Discussion and possible action regarding an athletic field rental agreement. (Seth Phillips)
7. Discussion and possible action regarding a lease purchase agreement to finance a trailer mounted sewer machine. (Mike Halsema)
8. Presentation regarding preliminary budget assumptions for Fiscal Year 2023-2024. (Scott Albert)
9. City Manager's Report: Capital Projects, Future Agenda Topics
10. Adjourn Meeting

I hereby attest that the above agenda was posted on this the 7th day of July, 2023 by 5:00 p.m. on the official City of Gatesville website, www.gatesvilletx.com and the official bulletin boards at the Gatesville City Hall, 803 E. Main Street and Gatesville Council Chambers, 110 N. 8th Street, Gatesville, Texas.


Wendy Cole, City Secretary

The City of Gatesville council chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the city secretary's office at 254-865-8951 or FAX 254-865-8320, or email wcole@gatesvilletx.com for further information.

REGULAR CITY COUNCIL MEETING
JUNE 13, 2023 AT 5:30 P.M.
COUNCIL CHAMBER, 110 NORTH 8TH STREET,
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:31 P.M. THIS 13TH DAY OF JUNE, 2023

COUNCIL PRESENT: Mayor Gary Chumley, Councilmembers Barbara Burrow, Greg Casey, Claude Williams, Meredith Rainer, John Westbrook, and Joe Patterson

CITY STAFF PRESENT: City Manager Scott L. Albert, City Secretary Wendy Cole, Finance Director Mike Halsema, Police Chief Brad Hunt, Building Inspector Robert Featherston, Water Production Supervisor Zeb Veazey, Planning Director Rene Ochoa, and Wastewater Treatment Plant Supervisor Robert Buster

OTHERS: Leo Corona, Walker Partners Senior Project Manager Michael Clough, Coryell County Emergency Management Coordinator Bob Harrell, Lauren Morrell, Antonio Saldivar, and Gatesville Messenger Senior Writer Jeff Osborne

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING

Antonio Saldivar of 612 Andrews Street, Apt 1, Gatesville, spoke to the Council about feral cats. Mr. Saldivar said feral cats are a huge problem in his neighborhood. He voiced his concerns to the Police Department a few weeks go and they said that all they can do is trap-neuter-return. Mr. Saldivar said that something needs to be done about the cat population as they are a nuisance and suggested that the cats might need to be put to sleep. Cats are bad for the ecosystem.

3) DISCUSSION AND POSSIBLE ACTION REGARDING THE CONSENT AGENDA (ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.)

RESOLUTION 2023-65: Minutes from Regular City Council Meeting May 23, 2023

RESOLUTION 2023-66: Jurgensen Pump for The Belton Lake Intake Structure

RESOLUTION 2023-67: Resolution by the City of Gatesville; authorizing participation in a coalition of similarly situated cities in connection with the statement of intent to change rate cgs and rate pt of Atmos Pipeline—Texas filed on or about May 19, 2023; authorizing participation in related rate proceedings; authorizing the retention of special counsel; requiring the reimbursement of municipal rate case expenses; finding that the meeting complies with the open meetings act; and making other findings and provisions related to the subject

Councilmember Burrow said that she had a few questions regarding the Jurgensen Pump Resolution and the Atmos Resolution and requested that they be removed from the Consent Agenda for discussion.

Before discussion, Mayor Chumley asked for a motion regarding the Minutes from May 23, 2023.

RESOLUTION 2023-65: Motion by Meredith Rainer, seconded by Greg Casey, to approve the Minutes from the Regular City Council Meeting May 23, 2023; all six voting “Aye”, motion passed.

CONSENT AGENDA: DISCUSSION AND POSSIBLE ACTION REGARDING THE JURGENSEN PUMP FOR THE BELTON LAKE INTAKE STRUCTURE

Councilmember Burrow asked that since there was an alternate way to meet the needs for the repair of this pump; if there was a penalty because of the change?

City Manager Scott Albert said that when this was brought to the Council at the last meeting; Council approved the proposal from Global Pump Solutions to replace all components of the raw water #4 intake pump at Belton Lake. The understanding was that this purchase was made through the Buy Board purchasing cooperative and would be subcontracted to Jurgensen Pump. However, it had come to staff's attention that while Global Pump Solutions provided the city with a registered Buy Board number, the registration only covers labor hours and not the pumping components.

After discussing this matter with the City Attorney, he recommended that the City can avoid going through the competitive bid process for the pump repairs because it is an emergency purchase and declaring this purchase as an exemption under Texas Local Government Code 252.022 (2), which states that an exemption applies to "a procurement necessary to preserve or protect the public health or safety of the municipality's residents".

Based on the City Attorney's advice, the staff proposes proceeding with Jurgensen for the repair of pump #4 at a cost of \$122,000.00. This amount is \$14,150 less than what the City Council approved on May 23, 2023. Jurgensen has extensive experience working on the pumps at the intake structure and has a strong working relationship with our staff. They are the City's preferred vendor for this type of work on the Lake Belton intake structure. There would be no penalties because of this change to the pump repair.

RESOLUTION 2023-66: Motion by Barbara Burrow, seconded by Claude Williams, to authorize the City Manager to retain Jurgensen Pump for the repair of Pump #4 at the Belton Lake intake structure; all six voting "Aye", motion passed.

CONSENT AGENDA: DISCUSSION AND POSSIBLE ACTION REGARDING THE RESOLUTION BY THE CITY OF GATESVILLE; AUTHORIZING PARTICIPATION IN A COALITION OF SIMILARLY SITUATED CITIES IN CONNECTION WITH THE STATEMENT OF INTENT TO CHANGE RATE CGS AND RATE PT OF ATMOS PIPELINE—TEXAS FILED ON OR ABOUT MAY 19, 2023; AUTHORIZING PARTICIPATION IN RELATED RATE PROCEEDINGS; AUTHORIZING THE RETENTION OF SPECIAL COUNSEL; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

Councilmember Burrow questioned Atmos justification of the rate increase request?

City Manager Albert said that every five (5) years Atmos will go back and request a general rate increase which is in regards to past capital investments. Approval of this Resolution will allow the Council to intervene in the rate making process (with the other municipalities) so the purchases can be questioned and examined. Currently if the Railroad Commission approved as is it would result in a revenue increase of about 15.4% to resident's rates. The law firm of Herrera Law & Associates would represent the City's interest in these matters and there would be no cost to the City; per state statute.

RESOLUTION 2023-67: Motion by John Westbrook, seconded by Joe Patterson, to approve Resolution 2023-67 authorizing participation in a coalition of similarly situated cities in connection with the statement of intent to change rate cgs and rate pt of Atmos Pipeline—Texas filed on or about May 19, 2023; authorizing participation in related rate proceedings; authorizing the retention of special counsel; requiring the reimbursement of municipal rate case expenses;

finding that the meeting complies with the open meetings act; and making other findings and provisions related to the subject; all six voting "Aye", motion passed.

4) DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE GATESVILLE POLICE DEPARTMENT AND THE GATESVILLE INDEPENDENT SCHOOL DISTRICT POLICE DEPARTMENT

Police Chief Brad Hunt reported to the Council that when he was hired in February the current Memorandum of Understanding (MOU) between the Gatesville Police Department and the Gatesville Independent School District Police Department (GISD PD) was in the process of being approved. That MOU stated that all 911 information call information pertaining to GISD will be forwarded through the Coryell County Sheriff's Office Dispatch as they are the primary dispatch center for GISD PD.

Chief Hunt proposed amending the MOU to allow the Gatesville PD be the 911 provider for the GISD PD. Chief Hunt said that there is no significant monetary cost that would be incurred if this change occurred. Chief Hunt discussed this change with the PD Dispatch Supervisor and the School Superintendent and they both agreed with this law enforcement cooperation. There was an incident at the school last month that the Gatesville PD was never aware of. The GISD PD were able to handle the situation but Chief Hunt felt like this was a weak link as the Gatesville PD could have helped out if known about it.

Following a brief discussion regarding the 911 process and direct line of contact in these situations, Mayor Chumley asked for a motion.

RESOLUTION 2023-68: Motion by Barbara Burrow, seconded by Claude Williams, to approve the amended wording to the Memorandum of Understanding between Gatesville Police Department and Gatesville Independent School District Police Department; Page 4, Article 5- Communication- change from: *Gatesville PD, the 911 PSAP for the northern part of Coryell County, which includes the GISD jurisdiction, will forward all 911 call information pertaining to GISD through the Coryell County Sheriff's Office Dispatch, as they are the primary dispatch center for GISD PD* - change to: *Gatesville PD, the 911 provider of the GISD PD jurisdiction, shall transmit all 911 call information on a radio frequency agreed to be received by the GISD PD* and authorize the Mayor and Gatesville Police Chief to sign; all six voting "Aye", motion passed.

5) DISCUSSION AND POSSIBLE ACTION REGARDING ENFORCEMENT OF DEMOLITION ORDER NUMBER 2022-02 ISSUED ON JANUARY 25, 2022 INSPECTION REPORT, RENOVATION COMPLETION REPORT, AND POTENTIAL PENALTY REGARDING 2006 BRIDGE STREET, GATESVILLE, TEXAS

City Manager Albert said that this is an update only and that no action is required.

City Building Inspector Robert Featherston, provided the Council a list of issues that he has been addressing with the 2006 Bridge Street re-inspections.

Mr. Featherston reported that progress is still not coming along very fast. On June 6, 2023, the house at 2006 Bridge Street underwent a second re-inspection. It failed the plumbing inspection due to missing nail plates, unsupported plumbing in wall, back-fall, and a leak in the building drain. The electrical was not complete and the HVAC system also failed due to the freon line not being protected at the straps. Additionally, the framing failed due to issues with attic access and the top plate not being lapped at least 24 inches.

Currently, (after several re-inspections) all the electrical has been repaired, the plumbing has been repaired except for the leak under the house and the back-fall. Mr. Featherston reported that he met with the contractor a few minutes before this meeting and the contractor understands what he needs to do and

has someone hired to come tomorrow morning to fix the plumbing issues. The framing has still failed re-inspections but should be resolved tomorrow.

Mr. Featherston said that these issues should all be settled soon and will be done safely to meet building code standards so this house can be put on the market.

There was brief discussion regarding unlicensed trade persons and potential citations.

6) PRESENTATION REGARDING THE STILLHOUSE WASTEWATER TREATMENT PLANT EXPANSION PROJECT- WALKER PARTNERS SENIOR PROJECT MANAGER- MICHAEL CLOUGH

City Manager Albert reminded the Council that bids for this project will be open on June 20, 2023 with City Council to consider awarding a bid, possibly in late August or the first part of September.

Joe Jenkins of Walker Partners was not able to make the meeting so Senior Project Manager Mike Clough presented the power point program regarding the Stillhouse Branch Wastewater Treatment Plant Improvement project:

Project Background: Stillhouse Branch WWTF (SH WWTF) currently serves approximately 8,100 prison inmates and 1,000 people through residential connections at an average flow of 1.912 million gallons per day (MGD). Texas Water Development Board (TWDB) forecasted the City of Gatesville to grow by 1.11% annually through 2050.

Project Purpose: Plant expansion is based on 2050 City of Gatesville population projection of 14,095. Existing equipment at SH WWTF is over 25 years old, exceeding useful life. The SH WWTF exceeded 90% of capacity in 2017, triggering need to expand plant capacity.

Project Timeline:

May 2017: ▪ Notice of Violation from TCEQ for exceeding 90% of capacity
October 2017: ▪ Gatesville submitted Loan request to TWDB
September 2018: ▪ TWDB and Gatesville Execute Loan
February 2019: ▪ TCEQ issues discharge permit for Gatesville Stillhouse
November 2019: ▪ Engineering Feasibility Report Submitted to TWDB
November 2020: ▪ Environmental Assessment Submitted to TWDB
October 2021: ▪ Engineering Feasibility Report approved by TWDB
May 2023: ▪ Completion of Design
June 2023: ▪ Construction Contract Bid Opening
September 2023: ▪ Construction Start Date for WWTF Improvements
March 2025: ▪ Estimated Construction End Date for WWTP -ordinarily a project of this size should be completed within a year but recent problems getting equipment needed for this project has lengthened the process.

Project Financing:

Texas Water Development Board Clean Water State Revolving Fund (CWSRF)

- Total Loan \$10,000,000
- Issuance Costs \$312,990
- Wastewater Master Plan \$750,000
- Environmental Assessment \$50,000
- Planning and Design \$666,290
- Construction and Construction Services \$6,987,006
- Contingency \$1,233,714 (for unforeseen expenses)
- Initial Construction Cost Estimate \$6,653,906
- Construction Cost Estimate (2022) \$7,968,007
- Current Construction Cost Estimate \$9,784,000

Because the loan was approved in 2018 and construction won't start until 2023 there has been an

escalation in price. In 2022, the project was revisited and items were cut from the scope of the project that weren't really necessary for increasing the capacity of the plant but still came in at \$7,968,007. Now the detailed design has been evaluated again with current cost estimate at \$9,784,000 and is anticipated that the bid for this project next Tuesday to be within this estimate.

Overall Project Improvements:

Emergency Power/Electrical: New transfer switch, Variable Frequency Drive of Pumps and Blowers, New lighting on west side of facility, Automatic Control (SCADA) system
Proposed Sludge Bed Facility: New building on existing sludge drying beds housing: Blowers for new aeration system, Electrical room, Vacuum truck, and Grit storage.
Proposed Control Building Improvements to existing control building garage housing: Offices, Bathroom, Breakroom, and SCADA monitoring equipment

Headworks Improvements:

Course Screen- Replace mechanical screen and compactor
Influent Pump Station: Replace pumps, valves, and discharge to Splitter Box #1, new electrical building, increase capacity for storm events, and install VFD's
Fine Screens and Splitter Box #1: Remove drum screen & piping, install/revise piping and install flow meter

Secondary Treatment Improvements:

Install aeration system, piping and replace outlet gates, replace feedwells, install overflow pipe to eliminate overflows to RAS pumping, install new pumps and valves, install flow meter, install VFD's, replace/modify valve box, new electrical building #2

Tertiary Treatment Improvements: New Chlorine and sulfur dioxide feed and transfer system, new chlorine contact basin #2 and new piping/valves, refurbish SO2 Building for electrical equipment, new effluent pumps and VFD's

Solids Treatment Improvements: New biosolids concrete storage pad and new biosolids return pump

Next steps:

Bid Opening June 20, 2023
WP evaluate bid, check math, call references
WP submit recommendation to City of Gatesville (July 15, 2023)
Gatesville conditionally approve Bid (July 27, 2023)
Submit bid documents to TWDB for Approval
TWDB approval of Bid (August 31, 2023)
Submit Contract Documents to Contractor for Execution (September 1, 2023)
Contractor Notice to Proceed (September 15, 2023)
Contractor complete work (March 15, 2025)

There was a discussion regarding equipment duration which should be twenty (20) years, the \$2 million increase, cost escalation over time which estimated to be 15% each year which includes increase to labor and material. Also mentioned was that Texas Department of Criminal Justice has decreased their usage tremendously. The wastewater treatment plant Supervisor, Bobby Buster, said that the plant is currently at 62% capacity. SCADA operations were also discussed.

7) DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH WALKER PARTNERS FOR THE EXPANSION/UPGRADES TO THE STILLHOUSE WASTEWATER TREATMENT PLANT

City Manager Albert said that in May 2018, the city executed a professional engineering services agreement with Walker Partners LLC to expand the Stillhouse WWTP. The total lump sum for Walker Partners services in the initial service agreement was \$1,760,390. In February of 2023, Walker Partners sent a technical memorandum to the city after completing 90% of the design documents for the

wastewater treatment plant. In the memo, Walker Partners stated the total estimated construction costs of the project had increased to \$9,784,00 compared to the estimated construction costs provided to the city in March 2022 of \$7,798,075. The increase in construction costs was mainly due to two items that were added to the scope of work: Aeration System and Control Building expansion. The additional construction mentioned above required further design work from Walker Partners, which was separate from the initial services agreement.

RESOLUTION 2023-69: Motion by Barbara Burrow, seconded by Joe Patterson, to approve Amendment No. 1 to the Walker Partners professional engineering services agreement regarding the Stillhouse Wastewater Treatment Plant expansion. project; all six voting "Aye", motion passed.

8) DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO PURCHASE TWO BYPASS PUMPS FOR THE WASTEWATER OPERATIONS

City Manager Albert stated that recently, our staff discovered the need to acquire a bypass pump before commencing construction at the Stillhouse Wastewater Treatment Plant (WWTP). The expansion of the WWTP will require the contractor to utilize a bypass pumping process in order to redirect water flows around specific areas of work at the WWTP. Walker Partners has identified six areas where bypass pumping will be necessary during construction, with the possibility of identifying more areas as the project progresses. Each bypass pumping setup will remain in place for an estimated 4-6 weeks during the completion of work but the pumps can be re-located as needed. Upon reviewing this estimate, it became apparent that it would be more cost-effective for Gatesville to purchase bypass pumps that can be utilized by the contractor during construction and subsequently retained for the city's own needs during power outages.

RESOLUTION 2023-70: Motion by John Westbrook, seconded by Barbara Burrow, to authorize the City Manager to purchase two Xylem bypass pumps, not to exceed the final dollar amount pending confirmation from the vendor; all six voting "Aye", motion passed.

9) DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO EXECUTE A 2023 CHLORINE DIOXIDE CONTRACT EXTENSION WITH EVOQUA

City Manager Albert said this is the same contract that the City has maintained with Evoqua since 2008 and every time it has gone out for a bid the Evoqua contract has just been extended every time. The contract currently under consideration by the city council begins on June 1, 2023 and extends through May 31, 2024. Sodium chlorite is an essential component used in the water treatment process. The expense varies throughout the year based on water usage, but is anticipated the annual cost to range from \$110,000 to \$130,000. This is a sole source product and would not change unless the treatment process would change.

RESOLUTION 2023-71: Motion by Greg Casey, seconded by Claude Williams, to authorize the City Manager to execute a contract extension with Evoqua for sodium chlorite; all six voting "Aye", motion passed.

10) DISCUSSION AND POSSIBLE ACTION REGARDING THE BUDGET CALENDAR FOR FISCAL YEAR 2023-2024

City Manager Albert highlighted a few key dates on the calendar:

July 11th: Submit preliminary budget assumptions to City Council for review

July 25th: First Proposed Budget Workshop

August 8th: Proposed budget presentation to the Council

August 22nd: 1st reading of ordinances to approve budget, tax rates, & rates & fees

August 29th: Special called Council Meeting- 2nd reading of ordinances-let staff know if cannot attend

September 12th: 3rd reading of ordinance to adopt FY 2023-24 Budget, Public Hearing on tax rate, 3rd reading on tax levy and rate, vote on ordinance approving tax rolls, ratify budget by ordinance, 3rd reading of ordinance to approve rate & fees and also consider approval of rates & fees set by Resolution.

RESOLUTION 2023-72: Motion by Meredith Rainer, seconded by Greg Casey, to approve the Budget Calendar for Fiscal Year 2023-2024; all six voting "Aye", motion passed.

11) MAYOR CHUMLEY STATED THAT THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, WILL CONVENE IN A CLOSED MEETING ON THIS 13TH DAY OF JUNE, 2023 BEGINNING AT 6:33 P.M. AND ANNOUNCED THE SUBJECTS TO BE DISCUSSED:

THIS CLOSED MEETING IS IN ACCORDANCE WITH GOVERNMENT CODE
(A) SECTION 551.072- DELIBERATIONS ABOUT REAL PROPERTY- TO DELIBERATE
POTENTIAL SALE OF REAL PROPERTY LOCATED AT 805 E. MAIN, GATESVILLE, TX 76528
(B) SECTION 551.071- CONSULTATION WITH ATTORNEY- REGARDING PROJECT
CONTRACTS

12) MAYOR CHUMLEY RECONVENED THE OPEN MEETING AND STATED THAT THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, ENDED ITS CLOSED MEETING AT 7:24 P.M. ON THIS 13TH DAY OF JUNE, 2023

13) DISCUSSION AND POSSIBLE ACTION REGARDING POTENTIAL SALE OF REAL PROPERTY LOCATED AT 805 E. MAIN, GATESVILLE, TX 76528

Mayor Chumley asked if there was a motion as a result of the closed meeting.

RESOLUTION 2023-73: Motion by Barbara Burrow, seconded by Meredith Rainer, to authorize the City Manager to enter into a listing agreement with a local real estate broker to sell the building at 805 E. Main, Gatesville, Tx. for no less than \$430,000; with any offers lower than \$430,000 to be brought to the Council for consideration; all six voting "Aye", motion passed.

14) DISCUSSION AND POSSIBLE ACTION REGARDING CITY OF GATESVILLE PROJECT CONTRACTS

There was no action as result of the closed meeting.

15) CITY MANAGERS REPORT:

Clarifier A and Clarifier No. 2 -Water Treatment Plant:

Staff is waiting on the final fabrication and delivery of the new clarifier mechanism for Clarifier A and staff is also waiting on a construction schedule for Clarifier No. 2 so that the contractors can proceed with this clarifier before replacing the mechanism on Clarifier A.

Stillhouse WWTP Expansion (Update).

The bids are currently scheduled to be open next week on June 20th.

Brownfields Cleanup Grant for the Rotunda (Update).

A public meeting was scheduled for June 8th but was canceled and rescheduled for June 22 as Baer Engineering who is the environmental engineer on this project had a conflict with their schedule. City Council is certainly welcome to attend.

Governors Community Achievement Awards (Update).

This is the monument located at the southwest corner of the intersection of SH 36 and Business 36. The project is experiencing a delay as they are having a difficult time getting some of the needed materials. Anticipating to start the project next week.

Mills Street Water/Sewer line replacement (Update): Staff is currently awaiting LC Paving to execute and return the contracts to Walker Partners Engineering. Once the contracts have been returned and reviewed by Walker Partners and City Attorney Charlie Olson, and then signed by the City; a pre-construction meeting will be scheduled. Anticipating project to begin in 2 to 3 weeks.

Nextlink – Fiber Internet Service (Update): Phase 1A is nearing completion. The streets that have already been completed in Phase 1A are South 34th St., Royal Dr., Imperial Dr., Empress Dr., Jewell Dr., and Crown Dr. The remaining street to be completed in Phase 1A is US 84. City staff has issued the permit for Phase 1B which includes primarily the streets in the Stone Ridge subdivision; HWY 36, Osage Rd., Riata Dr. Regal Ln., Fieldstone Dr., Stoneridge Dr., Canyon Crossing, Woods Dr., Sealy Ct., Winston Ln., Churchill Dr., Greenlawn Dr., and Spyglass Cr.

Phase 2 plans are expected to be announced in the coming weeks.

There has only been one complaint when a property owner recently expressed concerns about potential damage to their oak tree, during the horizontal drilling process. In response, the contractor has proactively contacted the property owner and modified the installation plan to prevent any potential disturbances to the oak tree.

Lagoons at the Water Treatment Plant (Update):
Still waiting to hear back from the engineer regarding this project.

Shady Lane: pending update from Texas Water Development Board for this \$225,000 project

FEMA Grant: Planning Director, Rene Ochoa and Parks and Recreation Director, Seth Phillips will provide a presentation at the next meeting regarding the park improvement project using these funds.

TX DOT RAMP Grant – researching grant funds to extend runway

CDBG – Mitigation (MIT) funds used to mitigate disaster risks identified by community and reduce future losses in those areas – through the General Land Office. Working with Steve Manning on this project.

Rebuilt of Pump #4 at the Lake Belton Intake Structure (Update):
Jurgensen will be responsible for rebuilding Pump #4, and we anticipate that project will commence within the next two months.

Civic Center Manager:
The position has been advertised for the past two weeks. Four (4) candidates will be interviewed on Thursday and anticipating to offer the position to one of the applicants by the end of the week.

Upcoming Events

- June 22: Public hearing regarding the Rotunda demolition process. The hearing will start at 6:00 p.m. and will be held in the City Council chambers.
- June 24: Gatesville Riding Club Ranch Rodeo, featuring four events: sorting, trailer loading, branding, & stray gathering. The event starts at 6:00 p.m.
- July 4: City of Gatesville Fireworks program.
- July 27-29: 86th Annual Gatesville Riding Club Rodeo. Thursday & Friday night events start at 7:00 p.m., and Saturday events start at 6:30 p.m.

Mayor Chumley said that he would not be at the next council meeting.

16) ADJOURN MEETING AT 7:33 P.M. THIS 13TH DAY OF JUNE, 2023

ATTEST:

APPROVED:

Wendy Cole, City Secretary

Gary M. Chumley, Mayor



Agenda Item #3 Resolution 2023-75

CITY COUNCIL MEMORANDUM

Date: July 11, 2023

To: Mayor & City Council

From: Scott L. Albert, City Manager

Agenda Item: Discussion and possible action on a request from the Coryell County Historical County Commission regarding temporary street closures on July 22, 2023, for the celebration commemorating the 125th Anniversary of the Coryell County Courthouse.

Information:

The purpose of this discussion is to address a request made by the Coryell County Historical Commission to temporarily close certain streets on July 22, 2023, in commemoration of the 125th anniversary of the Coryell County Courthouse.

Ms. Cathy Taylor, a member of the Coryell County Historical Commission, has submitted a formal request seeking permission to close the following streets between 8:00 a.m. and 3:00 p.m. on July 22, 2023, as part of the Courthouse anniversary celebration:

- South 6th Street, from Main Street to Leon Street.
- Leon Street, from South 6th Street to South 7th Street.
- South 7th Street, to Main Street.

Ms. Taylor has personally visited with the businesses located on the square to discuss the street closures. The businesses have expressed enthusiasm for the event and anticipate potential increased foot traffic, which could benefit their establishments.

Financial Impact:

N/A

Staff Recommendation:

The staff recommends that the City Council approve the request for temporary street closures as presented by Ms. Taylor.

Motion:

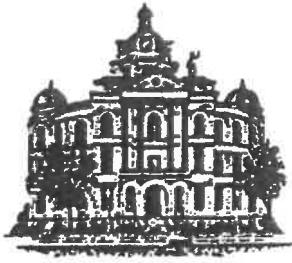
I motion to approve Resolution NO. 2023-75, thereby granting permission for the temporary closure of streets as requested by Ms. Taylor.

Attachments:

- Letter from Ms. Cathy Taylor.

Staff Contacts:

Scott Albert, City Manager – salbert@gatesvilletx.com



CORYELL COUNTY HISTORICAL COMMISSION
THE STATE OF TEXAS

*President
Danny Corbett*

*800 Main St., Ste A
Gatesville, Texas 76528*

July 6, 2023

City of Gatesville
803 E. Main Street
Gatesville, TX 76528

Greetings:

On behalf of the Coryell County Historical Commission, I am asking the City of Gatesville to help us celebrate the 125th Anniversary Celebration of the Courthouse on Saturday, July 22, 2023.

We ask permission to close the following streets: South 6th Street from Main Street to Leon Street, Leon Street from South 6th Street to South 7th Street, South 7th Street to Main Street, from 8:00 a.m. to 3:00 p.m. that day.

I have personally visited with the businesses that will be open that day. They are excited that they may have more customers.

We would also like for cones to be placed across the following streets: 6th Street from Courthouse across to Leaird's Furniture Store, Leon Street from the Bail Bond business to the Jail, 7th Street from Coryell County Abstract to the Tax Office, Leon Street from the Tax Office to the North corner, 7th Street at Main Street across to Courthouse, encompassing 3 sides of the square.

Thank you for your consideration.

Sincerely,

Cathy Taylor
Member



Agenda Item #4

CITY COUNCIL MEMORANDUM

Date: July 11, 2023

To: Mayor & City Council

From: Scott L. Albert, City Manager

Agenda Item: Discussion and possible action regarding the progress and forthcoming steps for the Faunt Le Roy Park Emergency Declaration Project, following a briefing delineating the project's current status.

Information:

In the wake of a severe rain event in October 2018, which deposited more than nine inches of rain, substantial erosion occurred along the riverbank at Faunt Le Roy Park. This prompted Gatesville to file a disaster declaration, instigating a preliminary damage assessment by the Texas Department of Emergency Management (TDEM). As a consequence, the city sought public assistance funding from the Federal Emergency Management Administration (FEMA).

In 2020, Gatesville partnered with LJA Engineering to conduct an in-depth damage assessment. LJA's analysis determined the repair cost for Faunt Le Roy Park's riverbank to be approximately \$1,360,727. FEMA endorsed LJA's cost assessment. However, the City opted against accepting FEMA's fixed-cost offer, choosing to allocate the funds towards an "alternate project" instead. This decision was based on the belief that restoring the area would not address the underlying issue – the ongoing risk of flooding due to the park's location in FEMA's designated floodway hazard zone.

In 2021, Gatesville commissioned LJA Engineering to undertake a park study aimed at identifying potential sites for alternate projects. Six potential locations were ultimately identified and evaluated by LJA. In 2022, city officials chose to advance with a plan to design a new park on a 4.9-acre parcel across from the fitness center.

By 2023, a proposal for this alternate park project was presented to FEMA and is currently under their review. Staff seeks the City Council's guidance on how best to utilize public assistance funding.

Financial Impact:

75% Federal Funding \$1,020,545.00

25% Local Match \$340,181.00

Staff’s Recommendation Present During the Evolution of the Proposed New Park:

In light of the considerable progress achieved, the substantial commitments undertaken in partnership with FEMA, TDEM, and LJA Engineering, as well as the formulation of a feasible project proposal, it is recommended that the city maintain its current trajectory.

This recommendation is reinforced by the potential consequences of deviating from the established plan. Any course alteration at this stage could inadvertently induce additional delays and inflate costs, complications that are in the city's best interest to avoid.

City Managers Recommendation:

The city has multiple needs with existing facilities that should be addressed, including Faunt Le Roy Park, before we build a new park. A new park will increase operational costs and demands on a limited staff.

In addition, I would prefer preparing a formal park master plan before the city builds a new park. I doubt the city will be able to build the new park for \$1.3 million.

Motion:

I move to proceed with spending the FEMA funds on building a new park on the 4.9 acres.

I move to proceed with spending the FEMA funds on existing park facilities.

Attachments:

- Park Project timeline of progression.
- Memo from Rene Ochoa.
- Slide deck hand out.

Staff Contacts:

Rene Ochoa, Director of Planning, Community Development, & GIS rochoa@gatesvilletx.com

Seth Phillips, Director of Parks & Recreation sphillips@gatesvilletx.com

Scott Albert, City Manager – salbert@gatesvilletx.com



PARK PROJECT TIMELINE OF PROGRESSION

The events provided by this timeline originate directly from the bi-weekly City Manager reports presented by former City Manager Bill Parry to the City Council. These reports serve as an exhaustive ledger, documenting the series of events following the flood damage in October 2018. They meticulously detail the recovery efforts, funding requisitions, and remediation strategies undertaken since the flood event.

This report compiles the substantial body of information contained in these reports into a concise and accessible timeline that captures the pivotal events and decisions associated with the Faunt Le Roy Park riverbank damage.

The intention behind this timeline is to underscore and provide a clear understanding of the most critical junctures and decisions made throughout the process. It effectively summarizes our journey - from the initial flood damage and subsequent disaster declarations to the crucial engagements with FEMA, TDEM, NRCS, and LJA Engineering, leading us to our current state of affairs.

2018

OCTOBER 2018:

- Faunt Le Roy Park riverbank was damaged due to flood event. From 10/13 through 10/19 Gatesville received over 9" of rain. Average total monthly precipitation for October is typically only 4.2".

NOVEMBER 20, 2018:

- Texas Department of Emergency Management (TDEM) conducted preliminary assessment of flood damage.
- City Staff met with Michael Powell, Program Specialist from FEMA for the Preliminary Damage Assessment.

2019

MARCH 19, 2019:

- FEMA disaster declaration 4416
- Staff attended the Applicant Briefing for Public Assistance conducted by the Texas Department of Emergency Management.
- The FEMA account has been created and the Request for Public Assistance has been submitted.

APRIL 4, 2019:

- Exploratory call with the FEMA Program Delivery Manager 4 April.

APRIL 26, 2019:

- Recovery scoping meeting (face-to-face) with FEMA.

MAY 7, 2019:

- Face-to-Face meeting with FEMG Program Delivery Manager to finalize damage inventory.

MAY 14-28, 2019:

- Meeting with FEMA
- On-site inspections of damaged areas with FEMA subject matter experts.

JULY 19, 2019:

- Developed an Engineering RFQ to assess extent of damage and develop plans to repair the bank in Faunt Le Roy Park; release pending NRCS ability to conduct a Damage Survey Report.

AUGUST 9, 2019:

- NRCS has agreed to send a team to Gatesville to conduct a Damage Survey Report.

AUGUST 20, 2019:

- FEMA re-inspection of Faunt Le Roy and Brown Parks.

AUGUST 28, 2019:

- NRCS assessed the Leon riverbank in Faunt Le Roy Park to decide whether they will fund a Damage Survey Report.

OCTOBER 4, 2019:

- NRCS notified they will not fund a comprehensive Damage Survey Report.
- NRCS provide a cost estimate of \$305,000 to repair the bank by placing riprap.

OCTOBER 18, 2019:

- NRCS unable to draft Damage Survey Report.
- City posted a Request for Qualifications notice for an engineering assessment with proposals due on November 6th.

NOVEMBER 8, 2019:

- Received two responses to Engineering RFQ.
- Selected LJA Engineering to prepare Scope of Work.

2020

JANUARY 10, 2020:

- LJA Engineering commenced work on four tasks:
 1. Review/synthesize existing data.
 2. Engineering Assessment.
 3. Interagency Coordination.
 4. Regulatory Assessment.

MARCH 20, 2020:

- Received the LJA Engineering Initial Assessment Report and forwarded it to TDEM.
- The report indicates significant damage was not identified in the initial Preliminary Damage Assessment.
- LJA developing Cost Estimate to repair damages for City, TDEM, and FEMA concurrence.

APRIL 9, 2020:

- The total estimated cost to repair and mitigate future damage in FLRP is \$1,360,727.92
- LJA-developed Scope of Work and Cost Estimate have been provided to TDEM and FEMA.

MAY 8, 2020:

- FEMA has approved that amount as the maximum cost; the City's 25% share would amount to \$340,181.98.
- City options are to:
 1. Accept this as a fixed cost project.
 2. Pursue an "Improved" project (mitigate against future flooding in the park).
 3. Pursue an "Alternate" Project – the use of funds towards a project that does not restore the pre-disaster function of the park (i.e., a new park).
- The City Manager contacted the Texas Parks & Wildlife Department (Mr. Dan Reese, Local Parks Grant Manager) regarding options.

JUNE 5, 2020:

- The City Manager rejected FEMA's Fixed Cost Offer to restore FLRP to its pre-flooding condition and pursue an Alternate Project.
- Justification: restoration does not fix the root cause of the problem that causes the flooding to occur, additionally FLRP is in a FEMA Regulatory Floodway hazard area likely to be subject to regular flood damage.

JULY 24, 2020:

- Conference call with LJA Engineering to discuss improved/alternate project options within the context of an overall parks & recreation master plan.
- Once drafted, TDEM and FEMA must approve the project option selected.

2021

JANUARY 21, 2021:

- LJA committed to send a revised scope and timeline by next week.
- Per our liaison with TDEM, FEMA funds cannot be used to purchase land for a replacement park.

FEBRUARY 12, 2021:

- LJA revised scope and timeline submitted to TDEM/FEMA, under review; cost estimates for master planning and engineering work have been requested.

MARCH 16, 2021:

- LJA met with the City Staff for an initial site reconnaissance.

JUNE 8, 2021:

- Cost estimates for master planning and engineering work from LJA received by City Staff and are being reviewed.
- LJA Scope of work modified from Parks Mater Plan to a Parks Study focused on the selection of "Alternate" Project.

JULY 13, 2021:

- LJA provided a proposal for a Parks Study (to include the design of the replacement park project) in the amount of \$49,600.
- Parks Study Project Scope forwarded to TDEM.

NOVEMBER 10, 2021:

- Execution of contract with LJA Engineering (\$49,500) for alternate park site/park plan.

2022

MAY 10, 2022:

- LJA has provided analytical review for six locations throughout the city.

MAY 24, 2022:

- CM contacted (by letter) the owner of the preferred property.

JUNE 14, 2022:

- The property owner of the preferred site declined any interest in selling the property to the City.
- TDEM notified of a preferred alternative project.

AUGUST 22, 2022:

- TDEM requested the city submit a formal "Alternate Project Request Letter".

AUGUST 26, 2022:

- Submitted the "Alternative Project Request Letter" to TDEM.

OCTOBER 25, 2022:

- TDEM requesting updated concept drawings and cost estimate.

NOVEMBER 15, 2022:

- Finalized concept drawings/cost estimates sent to TDEM/FEMA for review and approval.

2023

JANUARY 10, 2023:

- TDEM forwarded the project Statement of Work to FEMA and is it “due to be reviewed soon.”

MARCH 22, 2023:

- City Manager Parry contacted US Congressman Carter’s Office requesting assistance after months of no response from FEMA regarding the project’s review status.

APRIL 6, 2023:

- US Congressman Carter’s Office responded, informing that the project continues to be under Technical Review.
- Following a satisfactory Technical Review, the project moves to Scope and Costing Review, followed by a Large Project Notification (LPN) Review, as required by law.

JULY 11, 2023:

- Staff provided City Council a briefing, updating them on the status of the Park Project.

CITY COUNCIL MEMORANDUM

AGENDA ITEM 4:

Discussion and possible resolution concerning the progress and forthcoming steps for the Faunt Le Roy Park Emergency Declaration Project, following a briefing delineating the project's current status.

ORIGINATING DEPARTMENT:

Planning, Parks & Recreation

BACKGROUND INFORMATION:

Following significant flood damage to Faunt Le Roy Park in October 2018 and issuing a disaster declaration, the city has engaged in recovery efforts through FEMA. Progress has been significant and has spanned from initial damage assessments to negotiations with FEMA, TDEM, NRCS, and LJA Engineering.

Although a multitude of milestones have been achieved, notable challenges, including a protracted FEMA technical review, remain. The attached timeline comprehensively details the city's efforts towards the project's progress.

CURRENT STATUS:

- The project proposal has been under FEMA's Technical Review since January 2023, marking a review duration of approximately 6 months as of July 2023.
- Due to the extended duration of the review process, assistance was solicited from the office of US Congressman Carter. This intervention did not yield the anticipated acceleration in the review process.
- Upon successful completion of this stage, the project will advance to FEMA's Scope and Costing Review, before concluding with FEMA's Large Project Notification (LPN) Review, as mandated by federal law.

RECOMMENDATION:

In light of the considerable progress achieved, the substantial commitments undertaken in partnership with FEMA, TDEM, and LJA Engineering, as well as the formulation of a feasible project proposal, it is recommended that the city maintain its current trajectory.

This recommendation is reinforced by the potential consequences of deviating from the established plan. Any course alteration at this stage could inadvertently induce additional delays and inflate costs, complications that are in the city's best interest to avoid.



Alternate Park Project

City Council Briefing
June 27th, 2023



Presentation Agenda

A copy of this presentation along with a comprehensive
Timeline of events shall be provided to City Council
Following the briefing.

- Historical Background
- Parks Study & Site Selection
- Proposed Park
- Project Status

HISTORICAL BACKGROUND

OCTOBER 2018

- From 10/13 through 10/19 Gatesville received over 9" of rain. Average total rain for October is only 4.2" typically.
- Fount Le Roy Park riverbank was damaged due to flood event.



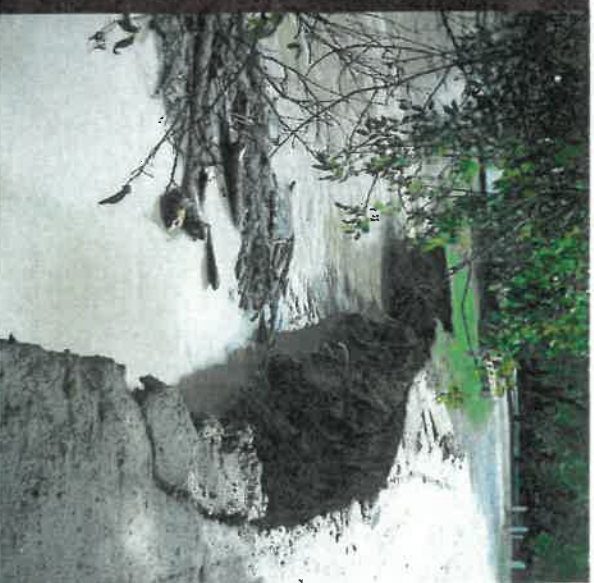
HISTORICAL BACKGROUND

NOVEMBER 2018:

- Texas Department of Emergency Management (TDEM) conducted a preliminary assessment of flood damage.
- City Staff met with FEMA for the Preliminary Damage Assessment.

MARCH 2019

- FEMA officially issued disaster declaration 4425
- A FEMA Request for Public Assistance was submitted.





FEMA

Emergency Management Institute

The Public Assistance Program Delivery Process



HISTORICAL BACKGROUND (cont'd.)

2021

- Jan 21: Await revised scope and timeline from LJA Engineering.
- Mar- July: LJA conducts initial site reconnaissance with City Staff. LJA proposes Parks Study for alternate project.
- November 10: Contract executed with LJA Engineering for alternate park site plan.

2022

- May 10: LJA provides conceptual schematics for six alternate locations.
- Jun -Aug: Property owner of preferred site declines sale; TDEM notified of preferred alternative project. City submits "Alternative Project Request Letter" to TDEM.
- Nov 15: Finalized concept drawings and cost estimates sent to TDEM for review.

HISTORICAL BACKGROUND (cont'd.)

2019

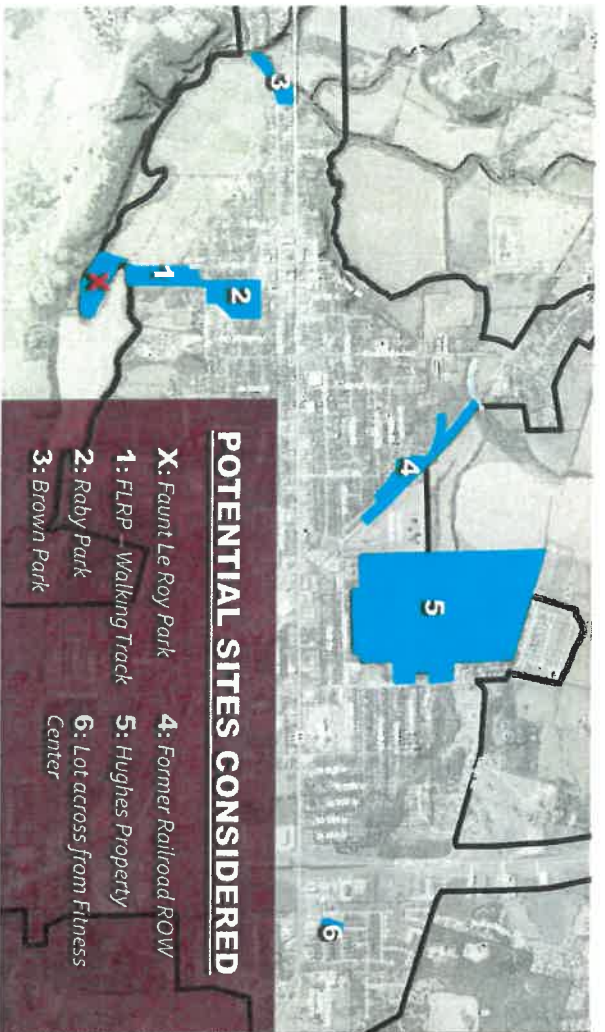
- April -May: Coordinate with FEMA Program Delivery Manager to finalize damage inventory.
- July 19: Development of Engineering Request for Qualifications (RFQ) to repair riverbank.
- November 8: LJA Engineering selected for Scope of Work following RFQ.

2020

- April 9: LJA Estimates total repair and mitigation cost of \$1,360,727.92 submitted to TDEM and FEMA.
- May 8: FEMA approves maximum repair cost; city reviews project options.
- June 5: City rejects FEMA's Fixed Cost Offer in favor of an Alternate Project.

PARK STUDY & SITE SELECTION





POTENTIAL SITES CONSIDERED

- X: Faunt Le Roy Park
- 1: FLRP - Walking Track
- 2: Raby Park
- 3: Brown Park
- 4: Former Railroad ROW
- 5: Hughes Property
- 6: Lot across from Fitness Center



Former Railroad ROW Site

STRENGTHS:

1. **Site Size:** This larger site offers more space for programming.
2. **Access to Natural Features:** There is potential access to Stillhouse Creek, albeit limited due to a heavily wooded area.
3. **Potential Community Service:** It's proximity to an unserved area of Gatesville could potentially benefit said community.

CHALLENGES:

1. **Limited Access:** The site's single access point could pose security risks and complicate traffic management.
2. **Infrastructure Constraints:** Limited access to necessary infrastructure and utilities due to the site configuration could raise development costs.
3. **Difficult Program Planning:** The site's slender proportions may make programming difficult depending on setbacks and easements.
4. **Parking Issues:** The lack of overflow parking could lead to issues with encroaching on residential front yards and street parking.
5. **Security Concerns:** The limited access points could make patrolling the property difficult.
6. **City User:** The city currently uses this site for storing materials, and the need for truck access could limit the developable area.

Former Railroad ROW Site

STRENGTHS:

Site Adjacent to Fitness Center

1. **Improved Accessibility:** The Fitness Center site is conveniently located near the current fitness center and major city thoroughfares, enhancing accessibility for users.
2. **Infrastructure Advantage:** With existing local infrastructure, this site could potentially lower costs related to adding utility services such as storm and sanitary lines, water, and power.
3. **Ideal Topography:** The site is geographically advantageous with a favorable topography and is safe from flood hazards.
4. **Natural Beauty:** The large, mature trees on site not only enhance aesthetic appeal but also offer natural, programmable space, reducing developmental costs.
5. **Superior Visibility:** The site's visibility from the east and north ensures ease of park patrolling, monitoring, and maintenance issues.
6. **Parking Solutions:** The adjacency to the fitness center allows for overflow parking accommodation, minimizing parking space issues.
7. **Integration Potential:** Its proximity to the fitness center provides an opportunity to create a unified and connected recreational area.

Site Adjacent to Fitness Center

CHALLENGES:

1. **Size Limitation:** The site, being approximately 4 acres, is smaller in size compared to the alternative.
2. **Potential Drainage Needs:** The site may need to incorporate a drainage swale to manage overflow from adjacent water tower.
3. **Possible Parking Constraints:** Depending on the demand, parking may impact available amenity space.

Selected Site:

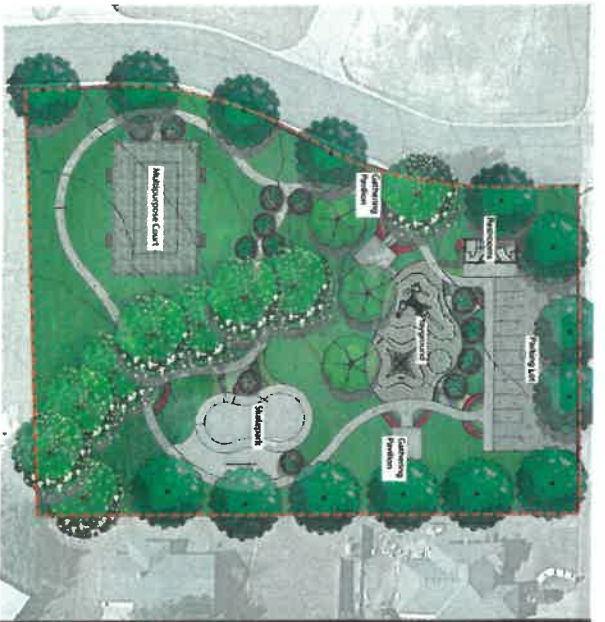
- The Fitness Center Site excels beyond the Former Railroad ROW Site, primarily due to its optimal positioning, established infrastructure, and the promising prospect of amalgamating with the current fitness center.
- The manageable challenges associated with this site are overshadowed by significant advantages.

Site was selected by the previous City Manager to move forward onto the design phase following the objective assessment from LIA and guidance from state agencies, favored this site. This selection was based on the high probability of gaining approval, given its alignment with the grant program specifications.



PROPOSED PARK

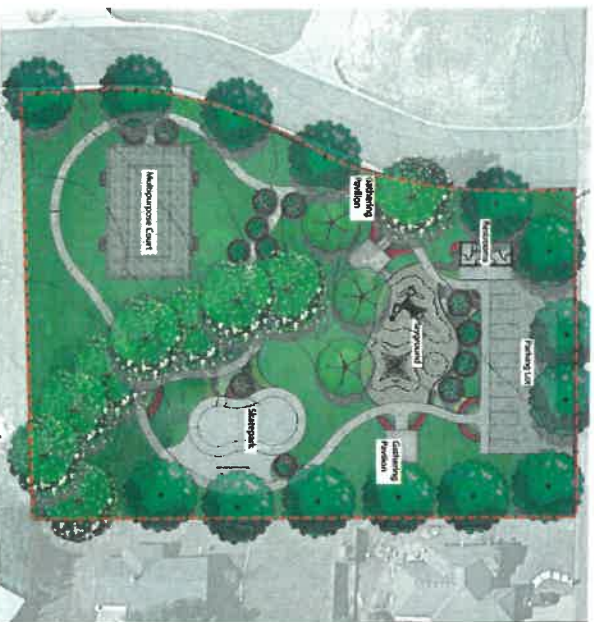




- ### Park Amenities
- 4.9 Acre Park
 - Corner Lot Location w/ Potential for Expansion.
 - Modern Playground Facilities
 - Restrooms
 - Concrete Skatepark
 - Multi-Purpose Courts



- ### Park Amenities
- Several Pavilions
 - Walking/Jogging Track
 - On-Site Parking
 - Additional Parking at Fitness Center
 - Decorative Landscaping w/ Over 35 Proposed Trees



- ### Cost Breakdown:
- FEMA Approved Max Funding:
 • \$1,360,727.92
- Max Cost Share Breakdown:
 • 75% Federal (\$1,020,545.94)
 • 25% Local (\$340,181.98)
- Local cost share obligation can be an "in-kind" match.
- Cost Estimate for Conceptual Park:
 • \$1,359,300.00

PROJECT STATUS



JANUARY 2023:
 IDEM forwarded the project Statement of Work to FEMA. The project status within the FEMA grant portal states it is "due to be reviewed soon."

MARCH 2023:
 City Manager Perry requested US Congressman Carter's assistance after months of no response from FEMA regarding Alternative Project's review.

APRIL 2023:
 US Congressman Carter's Office responds, informing that the project continues to be under Technical Review.

Following a satisfactory Technical Review, the project moves to Scope and Costing Review, followed by a Large Project Negotiation (LPN) Review, as required by law.

FEMA Public Assistance Process → **FEMA staff and applicant will be contacted within 30 days.**



Agenda Item #5

CITY COUNCIL MEMORANDUM

Date: July 11, 2023

To: Mayor & City Council

From: Scott L. Albert, City Manager

Agenda Item: Discussion and possible action regarding Parks & Recreation Department request to waive the collection of gates fees for baseball/softball tournaments in exchange for a field charge.

Information:

The city staff is seeking authorization from the City Council to waive the collection of gate fees for baseball/softball tournaments, while implementing a field fee. This is a common incentive offered by cities to attract tournaments. Several cities in our region, such as Taylor, Harker Heights, Stephenville, Killeen, and Waco already implement this type of incentive.

The purpose for this request is to attract additional tournaments to the city, which will bring significant economic benefit and exposure to the city. Attracting more players, coaches, families, and spectators to the city will lead to increased spending on accommodations, food, transportation, and entertainment, thereby boosting local businesses and generating revenue. Moreover, these tournaments can increase exposure and recognition for the city as a weekend/day trip destination, potentially attracting future visitors for other events.

By implementing the incentive not to collect gate fees, there will be a direct impact on the city budget, resulting in a decrease in revenues of approximately \$5,345. According to Mr. Phillips, Director of Parks & Recreation, if we waive the option for the city to collect the gate fees, the USSSA Baseball has verbally agreed to host around seven tournaments during the fall and spring seasons, and we believe Small Town Select Tournaments will continue to host seven to eight tournaments. Furthermore, the staff will also pursue hosting the Texas Teen-Age district and state tournaments.

Recently, an economic study was performed for the City of Greensburg, Indiana, with a population of 11,000, regarding the financial impact of youth baseball tournaments on their community. The Greensburg Youth Baseball League (GYBL) holds four to five tournaments a year, beginning in April and ending in August.

For every tournament, there are 50 teams, each with 13 players. Each player requires at least one parent or guardian to travel with them, though most bring their whole family. Even if every player traveled with just one adult, 700 people come to every tournament, not counting coaches and managers. While players and their families are in town, they need to eat three times a day, which adds a healthy boost to the restaurants, as well as the grocery stores. That adds up to an extra 2,100 meals served in a single day. Over the course of the weekend, a minimum of 4,200 extra meals will be served. If every meal costs less than

\$5, that is still at least \$21,000 brought into the community just for food. In addition to the food and drinks, visitors need gas and sometimes car parts. Stores selling sporting goods, such as Wal-Mart, also see a boost in income as well, due to broken or lost equipment.

The study concluded that a single tournament weekend could bring in as much as half a million dollars when all avenues of income were considered. The study looked at the average costs from hotels, restaurants, entertainment sources, gas prices and several other expense categories to determine the income boost from the tournaments. The half-million may seem staggering, but when you consider all the different things that must be paid for during the weekend away from home and multiply that by 700 for all the people coming for a tournament, the number makes sense.

However, hosting more tournaments has downsides, including an increased workload for Parks & Recreation staff, reduced field availability for city league practices, the need for additional materials and supplies, and an increase in staff overtime.

Nevertheless, all these new tournaments will directly and indirectly enhance the city's revenue through sales or hotel/motel taxes. The indirect financial benefits of the tournaments will most likely cover the revenue decrease of \$5,345 and any increased costs associated with Parks & Recreation's involvement in the tournaments.

Financial Impact:

There will be a decrease in current revenues of \$5,345; however, this decrease in revenue will be overshadowed by the economic boost it brings to the local economy.

Staff Recommendation:

The staff recommends waiving the collection of gate fees for baseball/softball tournaments and implementing a field charge instead.

Motion:

I move to waive the collection of gate fees in exchange for a field charge to attract youth baseball tournaments for the next two years. At the end of this period, the staff will present a cost-benefit report on hosting youth baseball tournaments to the city council. The council will then consider whether the city should continue waiving the collection of gate fees.

Attachments:

N/A

Staff Contacts:

Seth Phillips, Director of Parks & Recreation – sphillips@gatesvilletx.com
Scott Albert, City Manager – salbert@gatesvilletx.com



Agenda Item #6

CITY COUNCIL MEMORANDUM

Date: July 11, 2023

To: Mayor & City Council

From: Scott L. Albert, City Manager

Agenda Item: Discussion and possible action regarding an athletic field rental agreement.

Information:

I am writing on behalf of the Parks & Recreation department staff to seek your approval of the attached athletic field rental agreement. This agreement has undergone a thorough review process and has been approved by the city attorney.

Financial Impact:

N/A

Staff's Recommendation:

After careful consideration, the staff recommends that the city council approve the attached athletic field rental agreement.

Motion:

I hereby make a motion to approve the athletic field rental agreement, which has been prepared by staff and approved by the city attorney.

Attachments:

Rental agreement.

Staff Contacts:

Seth Phillips, Director of Parks & Recreation sphillips@gatesvilletx.com

Scott Albert, City Manager – salbert@gatesvilletx.com

City of Gatesville Parks & Recreation Department Athletic Field Rental Agreement

Name: _____ Organization Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ Alt Phone: _____ Email: _____

EVENT DATES	TIME(S)	SPORT	ADULT/YOUTH	SANCTIONING BODY

This Tournament will charge a team fee: Yes No Amount to be charged: _____ / Team

Requested Field(s)/Facility _____

Renter must initial all highlighted areas acknowledging they received, understand, and agree with the rules and policies described below.

Any group or organization wishing to rent/use City facilities must be in good standing with the City at the time of the application. Good standing status means that the group or organization is current on all amounts owed to the City. In the event a group or organization is not in good standing with the City, the City will notify the group or organization so they may remedy any outstanding balances to proceed with the requested rental.

- All games on Saturday must be completed by 11 p.m. unless approved by Parks & Recreation Director.
- No games should be scheduled to begin after 9:00 p.m. on Sundays without prior written approval from the Parks & Recreation Director.
- Fences will not be moved once the tournament begins.

Initials

ATHLETIC FACILITY RENTAL RATES

Softball, Baseball, Flag Football, Soccer –

- Practice with lights: \$25 per hour
- Individual Field Reservation Fee: \$125/field
- Tournament: \$750 per day for all 6 fields + \$300 deposit

PRACTICE RENTALS

No more than three reservations can be maintained at one time by the same team or individual for practice. A twenty-four-hour notice is required for all practice rental reservations.

TOURNAMENT RENTALS

To secure a tournament, Renter must provide a signed Rental Agreement and 50% of total rental fees plus one \$300 litter/damage refundable deposit per complex.

- The initial \$300 litter/damage deposit applies to all tournament events for the current calendar year.
- The litter/damage deposit will be returned or credited if the dugouts, field(s), parking lot, restrooms, and complex are left free of trash and in good condition.
- All trash should be bagged and placed in the dumpster with trash can liners replaced before leaving the complex.
- Additional charges will be billed if clean-up and damages total more than the deposit paid.
- For each tournament scheduled, 100% of the remaining fees must be paid no later than 7 days prior to the tournament start date.
- The Parks & Recreation Department has the option of charging a gate fee for all special events utilizing 2 or more fields. There will not be a field rental fee for special events utilizing 2 or more fields as long as the Parks & Recreation Department is charging a gate fee.
- At special events where the Parks & Recreation Department is charging a \$10 gate fee, the City of Gatesville will pay the event organizer 40% of the total gate fee revenue if requested by the event organizer.

Initials

CANCELLATION POLICY

Cancellations 30+ days prior to a tournament will result in:

- Full Refund

Cancellations 0- 29 days prior to a tournament will result in:

- No rental fees or deposits refunded; and
- A new \$300 deposit will be due if additional tournaments are scheduled.

**In both instances, the City of Gatesville reserves the right to cancel any future tournament dates due to non-payment.*

In inclement weather cases, Renter can reschedule based on availability at no additional charge. If weather-related cancellations cannot be rescheduled, a refund will be processed.

The Parks & Recreation Department reserves the right to deny a request if received less than fourteen days from the requested rental date. Reservations may be secured for rental up to twelve months before an event and may not be rented less than fourteen days before usage. Reservations for a verified state, national, international competition, or special purpose event may be secured for rental up to eighteen months prior to an event and may not be rented less than fourteen days prior to usage.

PRIORITY FIELD USAGE

The Parks & Recreation Department reserves the right to book and prioritize tournaments based on size, history, and affiliation that aligns with City Council initiatives such as economic impact and community support. Usage will be evaluated based on the following:

- City-sponsored tournaments and those by local school districts.

- World, National, and State Tournaments take priority over local qualifying, regional, and invitational tournaments.
- Not-for-profit organizations conducting tournaments for charitable fundraising. (Any organization claiming not-for-profit status must provide 501c3 approval documentation from the IRS).
- Private individuals conducting (for-profit) tournaments that will attract significant non-Gatesville teams and support tourism:
 - Repeat users
 - Multiple-day events
 - Requests of four or more fields
 - Youth events
 - Adult events
- A private individual or organization may conduct a maximum of four tournaments per month per calendar year. World, National, State, Regional, and District tournaments will take priority over any private tournaments.

CONCESSIONS

- No coolers or ice chests are allowed.
- Concessions are contracted by the City of Gatesville and will be open and available throughout the tournament.

Initials

PARK FACILITY RENTAL TERMS

The Parks & Recreation Department reserves the right(s) to:

1. Deny any reservation request if received less than fourteen days prior to the rental date as stated above.
2. In its sole discretion, close, limit, or terminate play on any athletic facility, sports field, or at any multi-field complex due to inclement weather conditions and existing or anticipated field conditions.
3. Close or terminate an ongoing event for event agreement violations, violations of City ordinance, public intoxication, public health concerns, or breach of peace.
4. Alter or amend the Rental Agreement.
 - The person making the reservation must be on-site during the event or designate an onsite representative. Renter is entitled to use only the areas designated in the Rental Agreement.
 - Renter must provide a minimum \$1,000,000 liability insurance policy listing the City of Gatesville as an additional insured for the date(s) of the event and any rain dates advertised. Such policy must be received and approved prior to the tournament date.
 - Tournament/Game schedules are due a minimum of forty-eight hours prior to the event start date.
 - The Parks & Recreation Department or its designated contractor will:
 - Drag and mark all reserved fields prior to the first game.
 - Set bases, pitching mounds/rubbers, and fencing prior to the first game. Any movement of mounds and fencing must be coordinated and scheduled in advance of the tournament.
 - Clean and stock restrooms throughout the event.
 - Empty litter barrels throughout the event.
 - Renter is responsible for maintaining a clean facility environment by picking up litter on and around the premises and parking areas throughout the duration of each day of the tournament and at the conclusion of each night. If the complex is not cleaned at the end of each night, games will be delayed the next day until Renter has cleaned the facility. The City of Gatesville is not responsible for any items left in the facility.

- Renter assumes responsibility for crowd control/discipline. This includes parking and guests' refusal to follow park rules.
- Renters may not have vendors operating on the premises without prior written approval from the Parks & Recreation Department. All vendors must be directed to the Parks & Recreation Department to obtain a vendor agreement. All vendors must also provide Coryell County/City of Gatesville health permits, if applicable.
- Renters may not have food trucks on the premises without prior written approval from the Parks & Recreation Department and the concessions vendor. **All food truck approvals are at the discretion of the contracted concessions vendor.** The vendors must be directed to the Parks & Recreation Department to obtain a vendor agreement if approved. All vendors must also provide Coryell County/City of Gatesville health permits.
- No equipment may be staked into the grounds of the rental location and /or parking lot.
- No metal spikes on pitching mounds.
- No smoking is allowed, except in designated areas.
- No pets allowed inside the complex.
- No glass containers allowed. No outside food or drink.
- No bicycles, rollerblades, scooters, or skateboards allowed in the facility.

Initials

- Parking is allowed in designated areas only. Only motorized vehicles are allowed in parking spaces; no oversized BBQ pits, equipment trailers, tents, and/or other non-motorized items.
- No RV parking overnight. Absolutely no vehicles are permitted on the fields or on the grounds surrounding the field, without prior written authorization from a City of Gatesville representative. Any violators will be towed at the violators' expense.
- Absolutely no alcoholic beverages allowed at the Gatesville Sports Complex. Violators will be removed from the facility and are subject to suspension for a time to be determined by the City of Gatesville.
- Not complying with the above Rental Terms will result in a loss of deposit and may jeopardize future rentals.

SECURITY AND SAFETY REQUIREMENTS

- Security and enforcement of rules are the responsibility of the tournament organizer.
- Renter shall ensure that emergency response plans are in place and ensure that organizers are trained and ready to respond to an incident if needed.
- In the event that inclement weather approaches, it is the responsibility of the tournament organizer to publicly announce to patrons that potential inclement weather is present. Play will be stopped immediately if a lightning strike occurs within 10 miles of the event. Play can resume thirty minutes after the last strike occurs within the 10-mile radius. Fans will be encouraged to exit the venue and seek shelter during weather delays.

Initials

RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT

THE HOLDER OF THIS AGREEMENT SHALL INDEMNIFY AND HOLD HARMLESS THE CITY OF GATESVILLE, ITS OFFICERS, EMPLOYEES, AGENTS, AND ASSIGNEES FROM ALL CLAIMS FOR INJURY AND/OR DAMAGES TO PERSONS OR PROPERTY, INCLUDING WRONGFUL DEATH, RESULTING FROM THE USE OF THESE FACILITIES.

The Renter must be on-site during the event. The Renter must carry a copy of the Rental Agreement on the dates requested or the Agreement will not be valid.

I have read, understand, and agree to the above agreement terms.

Renter's Printed Name Renter's Signature Date

City of Gatesville Representative Printed Name City of Gatesville Representative Signature Date



Agenda Item #7

CITY COUNCIL MEMORANDUM

Date: July 11, 2023

To: Mayor & City Council

From: Scott L. Albert, City Manager

Agenda Item: Discussion and possible action regarding a lease purchase agreement to finance a trailer mounted sewer machine.

Information:

On June 12, 2023, a semi-truck traveling along Main Street ran a redlight at 19th and collided with the city’s sewer vac trailer. Fortunately, the city employee driving the truck pulling the trailer was not severely injured, but the sewer vac trailer was completely damaged.

Unfortunately, the sewer vac trailer was the sole equipment in the city capable of servicing small sewer line clogs. As a temporary solution, staff rented a sewer vac trailer until a replacement trailer could be delivered.

A replacement trailer has been located through Texas Municipal Equipment, priced at \$87,642.64, which is the contracted price under the Buy Board agreement.

Financial Impact:

Considering the high cost of replacing the equipment, staff recommends financing the purchase. Staff reached out to three lending institutions; Cadence, Extraco, and Government Capital. All three returned financing quotes as shown in the table below:

Lender	5-year	7-year
Cadence	5.78%	5.98%
Extraco	4.65%	4.80%
Government Capital	5.87%	5.87%

Staff’s Recommendation:

Staff recommends purchasing a sewer vac trailer with upgraded features, including a trailer, accessory hoses, and nozzles, from Texas Municipal Equipment. The total cost of \$87,642.64, to be financed for a period of five years through Extraco Banks

Motion:

I move to approve Resolution No. 2023-79 for the financing of a trailer mounted sewer machine from Texas Municipal Equipment over a five-year period through Extraco Banks, at a total cost of \$87,642.64.

Attachments:

- Texas Municipal Equipment quote.
- Resolution.

Staff Contacts:

Mike Halsema, Finance Director – mhalsema@gatesvilletx.com

RESOLUTION

A RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE PURPOSE OF FINANCING **"TRAILER MOUNTED SEWER MACHINE".**

WHEREAS, City of Gatesville (the "City") desires to enter into that certain Lease-Purchase Agreement by and between City of Gatesville and Extraco Banks, for the purpose of financing **"Trailer Mounted Sewer Machine"**. The City desires to designate this Agreement as a "qualified tax exempt obligation" of the City for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The City desires to designate the Mayor as an authorized signer of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GATESVILLE:

Section 1. That the City enters into a Lease Purchase Agreement with Extraco Banks for the purpose of financing **"Trailer Mounted Sewer Machine"**.

Section 2. That the Lease Purchase Agreement by and between the City of Gatesville and Extraco Banks is designated by the City as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the City of Gatesville will designate the City Manager or the City Manager's designee, as an authorized signer of the Lease Purchase Agreement by and between the City of Gatesville and Extraco Banks as well as any other ancillary exhibit, certificate, or documentation needed for the Agreement.

Section 4. That should the need arise, if applicable, the City will use finance agreement proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

This Resolution has been PASSED upon Motion made by Board Member _____, seconded by Board Member _____ by a vote of _____ Ayes to _____ Nays and is effective this _____, 2023.

Lessee: City of Gatesville

Witness Signature

Gary Chumley
Mayor

Wendy Cole
City Secretary



Texas Municipal Equipment,
 PO Box 121261
 Arlington, TX 76012
 817-269-6677

Date	Quote#
6/13/2023	11115

Name / Address
City of Gatesville 110 North 8th Street Gatesville, TX 76528

Item	Description	Qty	U/M	Rate	Total
XFDTA2040Y	XTreme Flow III – “Big Daddy D20” Diesel Trailer • Yanmar 59 HP – Turbo Diesel (or Equal) • 20 GPM/4000 PSI • 1/2" X 500 X 4000 • Hydraulic Hose Reel • 300 Gallon Water Tank • 3/8" X 100' Hose on Powerwash Reel on manual-wind reel • 1/2" Warthog Nozzle (roots & grease) • 4-Pack 1/2" Nozzles • Powerwash Hand Gun • Degreaser On Demand • 3 Tool Boxes • Remote Start • Tandem Axle Trailer	1		69,995.00	69,995.00
Upgrade-XFIII-...	XFIII - Upgrade to 600 Gallons Includes 5' X 14' Trailer, 2 X 300 Gallon Tanks, Cage, 14K Axle Rating	1		9,995.00	9,995.00
MILL40-CS-CA...	Hydrant Hose, 2-1/2" NST (Threaded) X 25' Female Camlock	1		188.60	188.60

Thank you for the opportunity to quote these products today!	Subtotal
	Sales Tax (0.0%)
	Total

Approval Signature



Texas Municipal Equipment,
 PO Box 121261
 Arlington, TX 76012
 817-269-6677

Date	Quote#
6/13/2023	11115

Name / Address
City of Gatesville 110 North 8th Street Gatesville, TX 76528

Item	Description	Qty	U/M	Rate	Total
5025	Mini-Gator Case Kit - 1/2" • Nozzle • Skid • Tool • Case	1		2,230.00	2,230.00
1980	Nozzle, 1/2" Pipe Wolf w/ 8 inserts M6**	1		1,085.00	1,085.00
1174	Nozzle, 1/2" FS 3D**	1		485.00	485.00
1128	Nozzle, 1/2" Small Rocket Nozzle 3D	1		402.99	402.99
1381	Nozzle, 1/2" Flounder w/ 4 inserts M6 - 4" to 12" Lines			711.00	711.00
Discount	BuyBoard Discount	1		-699.95	-699.95
Freight	Freight & Training	1		3,250.00	3,250.00
	** BuyBoard Contract #676-22 (Sewer)				

Thank you for the opportunity to quote these products today!

Subtotal	\$87,642.64
Sales Tax (0.0%)	\$0.00
Total	\$87,642.64

Approval Signature _____



Agenda Item #8

CITY COUNCIL MEMORANDUM

Date: July 11, 2023
To: Mayor & City Council
From: Scott L. Albert, City Manager
Agenda Item: Presentation regarding preliminary budget assumptions for Fiscal Year 2023-2024.

Information:

I will inform the city council about preliminary budget assumptions for fiscal year 2024. Our initial detailed budget workshop is scheduled to be held on July 25.

I will be distributing a handout on Tuesday evening containing broad budget assumptions as they stand currently.

Financial Impact:

N/A.

Staff Recommendation:

N/A.

Motion:

N/A.

Attachments:

N/A.

Staff Contacts:

Scott Albert, City Manager – salbert@gatesvilletx.com



Date: July 11, 2023
To: Mayor & City Council
From: Scott L. Albert
Subject: City Manager Report

I am writing to provide an update on several ongoing projects and initiatives in our city. If you wish to scan the report I suggest you focus just on the areas highlighted in yellow. Please find the details below:

1. Stillhouse WWTP Expansion (Update):

Contract Project Costs: \$14,443,000 construction, Engineering costs \$1,982,606 total project costs \$16,425,606.

Funding: TWDB available funds for construction \$7,723,107.

The project was advertised for bids on May 15 (CivCast), and a pre-bid conference was held on May 22. On June 20, the city received the following bids for the Stillhouse WWTP expansion:

Contractor	Base Bid Amount
JM Pipeline	\$13,906,690
Matous Const.	\$14,443,000
Gracon Const.	\$17,830,000

Although JM Pipeline was the lowest bid, Walker Partners (WP) will recommend that the city select Matous Construction because they were the highest ranked bidder based on WP evaluations using the selection criteria and ranking assessment. The preferred bidder will be presented to the City Council for consideration, possibly on August 22. The table below shows the available construction funds for the project:

Description	Funds
Matous Const Bid Amt.	\$14,443,000
Available Construction Funds	\$7,723,107
Funds Required to proceed w/ the project.	\$6,719,893

On June 30, a Teams meeting was held with the Texas Water Development Board (TWDB) to determine potential additional funding sources available through the TWDB. The table below shows the TWDB funding options available to Gatesville for covering the additional Stillhouse WWTP construction costs:

TWDB Funding Source	When Funds Could be Available
D-Fund	Early Summer 2024
CWSRF	December 2024

On July 10, staff and Walker Partners met with the contractor (Matous) to discuss the potential of reducing the WWTP project’s current scope of work until the city can identify additional funding.

The staff’s goal at this point is to divided the project into two phases.

Phase I – Identify what improvements can be completed at the WWTP with available funds.

- TCEQ will have to agree to a two-phase approach.
- Once TCEQ agrees to a two-phase approach, then the city will meet with the TDCJ regarding additional funding needs from the state.

Phase II – Complete the WWTP expansion after additional funding has been identified.

Below is an outline showing the evolution of the construction budget for the WWTP expansion:

- 2018 - Original construction estimate - \$6,653,906.
- 2022 – Revised Engineering Feasibility Report - \$7,968,007.
- 2023 (Feb) – Engineering Estimate of construction cots at 90% design - \$9,784,000.
- 2023 (June) – Revised construction cost based on bid \$14,443,000.

2. Lovers Lane Water/Wastewater Replacement (Update):

Contracted Construction Costs: \$1,539,627.00 plus engineering costs \$188,000.

Funding: American Rescue Plan Funds first tranche.

On July 10, improvements to Lovers Lane started with the initial focus on completing the bores at Main/84 and Buss 36 before school starts. We anticipate the project will take six to seven months to complete.

Wyllis Ament, with Walker Partners, will serve as the construction inspector responsible for ensuring that the project is completed according to the plans, design, and modifications if necessary. We will hold biweekly project update meetings with the school, B-Corp utilities, city staff, and Mr. Ament.

3. Tx DOT Monument at the intersection of Buss 36 and SH 36 (Update):

Funding: The project is funded through TxDOT.

The foundation for the entry feature has been poured, but TX DOT is now waiting on delivery of the rock façade before they can continue with the wall. TX DOT expects the monument to be completed by late summer or early fall at the latest. Once the project has been completed, TX DOT will turn over the monument to the city to maintain. Maintenance will include landscaping, mowing, the irrigation system, third party damage, etc. The city will need to submit a layout to TX DOT for their approval on how we wish to proceed with installing lighting and the plaques on the monument.

This project originally experienced a delay from the initial plan. According to TX DOT, the contractor initially encountered a material issue and had to withdraw. In 2021, Gatesville was recognized as a GCAA winner for various initiatives implemented by the Keep Gatesville Beautiful Committee, including the recycling program at the public works yard and partnerships with Fort Hood soldiers on various cleanup and beautification projects. As part of the award, the city will receive a TxDOT- designed and constructed monument located at the southwest corner of the intersection of SH 36 and Business 36. The monument will be a 229-foot-long limestone wall, approximately 4.5 feet tall, surrounded by landscaping featuring trees and perennial plants.

4. Brownfields Cleanup Grant for the Rotunda (Update):

Contracted Demolition Costs: \$176,636.00

Funding: EPA grant and City match.

I am waiting on an update from RNDI.

5. Nextlink – Fiber Internet Service (Update):

On March 22, 2023, Nextlink commenced the installation of high-speed fiber broadband to the east of SH 36. The estimated completion time for the fiber installation throughout the city is approximately six months. GAC has been contracted by Nextlink to carry out the fiber installation on their behalf. Residents can be assured that GAC/Nextlink is dedicated to ensuring a smooth construction process for everyone. If the public has any questions or concerns, they can contact Nextlink at 855-903-4169 or email nextlinkinternet.com/construction.

Phase 1A & 1B have reached an overall completion of 52.86%. Geological complexities, predominantly the limestone rock along US 84, has decelerated progress. Disruptions to utilities has been minor, primarily affecting private services.

Phase 2 The permit application for Phase 2 was received on June 27th.

Phase 3 subsurface utility engineering is presently underway.

Friday afternoon Nextlink's contractor hit a future lite fiber line that services multiple cell towers in the region. If you had an intent service that uses the future lite line you lost service until about 9:30 that evening. If you had Century Link you were not impacted by the service disruption.

6. Rise Broadband (Update):

Rise Broadband is currently navigating through the permit process.

7. TNMP Upgrades in Gatesville

Texas-New Mexico Power recently announced that they will begin making several upgrades to the electric infrastructure in Gatesville. TNMP's has completed an extensive audit of its lines and poles in Gatesville and have now begun the necessary upgrades which may take a few months. In addition, TNMP is currently in the process of upgrading the substations in Gatesville. TNMP goal is to improve service reliability for all the critical loads in the service territory, including the Texas Department of Correction Prison Units, local hospitals, police stations, and county emergency facilities. This includes additional station equipment, installation of protection equipment, and upgrading aging wood structures with steel structures at our local distribution substations, Hilltop and Mountain View. The Coryell County Substation will also be expanded and rebuilt to include two power transformers with a larger operating capacity, three transmission line terminals, a control building, and two distribution power bays. Hilltop and Mountain View are currently under construction and projected to be completed by July 2023. The Coryell County Rebuild is projected to start construction in August of 2023 and anticipated to complete by the first quarter of 2024. TNMP will be cutting over two distribution circuits from 4 KV to 22 KV and moving them to the reconfigured Coryell County Substation by approximately end of year 2027. The work ahead is substantial, and TNMP is committed to the task and to the City of Gatesville. TNMP is a transmission and distribution service provider that delivers power to more than 260,000 homes and businesses on behalf of retail electric providers in Texas.

8. Mills Street Water/Sewer Line Replacement (Update):

Contracted Construction Costs: \$661,645.00 plus engineering \$144,654.00 total project costs \$806,299.00.

Funding: Will come from existing utility Funds.

Walker Partners received signed contracts from LC Paving two weeks ago. However, the certificate of insurance and the bonds were not provided. Walker Partners has requested these items from the contractor on three occasions, and as of June 29, Walker Partners has not received the documents requested.

9. Lagoons at the Water Treatment Plant (Update):

Estimated Project Costs: \$575,000 (Const. \$470,000, Engineering \$55,000, Admin \$50,000)
Funding: \$500,000 grant proceeds \$500,000, existing utility revenues - \$75,000.

The purpose of this project is to replace the undersized earthen lagoons at the Water Treatment Plant. These lagoons are used for backwash waters generated at the treatment plant, which drain into the lagoons. The lagoons allow for the flocculate (the process of gathering particles into larger clusters for easier removal) and settling of solids from the backwash water. Backwashing is an important process at the plant as it involves shutting down the filtration and reversing the flow of water to run backwards through the filter, dislodging particles that have built up during the treatment process.

10. Clarifier A – Water Treatment Plant (Update):

Contracted Construction Costs: \$877,340 (Const. \$843,190, Engineering \$34,150).

Funding: The source of funding has not been clearly identified. On August 16, 2022, the project was awarded to B-5 Construction. However, the City Council has not designated the American Rescue Plan funds for this project or any other project currently.

We are awaiting the final fabrication and delivery of the new clarifier mechanism.

11. Clarifier No. 2 – Water Treatment Plant (Update):

Contracted Project Costs: \$452,931 (Const. \$383,781, Engineering \$34,150, Admin \$35,000)

Funding: Grants account for \$350,000 in funding, and the remaining balance of \$102,931 will be covered by existing utility revenues.

The contractor for Clarifier No. 2 owes the city a construction schedule so that we can proceed with this clarifier before replacing the mechanism on Clarifier A.

11. Shady Lane Low Water Crossing \$399,988.10 TWDB (Update)

Estimated Project Costs: \$399,988.10 (Const. \$399,988.10)

Funding: \$500,000 CDBG-MIT Grant through the County. No funds will flow through the City. All the funding, project, and grant management duties will be done through the County. It is unlikely that construction will begin a year from now.

12. 2023 Manhole Rehabilitation (Update)

Estimated Costs: \$90,000.00 – the Fort Gates manhole was added which increased project costs from \$50,000 to \$90,000.

Funding: Utility Funds

A total of 18 manholes have been repaired this summer.

13. Drainage Master Plan Phase I (Update)

Project Costs: \$250,000.00 (\$225,00 grant, \$25,000.00 city match)

Funding: 90/10 grant through TWDB FIF

The plan has been submitted to the State for approval.

15. Rebuilt of Pump #4 at the Lake Belton Intake Structure (Update):

Contracted Rebuild/Repair Costs: \$204,934 (\$122,000 Jurgensen, \$31,493.57 Evans rebuild motor that drives the pump, Diver Dan \$51,440)

Funding: Will come from existing utility funds.

We anticipate pump #4 will be repaired within the next twelve weeks. On July 7th, we received confirmation from Dr. Brewer that Fort Cavazos will provide support in transporting the components for replacing the pump and other parts at the raw water intake structure.

16. Civic Center Manager

Morgan Smart has been hired as the new Civic Center Manager and will begin working for the city on July 20.

The Civic Center Manager will report to the City Secretary and will provide day-to-day organizational and operational support for events held at the Civic Center, City Auditorium, Special Events, and other assigned events.

17. Eclipse Preparations

Cheri Sheppard has been hired as a temporary employee responsible for coordinating the city's preparations for the eclipse. The eclipse task force will provide the City Council with an update regarding the city's preparation for the eclipse at the next city council meeting (July 25).

18. Budget for FY 2023/24

Budget assumptions will be presented to the City Council this evening. Most of the council's engagement with the budget will occur during regularly scheduled meetings, except for the Special Called Meeting on August 29. If you are unable to attend any of the following meeting dates, please inform Mike or me:

- July 25: Regular City Council Meeting - First proposed budget workshop.
- August 8: Regular City Council Meeting – Presentation of the proposed budget and property tax rate to the City Council.
- August 22: Regular City Council Meeting - First reading to approve the budget, tax rate, and fees.
- August 29: Special Called City Council Meeting – Second reading of the ordinance to approve the budget, tax rate, and fees and a public hearing on the budget.
- September 12: Regular City Council Meeting – Budget adoption, public hearing on the property tax rate, third reading of the ordinance, and setting of rates & fees by resolution.

19. Upcoming Events

- July 27-29: 86th Annual Gatesville Riding Club Rodeo. Thursday & Friday night events start at 7:00 p.m., and Saturday events start at 6:30 p.m.
- September 16 – Cruizin Cruisers event, Spur Fest, and Fiddlers Contest.
- October 3 – National Night out.
- April 8, 2024 – total solar eclipse.

If you have any questions or require further information, please do not hesitate to contact me. Thank you for your attention to these matters.

2023

-JANUARY-

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-JULY-

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