

City Council Meeting

August 22, 2023

At

Gatesville Council Chamber

110 N. 8th Street

5:30 P.M.



INDEX
REGULAR CITY COUNCIL MEETING
AUGUST 22, 2023
5:30 P.M.

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HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING

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TOPICS, DEPARTMENT HEAD REPORTS: FINANCE, FIRE, BUILDING
PERMITS, UTILITY, POLICE/CODE ENFORCEMENT, COURT, PARKS &
RECREATION, AND LIBRARY**

**RECESS REGULAR MEETING AND CALL AN EXECUTIVE SESSION - CLOSED
MEETING**

**THE CITY COUNCIL OF THE CITY OF GATESVILLE MAY CONVENE IN
EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT,
TEXAS GOVERNMENT CODE:**

**SECTION 551.071 (1) (A) AND (2) (CONSULTATIONS WITH ATTORNEY) AND
SECTION 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), SECTION 551.074
(PERSONNEL MATTERS), SECTION 551.76 (DELIBERATIONS ABOUT SECURITY
DEVICES), OR SECTION 551.087 (DELIBERATIONS REGARDING ECONOMIC
DEVELOPMENT NEGOTIATION); SECTION 551.086 (MEETING CONCERNING
MUNICIPALLY OWNED UTILITY-COMPETITIVE MATTERS);**

**SECTION 551.074 (PERSONNEL MATTERS) DELIBERATION IN REGARDS TO
RETAINING SPECIAL COUNSEL**

END EXECUTIVE SESSION AND RECONVENE OPEN MEETING -----

**NO MEMORANDUM- DISCUSSION AND POSSIBLE ACTION IN REGARDS TO
RETAINING SPECIAL COUNSEL**

NOTICE

THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT
(TEX. GOV'T. CODE CHAPTER 551, SEC. 551.041)

AGENDA
REGULAR CITY COUNCIL MEETING
5:30 P.M.
GATESVILLE CITY COUNCIL CHAMBERS
110 NORTH 8TH STREET, GATESVILLE, TEXAS 76528
AUGUST 22, 2023

1. Call Regular Meeting to Order-----
2. Hear Visitors/Citizens Forum: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting.
3. Discussion and possible action regarding the Consent Agenda: (all consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)
 - Resolution 2023-92: Minutes from Regular City Council Meeting August 8, 2023
 - Resolution 2023-93: Resolution amending Authorized Representatives for TexPool
 - Resolution 2023-94: Investment Policy and Strategy for the City of Gatesville
4. Discussion and possible action regarding a request from the Gatesville Chamber of Commerce regarding temporary street closures for the Corks & Kegs event (Mason Matthews)
5. Discussion and possible action regarding a request from the Gatesville Chamber of Commerce regarding temporary street closures for the Christmas Parade (Mason Matthews)
6. Discussion and possible action regarding a request from the Gatesville Chamber of Commerce regarding temporary street closures for the Shivarree in 2024 (Mason Matthews)
7. Discussion and possible action regarding the purchase and financing of Musco athletic field lighting at the Gatesville Sports Complex. (Scott Albert & Seth Phillips)
8. Discussion and possible action regarding an application for subdividing a 3-acre parcel out of the Edward Norton Survey, Abstract No. 782, to be known as the PC Investors Addition. (Scott Albert)
9. Discussion and possible action regarding an Ordinance adopting the 2024 Fiscal Year Budget for the City of Gatesville (1st reading of Ordinance 2023-03). (Scott Albert)
10. Discussion and possible action regarding an Ordinance adopting a tax rate of \$0.56 per \$100 valuation to support the 2023-2024 Budget for the City of Gatesville, Texas (1st reading of Ordinance 2023-04) (Mike Halsema)
11. Discussion and possible action regarding an Ordinance of the City of Gatesville, Texas repealing Chapter 18, fees of the Code of Ordinances of the City of Gatesville; adopting a new fee schedule for the City of Gatesville (1st reading of Ordinance 2023-05) (Mike Halsema)
12. City Managers Report: Capital Projects, Future Agenda Topics, Department Head Reports: Finance, Fire, Building Permits, Utility, Police/Code Enforcement, Court, Parks & Recreation, Library

13. Recess Regular Meeting and call an Executive Session - Closed Meeting -----

The City Council of the City of Gatesville may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:

Section 551.071 (1) (A) and (2) (Consultations with Attorney) and Section 551.072 (deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.76 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiation); Section 551.086 (meeting concerning municipally owned utility-competitive matters);


Section 551.074 (Personnel Matters) Deliberation in regards to retaining Special
Counsel

14. End Executive Session and Reconvene Open Meeting -----

15. Discussion and possible action in regards to retaining Special Counsel

16. Adjourn Meeting

I hereby attest that the above agenda was posted on this the 18th day of August, 2023 by 5:00 p.m. on the official City of Gatesville website, www.gatesvilletx.com and the official bulletin boards at the Gatesville City Hall, 803 E. Main Street and Gatesville Council Chambers, 110 N. 8th Street, Gatesville, Texas


Wendy Cole, City Secretary

The City of Gatesville Council Chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the City Secretary's office at 254-865-8951 or FAX 254-865-8320, or eMail wcole@gatesvilletx.com for further information.

REGULAR CITY COUNCIL MEETING
AUGUST 8, 2023 AT 6:00 P.M.
COUNCIL CHAMBERS, 110 NORTH 8TH STREET,
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 6:03 P.M. THIS 8TH DAY OF AUGUST, 2023

COUNCIL PRESENT: Mayor Gary Chumley, Councilmembers Barbara Burrow, Greg Casey, Meredith Rainer, Joe Patterson, and John Westbrook

REGRETS: Councilmember Claude Williams

CITY STAFF PRESENT: City Manager Scott L. Albert, City Secretary Wendy Cole, Finance Director Mike Halsema, Police Chief Brad Hunt, and Planning Director Rene F. Ochoa

OTHERS: Pete Weston, Mason Matthews, Latana Franks, Diana Barnett, and Gatesville Messenger Staff Writers, David Scott and Alexandra Meelbusch

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING

Gatesville Chamber of Commerce President, Mason Matthews (of 302 Sealy Court) introduced himself to the Council and said that the Chamber would like to foster business promotion in the city and be an asset and resource to the City of Gatesville. Mr. Matthews requested to be put on the next agenda regarding the Corks and Kegs event that has occurred in previous years in the downtown area. Also asked to discuss next years Shivarree on a future agenda.

Mayor Chumley thanked Mr. Matthews for visiting with the Council and said that the City of Gatesville and Council look forward to a new spirit of cooperation with the Chamber of Commerce.

3) DISCUSSION AND POSSIBLE ACTION REGARDING MINUTES FROM REGULAR CITY COUNCIL MEETING JULY 25, 2023

RESOLUTION 2023-89: Motion by Meredith Rainer, seconded by John Westbrook, to approve the minutes from the Regular City Council Meeting July 25, 2023; all five voting "Aye", motion passed.

4) DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS. SETTING FEES FOR SPECIAL EVENT CAMPING FOR THE APRIL 8, 2024 ECLIPSE AND ESTABLISHING AN EFFECTIVE DATE (SCOTT ALBERT)

City Manager Albert discussed this agenda item as Eclipse Coordinator, Cheri Shepherd, was unable to attend the meeting.

In preparation of the upcoming eclipse on April 8, 2024 staff is proposing to allow camping in City owned parks- mainly Faunt LeRoy Park at this point- during the weekend preceding the eclipse. Staff is proposing fees for camping to become effective August 9, 2023 to allow pre-sale reservations of camping spots. Initially, 20 campsites will be set up with a max out of 42 but staff wants to first see how receptive people will be before staff goes beyond the 20 campsites.

The following terms and fees were presented and discussed:

	FEE	COMMENT
RV CAMPING IN DESIGNATED AREAS		
Dry Camping (no water, electric, sewer)	\$100/night	3 night minimum
RV Spaces (with water, electric, sewer)	\$150/night	3 night minimum
TENT CAMPING IN DESIGNATED AREAS		
Primitive camping with water, toilets, showers available in park	\$50/night	3 night minimum

Councilmember Burrow suggested that the camping dates be adjusted to allow more camping dates surrounding the Eclipse event and not be so restrictive of the proposed dates of April 5-April 9, 2024.

RESOLUTION 2023-90: Motion by Barbara Burrow, seconded by Greg Casey, to approve Resolution 2023-90 setting fees for Special Event Camping for the April 8, 2024 Eclipse and establishing an Effective Date of August 9, 2023; and to expand the camping dates surrounding the event with more flexibility to be determined by City staff; all five voting “Aye”, motion passed.

5) DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE PROPOSED TAX RATE TO SUPPORT THE FY 2024 BUDGET, SCHEDULE ONE PUBLIC HEARING ON THE TAX RATE, AND SET A DATE FOR THE CITY COUNCIL TO VOTE ON THE TAX RATE (MIKE HALSEMA)

Finance Director, Mike Halsema, explained that the proposed tax rate for FY 2024 is \$0.5600 per \$100 of assessed valuation, the same as last year. The City Council is required to set and hold the required Public Hearing for the proposed tax rate when the rate proposed exceeds the lower of the no-new-revenue tax rate or the voter-approval tax rate as dictated by the Texas Tax Code. According to the budget calendar, the date scheduled to adopt the tax rate is Sept 12, 2023. Coryell County Tax Assessor/Collector Justin Carothers has calculated the no-new-revenue and voter-approval tax rates. Staff has reviewed the calculations and concurs with the calculations.

RESOLUTION 2023-91: Motion by Barbara Burrow, seconded by Meredith Rainer, to approve the proposed tax rate of \$0.5600 per \$100 of assessed valuation to support the FY 2024 budget, schedule one public hearing on the tax rate for September 12, 2023, and set a date of September 12, 2023 for the City Council to vote on the tax rate. Record votes were Councilmembers Westbrook, Casey, Burrow, Patterson and Rainer voting “Aye”; no one voting “Nay”, and Councilmember Williams absent, motion passed.

6) PRESENTATION REGARDING THE PROPOSED FISCAL YEAR 2024 BUDGET (SCOTT ALBERT & MIKE HALSEMA)

City Manager Albert stated that he hoped the budget book that was provided to Council last week would be helpful as he presented a broad overview of the proposed budget:

The total budget for FY-24 is \$33,949,363, which represents an increase of \$17,537,349 compared to the approved FY-23 budget of \$16,412,014. The significant increase in the FY-24 budget can be primarily attributed to the incorporation of capital improvements into the budget, a practice that was not observed in previous administrations:

- Operation & Maintenance = \$14,261,893
- Capital Projects = \$16,932,072
- Debt = \$2,755,398

Total = \$33,949,363

In FY-24, the budget will experience an increase in multiple revenue streams, including grant and American Rescue Plan proceeds and other sources of revenues into the city budget that were not previously accounted for in past budgets. The other sources of revenue streams highlighted were Texas

Water Development Board loan proceeds for the Stillhouse Wastewater Plant Improvement Project, General Capital Fund Resources, Debt Proceeds, Sales Tax, Property Tax, Inter Fund Transfers, Water Sales, Sewer Charges, Sanitation (Administration Fee), and Interests for a total of \$17,432,405.00.

Projected year-end unassigned fund balance percentage for Fiscal Year 2023:

General Fund: 35% Water & Wastewater: 33% Airport: 27%

City Wide Personnel Budget: Increased \$519,164, or 8.5% over the prior year budget. These changes included increases to Salary, Texas Municipal Retirement System, Insurance, and a contingency amount to address a few currently unknown amount changes.

Capital Projects: Were briefly highlighted and included the proposed ballfield lighting that would be financed through the Hotel Occupancy Funds in the amount of \$776,000.

Total for the General Capital Projects = \$2,487,026.00 Total Fire & Police Services = \$1,163,306.00

Total for Water & Sewer Projects (which included a Water Production CIP in the amount of \$100,000) = \$13,281,739.

Finance Director, Mike Halsema, discussed the General Fund Revenues: Total revenues increased \$793,262 (10.9%), with the biggest increases coming from property taxes and sales tax.

General Fund Expenditures: Total expenditures increased \$820,525 (11.3%) which is mostly accounted for in contract services in Administration for the retail study, budget and transparency software, as well as a classification & compensation study. Moreover, additional funding is allocated for legal fees. Furthermore, a charter-required contingency of \$100,000 is budgeted, primarily to cover Eclipse-related costs.

- Police Department expenditures include funding for acquiring an unmarked narcotics officer vehicle and a code enforcement vehicle which allows for two animal control vehicles.
- Fire Department expenditures include funding for an increase in Chief's pay, replacement of fire hoses, training, and resources to cover anticipated repair costs to Engine 3.
- Street Department includes funding for Commercial Drivers licensing training/classes and the first year's debt service payment for a pothole machine.
- Parks & Recreation includes funding for an additional fleet vehicle, lightning detection system, the replacement of a zero-turn mower, and new lighting for three fields.
- Fitness Center: Includes funds for repairing and replacing structural items (replace sun-decking around the pool & determine/repair roof issues) and computers.

Water and Sewer Fund Expenses: The greatest impact on the budget is attributed to Capital grant and cash funded projects. Total increase is \$12,880,893 (6.1%). The uncertainty of water sales were discussed in regards to the current drought conditions and how purchases included in the budget could be deferred if water sales drop. Reserves could be used in emergency purposes if the city's budget is impacted by the drought.

City Manager Albert said that he would provide regular updates to the Council on the status of the budget and if any changes might need to be addressed.

Debt Service Fund: Expenditures in this fund represent the debt service for the upcoming year, covering the 2014 General Obligation bonds for street equipment and the 2023 Tax Anticipation Note for new City Hall and 805 E. Main Street. The Debt Service Fund revenues are obtained through the Interest & Sinking Component of the Property tax. The fund is not intended to maintain a fund balance; any surplus revenues from prior years are required to be applied towards the upcoming debt service.

Hotel Occupancy Tax Fund: The HOT fund includes additional expenditures related to the Eclipse, debt service for ballfield lighting replacements and increased funding for the promotion of the arts/community programs. The budget includes use of prior year resources (fund balance).

There was a brief discussion regarding the proposed ballfield lighting, court security, street repair & paving materials, fleet services, city pool, house demolition/rehabilitation, and code enforcement issues and how to expand those services in the future.

Key Budget Dates:

- August 22nd: First reading of ordinances to approve the budget, tax rate, and rates and fees.
August 29th: Second reading of ordinances to approve the budget, tax rate, and rates and fees.
Hold public hearing on the budget.
September 12th: Adopt the budget for Fiscal Year 2023-2024.
Public hearing on the tax rate.
Vote on tax levy & rate.
Ratify the budget.
Approve rate and fees.

7) MAYOR CHUMLEY STATED THAT THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, WILL CONVENE IN A CLOSED MEETING ON THIS 8TH DAY OF AUGUST, 2023 BEGINNING AT 7:06 P.M. AND ANNOUNCED THE SUBJECT TO BE DISCUSSED:

THIS CLOSED MEETING IS IN ACCORDANCE WITH GOVERNMENT CODE SECTION 551.072- REAL PROPERTY- DELIBERATE THREE (3) PROPERTIES LOCATED IN THE CITY LIMITS OF GATESVILLE, TEXAS AT 711, 713, AND 715 MAIN STREET

8) MAYOR CHUMLEY RECONVENED THE OPEN MEETING AND STATED THAT THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, ENDED ITS CLOSED MEETING AT 7:24 P.M. ON THIS 8TH DAY OF AUGUST, 2023

9) DISCUSSION AND POSSIBLE ACTION REGARDING REAL PROPERTY LOCATED IN THE CITY LIMITS OF GATESVILLE, TEXAS AT 711, 713, AND 715 MAIN STREET

There was no action as a result of the Executive Session.

10) ADJOURN MEETING AT 7:24 P.M. THIS 8TH DAY OF AUGUST, 2023

ATTEST:

APPROVED:

Wendy Cole
City Secretary

Gary M. Chumley
Mayor



Agenda Item # 3 Consent Agenda

CITY COUNCIL MEMORANDUM

Date: August 22, 2023

To: Mayor & City Council

From: Mike Halsema, Finance & HR Director

Agenda Item: Discussion and possible action regarding amending the Authorized Representatives.

Information:

TexPool is an organization that the City of Gatesville has used to invest funds. This organization is used by cities, counties, and school districts as an investment agent. This resolution is seeking approval from the City Council of Gatesville to add new City Manager, Scott Albert as an authorized representative of Gatesville with TexPool. At present Mike Halsema, Lori McLaughlin, and Wendy Cole are listed as authorized representatives. TexPool is requiring a resolution approved by the City Council in order to make these changes.

Financial Impact:

N/A

Staff Recommendation:

Staff recommends that the City Council approve amending the Authorized Representatives for TexPool.

Motion:

I move to approve amending the Authorized Representatives for TexPool.

Attachments:

- TexPool form to amend authorized representatives

Staff Contacts:

Mike Halsema – mhalsema@gatesvilletx.com



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. This document supersedes all prior Authorized Representative forms.

*** Required Fields**

1. Resolution

WHEREAS,

City of Gatesville

Participant Name*

77311

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1.
 Name Title

 Phone Fax Email

 Signature

2.
 Name Title

 Phone Fax Email

 Signature

3.
 Name Title

 Phone Fax Email

 Signature

1. Resolution (continued)

4.

Name Title

Phone Fax Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name Title

Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the day of , 20.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Name of Participant*

SIGNED

Signature*

Printed Name*

Title*

ATTEST

Signature*

Printed Name*

Title*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dtsystems.com

Fax: 866-839-3291



Agenda Item # 3 Consent Agenda

CITY COUNCIL MEMORANDUM

Date: August 22, 2023

To: Mayor & City Council

From: Scott L. Albert, City Manager and Mike Halsema, Finance & HR Director

Agenda Item: Discussion and possible action regarding approving the Investment Policy for 2023.

Information:

The Investment Policy of the City of Gatesville must be reviewed and adopted on an annual basis, with any revisions being approved. The major objectives of the City's policy for investing the city's revenue are safety, liquidity, diversification, and yield. Investment decisions and activities are delegated to the City Manager and Director of Finance. The City Manager and Director of Finance (the City's Investment Officers) must attend refresher training sessions at least once every two years. The Investment Policy provides a guideline for the authorization of investments, ethics/conflict of interest, reporting, and collateral/safekeeping/custody matters. The proposed Investment Policy plan meets state/local statutes. There were no revisions from the 2022 Investment Policy other than updating the City Manager to reflect Scott Albert.

Financial Impact:

N/A

Staff Recommendation:

Staff recommends that the City Council approve the Investment Policy for 2023.

Motion:

I move to approve the Investment Policy for 2023.

Attachments:

- Resolution 2023-94
- Investment Policy for 2023.

Staff Contacts:

Scott Albert - salbert@gatesvilletx.com

Mike Halsema – mhalsema@gatesvilletx.com

RESOLUTION NUMBER 2023-94

**A Resolution Reviewing and Adopting the
City of Gatesville's Investment Policy & Strategy**

WHEREAS, Chapter 2256 of the Texas Government Code, commonly known as the "Public Funds Investment Act," requires the City of Gatesville to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the Public Funds Investment Act requires the Investment Officers of the City of Gatesville to attend investment training; and

WHEREAS, the Public Funds Investment Act requires the City of Gatesville to attend an approved investment training course; and

WHEREAS, City Manager, Scott L. Albert, and Finance Director, Mike Halsema of the City of Gatesville will attend the investment training course sponsored by the Texas Municipal League, as required by the Public Funds Investment Act; and

WHEREAS, the attached investment policy and incorporated revisions comply with the Public Funds Investment Act, as amended, and authorize the investment of the City of Gatesville funds in safe and prudent investments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gatesville.

That the City of Gatesville, in compliance with the requirements of the Public Funds Investment Act, hereby adopts the investment policy, as amended, of the City of Gatesville effective August 22, 2023 and approves the investment training courses sponsored by the Texas Municipal League.

**PASSED, ADOPTED AND APPROVED by
The City Council
The 22nd day of August, 2023**

Approved:

Attest:

**Gary M. Chumley
Mayor**

**Wendy Cole
City Secretary**

CITY OF GATESVILLE, TEXAS

INVESTMENT POLICY AND STRATEGY

August 22, 2023

I. INTRODUCTION

It is the policy of the City of Gatesville that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal while meeting the daily cash flow needs of the City and conforming to the Public Funds Investment Act (the "Act") Texas Government Code Chapter 2256. All investments will be made in full compliance with local ordinances, state statutes, and any applicable IRS requirements.

The receipt of a reasonable market rate of return will be secondary to the requirements for safety and liquidity. The earnings from investment will be used in a manner that best serves the interests of the City.

The purpose of this Policy is to set specific investment policy and strategy guidelines. Direct specific investment parameters for the investment of public funds in Texas are found in the Act. The Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for all public Texas funds deposits.

II. SCOPE

This investment policy applies to the investment and management of all financial assets of the City and any new funds created unless specifically exempted by the City Council and this Policy. These funds are reported in the City's Annual Audit Report and include:

- General Fund
- Special Revenue Funds
- Debt Service and Debt Reserve Funds
- Enterprise Funds
- All Other Funds

III. OBJECTIVES

It is the policy of the City that all funds shall be managed and invested with four primary objectives, listed in order of their priority: safety, liquidity, diversification and yield. Safety of the principal is the primary objective. All investments shall be managed in a manner responsive to the public trust and consistent with state and local law. Investments are to be chosen in a manner which promotes diversity. To match anticipated cash flow requirements the maximum weighted average maturity (WAM) of the overall portfolio may not exceed 6 months.

Safety

The primary objective of the City's investment activity is the preservation of capital. Each investment transaction shall be conducted in a manner to avoid capital losses, whether from security defaults, safekeeping, or erosion of market value.

Liquidity

The City's investment portfolio shall be structured to meet all financial obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow liabilities and maintain additional liquidity for unexpected liabilities.

Diversification

The City's portfolio shall be diversified by institution, market sector and maturity in order to avoid market risk.

Yield

The benchmark for the comingled portfolio shall be the comparable period 6-month U. S. Treasury bills, designated for its comparability to the City's expected average cash flow pattern. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and the City's prudent investment of assets.

IV. INVESTMENT STRATEGY

The City maintains one comingled portfolio for investment purposes which incorporates the specific investment strategy considerations and the unique characteristics of the funds in the portfolio. The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum dollar weighted average maturity of six months or less will be calculated using the stated final maturity date of each security.

The investment strategy for debt service funds shall have as its primary objective the timely payment of debt service obligations. Successive debt service dates will be fully funded before any investment extensions are made.

V. DELEGATION OF RESPONSIBILITY

No unauthorized person may engage in an investment transaction and all transactions shall be executed as provided under the terms of this Policy and its supporting procedures.

Investment Officer(s)

The Director of Finance, Mike Halsema, and the City Manager, Scott Albert, will be designated as Investment Officers, by governing body resolution, responsible for investment decisions and activities. The Investment Officer(s) are responsible for creating and maintaining the portfolio in accordance with this Policy, providing timely quarterly reporting to the Council, and establishing supporting procedures.

All investment officers shall attend at least ten hours of training approved by the City Council within 12 months of designation as investment officer and shall attend eight hours of training every two successive fiscal years.

Investment Officers shall refrain from personal and business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. An Investment Officer who has a personal business relationship within two levels of blood or marriage with an organization seeking to sell an investment to the City shall file a statement disclosing that relationship to the City Council and the Texas Ethics Commission.

City Council Responsibilities

The City Council holds ultimate fiduciary responsibility for the portfolio. It will designate investment officer(s), receive and review quarterly reporting, approve and provide for investment officer training, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

VI. PRUDENCE AND CONTROLS

The standard of prudence to be applied to all City investments shall be the "Prudent Person" rule, which states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds under the City's control, over which the officer has responsibility rather than a consideration as to the prudence of a single investment.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall be responsible but not liable for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Internal Controls

The Investment Officer is responsible for establishing and maintaining internal controls to reasonably assure that assets are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and, the valuation of costs and benefits requires ongoing estimates and judgments by management.

The internal controls shall address the following points at a minimum:

- Control of collusion;
- Separation of transaction authority from accounting and record keeping;
- Custodial Safekeeping;
- Clear delegation of authority;
- Written confirmation for all transactions; and

Review, maintenance and monitoring of security procedures both manual and automated.

Annually the Investment Officer shall perform a check-list compliance audit to assure compliance with requirements of this policy and the Act. Annually, the City's external auditor shall review the quarterly reports.

Cash Flow Forecasting

Cash flow forecasting is designed to protect and sustain cash flow requirements of the City. The Investment Officer will analyze and maintain a cash flow plan to monitor and forecast cash positions for investment purposes.

Competitive Bidding

All security transactions will be made on a documented competitive bid basis to assure the City is receiving good market rates. A minimum of three (3) offers or bids shall be considered. When issued U.S. agency securities should be compared to other securities available in the secondary market to determine competitiveness.

Monitoring Credit Ratings

The Investment Officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio which require credit ratings based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall liquidate the Investment as soon as practical.

Monitoring FDIC Status for Mergers and Acquisitions

The Investment Officer shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC (fdic.gov). If any bank has been acquired or merged with another bank in which brokered CDs are owned by the City, the Investment Officer shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

VII. AUTHORIZED INVESTMENTS

Assets of the City may be invested only in the following instruments as further defined by the Act. If changes are made to the Act they are authorized until this Policy is modified and adopted by the City Council. All investment transactions will be made on a competitive basis.

- A. Except for Refunding and or Defeasance Escrows, obligations of the United States Government, its agencies and instrumentalities with a final stated maturity of 1 year, to exclude mortgage backed securities.
- B. Fully insured or collateralized certificates of deposit of banks doing business in Texas, with a maximum maturity of one year insured by the FDIC or its successor or collateralized in accordance with this Policy.

- C. AAA-rated, Texas Local Government Investment Pools which strive to maintain a \$1 net asset value (NAV) as defined by the Act and authorized by resolution of the City Council.
- D. AAA-rated, SEC registered money market mutual funds striving to maintain a \$1 net asset value.
- E. FDIC insured, brokered certificates of deposit securities from a bank in any US state, delivered versus payment to the City's safekeeping agent/Financial Adviser, not to exceed one year to maturity. Before purchase, the Investment Officer must verify the FDIC status of the bank on www.fdic.gov to assure that the bank is FDIC insured.
- F. FDIC insured or collateralized interest bearing and money market accounts from any FDIC insured bank in Texas.
- G. Commercial paper (CP) is an acceptable form of investment so long as the CP does not exceed a maximum final stated maturity of nine (9) months.

Delivery versus Payment

All securities shall be purchased on a delivery versus payment (DVP) settlement basis. Funds shall not be released until receipt of the security by the City's approved custodian. The custodian shall provide the City proof of ownership or claim by an original document delivered directly to the City.

VIII. REPORTING

Quarterly Reporting

The Investment Officers shall submit a signed quarterly investment report to the governing body in accordance with the Act giving detail information on each portfolio and bank position and summary information to permit an informed outside reader to evaluate the performance of the investment program. The report shall include the following at a minimum:

- A full description of individual security or bank/pool position held at the end of the reporting period including the amortized book and market value at the beginning and end of the period.
- Unrealized gains or losses (book value minus market value).
- Overall change in market value during the period as a measure of volatility.
- Weighted average yield of the portfolio and its applicable benchmarks.
- Earnings for the period.
- Allocation analysis of the total portfolio by market sector and maturity, and
- Statement of compliance of the investment portfolio with the Act and the Investment Policy of the City signed by the Investment Officer(s).

Market prices for the calculation of market value will be obtained from independent sources.

IX. FINANCIAL COUNTER-PARTIES

Depository

At least every five years, a banking services depository shall be selected through a competitive request for proposal (RFP) or bid process in accordance with the Texas Government Code Chapter 105. In selecting a depository, the services, costs of services, credit worthiness, earnings potential, and collateralization by the institutions shall be considered. If securities require safekeeping, the RFP/bid will request information on safekeeping services. The depository contract will provide for collateral if balances exceed the FDIC insurance balance, currently \$250,000 per tax identification number.

All time and demand deposits in any depository of the City shall be insured or collateralized at all times in accordance with this policy.

Other banking institutions from which the City may purchase certificates of deposit will also be designated at a depository for depository/collateral purposes. All depositories will execute a depository agreement and have the Bank's Board or Bank Loan Committee pass a resolution approving the agreement if collateral is required.

Security Broker/Dealers

All pools, financial institutions and broker/dealers who desire to transact business with the City must supply the following documents to the Investment Officer.

- (If brokers) Financial Industry Regulatory Authority (FINRA) certification and CRD #
- (If brokers) proof of Texas State Securities registration
- Policy review certification

Each pool/bank/broker must be provided a copy of the City's current investment policy and certify to a review of the Policy stating that the firm has controls in place to assure only Policy approved investments will be sold to the City.

A list of qualified broker/dealers will be reviewed at least annually by the City Council. In order to perfect the DVP process the banking services depository, or its brokerage subsidiary, will not be used as a broker.

X. COLLATERAL

Time and Demand Deposits Pledged Collateral

All bank time and demand deposits shall be collateralized above the FDIC coverage by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and monitored by the pledging depository at 102% of market value of principal and accrued interest on the deposits. The bank shall monitor and maintain the margins on a daily basis.

Collateral pledged to secure deposits shall be held by an independent financial institution outside the holding company of the depository. The collateral agreement with the depository shall be approved by resolution of the Bank Board or Bank Loan Committee. The Custodian shall provide a monthly report of collateral directly to the City.

All collateral shall be subject to inspection and audit by the City or the City's independent auditor.

Authorized Collateral

Only the following securities are authorized as collateral for time and demand deposits or repurchase agreements:

- A. FDIC insurance coverage.
- B. Obligations of the United States, its agencies or instrumentalities, or evidence of indebtedness of the United States guaranteed as to principal and interest including MBS and CMO which pass the bank test.
- C. Obligations of any US state or of a county, City or other political subdivision of any state having been rated as investment grade (investment rating no less than "A" or its equivalent) by two nationally recognized rating agencies.
- D. Letter of Credit from the FHLB.

XI. SAFEKEEPING

All purchased securities are to be cleared to the City's safekeeping agent on a delivery versus payment (DVP) basis. All safekeeping arrangement shall be approved by the Investment Officer and an agreement of the terms executed in writing. The independent third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number, and other pertinent information.

XII. INVESTMENT POLICY ADOPTION

The City Investment Policy shall be reviewed and adopted by resolution of the City Council no less than annually. Any changes made to the Policy must be noted in the adopting resolution.

This Investment Policy takes effect August 22, 2023

Adopted by the City of Gatesville, Texas this 22nd day of August 2023.

Gary M Chumley, Mayor

Wendy Cole, City Secretary

Scott Albert, City Manager/ Investment Officer

Mike Halsema, Finance Director/ Investment Officer



Gatesville City Council
803 E. Main Street
Gatesville, TX 76528

August 22, 2023

Greetings,

On behalf of the Gatesville Chamber of Commerce, I request that the City of Gatesville join us on November 4th for our Corks & Keg event in downtown, to support local businesses.

We kindly seek permission to close the following streets for the event temporarily:

1. South 6th Street from Main Street to Leon.
2. Leon Street from South 6th Street to South 7th Street.
3. South 7th Street to Main Street.

We request these streets be closed from 5:40 p.m. until 10:00 p.m. to facilitate the event.

We will personally visit the businesses on the square to discuss the event and encourage them to remain open during the festivities. We are enthusiastic about hosting an event that benefits local businesses and fosters a stronger sense of community.

Your consideration of this request is greatly appreciated.

Respectfully,

A handwritten signature in black ink that reads "Mason K. Matthews". The signature is written in a cursive style.

Mason K. Matthews
Chamber President

Growing Business. Building Community.



Gatesville City Council
803 E. Main Street
Gatesville, TX 76528

August 22, 2023

Greetings,

On behalf of the Gatesville Chamber of Commerce, I request that the City of Gatesville join us for the Christmas Parade on December 9, 2023.

We kindly seek permission to allow for the parade route to go along the following streets:

1. South on Lovers Lane from GISD high school.
2. Turn left onto Main Street (Hwy 84).
3. Turn left onto Lutterloh and then turn eastbound or westbound on Leon Street as their exit.

These streets will be used from 9:00 A.M. to 11:00 A.M. for the parade.

We are enthusiastic about hosting the parade that serves our community.

Your consideration of this request is greatly appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read "Mason K. Matthews".

Mason K. Matthews
Gatesville Chamber of Commerce President

Growing Business. Building Community.



Gatesville City Council
803 E. Main Street
Gatesville, TX 76528

August 22, 2023

Greetings,

On behalf of the Gatesville Chamber of Commerce, I am writing to request that the City of Gatesville join us for the annual Shivarree event to be held in downtown.

We kindly seek permission to close down the streets on the square from May 31st to June 1st 2024 to facilitate the event.

We will personally visit the businesses on the square to discuss the event and encourage them to remain open during the festivities. We are enthusiastic about hosting an event that benefits local businesses and fosters a stronger sense of community.

Your consideration of this request is greatly appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read "Mason K. Matthews".

Mason K. Matthews
Chamber President

Growing Business. Building Community.



Agenda Item #7

CITY COUNCIL MEMORANDUM

Date: August 22, 2023

To: Mayor & City Council

From: Scott L. Albert, City Manager

Agenda Item: Discussion and possible action regarding the purchase and financing of Musco athletic field lighting at the Gatesville Sports Complex.

Information:

Recently, Texas New Mexico Power conducted a comprehensive inspection of all their utility poles in Gatesville. During their assessment, several utility poles within the athletic field complex were identified as needing replacement due to safety concerns. Considering this evaluation, our staff has explored potential solutions for new athletic field lighting systems. We recommend that the City Council consider replacing the current lighting systems at three athletic fields - Bob Arnold, James Box, Chuck Hyles - with a Musco lighting system.

We have selected Musco for the following reasons:

1. **Integrated Engineering:** Musco lighting is engineered as a complete system, consisting of five assembled, ensuring optimal light control, straightforward installation, and trouble-free operation. In contrast, other sport lighting products are assembled using different parts and pieces, resulting in inconsistent warranties, exposed wiring, and components of unknown strength and quality. (Refer to Exhibit A for further details)
2. **Direct Manufacturer:** Musco distinguishes itself by being both the designer and manufacturer, offering an impressive 25-year warranty that covers parts & labor. Unlike other sports lighting vendors who rely on various distributors for their systems/parts, Musco maintains complete control over their products. On the other hand, competitors often purchase fixtures from China, offering a 5-year parts warranty, and then resell these fixtures to cities or schools with warranties of 10 or 25 years. This practice becomes problematic when the Chinese manufacturer discontinues the fixture's production and goes out of business.
3. **Maintenance-Free Warranty:** Opting for Musco lighting entails \$0 (zero) maintenance costs for the entire 25-year lifespan of the system. Musco offers a comprehensive warranty that includes routine maintenance and repairs. Their team actively monitors our lighting system and promptly alerts us to any issues, ensuring the continued performance of the system. Musco lighting systems incorporate automated controls with 24/7 staffed support and proactive monitoring. Musco will actively monitor our lighting system and promptly alert us to any issues, such as malfunctioning fixtures, blown fuses, faulty drivers, etc.
4. **Reliable Power Management:** Musco utilizes mechanically held contactors, instead of digital ones, ensuring that power to the poles is completely cut off when the lights are turned off.

5. **Durable Pole Selection:** Musco does not use wood poles because they are too short to get proper aiming angles to the field, and they are not reliable. Wooden poles often warp, twist, and lean over time, impacting fixture aiming accuracy. Additionally, wood poles rot from the inside out, making it challenging to predict pole failures.
6. **Innovative Base Design:** Musco employs pre-cast concrete bases, so the pole slip fits down over the base with the steel pole coming to rest 2' above grade to keep the steel pole out of the corrosion zone.
7. **Advanced Light Control:** Musco's lighting system features industry-leading spill and glare technology, minimizing light pollution in nearby highways and neighborhoods.
8. **Enhanced Playability:** The playability of the Musco lighting designs is the best in the sports lighting market. Musco does an excellent job of keeping the glare out of the players eyes.
9. **Made in the USA:** Musco lighting systems are manufactured in Muscatine, IA.

Electrical Consumption Table (Based on a Standard Soccer Field):

Description	Musco 1150 W LED	Musco 1500 W Metal Halide	Other Manufacturer 1500 W Metal Halide
Fixtures	28	32	52
Hourly Energy Cost	\$3.22	\$5.00	\$8.42
Annual Energy Cost	\$1,610	\$2,502	\$4,212
25-year energy cost	\$40,250	\$62,560	\$105,300

(Note: The table above assumes 10 cents per kW-h electrical rate, 500 hours per year of operation.)

The installation of the new lighting will involve the replacement of above-ground utility lines with underground services, connecting to the existing ground transformer. The existing ground transformer has sufficient capacity to meet the electrical needs of the entire athletic field complex. The transition to underground services will not only improve the appearance of the ballpark but also serve as a prominent gateway to the city.

Financial Impact:

The turnkey quote from Musco for the lights and installation totals \$776,157. This quote reflects Musco's Buyboard purchase price under contract number 677-22. Staff recommends that the city pursue a lease purchase proposal with Musco Finance to cover the cost of purchasing and installing the lights. The proposed loan will mature in 10 years, with an annual payment of \$101,522.98. The FY-24 proposed budget includes the first-year payment. The funding for the new lighting project will be sourced from HOT funds. Moreover, the final payment for renovations to the civic center, also funded by HOT funds, will be submitted this year, releasing approximately \$55,000 that can be allocated toward the Musco loan.

Staff Recommendation:

The staff recommends that the City Council approve the acquisition of Musco athletic field lighting for an amount not exceeding \$780,000, and to proceed with financing arrangements through Musco.

Motion:

I propose authorizing the City Manager to execute contracts with Musco for the purchase of athletic field lighting, with the total cost not exceeding \$780,000 and to proceed with financing arrangements with Musco.

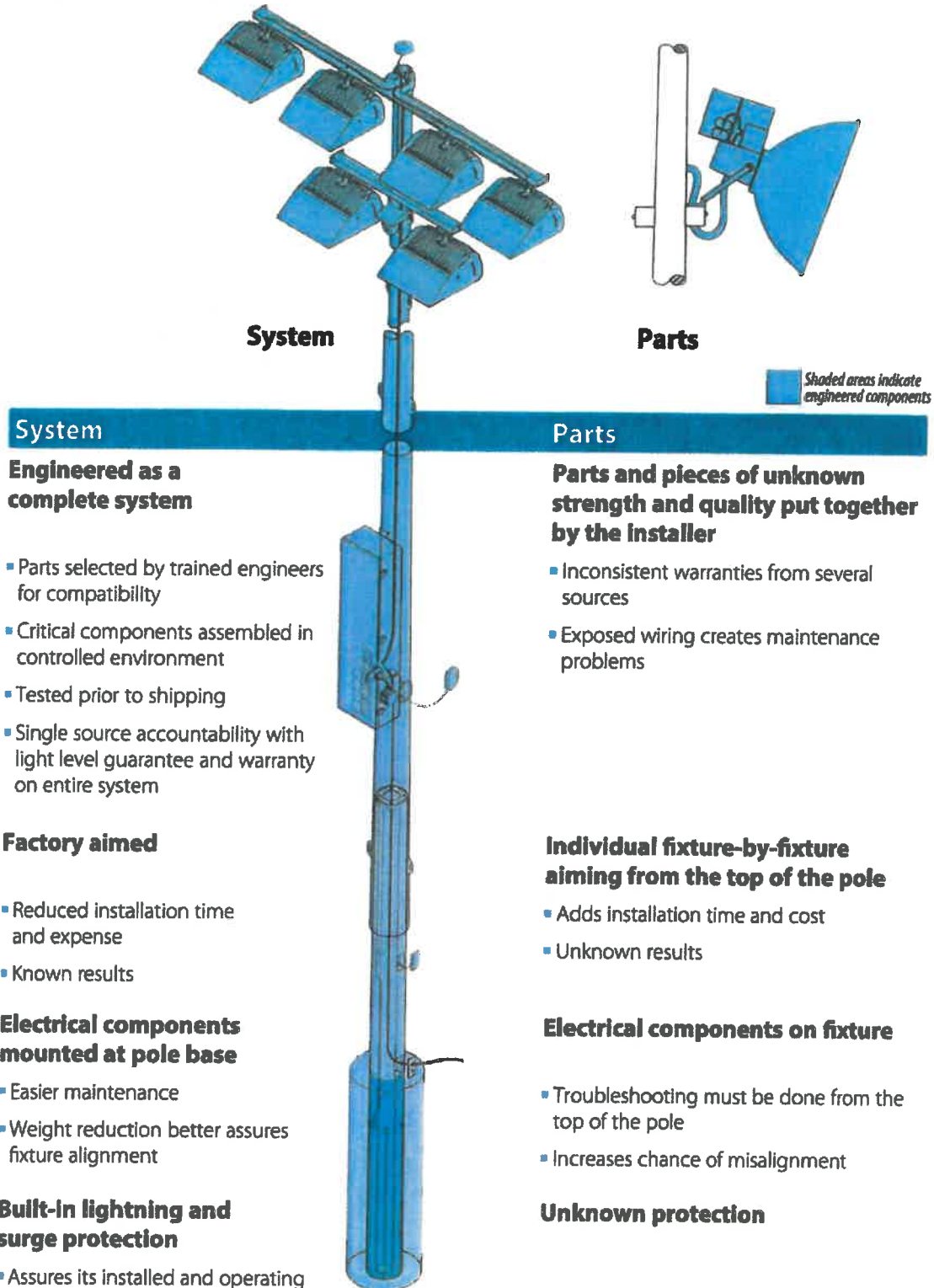
Attachments:

- Exhibit A.
- Musco Quote.
- Musco Lease Purchase Proposal.
- Equipment layout on the three athletic fields.

Exhibit A

System vs parts

Lighting may be purchased as a system or as single fixtures plus other parts and pieces from a variety of sources. Here's an analysis:



Quote

Date: July 19, 2023
Expiration date: September 19, 2023
To: Seth Phillips

Project: Gatesville Sports Complex
Gatesville, TX
Musco Project Number: 224038

BuyBoard
Master Project: 218434, Contract Number: 677-22, Expiration: 09/30/2023
Commodity: Parks and Sports Field Lighting Products and Installation Services

All purchase orders should note the following:
BuyBoard purchase – Contract Number: 677-22

Quotation Price – Materials Delivered to Job Site and Installation

30 foot-candles infield / 20 foot-candles outfield	\$ 705,000
<i>Arnold Field – 300' x 300' x 300', Box Field – 287' x 284' x 278', Hyles Field – 287' x 284' x 278'</i>	
50 foot-candles infield / 30 foot-candles outfield	\$ 725,000
<i>Arnold Field – 300' x 300' x 300', Box Field – 287' x 284' x 278', Hyles Field – 287' x 284' x 278'</i>	
Adder for Demolition of Existing Poles & Fixtures	\$ 36,157
Adder for Electrical Drawings	\$ 15,000

*Sales tax is not equipment are not included.
Quote is confidential.*

Light-Structure System™ with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description

- Factory aimed and assembled luminaires, including BallTracker® luminaires
- (18) Galvanized steel poles
- (18) Pre-cast concrete bases with integrated lightning grounding
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- UL listed assemblies

Control Systems and Services

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system



Quote

Musco Scope

- Provide design and layout for lighting system
- Test and final aim equipment
- Provide electrical design and materials for electrical distribution system, as required.

Installation Services Provided

[See attached scope of work]

Responsibilities of Buyer

- Confirm pole or luminaire locations, supply voltage and phase required for lighting system prior to production
- Buyer is responsible for getting electrical power to the site, coordination with the utility, and any power company fees

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Attn: Taylor Knoot
Fax: 800-374-6402
Email: musco.contracts@musco.com

All purchase orders should note the following:
BuyBoard purchase – Contract Number: 677-22

Delivery Timing

Approximately 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- 208 Volt, 3 phase electrical system requirement and to be confirmed prior to production.
- Structural code and wind speed = 2021 IBC, 105 mi/h, Exposure C, Importance Factor 1.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Tim Oordt
Senior Sales Representative
Musco Sports Lighting, LLC
100 1st Avenue West – PO Box 808
Oskaloosa, IA 52577, USA
Phone: 512-658-6884
E-mail: tim.oordt@musco.com



**Gatesville Sports Complex
Gatesville, TX
Turnkey Scope of Work**

Customer Responsibilities:

1. Complete access to the site for construction utilizing standard 2-wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. (i.e. water lines, electrical lines, irrigation systems, and sprinkler heads). Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (i.e. home plate, center of FB field)
4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.) or soils not defined in geo-technical report. Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Pay any power company fees and requirements.
6. Pay all permitting fees and obtain the required electrical permitting.
7. Provide area on site for disposal of spoils from foundation excavation.
8. Provide area on site for dumpsters.

Musco Responsibilities:

1. Provide required foundations, poles, electrical enclosures, luminaires, wire harnesses, and control cabinets.
2. Provide layout of pole locations and aiming diagram.
3. Provide Contract Management as required.
4. Provide stamped foundation designs based on soils that meet or exceed those of a Class 5 material as defined by 2021 IBC Table 1806.2.
5. Assist our installing subcontractor and ensure our responsibilities are satisfied.
6. Provide sealed Electrical Plans. (If required)

Subcontractor Responsibilities

General:

1. Obtain any required permitting.
2. Contact your local utility for locating underground public utilities and then confirm they have been clearly marked.
3. Contact the facility owner/manager to confirm the existing private underground utilities and irrigation systems have been located and are clearly marked to avoid damage from construction equipment. Notify owner and repair damage to marked utilities. Notify owner and Musco regarding damage which occurred to unmarked utilities.
4. Provide labor, equipment, and materials to off load equipment at jobsite per scheduled delivery.
5. Provide storage containers for material, (including electrical components enclosures), as needed.
6. Provide necessary waste disposal and daily cleanup.
7. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
8. Keep all heavy equipment off playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
9. Provide startup and aiming as required to provide complete and operating sports lighting system.
10. Installation to commence upon delivery and proceed without interruption until complete. Notify Musco immediately of any breaks in schedule or delays.



Quote

Demolition:

1. Disassemble and leave at owner designated location on-site the existing lighting poles, fixtures, and electrical enclosures. This will include the recycling of lamps, aluminum reflectors, ballast, and steel, as necessary.
2. Demolish existing foundations to 2 ft (0.6 m) below grade.
3. Leave existing power feed in place for connection to new pole locations.

Foundations, Poles, and Luminaires:

1. Mark and confirm pole locations per the aiming diagram provided. If there are any issues, immediately notify your Musco Project Manager.
2. Provide labor, materials, and equipment to install (18) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
3. Remove spoils to owner designated location at jobsite.
4. Provide labor, materials, and equipment to assemble Musco TLC-LED luminaires, electrical component enclosures, poles, and pole harnesses.
5. Provide labor, equipment, and materials to erect (18) dressed LSS Poles and aim utilizing the pole alignment beam.

Electrical:

1. Provide labor, materials, and equipment to reuse existing electrical service panels as required.
2. Provide labor, materials, and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required.
3. Provide as-built drawings on completion of installation, (if required).

Control-Link Control and Monitoring:

1. Provide labor, equipment, and materials to install (2) Musco control and monitoring cabinets and terminate all necessary wiring.
2. Provide a dedicated 120 V 20 A controls circuit or a step-down transformer for 120 V control circuit if not available.
3. Check all zones to make sure they work in both auto and manual mode.
4. Commission Control-Link® by contacting Control-Link Central™ at 877-347-3319.





Musco Finance, LLC
 100 1st Avenue West
 Oskaloosa, IA 52577
 Phone: 800-825-6020
 Fax: 641-673-6360

Lease Purchase Proposal

Customer Name: City of Gatesville	Date: 07/21/23
City, State: Gatesville, TX Quoted by Capital One Public Funding LLC	
Contact Name: Seth Phillips	Musco Sales Rep: Tim Oordt
Project Name: Gatesville Sports Complex	Project #: 224038

5 Years

	Date	Payment	Rate	Interest	Principal	Balance
Loan	7/20/2023					776,000.00
1	7/20/2024	179,682.59	5.09%	39,498.40	140,184.19	635,815.81
2	7/20/2025	179,682.59	5.09%	32,363.02	147,319.57	488,496.24
3	7/20/2026	179,682.59	5.09%	24,864.46	154,818.13	333,678.11
4	7/20/2027	179,682.59	5.09%	16,984.22	162,698.37	170,979.74
5	7/20/2028	179,682.59	5.09%	8,702.85	170,979.74	0.00
Grand Totals		898,412.95		122,412.95	776,000.00	

7 Years

	Date	Payment	Rate	Interest	Principal	Balance
Loan	7/20/2023					776,000.00
1	7/20/2024	134,789.39	5.14%	39,886.40	94,902.99	681,097.01
2	7/20/2025	134,789.39	5.14%	35,008.39	99,781.00	581,316.01
3	7/20/2026	134,789.39	5.14%	29,879.64	104,909.75	476,406.26
4	7/20/2027	134,789.39	5.14%	24,487.28	110,302.11	366,104.15
5	7/20/2028	134,789.39	5.14%	18,817.75	115,971.64	250,132.51
6	7/20/2029	134,789.39	5.14%	12,856.81	121,932.58	128,199.93
7	7/20/2030	134,789.39	5.14%	6,589.46	128,199.93	0.00
Grand Totals		943,525.73		167,525.73	776,000.00	

10 Years

	Date	Payment	Rate	Interest	Principal	Balance
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Loan	7/20/2023					776,000.00
1	7/20/2024	101,522.98	5.21%	40,429.60	61,093.38	714,906.62
2	7/20/2025	101,522.98	5.21%	37,246.63	64,276.35	650,630.27
3	7/20/2026	101,522.98	5.21%	33,897.84	67,625.14	583,005.13
4	7/20/2027	101,522.98	5.21%	30,374.57	71,148.41	511,856.72
5	7/20/2028	101,522.98	5.21%	26,667.74	74,855.24	437,001.48
6	7/20/2029	101,522.98	5.21%	22,767.78	78,755.20	358,246.28
7	7/20/2030	101,522.98	5.21%	18,664.63	82,858.35	275,387.93
8	7/20/2031	101,522.98	5.21%	14,347.71	87,175.27	188,212.66
9	7/20/2032	101,522.98	5.21%	9,805.88	91,717.10	96,495.56
10	7/20/2033	101,522.98	5.21%	5,027.42	96,495.56	0.00
Grand Totals		1,015,229.80		239,229.80	776,000.00	

Gatesville Sports Complex

Gatesville, TX

EQUIPMENT LAYOUT

INCLUDES:
 • Box Field
 • Hyden Field
 • Arnold Field

Electrical System Requirements: Refer to Ampage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume a 2% nominal voltage at line side of the driver and structures losses within 2 feet (2m) of design locations.

EQUIPMENT LIST FOR AREAS SHOWN

ROW	LOCATION	NO.	TYPE	WATTAGE	SCALE
1	A1	60'	TLC-LD-900	2	60'
2	A2, A3	60'	TLC-LD-900	2	60'
3	A4	60'	TLC-LD-900	2	60'
4	A5	60'	TLC-LD-900	2	60'
5	A6	60'	TLC-LD-900	2	60'
6	B1, B3	60'	TLC-LD-900	2	60'
7	B2, B4	60'	TLC-LD-900	2	60'
8	B5	70'	TLC-LD-900	2	60'
9	B6	70'	TLC-LD-900	2	60'
10	B7	70'	TLC-LD-900	2	60'
11	C1, C4	60'	TLC-LD-900	2	60'
12	C2, C3	60'	TLC-LD-900	2	60'
13	C5, C6	60'	TLC-LD-900	2	60'
14	C7	60'	TLC-LD-900	2	60'

SINGLE LUMINAIRE MOUNTING DIMENSIONS

ROW	TYPE	WATTAGE	SCALE
1	TLC-LD-900	2	60'
2	TLC-LD-900	2	60'
3	TLC-LD-900	2	60'
4	TLC-LD-900	2	60'
5	TLC-LD-900	2	60'
6	TLC-LD-900	2	60'
7	TLC-LD-900	2	60'
8	TLC-LD-900	2	60'
9	TLC-LD-900	2	60'
10	TLC-LD-900	2	60'



We Make It Happen.

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Field locations are relative to site reference points.



ENGINEERED DESIGN BY: Ethan Arnold • File #2240388 • 17-Jul-23

EQUIPMENT LAYOUT



Agenda Item # 8

CITY COUNCIL MEMORANDUM

Date: August 22, 2023

To: Mayor & City Council

From: Rene Ochoa, Director of Planning

Agenda Item: Discussion and possible action regarding an application for subdividing a 3-acre parcel out of the Edward Norton Survey, Abstract No. 782, to be known as the PC Investors Addition

Information: The objective of this plat proposal is to subdivide an un-platted, 3-acre parcel from the Edward Norton Survey, Abstract No. 782 into a one block, one lot subdivision collectively referred to as the PC Investors Addition.

Key Considerations:

- This subdivision proposal takes place entirely within City Limits.
- The proposed commercial use complies with the provisions of the City’s Zoning Ordinance.
 - The entirety of the development is zoned B/C BUSINESS COMMERCIAL.
 - Lot size meets minimum standards per Zoning Codes.
- Public Utilities are already existing.
 - Existing Sewer service is provided by the City of Gatesville.
 - Existing Water service is provided by the City of Gatesville.
- No improvements are necessary as part of this subdivision proposal, as such engineering documentation, is not needed.
- Future commercial development improvements will be regulated through the permitting process.
-

The subdivision proposal does not entail any new improvements as part of the platting process. The request complies with all other provisions outlined in the subdivision ordinance.

The Planning and Zoning Commission reviewed and unanimously approved the subdivision request at their last regular meeting held on August 7th 2023.

Financial Impact: N/A

Staff Recommendation: Staff advises the City Council to approve the application for subdividing the 3-acre parcel out of the Edward Norton Survey, Abstract No. 782, as presented, to be known as the PC Investors Addition.

Motion: I move to approve the application for subdividing the 3-acre parcel out of the Edward Norton Survey, Abstract No. 782 to be known as the PC Investors Addition.

Attachments: PC Investors Plat. The actual plat will be available at the meeting if anyone wishes to look at more closely.

Staff Contacts:

Rene Ochoa, Director of Planning rochoa@gatesvilletx.com

Liz Reinhardt, Development Coordinator lreinhardt@gatesvilletx.com

STATE OF TEXAS
 COUNTY OF CORVELL
 § KNOWN ALL MEN BY THESE PRESENTS

MATTHEW TOMBERLIN
 REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6903
 JUNE 15, 2023

STATE OF TEXAS
 COUNTY OF CORVELL
 § KNOWN ALL MEN BY THESE PRESENTS

This is to certify that I, Matthew Tomberlin, acting agent for PC Investors, LLC, the legal owner of the land shown on this plan, being the same 3,000 acre tract situated in the EDWARD NORTON SURVEY, ABSTRACT NO. 782, in the City of Gatesville, Corvell County, Texas, and being out of the remainder of a called 88.59 acre tract, as shown on the plat of the said tract, recorded in the Official Public Records of Corvell County, Texas.

FURTHER, I, the undersigned, do hereby DEDICATE the use of the public, except areas identified as private or part of an enclave or planned unit development, however all streets, alleys, parks, watercourses, drains, easements, and public places shown hereon for the purpose and consideration therein expressed.

OWNER:
 PC Investors, LLC
 10000 N. Highway 78
 Burleson, TX 76028
 Agent: Jimmy Pursley

STATE OF TEXAS
 COUNTY OF CORVELL
 § KNOWN ALL MEN BY THESE PRESENTS

Before me, the undersigned authority on this day personally appeared _____, known to me to be the legal owner of the above described premises, and acknowledged to me that he/she/it executed the foregoing instrument, and acknowledged to me that he/she/it executed the same for the purposes and considerations therein expressed and to the capacity therein stated.

Given under my hand and seal of office this _____ day of _____, A.D. 2023.

NOTARY OF THE PUBLIC

Approved this _____ day of _____, 20____ by the
 Planning and Zoning Commission of the City of Gatesville, Texas

 Chairperson, Planning and Zoning Commission

 Secretary, Planning and Zoning Commission

Approved this _____ day of _____, 20____ by the City
 Council of the City of Gatesville, Texas

 Mayor

 City Secretary

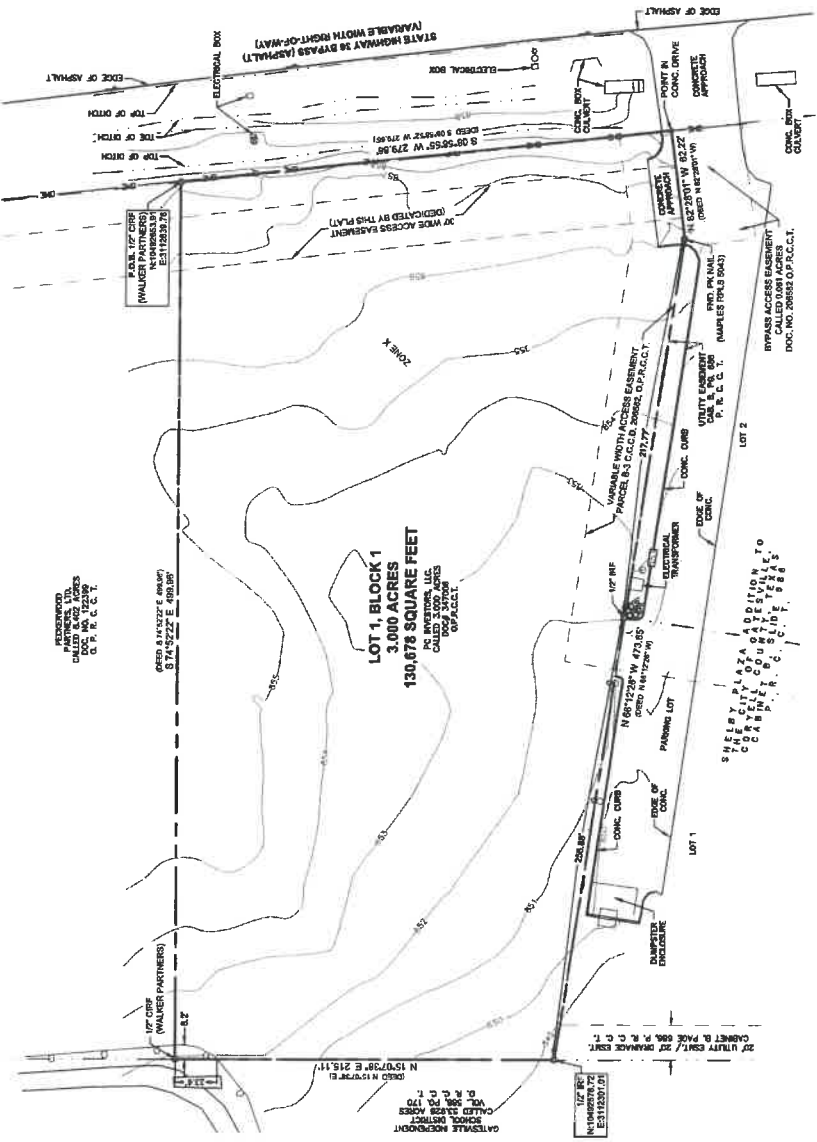
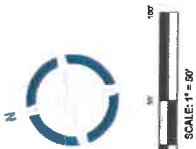
The Corvell County Tax Assessor, the public authority for all activities in Corvell County, Texas does hereby certify that there are no delinquent taxes due or owing on the property described by this plat.

Dated this _____ day of _____, A.D. 20____

CORVELL COUNTY TAX ASSESSOR/COLLECTOR'S OFFICE

 B/T

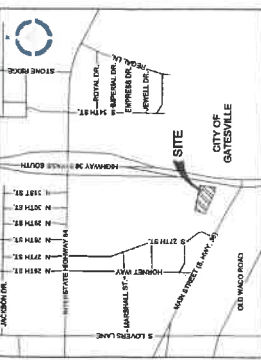
FILE FOR RECORD this _____ day of _____, 20____ in Slide _____ Plat Records of Corvell County, Texas. Dedication instrument in instrument No. _____ Plat Records of Corvell County, Texas.



SUBMISSION PLAT
 ESTABLISHING
 LOT 1, BLOCK 1

PC INVESTORS ADDITION
 BEING A 3,000 ACRE TRACT OF LAND SITUATED IN THE EDWARD NORTON SURVEY, ABSTRACT NO. 782, CORVELL COUNTY, TEXAS, BEING ALL OF A CALLED 3,000 ACRE TRACT DESCRIBED IN A DEED TO PC INVESTORS, LLC, AS RECORDED IN DOCUMENT NO. 347008, OFFICIAL PUBLIC RECORDS, CORVELL COUNTY, TEXAS.

PLAT PREPARED: JUNE 15, 2023



LEGAL DESCRIPTION

BEING 3,000 acre tract of land situated in the EDWARD NORTON SURVEY, ABSTRACT NO. 782, in the City of Gatesville, Corvell County, Texas, and being out of the remainder of a called 88.59 acre tract, as shown on the plat of the said tract, recorded in the Official Public Records of Corvell County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at 1/2 inch compass from road bound (Walker Partners) in the West corner of the line of State Highway 28 Bypass; (a variable width right-of-way), and along the Northwest corner of the lot;

THENCE South 08°56'55" West, along said West Right-of-Way, a distance of 278.86 feet to the intersection of the line of State Highway 28 Bypass and the line of Lot 2 of the Shelby Plaza Addition, same being the Southwest corner of the lot;

THENCE North 82°20'17" West, along the common line of said Lot 2, a distance of 62.11 feet to a 1/4 inch nail found for an angle point in the South line of this tract;

THENCE North 86°33'29" West, continuing along the common line of said Lot 2 and this tract, a distance of 217.71 feet past a 1/2 inch iron nail found for the Northwest corner of said tract, to a 1/2 inch iron nail found for the Northwest corner of the lot, and a distance of 472.65 feet to a 1/2 inch iron nail found on the East line of a called 59,929 acre tract of land, described in deed to Gatesville Independent School District, recorded in the Official Public Records of Corvell County, Texas, and being the Northwest corner of Lot 1, 1st Addition, same being the Southwest corner of this tract;

THENCE North 32°02'00" East, along the common line of a called 83.826 and this tract, a distance of 315.11 feet to a 1/2 inch capped iron nail (Walker Partners) found for the Southwest corner of a called 402 acres, as described in deed to Redwood Partners, LP, recorded in the Official Public Records of Corvell County, Texas, same being the Northwest corner of this tract;

THENCE North 79°32'22" East, along the common line of said 402 acres and this tract, a distance of 3,000 acres of land, more or less.

LEGEND

- 1. ALL CORNERS ARE 3/4" IRON RODS, WITH YELLOW CAP MARKED (EXCEPT #10184685) UNLESS OTHERWISE NOTED.
- 2. ALL COORDINATES AND BEARINGS CONTAINED HEREIN ARE GRID, PLANE COORDINATES SYSTEM, NORTH AMERICAN DATUM 83, CENTRAL ZONE (83N), ZONE 08.
- 3. ALL DIMENSIONS SHOWN HEREIN ARE GROUND BASED UPON AN ON THE GROUND SURVEY PERFORMED APRIL 26, 2022.
- 4. THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING EASEMENTS, RIGHTS, INTERESTS, RIGHTS, TELEPHONE, CABLE OR OTHER UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.
- 5. ACCORDING TO THE FLOOD INSURANCE RATE MAP FOR CORVELL COUNTY, TEXAS, ANY PORTION OF THE TRACT IS LOCATED WITHIN FLOOD ZONE X, FEBRUARY 12, 2019. IT APPEARS THAT THE PROPERTY LIES WITHIN ZONE X, AND IS NOT LOCATED WITHIN A 100-YEAR FLOOD ZONE. THE REFERENCE TO FLOOD ZONE X IS FOR INFORMATION ONLY. THE PROPERTY IS NOT A FLOOD HAZARD BASED ON THE DATA SHOWN ON THE FLOOD INSURANCE RATE MAP AND SHOULD NOT BE INTERPRETED AS A STUDY OR DETERMINATION OF THE FLOODING PROPENSITIES OF THIS PROPERTY.

SURVEY NOTES:

1. ALL CORNERS ARE 3/4" IRON RODS, WITH YELLOW CAP MARKED (EXCEPT #10184685) UNLESS OTHERWISE NOTED.
2. ALL COORDINATES AND BEARINGS CONTAINED HEREIN ARE GRID, PLANE COORDINATES SYSTEM, NORTH AMERICAN DATUM 83, CENTRAL ZONE (83N), ZONE 08.
3. ALL DIMENSIONS SHOWN HEREIN ARE GROUND BASED UPON AN ON THE GROUND SURVEY PERFORMED APRIL 26, 2022.
4. THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING EASEMENTS, RIGHTS, INTERESTS, RIGHTS, TELEPHONE, CABLE OR OTHER UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.
5. ACCORDING TO THE FLOOD INSURANCE RATE MAP FOR CORVELL COUNTY, TEXAS, ANY PORTION OF THE TRACT IS LOCATED WITHIN FLOOD ZONE X, FEBRUARY 12, 2019. IT APPEARS THAT THE PROPERTY LIES WITHIN ZONE X, AND IS NOT LOCATED WITHIN A 100-YEAR FLOOD ZONE. THE REFERENCE TO FLOOD ZONE X IS FOR INFORMATION ONLY. THE PROPERTY IS NOT A FLOOD HAZARD BASED ON THE DATA SHOWN ON THE FLOOD INSURANCE RATE MAP AND SHOULD NOT BE INTERPRETED AS A STUDY OR DETERMINATION OF THE FLOODING PROPENSITIES OF THIS PROPERTY.



Agenda Item #9

CITY COUNCIL MEMORANDUM

Date: August 22, 2023

To: Mayor & City Council

From: Scott L. Albert, City Manager and Mike Halsema, Finance Director

Agenda Item: Discussion and possible action regarding an ordinance adopting the budget for Fiscal Year 2024.

Information:

According to the city charter, certain ordinance, such as the budget ordinance, must undergo a reading during open council meetings on three separate occasions. Upon the third reading, the ordinance becomes effective immediately upon its passage. On August 29th, the council will convene a Special Called meeting for the second reading of the ordinance and will also conduct a public hearing concerning the budget.

The total budget for FY-24 amounts to \$33,949,363, representing an increase of \$17,537,349 from the approved FY-23 budget of \$16,412,014. This significant increase is primarily attributable to several capital projects totaling \$16,932,072. Additionally, the FY-24 budget encompasses not only current revenues but also grants and bond proceeds earmarked for specific projects throughout the year. The table below outlines the allocation of funds across the three main areas for FY-24:

Description	Amount
Operation & Maintenance	14,261,893
Capital Projects	16,932,072
Debt	2,755,398
TOTAL	\$33,949,363

Financial Impact:

\$33,949,363.

Staff Recommendation:

Staff recommends that the City Council move forward with the ordinance for its second reading, scheduled for August 29, 2023, during a Special Called meeting.

Motion:

After reading the ordinance, I propose a motion to advance the ordinance for its second reading, which is slated for August 29, during a Special Called meeting.

Attachments:

- Ordinance 2023-03.
- Budget for FY 2024.

ORDINANCE NUMBER 2023-03

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF GATESVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023, AND ENDING ON SEPTEMBER 30, 2024. APPROPRIATING FUNDS TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; ADOPTING THE ANNUAL BUDGET OF THE CITY OF GATESVILLE, TEXAS, FOR THE 2023-24 FISCAL YEAR; AND RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE FY 2023-24 BUDGET.

Whereas, the budget, appended here as Exhibit A, for the fiscal year beginning on October 1, 2023, and ending on September 30, 2024, was duly presented to the City Council by the City Manager. A public hearing was scheduled and announced by the City Council, with public notice published in the Gatesville Messenger. The subsequent public hearing was conducted as planned:

Now, therefore;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS:

SECTION 1. That the appropriations for the fiscal year beginning on October 1, 2023, and ending on September 30, 2024, for the support of the general government of the City of Gatesville, Texas, be fixed and determined for the said terms in accordance with the expenditures shown in the City's Fiscal Year 2023-24 Budget. A copy of which is attached as Exhibit A;

SECTION 2. The Budget, as represented in words and figures in Exhibit A, is hereby approved in all respects and is hereby adopted as the official Budget of the City for the fiscal year beginning on October 1, 2023, and ending on September 30, 2024.

SECTION 3. An allocation is hereby granted as per the budget to establish a sinking fund. This fund is designated to cover the payment principal and interest, along with the retirement of the bonded debt obligations for Fiscal 2023-24 of the City of Gatesville.

SECTION 4. This budget reflects increased tax revenues compared to the previous year's budget. **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.**

RECORD VOTE BY ROLL CALL:

Mayor Pro-tem Meredith Rainer	_____ AYE	_____ NAY	_____ ABSENT
Councilman Claude Williams	_____ AYE	_____ NAY	_____ ABSENT
Councilwoman Barbara Burrow	_____ AYE	_____ NAY	_____ ABSENT
Councilman Joe Patterson	_____ AYE	_____ NAY	_____ ABSENT
Councilman Greg Casey	_____ AYE	_____ NAY	_____ ABSENT
Councilman John Westbrook	_____ AYE	_____ NAY	_____ ABSENT

The foregoing Ordinance, designated as Ordinance Number 2023-03, received approval after its first reading on August 22, 2023 and advanced to the second reading on the 29th day of August, 2023.

The foregoing Ordinance, identified as Ordinance Number 2023-03, was approved on the second reading on August 29, 2023 and advanced to the third reading on the 12th day of September, 2023.

The foregoing Ordinance, denoted as Ordinance Number 2023-03, was read the third time and was formally adopted as an Ordinance to the City of Gatesville, Texas, this 12th day of September, 2023.

THE CITY OF GATESVILLE, TEXAS

Gary M. Chumley, Mayor

ATTESTED:

Wendy Cole, City Secretary

APPROVED AS TO FORM AND SUBSTANCE:

Charles D. Olson, City Attorney

CERTIFICATION OF SEPARATE VOTE TO RATIFY THE TAX INCREASE:

As required by law the City Council voted separately and additionally to ratify the property tax revenue increase reflected in the adopted FY 2023-2024 budget by a vote of ____AYES to ____NAYS with ____abstentions.

ATTEST:

City Secretary

FISCAL YEAR 2023-24 BUDGET

	2023-2024 PROPOSED
General Fund	
Revenues	\$ 8,051,392
Expenditures	\$ 8,051,392
Water and Sewer Fund	
Revenues	\$ 21,635,743
Expenditures	\$ 21,635,743
Airport Fund	
Revenues	\$ 54,500
Expenditures	\$ 54,500
Hotel Occupancy Tax Fund	
Revenues	\$ 235,051
Expenditures	\$ 235,051
Cemetery Maintenance Fund	
Revenues	\$ 12,000
Expenditures	\$ 12,000
Debt Service Fund	
Revenues	\$ 289,944
Expenditures	\$ 289,944
Municipal Court Security and Technology Fund	
Revenues	\$ 13,400
Expenditures	\$ 13,400
Governmental Capital Projects	
Revenues	\$ 3,657,333
Expenditures	\$ 3,657,333
Total	
Revenues	\$ 33,949,363
Expenditures	\$ 33,949,363



Agenda Item # 10

CITY COUNCIL MEMORANDUM

Date: August 22, 2023

To: Mayor & City Council

From: Mike Halsema, Finance & HR Director

Agenda Item: Discussion and possible action regarding approval of Ordinance 2023-04 levying a tax rate for Fiscal Year 2023- 24.

Information:

At the August 8, 2023 City Council Meeting, the City Council took action to propose a tax rate of \$0.5600 per \$100 of taxable assessed valuation. The proposed tax rate is equal the current FY 2022-2023 tax rate, lower than the no-new-revenue tax rate of \$0.674138 and higher than the voter-approval tax rate of \$0.535976 per \$100 of taxable assessed valuation. The no-new-revenue and voter-approval tax rates were calculated by the Coryell County Tax Assessor and Collector Justin Carothers. According to the budget calendar, the date scheduled to adopt the tax rate is Sept 12th 12, 2023. Approval of the tax rate requires a 60% majority vote.

Financial Impact:

Staff Recommendation:

The staff recommends the approval of Ordinance 2023-04 levying a tax rate \$0.5600 per \$100 of taxable assessed valuation for Fiscal Year 2023- 24.

Motion: I move for the adoption of a tax rate of 0.5600 cents per \$100 taxable assessed valuation, and approve Ordinance No. 2023-04, adopting and setting the 2023 tax rate of 0.5600 cents per \$100 taxable assessed valuation of which 51.0405 cents is for maintenance and operations and 4.9595 cents is for interest and sinking funds for the repayment of bonded debt.

Attachments:

Tax Levy Ordinance 2023-04

Staff Contacts:

Mike Halsema, Finance & HR Director mhalsema@gatesvilletx.com

ORDINANCE NUMBER 2023-04

**AN ORDINANCE LEVYING A TAX RATE FOR THE CITY OF GATESVILLE, TEXAS
FOR THE TAX YEAR 2023**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS:

SECTION 1. That the City Council of the City of Gatesville, Texas does hereby levy or adopt the tax rate on \$100.00 valuation for this city for the tax year 2023 as follows:

\$0.510405/\$100 for the purposes of maintenance and operation

\$0.049595/\$100 for the purposes of principal and interest on indebtedness

\$0.56/\$100 TOTAL TAX RATE

SECTION 2. The Tax Assessor-Collector is hereby authorized to assess and collect the taxes of the City of Gatesville, Texas, employing the above tax rate for the purpose of funding the City budget for the fiscal year commencing October 1, 2023, which as previously adopted.

The foregoing Ordinance No. 2023-04 was read the first time August 22nd, and passed to the second reading for the 29th day of August, 2023.

The foregoing Ordinance No. 2023-04 was read the second time on August 29th, and passed to the third reading for the 12th day of September, 2023.

The foregoing Ordinance No. 2023-04 was read the third time and was passed and adopted as an Ordinance to the City of Gatesville, Texas, this 12th day of September, 2023 by a vote of

_____ Ayes and _____ Nays.

THE CITY OF GATESVILLE, TEXAS

BY: Gary M. Chumley, Mayor

ATTESTED:

APPROVED AS TO FORM AND SUBSTANCE:

Wendy Cole, City Secretary

Charles D. Olson, City Attorney



Agenda Item #11

CITY COUNCIL MEMORANDUM

Date: August 22, 2023

To: Mayor & City Council

From: Mike Halsema, Finance & HR Director

Agenda Item: Discussion and Possible Action regarding repealing Chapter 18 (Fees) of the City of Gatesville Code of Ordinances (1st reading of Ordinance 2023-05).

Information:

As part of the FY 2024 budget process, Department Heads who assessed fees based on statutes or ordinances reviewed their fee structure to determine if it covered the cost of service. Department Heads also benchmarked the City of Gatesville's fee schedule against other cities in Central Texas (to compare what we were charging versus what they were charging for the same service). In addition, all fines or fees that were set by Resolution previously have been included as part of this Ordinance.

Financial Impact: N/A

Staff Recommendation:

The staff recommends approve Ordinance 2023-05 on 1st reading repealing Chapter 18 (Fees) of the City of Gatesville Code of Ordinances.

Motion: I move to approve Ordinance 2023-05 on 1st reading repealing Chapter 18 (Fees) of the City of Gatesville Code of Ordinances.

Attachments:

- Chapter 18 fines and fees
- Ordinance 2023-05

Staff Contacts:

Mike Halsema, Finance & HR Director mhalsema@gatesvilletx.com

ORDINANCE NUMBER 2023-05

AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS REPEALING CHAPTER 18, FEES OF THE CODE OF ORDINANCES OF THE CITY OF GATESVILLE; ADOPTING A NEW FEE SCHEDULE FOR THE CITY OF GATESVILLE

BE IT ORDAINED BY the City Council of the City of Gatesville, Texas as follows:

Section 1. Chapter 18 (Fees) of the City of Gatesville, Texas Code of Ordinances is repealed.

Section 2. The Fee Schedule that is attached as Exhibit A to this ordinance is hereby adopted and shall be placed into Chapter 18 of the Code of Ordinances of the City of Gatesville.

The foregoing Ordinance No. 2023-05 was read the first time August 22nd, and passed to the second reading on the 29th day of August, 2023.

The foregoing Ordinance No. 2023-05 was read the second time on August 29, and passed to the third reading on the 12th day of September, 2023.

The foregoing Ordinance No. 2023-05 was read the third time and was passed and adopted as an Ordinance of the City of Gatesville, Texas this 12th day of September, 2023.

THE CITY OF GATESVILLE, TEXAS

Gary M. Chumley, Mayor

ATTESTED:

Wendy Cole, City Secretary

APPROVED AS TO FORM AND SUBSTANCE:

Charles D. Olson, City Attorney

Chapter 18 FEES

Sec. 18-1. Fee schedule.

<i>Description</i>	<i>Fee</i>
Animals	
Impoundment fee for impounded animals	\$30 per animal
Daily care fee for impounded animals	\$6 per day
Quarantine fee for impounded animals	\$15 per day
Surrender fee for impounded animals	\$25 per animal
Adoption fee for impounded animals	\$15 per animal
Euthanasia fee for impounded animals	\$45 per animal
Kennel/multi-pet annual permit	\$20
Application fee for permit to raise, keep, and maintain livestock and/or fowl on a tract of land smaller than five acres	\$20
Animal license fee	\$2
Airport	
Rental fee for city municipal airport hangar #1 through #12	\$120 per month
Rental fee for city municipal airport hangar #13 through #22	\$160 per month
Rental fee for the city municipal airport maintenance hangar	\$400 per month
Airplane ramp parking fee (airplanes may be parked on the ramp for a period of 14 days at no charge. After 14 days, a fee will be imposed on the owner until the airplane is removed.)	\$2 per day
Building Inspections and Building Regulations	
New single-family residential construction fees for permits for the structure, electrical, mechanical, plumbing, certificate of occupancy, and plans review. (This does not include permits for fences, storage buildings, accessory structures, lawn irrigation, whole house water softener units, or swimming pools.)	\$0.20 per square foot based on the total square footage under the roof Not less than \$200
Remodel and add-on to single-family residential construction fees for permits for the structure, electrical, mechanical, plumbing, certificate of occupancy and plans review. (This does not include permits for fences, storage buildings, accessory structures, lawn irrigation, whole house water softener units, or swimming pools.)	\$0.10 per square foot based on the total square footage under the roof Not less than \$100
Fees for building permits Commercial \$0.25 per square foot not less than \$200.00 Commercial Re-model \$0.20 per square foot not less than \$200.00 Signs, Pools, Storage Buildings, Decks, Lawn Irrigation \$80.00	As established in the table below

Building Permits:

<i>Building Area (square feet)</i>	<i>Building</i>	<i>Electrical</i>	<i>Mechanical</i>	<i>Plumbing</i>	<i>Plans</i>
500 or less	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
1,000 or less	\$70.00	\$40.00	\$40.00	\$40.00	\$60.00
1,500 or less	\$100.00	\$40.00	\$40.00	\$40.00	\$85.00
1,501—2,000	\$130.00	\$50.00	\$40.00	\$50.00	\$110.00
2,001—2,500	\$160.00	\$60.00	\$40.00	\$60.00	\$140.00

2,501—3,000	\$190.00	\$70.00	\$40.00	\$70.00	\$160.00
3,001—3,500	\$220.00	\$80.00	\$45.00	\$80.00	\$185.00
3,501—4,000	\$250.00	\$90.00	\$50.00	\$90.00	\$210.00
4,001—4,500	\$280.00	\$100.00	\$55.00	\$100.00	\$235.00
4,501—5,000	\$310.00	\$110.00	\$60.00	\$110.00	\$260.00
5,001—5,500	\$340.00	\$120.00	\$65.00	\$120.00	\$285.00
5,501—6,000	\$370.00	\$130.00	\$70.00	\$130.00	\$310.00
6,001—6,500	\$400.00	\$140.00	\$70.00	\$140.00	\$335.00
6,501—7,000	\$430.00	\$150.00	\$80.00	\$150.00	\$360.00
7,001—7,500	\$460.00	\$160.00	\$85.00	\$160.00	\$385.00
7,501—8,000	\$490.00	\$170.00	\$90.00	\$170.00	\$410.00
8,001—8,500	\$520.00	\$180.00	\$95.00	\$180.00	\$435.00
8,501—9,000	\$550.00	\$190.00	\$100.00	\$190.00	\$460.00
9,001—9,500	\$580.00	\$200.00	\$105.00	\$200.00	\$485.00
9,501—10,000	\$610.00	\$210.00	\$110.00	\$210.00	\$510.00
10,001—15,000	\$915.00	\$315.00	\$165.00	\$315.00	\$765.00
15,001—20,000	\$1,215.00	\$415.00	\$215.00	\$415.00	\$1,015.00
20,001—25,000	\$1,515.00	\$515.00	\$265.00	\$515.00	\$1,265.00
25,001—30,000	\$1,815.00	\$615.00	\$315.00	\$615.00	\$1,515.00
30,001—35,000	\$2,115.00	\$715.00	\$365.00	\$715.00	\$1,765.00
35,001—40,000	\$2,415.00	\$815.00	\$415.00	\$815.00	\$2,015.00
40,001—45,000	\$2,715.00	\$915.00	\$465.00	\$915.00	\$2,265.00
45,001—50,000	\$3,015.00	\$1,015.00	\$515.00	\$1,015.00	\$2,515.00
	Fee for remodeling, alterations, repairs, finish-out of shell buildings, and signs.			As set out in the table below	
	<i>Building</i>	<i>Electrical</i>	<i>Mechanical</i>	<i>Plumbing</i>	<i>Plans</i>
500 or less	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
1,000 or less	\$33.00	\$26.00	\$25.00	\$26.00	\$33.00
1,500 or less	\$43.00	\$35.00	\$26.00	\$35.00	\$43.00
1,501—2,000	\$54.00	\$43.00	\$33.00	\$43.00	\$54.00
2,001—2,500	\$65.00	\$52.00	\$39.00	\$52.00	\$65.00
2,501—3,000	\$76.00	\$61.00	\$46.00	\$61.00	\$76.00
3,001—3,500	\$87.00	\$69.00	\$52.00	\$69.00	\$87.00
3,501—4,000	\$98.00	\$78.00	\$59.00	\$78.00	\$98.00
4,001—4,500	\$109.00	\$87.00	\$65.00	\$87.00	\$109.00
4,501—5,000	\$119.00	\$95.00	\$72.00	\$95.00	\$119.00
5,001—5,500	\$130.00	\$104.00	\$78.00	\$104.00	\$130.00
5,501—6,000	\$141.00	\$113.00	\$85.00	\$113.00	\$141.00
6,001—6,500	\$152.00	\$122.00	\$91.00	\$122.00	\$152.00
6,501—7,000	\$163.00	\$130.00	\$98.00	\$130.00	\$163.00
7,001—7,500	\$6.00	\$5.00	\$4.00	\$5.00	\$6.00
7,501—8,000	\$373.00	\$305.00	\$238.00	\$305.00	\$373.00
8,001—8,500	\$5.00	\$4.00	\$3.00	\$4.00	\$5.00
8,501—9,000	\$623.00	\$505.00	\$388.00	\$505.00	\$623.00
9,001—9,500	\$4.00	\$3.00	\$2.00	\$3.00	\$4.00
9,501—10,000	\$2,223.00	\$1,705.00	\$1,188.00	\$1,705.00	\$2,223.00

Note:

(1) Mechanical—Air conditioning, heating, ventilation, exhaust and refrigeration systems.

(2) Plumbing—All connections to a water or sewerage system. Gas pipe systems are to be permitted separately. The plumbing fee column shall be used for gas piping systems.

(3) Stand-Alone Permits

(a) Plumbing: \$50.00

(b) Electrical: \$50.00

(c) Mechanical: \$50.00

(d) Roofing: \$50.00

(4) Reinspection Fee: \$75.00/\$100.00

<i>Description</i>		<i>Fee</i>
Fee for moving any building or structure		\$100
Annual permit renewal fee for a business/commercial alarm system		\$100
Cemetery Fees		
Cemetery Plot (Resident & Non-resident)	Perpetual Maintenance Fee	Total Cost
\$250.00	\$250.00	\$500
Licenses, Permits and Miscellaneous Regulations		
Residential Alarm permit (year)		\$50
Commercial Alarm permit (year)		\$100
Service fee for each subsequent false alarm notification after the fifth false alarm notification during any 12-month period (the first five false alarm notifications during any 12-month period are free)		\$75
Permit fee for a circus or carnival		\$15
Annual license fee for an itinerant vendor license		\$35 per vendor
Annual license fee for a peddler license		\$50 per peddler
Annual license fee for a solicitor license		\$50 per solicitor
Annual license fee for a sexually oriented business license, new or renewal		\$1,000
Annual license fee for a sexually oriented business employee license, new or renewal		\$100
Fee for return of property seized by the city police department (abandoned vehicles and property obstructing traffic)		\$100 plus all other costs of removal and storage that may have accrued thereon
Off duty officer security (per hour), with vehicle additional \$25		\$45 \$70 w/vehicle
Library		Fee
Material late fees		\$ 0.25
Copies BW 8x11		\$ 0.20
Copies Color8x11		\$ 0.75

Copies on cardstock	\$ 1
Copies legal	\$ 0.75
Fax transmit 1st page	\$ 5
Fax transmit additional pages	\$ 1
Fax receive	\$ 3
Lost book	replacement cost
Damaged books repair	\$ 5
Meeting room rental business per hr.	\$ 25
Meeting room rental business per day	\$ 150
Meeting room rental non profit per hr.	\$ 10
Meeting room rental non profit per day	\$ 75
Friends of Library	no fee
Notary services non County resident	\$ 6
Notary services County resident	no fee
Hotspot check out	no fee
Hotspot late fee per day	\$ 10
Hotspot lost	\$ 100
Boozaar event space - Commercial	\$55
Boozaar event space – non profit	\$25
Parks and Recreation	Fee
Fee for use of the entire park at Faunt Le Roy's Crossing	\$200 per day
Fee for use of a recreational vehicle space at Faunt Le Roy's Crossing	\$25 per day
Usage of dump station at Faunt Le Roy's Crossing	\$5 per dump

Space	General Public Fee	Nonprofit Fee
CIVIC CENTER RENTAL		
Large Room M-Th (6am-1am)	\$500	\$375
Large Room Fri or Sun (6am-1am)	\$750	\$375
Large Room Sat (6am-1am)	\$1000	\$500
Large Room Full Weekend (Friday 5pm-Sunday 5pm)	\$2000	\$750
Small Room M-F (6am-1am)	\$100	\$50
Small Room M-F (partial day)	\$10hr/\$50minimum	\$10hr
Small Room Sat -Sun (6am-1am)	\$100	\$100
Security (if alcohol is served)	\$45/hour per officer	\$45/hour per officer
Charge per hour after 1AM	\$200 hour + security	
Use/set up of stage	\$50	Free

Use/set up of dancefloor	\$50	Free
Use of AV system	\$50	Free
Security deposit	\$500	\$500
AUDITORIUM		
M-Th (8am-midnight)	\$50	\$50
Fri-Sun (8am-midnight)	\$100	\$50
Security deposit	\$100	\$100

ATHLETICS YOUTH SPORTS	FEE
Flag Football, Volleyball, Soccer, Baseball, Softball	\$60
Youth Sports Late Registration	\$70
Baseball/Softball Team Sponsor	\$250
Flag Football, Soccer, Volleyball Team Sponsor	\$150
ADULT SPORTS	
Adult Softball	\$325
OTHER SPORTS	
Disc Golf League	\$30/participant
Disc Golf Tournament	\$20/participant
Pickleball League	\$30/participant
Pickleball Tournament	\$20/participant
Racquetball Tournament	\$20/participant
FACILITY RENTAL	
Entire Complex	\$750/day
Individual Field	\$125/day
Individual Field hourly no lights-practice	\$20/hour
Individual Field with Lights- practice	\$30/hour
ADMISSIONS	
Gate Fees for special events in lieu of field rental fees	\$3 - \$10

Outdoor Swimming Pool

Daily Pass:	Age 0 – 3	Free
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	Age 4+	\$3 per day
Season Pass:	Individual	\$40
	Family of 4	\$70
	Each Additional Family Member	\$10
Punch Card Pass:	10-Visits	\$25
Pool Party Rental Fees		# of Participants
*GISD rates half of regular rates		Hourly Charge
	1-40 People	\$80 per hour
	41-50 People	\$100 per hour
	51-60 People	\$120 per hour
	61-70 People	\$140 per hour
	More than 71 people	\$20 per 10 additional people
Swim Lessons	\$60.00 Per 4-hour Session	
	Gatesville Fitness Center	
Membership Fees		Individual Paid in Full
1 Month		\$45
3 Months		\$75
6 Months		\$138
12 Months		\$252
		Individual Auto Pay Contract
6 Months		\$25 per month
12 Months		\$23 per month
		Family Paid in Full
1 Month		\$83
3 Months		\$148
6 Months		\$264
12 Months		\$462

	Family Auto Pay Contract
6 Months	\$50 per month
12 Months	\$45 per month
	Senior (55+) Paid in Full
1 Month	\$33
3 Months	\$56
6 Months	\$100
12 Months	\$172
	Senior Auto Pay Contract
6 Months	\$19 per month
12 Months	\$17 per month
One Day Pass	\$5
One Week Pass	\$15
Punch Card	\$30 for 10 Visits
Military Discount	\$25 for one month
Locker Rental	\$5 per month
Pool Party Rental	\$90 per hour
Event Fee	\$35 - \$105
Returned Check Fee	\$25

Fitness Center Corporate Membership Fees					
# of Employees Participating	% Discount Given	Individual 6 Months	Family 6 Months	Individual 12 months	Family 12 Months
5-9	25%	\$103.50	\$198.00	\$189.00	\$346.50
10-14	30%	\$96.60	\$184.80	\$176.40	\$323.40
15-19	35%	\$89.70	\$171.60	\$163.80	\$300.30
20-24	40%	\$82.80	\$158.40	\$151.20	\$277.20
25-29	45%	\$75.90	\$145.20	\$138.60	\$254.10
30+	50%	\$69.00	\$132.00	\$126.00	\$231.00

Solid Waste	
Monthly service charge for garbage, refuse, trash and recycling collection and disposal for a family unit (any one family residence or apartment, or any other single-family dwelling)	\$22.01
Monthly service charges for garbage, refuse, trash and rubbish collection and disposal for multi-dwelling owners and mobile home park owners who pay the garbage and trash collection charges for their tenants	\$22.01 times the number of apartments or mobile home spaces
Monthly service charges for small commercial customers who do not use dumpsters	\$25.30
Monthly service charge for commercial customers who do use dumpsters	See table below

Dumpster Rate Schedule

<i>Size of dumpster</i>	<i>Number of Garbage Pickups</i>				
	1	2	3	4	5
2 yd	\$92.42	\$132.16	\$191.63	\$229.98	\$257.58
3 yd	\$107.73	\$197.44	\$269.36	\$350.23	\$409.00
4 yd	\$151.56	\$243.92	\$319.47	\$405.70	\$486.91
6 yd	\$187.05	\$336.83	\$510.77	\$628.25	\$747.60
8 yd	\$243.94	\$403.96	\$604.33	\$749.68	\$891.23

Commercial unit unusual accumulation/overage charge \$150 per dumpster overage

Streets, Sidewalks, and Other Public Places	
Fee for street cutting	\$50
Subdivisions & Zoning	
Preliminary Plat	\$250
Additional lot (each)	\$3
Final Plat	\$250
Additional lot (each)	\$3

Re Plat	\$250
Additional lot (each)	\$3
Zoning Variance	\$75
Zoning Special Exception	\$75
Zoning Interpretation	\$75
Zoning Map Amendment	\$250
Traffic and Vehicles	
Fee for redemption of property seized after being parked on a municipally owned or leased parking lot for more than 72 consecutive hours	\$10 and all other costs of removal and storage that may have accrued thereon
Water and Sewer Utilities	
Deposit for water \$50, sewer \$50, and curbside garbage \$50 service to a residence, if all services provided totaling \$150. Deposits may be waived for new customers pending confirmation of 12 months of uninterrupted service and no late fees with another utility. Deposits may also be waived or refunded if customer elects auto draft a minimum of 12 months through the City's utility billing department. Deposits will be credited to customer's account pending 12 months of uninterrupted service and no late fees after the 12 th consecutive month.	\$150
Deposit for water and/or sewer service for commercial customers and other non-residential customers	Determined individually, minimum of \$50 for water and \$50 for sewer
Bulk construction (fire plug) meter deposit	Determined by current replacement meter cost
Tap and connection charges	See table below

Water Connections or Taps

	<i>Tap</i>	<i>Mtr/Box</i>	<i>Meter</i>
¾" meter	\$1200.00	\$364.00	\$335.00
1" meter	\$1350.00	\$483.00	\$454.00
1½" meter	\$1625.00	\$871.00	\$800.00
2" meter	\$1725.00	\$921.00	\$850.00

Sewer connections or taps:

- (1) Minimum charge of \$1128.00 for connection taps.
- (2) The minimum charge shall apply to four-inch taps only. The additional cost of larger taps shall be paid by the customer.
- (3) A sewer tap shall include all the cost of tapping, cost of sewer pipe, wyes and other materials needed to extend service to the nearest property or easement line, and the cost of street repairing whenever required.

Exception: For sewers in business areas, or where deep-cut connections are involved, estimates of cost will be furnished upon request. Such estimated cost must be deposited with the city before work is done.

Monthly Water and Sewer rates	See Table Below
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RESIDENTIAL INSIDE WATER RATES			
Base monthly charge		PER 1,000 GAL	
3/4	\$ 24.21	0-5K	\$ 3.34
1	\$ 30.67	6K-15K	\$ 3.67
1 1/2	\$ 46.81	16K-30K	\$ 4.07
2	\$ 66.17	31K PLUS	\$ 4.45
NEW CONST.	\$ 24.21		
RESIDENTIAL OUTSIDE WATER RATES			
Base monthly charge		PER 1,000 GAL	
3/4	\$ 36.32	0-5K	\$ 5.01
1	\$ 46.01	6K-15K	\$ 5.51
1 1/2	\$ 70.22	16K-30K	\$ 6.11
2	\$ 99.26	31K PLUS	\$ 6.68
NEW CONST.	\$ 36.32		
COMMERCIAL INSIDE WATER RATES			
Base monthly charge			
3/4	\$ 22.27	PER 1,000 GAL	\$ 3.34
1	\$ 35.34		
1 1/2	\$ 68.00		
2	\$ 107.19		
3	\$ 198.65		
4	\$ 329.30		
COMMERCIAL OUTSIDE WATER RATE			
Base monthly charge			
3/4	\$ 33.41	PER 1,000 GAL	\$ 5.01
1	\$ 53.01		
1 1/2	\$ 102.00		
2	\$ 160.79		
3	\$ 297.98		
4	\$ 493.95		
SPRINKLER INSIDE WATER RATES			
Base monthly charge			
3/4	\$ 11.13	PER 1,000 GAL	
1	\$ 17.66	0-5K	\$ 3.34
1 1/2	\$ 33.99	6K-15K	\$ 3.67

2	\$ 53.57	16K-30K	\$ 4.07
3	\$ 99.28	31K PLUS	\$ 4.45
SPRINKLERS OUTSIDE WATER RATE			
Base monthly charge			
3/4	\$ 16.70	PER 1,000 GAL	
1	\$ 26.49	0-5K	\$ 5.01
1 1/2	\$ 50.98	6K-15K	\$ 5.51
2	\$ 80.37	16K-30K	\$ 6.11
3	\$ 148.92	31K PLUS	\$ 6.68
STOCK WATER INSIDE WATER RATES			
Base monthly charge			
3/4	\$ 11.13	PER 1,000 GAL	\$ 3.34
1	\$ 17.66		
1 1/2	\$ 33.99		
2	\$ 53.57		
3	\$ 99.28		
STOCK WATER OUTSIDE WATER RATE			
Base monthly charge			
3/4	\$ 16.70	PER 1,000 GAL	\$ 5.01
1	\$ 26.49		
1 1/2	\$ 50.98		
2	\$ 80.37		
3	\$ 148.92		
NEW CONSTRUCTION INSIDE			
Base monthly charge (ALL)			
	\$ 24.75	PER 1,000 GAL	\$ 3.34
NEW CONSTRUCTION OUTSIDE			
Base monthly charge (ALL)			
	\$ 37.13	PER 1,000 GAL	\$ 5.01
BULK CONSTRUCTION			
Base monthly charge			
2	\$ 107.19	PER 1,000 GAL	\$ 3.34
TDCJ			
Base monthly charge			

2	\$ 107.19		PER 1,000 GAL	\$ 3.34
6	\$ 655.92			
10	\$ 1,505.16			
WORSHIP CENTER INSIDE				
			PER 1,000 GAL	
Base monthly charge (ALL)	\$ 20.00		0-5K	\$ 3.34
			6K-15K	\$ 3.67
			16K-30K	\$ 4.07
			31K PLUS	\$ 4.45
WORSHIP CENTER OUTSIDE				
			PER 1,000 GAL	
Base monthly charge (ALL)	\$ 30.00		0-5K	\$ 5.01
			6K-15K	\$ 5.51
			16K-30K	\$ 6.11
			31K PLUS	\$ 6.68

RESIDENTIAL SEWER RATES				
Base monthly charge	\$ 11.13		PER 1,000 GAL	\$ 4.00
Residential customer bills are based on the customer's average metered monthly water use during the months of December, January, and February. New customer's volumetric rate will be based on a city wide average of 6,000 gallons per month until a winter average is established.				
COMMERCIAL SEWER RATES				
Base monthly charge	\$ 11.13		PER 1,000 GAL	\$ 4.00
Commercial customer bills are based on 100% of monthly metered water usage.				
TDCJ				
Base monthly charge	\$ 381.93		PER 1,000 GAL	\$ 2.95
TDCJ bills are based on 100% of monthly metered sewer flows.				

<i>Description</i>		<i>Fee</i>
Disconnect fee for each time the city turns off water service for non-payment of the water account		\$35.00
Connect fee for each time the city turns on water service or opens a new account for any water customer		\$22.00
Transfer fee for each time an existing customer transfers water service from one house to another house		\$22.00
Minimum charge for when water is turned on for as much as ten days of a billing period, even when there is no water consumption		\$24.21
Monthly fixed rate for sewer service for the Institutional/Texas Department of Criminal Justice Units		\$381.93- per sewer connection
Monthly volumetric charge for sewer service for the Institutional/Texas Department of Criminal Justice	\$2.95 per 1,000 gallons	
Rate schedule for the monitored group class, consisting of customers whose wastewater strength is abnormally high (this schedule replaces all charges previously made for industrial strength waste)		See information and formula below

MONITORED GROUP

Volume charge \$5.96 per 1,000 gal.

BOD and SS surcharge (according to the following formula):

S	=	$\frac{C (BOD - 200) + (SS - 220)}{(8.345)(V)}$
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Where:

S = Surcharge to user in dollars to be added to monthly billing for sewer.

C = Unit cost of treatment at \$/lb.

V = Monthly volume of wastewater discharged by monitored customer.

BOD = BOD strength index in mg/l.

200 = Normal BOD strength in mg/l.

SS = Suspended solids strength index in mg/l.

220 = Normal suspended solids strength in mg/l.

8.345 = Factor converting mg/l to pounds/gallons.

Monitoring charge (testing) Total cost to the city

The monitoring charge shall consist of all cost for personnel, material and equipment used to collect and analyze samples from customers' wastewater to determine the strength of the wastewater produced.

<i>Description</i>	<i>Fee</i>
Service charge for bills for water or sewer service not paid on or before the 15th day of the month they become payable	10% of bill

Reconnection charge for water and/or sewer service turned off due to delinquent bills	\$35
Rate for connection to the water or sewer lines or mains which are installed at the city's expense, if the water line or main is already in the ground on the lot or tract to which water connections may be made	\$3 per front foot
Rate for connection to the water or sewer lines or mains which are installed at the city's expense, if the sewer line or main is already in the ground on the lot or tract to which sewer connections may be made	\$3 per front foot
Rate for connection to the water or sewer lines or mains which are installed at the city's expense, for either water or sewer lines or mains installed by the city to the lot or tract to which water or sewer connections may be made	\$5 per foot
Fee for extending water mains when an applicant's property is more than 100 feet from an existing water main	\$3 per front foot
Fee for extending sewer mains when an applicant's property is more than 100 feet from an sewer water main	\$3 per front foot
Charge for the city to cause a renewal field test for backflow prevention assemblies to be done when the customer fails to obtain a renewal field test	Fee to be as determined by the city from time to time to cover its costs for such service
Drought contingency	
Surcharge for residential water customers for the first 1,000 gallons over allocation	\$4.00
Surcharge for residential water customers for the second 1,000 gallons over allocation	\$4.50
Surcharge for residential water customers for the third 1,000 gallons over allocation	\$5.00
Surcharge for residential water customers for each additional 1,000 gallons over allocation after 3,000 gallons	\$6.00
Surcharge for master-metered multifamily residential customers for 1,000 gallons over allocation during drought up through 1,000 gallons for each dwelling unit	\$4.00
Surcharge for master-metered multifamily residential customers for each additional 1,000 gallons over allocation during drought up through a second 1,000 gallons for each dwelling unit	\$4.50
Surcharge for master-metered multifamily residential customers for each additional 1,000 gallons over allocation during drought up through a third 1,000 gallons for each dwelling unit	\$5.00
Surcharge for master-metered multifamily residential customers for each additional 1,000 gallons over allocation during drought after 3,000 gallons over allocation	\$6.00
Surcharge for nonresidential customers whose allocation during drought is 2,000 gallons through 10,000 gallons per month for the first 1,000 gallons over allocation	\$4.50 per 1,000 gallons
Surcharge for nonresidential customers whose allocation during drought is 20,000 gallons per month or more for each 1,000 gallons in excess of allocation up through five percent above allocation	Two times the block rate

Surcharge for nonresidential customers whose allocation during drought is 20,000 gallons per month or more for each 1,000 gallons in excess of allocation from five percent above allocation through ten percent above allocation	Three times the block rate
Surcharge for nonresidential customers whose allocation during drought is 20,000 gallons per month or more for each 1,000 gallons in excess of allocation from ten percent above allocation through 15 percent above allocation	Four times the block rate
Surcharge for nonresidential customers whose allocation during drought is 20,000 gallons per month or more for each 1,000 gallons in excess of allocation more than 15 percent above allocation	Five times the block rate



Date: August 22, 2023
To: Mayor & City Council
From: Scott L. Albert
Subject: City Manager Report

I am writing to update you on several ongoing projects and initiatives in our city. If you wish to scan the report, please focus on the highlighted yellow areas. Please find the details below:

1. Stillhouse WWTP Expansion (Update):

Contract Project Costs: \$14,443,000 construction, Engineering costs \$1,982,606, total project costs \$16,425,606.

Funding: TWDB available funds for construction are \$7,723,107.

On August 16, the staff received an offer letter from Matous Construction, which entails reducing construction costs and modifying the scope of work for the Stillhouse WWTP project. Matous Construction has successfully lowered the construction expenses on the Stillhouse WWTP to \$7,133,000, a figure well aligned with the city’s budgetary constraints.

The following TWDB funds are available for improvements at the Stillhouse WWTP:

TWDB Budget Category	Amount
Construction Budget	6,653,906
Contingency Budget	1,233,714
TOTAL	7,887,620

The staff has requested Walker Partners to review the proposed budget numbers, and we are currently awaiting a response from the City Attorney regarding the implications of the reduced scope of work and construction costs on the bid award and contract documents.

The project was advertised for bids on May 15 (CivCast), and a pre-bid conference was held on May 22. On June 20, the city received the following bids for the Stillhouse WWTP expansion:

Contractor	Base Bid Amount
JM Pipeline	\$13,906,690
Matous Const.	\$14,443,000
Gracon Const.	\$17,830,000

2. Lovers Lane Water/Wastewater Replacement (Update):

Contracted Construction Costs: \$1,539,627.00 plus engineering costs \$188,000.

Funding: American Rescue Plan Funds first tranche.

The first bore has been completed, and preparations are underway for starting the second bore on September 5th. Notably, the intersection will be open at Buss 36 and Lovers Lane. However, it is important to be aware that while the second bore is in progress, two lanes of traffic will be maintained, although each lane will be slightly reduced to a width of eleven feet.

I would like to personally express my gratitude to B-Corp Utilities for their considerate approach in temporarily reducing their construction activities during the initial days of school starting. This allowed for traffic to flow along Lovers Lane with little disruption.

3. Assessment of Water Production Operations and Capital (update):

Estimated Budget \$100,000

Staff, Freese and Nichols (FNI) have agreed on a preliminary scope of work to evaluate the condition of the City's water production facilities in conjunction with City Operations. The objective is to develop a comprehensive list of improvements and their associated capital costs. FNI will work with the city to prioritize the improvements and subsequently present the summary of findings in a technical memorandum.

We expect to receive a formal proposal for our review within a few weeks once the draft has gone through FNI internal approval process. We anticipate having a formal proposal for council consideration by late September.

4. Downtown Revitalization (New):

The staff has invited local building owners in the downtown area to attend a meeting on August 30th to provide insight on the use of federal and state historic tax credits. These credits can potentially cover up to forty-five percent (45%) of the costs associated with renovations to their buildings. Post Oak Preservation Solutions (POPS) will lead the discussion.

Furthermore, during the event, POPS will provide a comprehensive overview of the International Existing Building Codes applicable to downtown. These codes actively promote the adaptive reuse and repurposing of existing structures. They encompass a wide range of considerations, including repairs, alterations, additions, and changes of occupancy, catering to both existing and historic buildings.

In addition to the tax credits, we will briefly delve into the possibility of property owners benefiting from a partial return of property and sales taxes. This would be facilitated through a city-executed 380 agreement, further easing the financial burden of renovation costs.

As the meeting draws to a close, we will hear from the building owners' regarding their visions for the downtown area.

5. Tx DOT Monument at the intersection of Buss 36 and SH 36 (Update):

Funding: The project is funded through TxDOT.

Tx DOT has suspended work on the monument project for the month of July, and it is highly probable that the suspension will extend into August. The contractor has already placed orders for all the stone facade elements required for the project. However, they are currently facing delays, and the material is not expected to arrive for several more weeks. As a result, the contractor is unable to proceed with the construction until the necessary materials are delivered.

The foundation for the entry feature has been poured, but TX DOT is now waiting on delivery of the rock façade before they can continue with the wall. TX DOT expects the monument to be completed by late summer or early fall at the latest. Once the project has been completed, TX DOT will turn over the monument to the city to maintain. Maintenance will include landscaping, mowing, the irrigation system, third-party damage, etc. The city will need to submit a layout to TX DOT for their approval on how we wish to proceed with installing lighting and the plaques on the monument.

This project originally experienced a delay from the initial plan. According to TX DOT, the contractor initially encountered a material issue and had to withdraw. In 2021, Gatesville was recognized as a GCAA winner for various initiatives implemented by the Keep Gatesville Beautiful Committee, including the recycling program at the public works yard and partnerships with Fort Hood soldiers on various cleanup and beautification projects. As part of the award, the city will receive a TxDOT- designed and constructed monument located at the southwest corner of the intersection of SH 36 and Business 36. The monument will be a 229-foot-long limestone wall, approximately 4.5 feet tall, surrounded by landscaping featuring trees and perennial plants.

6. Brownfields Cleanup Grant for the Rotunda (Update):

Contracted Demolition Costs: \$176,636.00

Funding: EPA grant and City match.

The demolition of the Rotunda is complete, and I am waiting on reports from Baer Engineering regarding the air quality at the Rotunda during the demolition and disposal of materials. I will meet with the EPA on Wednesday regarding payments to RNDI and Baer Engineering.

7. Nextlink – Fiber Internet Service (Update):

On March 22, 2023, Nextlink commenced the installation of high-speed fiber broadband to the east of SH 36. The estimated completion time for the fiber installation throughout the city is approximately six months. GAC has been contracted by Nextlink to carry out the fiber installation on their behalf. Residents can be assured that GAC/Nextlink is dedicated to ensuring a smooth construction process for everyone. If the public has any questions or concerns, they can contact Nextlink at 855-903-4169 or email nextlinkinternet.com/construction.

Phase 1A & 1B have reached an overall completion of 64.98%.

Phase 2 The permit application for Phase 2 was released on July 12th.

Area bounded by the following streets:

- E Main St
- N 22nd St
- Osage Rd
- Lovers Lane
- Lowrey Dr
- Mears Dr
- Jackson Dr

Phase 3 Plans are expected to be submitted within the next 30 days.

Area bounded by the following streets:

- E Main St
- TX Highway 36
- FM 107
- Valley View Dr
- Watts Lane
- Straws Mill Rd
- Fairway Dr
- Wood Creek Dr
- River Ridge Dr

- River Rd
- Golf Course Rd
- S 23rd Street.

8. Rise Broadband (Update):

Rise Broadband is currently navigating through the permit process.

9. TNMP Upgrades in Gatesville

Texas-New Mexico Power recently announced that they will begin making several upgrades to the electric infrastructure in Gatesville. TNMP's has completed an extensive audit of its lines and poles in Gatesville and have now begun the necessary upgrades which may take a few months. In addition, TNMP is currently in the process of upgrading the substations in Gatesville. TNMP goal is to improve service reliability for all the critical loads in the service territory, including the Texas Department of Correction Prison Units, local hospitals, police stations, and county emergency facilities. This includes additional station equipment, installation of protection equipment, and upgrading aging wood structures with steel structures at our local distribution substations, Hilltop and Mountain View. The Coryell County Substation will also be expanded and rebuilt to include two power transformers with a larger operating capacity, three transmission line terminals, a control building, and two distribution power bays. Hilltop and Mountain View are currently under construction and projected to be completed by July 2023. The Coryell County Rebuild is projected to start construction in August of 2023 and anticipated to complete by the first quarter of 2024. TNMP will be cutting over two distribution circuits from 4 KV to 22 KV and moving them to the reconfigured Coryell County Substation by approximately end of year 2027. The work ahead is substantial, and TNMP is committed to the task and to the City of Gatesville. TNMP is a transmission and distribution service provider that delivers power to more than 260,000 homes and businesses on behalf of retail electric providers in Texas.

10. Mills Street Water/Sewer Line Replacement (Update):

Contracted Construction Costs: \$661,645.00 plus engineering \$144,654.00 total project costs \$806,299.00.

Funding: Will come from existing utility Funds.

The scope of work for this project is the installation of an 8-inch water line along Mary Street, 16th Street, Barnes Street, and 18th Street. The project also includes removing and replacing existing wastewater lines along the project route. The city is responsible for repaving the street.

LC Paving has been moving materials into the city for the project, and they will start work on Mary Street this week.

11. Lagoons at the Water Treatment Plant (Update):

Estimated Project Costs: \$575,000 (Const. \$470,000, Engineering \$55,000, Admin \$50,000)
Funding: \$500,000 grant proceeds \$500,000, existing utility revenues - \$75,000.

The purpose of this project is to replace the undersized earthen lagoons at the Water Treatment Plant. These lagoons are used for backwash waters generated at the treatment plant, which drain into the lagoons. The lagoons allow for the flocculate (the process of gathering particles into larger clusters for easier removal) and settling of solids from the backwash water. Backwashing is an important process at the plant as it involves shutting down the filtration and reversing the flow of water to run backwards through the filter, dislodging particles that have built up during the treatment process.

12. Clarifier A – Water Treatment Plant (Update):

Contracted Construction Costs: \$877,340 (Const. \$843,190, Engineering \$34,150).

Funding: The source of funding has not been clearly identified. On August 16, 2022, the project was awarded to B-5 Construction. However, the City Council has not designated the American Rescue Plan funds for this project or any other project currently.

Zeb and I are scheduled to meet with the contractor this week to discuss the rehabilitation schedule for the clarifiers, ensuring clarifiers remain operational during the peak/high-use months. Our plan is to initiate work on the first clarifiers in the fall and proceed with the second one during the winter.

We are awaiting the final fabrication and delivery of the new clarifier mechanism.

13. Clarifier No. 2 – Water Treatment Plant (Update):

Contracted Project Costs: \$452,931 (Const. \$383,781, Engineering \$34,150, Admin \$35,000)

Funding: Grants account for \$350,000 in funding, and the remaining balance of \$102,931 will be covered by existing utility revenues.

The contractor for Clarifier No. 2 owes the city a construction schedule so that we can proceed with this clarifier before replacing the mechanism on Clarifier A.

14. Shady Lane Low Water Crossing \$399,988.10 TWDB (Update)

Estimated Project Costs: \$399,988.10 (Const. \$399,988.10)

Funding: \$500,000 CDBG-MIT Grant through the County. No funds will flow through the City. All the funding, project, and grant management duties will be done through the County. It is unlikely that construction will begin a year from now.

15. 2023 Manhole Rehabilitation (Update)

Estimated Costs: \$90,000.00 – the Fort Gates manhole was added which increased project costs from \$50,000 to \$90,000.

Funding: Utility Funds

A total of 18 manholes have been repaired this summer.

16. Drainage Master Plan Phase I (Update)

Project Costs: \$250,000.00 (\$225,00 grant, \$25,000.00 city match)

Funding: 90/10 grant through TWDB FIF

The plan has been submitted to the State for approval.

17. Baseball Tournaments (update)

We have a total of eight (8) baseball tournaments scheduled for this fall:

1. STST: August 26-27
2. USSSA: September 16-17
3. STST: October 1
4. USSSA: October 7-8
5. STST: October 14-15
6. USSSA: October 21-22
7. USSSA: November 4-5
8. STST: November 11-12

United States Specialty Sports Association (USSA).

Small Town Select Tournament (STST).

18. MUSCO Baseball Field Lighting (Update)

This evening, the staff presented a quote to the City Council for the replacement of the athletic field lighting on three fields; Bob Arnold, James Box, and Chuck Hyles with a Musco lighting system. The turnkey quote provided by Musco, covers both the lights and their installation, amounts to \$776,157. Additionally, the staff has recommended that the city finance the purchase through Musco, with a term a 10-year term and an annual payment of \$101,522.98.

Should the City Council approve the proposal and decide to move forward with the installation, the installation process is slated to commence in November.

19. Rebuilt of Pump #4 at the Lake Belton Intake Structure (Update):

Contracted Rebuild/Repair Costs: \$204,934 (\$122,000 Jurgensen, \$31,493.57 Evans rebuild motor that drives the pump, Diver Dan \$21,934)

Funding: Will come from existing utility funds.

The new pump and its parts are scheduled to be delivered September 15th.

On July 7th, we received confirmation from Dr. Brewer that Fort Cavazos will provide support in transporting the components for replacing the pump and other parts at the raw water intake structure.

20. Civic Center Manager

Morgan Smart has been hired as the new Civic Center Manager and will begin working for the city on July 20.

The Civic Center Manager will report to the City Secretary and will provide day-to-day organizational and operational support for events held at the Civic Center, City Auditorium, Special Events, and other assigned events.

21. Eclipse Preparations

Last week, Cheri Sheppard met with various public safety agencies and delivered a presentation on the impact of the Eclipse event on Gatesville and the surrounding region. From that the meeting the following tasks were noted:

- We need to immediately procure a Cell on Wheels communications tower. Cell signals, internet and other wireless communication will be overwhelmed for several days.
- Air traffic is expected to increase around the event.
- We will schedule our backup generators for a checkup on March 2024.
- Easter weekend is 3/29-3/31, so travelers may extend the week and cause increased traffic and longer stays through the week before 04/08.
- We are looking into alternate travel methods for expected impassable streets.
- A partial eclipse will be in the area in October, may consider doing a tabletop exercise to test our response.
- GUSD has fuel storage tanks that we could use for police & fire vehicles if need arises.
-

22. Budget for FY 2023/24

Budget assumptions will be presented to the City Council this evening. Most of the council's engagement with the budget will occur during regularly scheduled meetings, except for the Special Called Meeting on August 29. If you are unable to attend any of the following meeting dates, please inform Mike or me:

- August 8: Regular City Council Meeting – Presentation of the proposed budget and property tax rate to the City Council.
- August 22: Regular City Council Meeting - First reading to approve the budget, tax rate, and fees.
- August 29: Special Called City Council Meeting – Second reading of the ordinance to approve the budget, tax rate, and fees and a public hearing on the budget.

- September 12: Regular City Council Meeting – Budget adoption, public hearing on the property tax rate, third reading of the ordinance, and setting of rates & fees by resolution.

23. Upcoming Events

- **August 23 – Fort Cavazos Tour.**
- **August 29 – Special Called Council meeting for the budget.**
- September 16 – Cruizin Cruisers event, Spur Fest, and Fiddlers Contest.
- October 3 – National Night out.
- April 8, 2024 – total solar eclipse.

If you have any questions or require further information, please do not hesitate to contact me. Thank you for your attention to these matters.

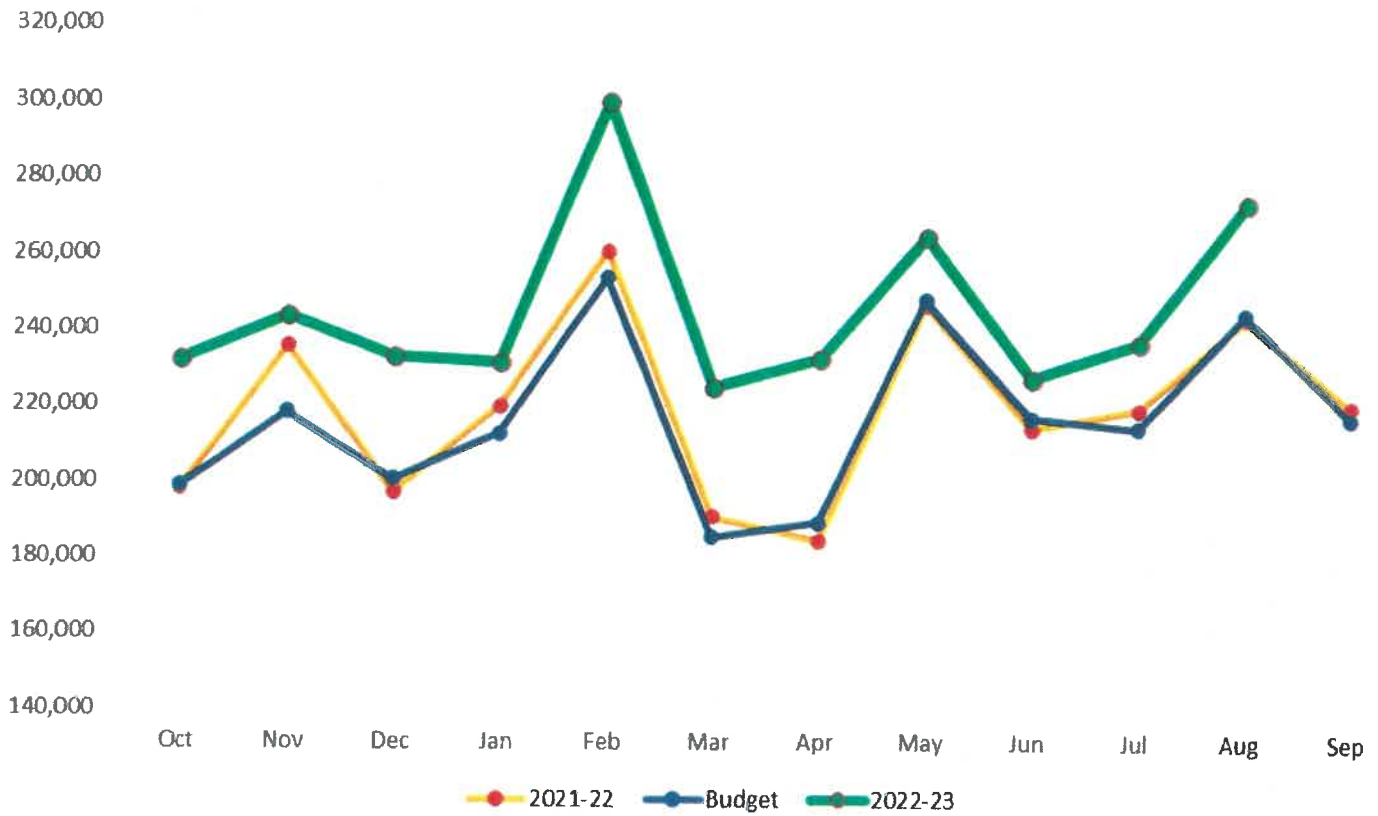
General Fund

Revenues	2021-2022	2022-2023	% over (under)	JULY	2022-2023	2022-2023	% over
	YTD	YTD	YTD		Budget	Projected	(under)
AV Taxes	2,335,726	2,809,764	20.3%	18,384	2,590,530	2,876,191	11.0%
Sales Tax	2,167,403	2,426,483	12.0%	236,721	2,600,000	2,946,721	13.3%
Franchise Fees	692,002	780,400	12.8%	51,755	765,837	871,652	13.8%
Fines & Fees	116,783	122,587	5.0%	15,508	150,000	138,343	-7.8%
Other taxes	11,273	12,130	7.6%	1,300	15,000	14,866	-0.9%
Licenes & Permits	33,284	42,080	26.4%	2,500	36,600	49,499	35.2%
Rental Income	40,942	45,025	10.0%	6,467	33,500	49,407	47.5%
Cemetery	14,000	-	-100.0%	-	12,000	-	-100.0%
Parks & Rec	337,130	371,413	10.2%	38,702	345,000	425,987	23.5%
Misc. Revenues	52,501	97,211	85.2%	3,726	87,500	108,396	23.9%
Intergovernmental	207,053	35,582	-82.8%	16,768	-	35,582	0.0%
Inter fund Transfers	445,672	419,397	100.0%	41,725	621,163	502,847	-19.0%
TOTAL REVENUES	6,453,768	7,162,073	11.0%	433,557	7,257,130	8,019,491	10.5%
Expenditures							
LIBRARY							
Personnel Svcs.	129,657	125,589	-3.1%	9,768	177,576	152,871	-13.9%
O&M	68,473	52,789	-22.9%	3,287	80,526	75,102	-6.7%
Total	198,131	178,378	-10.0%	13,056	258,102	227,973	-11.7%
ADMINISTRATION							
Personnel Svcs.	433,060	437,064	0.9%	35,908	544,220	521,194	-4.2%
O&M	262,760	417,816	59.0%	61,060	482,174	534,185	10.8%
Total	695,819	854,880	22.9%	96,968	1,026,393	1,055,379	2.8%
PLANNING							
Personnel Svcs.	111,624	130,423	16.8%	9,727	156,783	155,136	-1.1%
O&M	12,045	16,259	35.0%	975	20,160	19,521	-3.2%
Total	123,669	146,682	18.6%	10,703	176,943	174,657	-1.3%
POLICE							
Personnel Svcs.	1,568,871	1,691,231	7.8%	119,259	2,070,149	2,022,712	-2.3%
O&M	488,269	446,436	-8.6%	76,022	502,818	537,729	6.9%
Total	2,057,140	2,137,667	3.9%	195,281	2,572,967	2,560,441	-0.5%
COURT							
Personnel Svcs.	106,314	120,764	13.6%	8,858	143,455	139,871	-2.5%
O&M	43,921	31,471	-28.3%	2,638	48,770	37,377	-23.4%
Total	150,234	152,234	1.3%	11,496	192,225	177,248	-7.8%
FIRE							
Personnel Svcs.	933	833	0.0%	83	1,000	985	-1.5%
O&M	211,953	161,441	-23.8%	25,782	229,758	207,391	-9.7%
Total	212,886	162,275	-23.8%	25,865	230,758	208,376	-9.7%
STREET							
Personnel Svcs.	393,053	442,936	12.7%	32,995	527,187	530,856	0.7%
O&M	800,998	698,952	-12.7%	95,206	780,192	870,810	11.6%
Total	1,194,051	1,141,888	-4.4%	128,201	1,307,379	1,401,666	7.2%
FLEET SERVICES							
Personnel Svcs.	53,626	63,162	17.8%	5,087	70,148	75,304	7.4%
O&M	26,911	31,881	18.5%	3,631	36,789	42,255	14.9%
Total	80,537	95,043	18.0%	8,718	106,937	117,559	9.9%
BUILDING INSPECTIONS							
Personnel Svcs.	122,144	131,922	8.0%	9,368	156,270	156,819	0.4%
O&M	33,261	29,395	-11.6%	4,272	55,739	38,325	-31.2%
Total	155,406	161,317	3.8%	13,640	212,009	195,144	-8.0%
PARKS & RECREATION							
Personnel Svcs.	258,150	358,631	38.9%	25,800	439,921	438,066	-0.4%
O&M	167,612	222,529	32.8%	24,149	227,129	255,181	12.4%
Total	425,762	581,160	36.5%	49,949	667,050	693,247	3.9%
Fitness Center							
Personnel Svcs.	127,120	108,289	-14.8%	8,357	144,217	126,859	-12.0%
O&M	101,126	114,466	13.2%	18,354	115,888	133,206	14.9%
Total	228,245	222,755	-2.4%	26,711	260,105	260,065	0.0%
SWIMMING POOL							
Personnel Svcs.	36,915	52,401	42.0%	24,221	64,590	60,744	-6.0%
O&M	33,764	23,954	-29.1%	2,264	42,264	26,687	-36.9%
Total	70,679	76,354	8.0%	26,485	106,854	87,431	-18.2%
CIVIC CENTER							
Personnel Svcs.	57,053	43,375	-24.0%	3,390	74,883	54,909	-26.7%
O&M	28,337	27,932	-1.4%	3,585	38,628	36,666	-5.1%
Total	85,390	71,306	-16.5%	6,975	113,511	91,574	-19.3%
TRANSFER EXPENSE							
	-	3,984	0.0%	3,984	-	767,984	0.0%
TOTAL EXPENDITURES	5,677,949	5,985,924	5.4%	618,031	7,231,232	8,018,744	10.9%
Gain (Loss)	775,820	1,176,149			25,898	747	

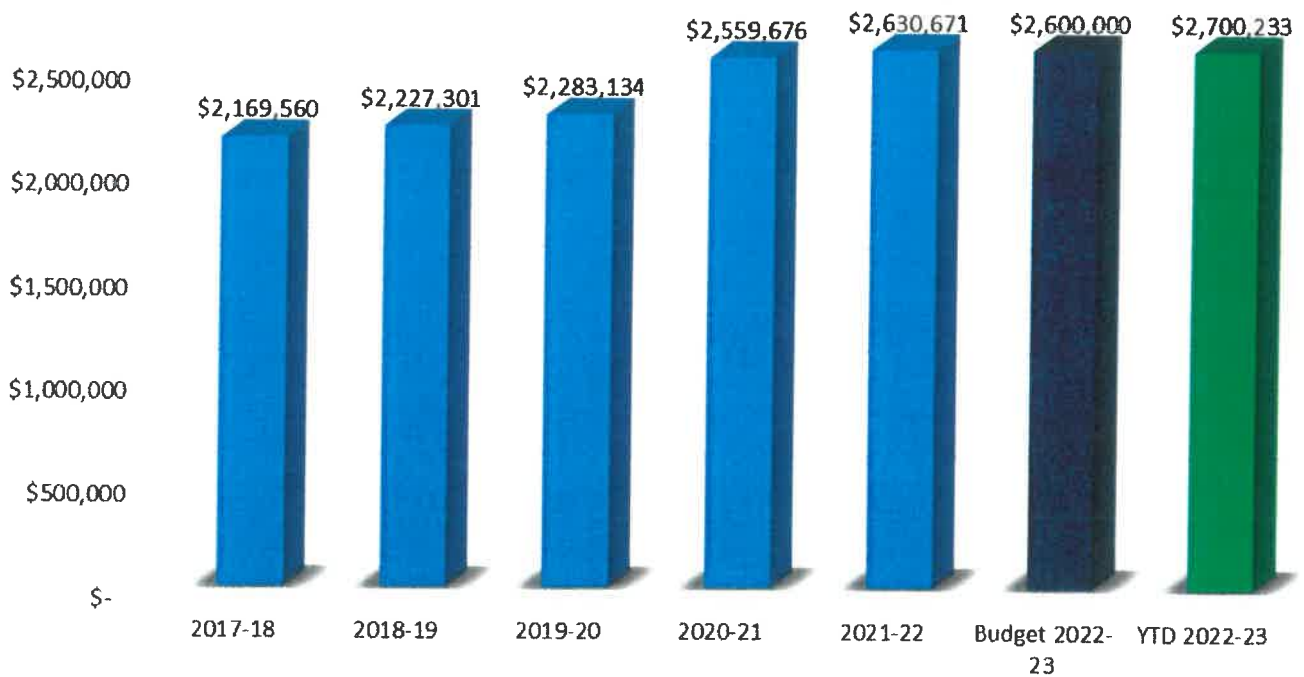
Water & Sewer Fund

	2021-2022 YTD	2022-2023 YTD	% over (under) YTD	JULY	2022-2023 Budget	2022-2023 Projected	% over (under)
Water							
Revenues 011,030,034	3,912,281	4,499,793	15.0%	485,552	4,977,655	5,904,405	18.6%
Expense							
Distribution- 240	1,211,612	1,225,432	1.1%	145,093	1,362,063	2,119,249	55.6%
Production -242	1,554,128	2,051,224	32.0%	248,017	2,874,448	3,230,543	12.4%
Total Water Expense	2,765,739	3,276,656	18.5%	393,111	4,236,511	5,349,792	26.3%
Gain (Loss)	1,146,541	1,223,137	6.7%	92,442	741,144	554,613	
Sewer							
Revenues 012,037	2,836,632	3,306,671	16.6%	639,745	3,356,330	3,924,830	16.9%
Expense 245	1,076,400	1,515,217	40.8%	241,893	2,135,987	2,792,350	30.7%
Gain (Loss)	1,760,233	1,791,454		397,852	1,220,343	1,132,480	
Sanitation							
Revenues 013	390,021	567,901	45.6%	70,676	454,649	700,135	54.0%
Expense 250	387,835	574,750	48.2%	68,777	416,700	705,234	69.2%
Gain (Loss)	2,186	(6,849)		1,900	37,949	(5,099)	
Non Departmental Transfers							
Expense 260	822,328	994,687		82,086	1,965,652	1,158,570	-41.1%
Grand Total							
Revenues	7,138,934	8,374,365	17.3%	1,195,973	8,788,634	10,529,370	19.8%
Expense	5,052,302	6,361,310	25.9%	785,866	8,754,850	10,005,946	14.3%
Gain (Loss)	2,086,631	2,013,055		410,107	33,783	523,424	

FY 22-23 Monthly Sales Tax



Total Sales Tax Collections By Fiscal Year



August 2023: Gatesville Fire Department Report

101 Alarms July 1 to Aug 14

34 City

67 County

BURN BAN in unincorporated Coryell County. We HAVE SEEN a big increase in wildland fires

Burning inside the City Limits is prohibited at ALL times unless permission is granted by the FD.

GFD has purchased a Kubota Skid Steer with hopes we can save some man hours on overhaul of brush and grass fires. County Funds was used to make this purchase.

We have started pouring more concrete on the west side of station. Our hope is we can continue this until all of west side is done.

Gatesville Fire Department

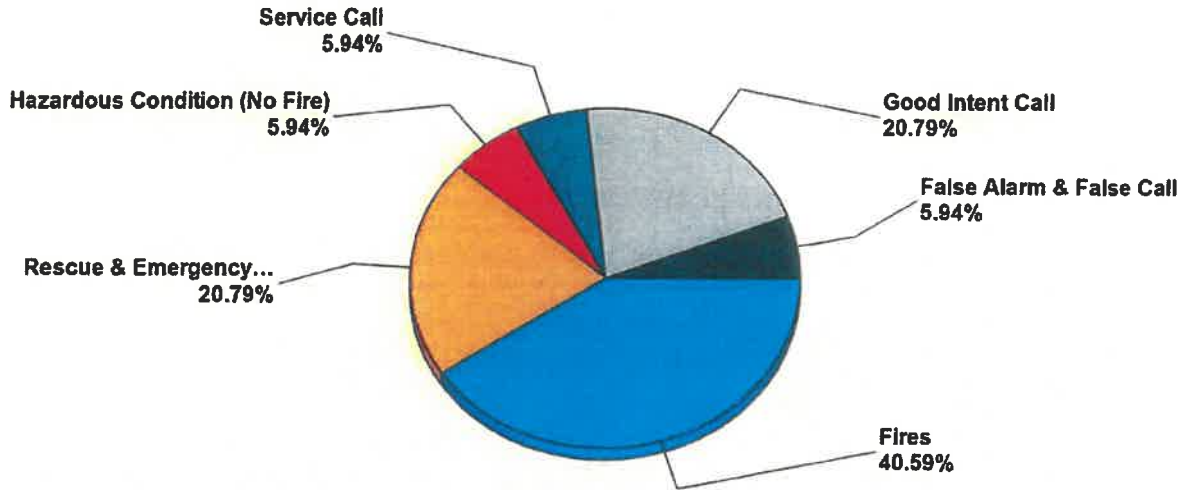
Gatesville, TX

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 08/14/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	41	40.59%
Rescue & Emergency Medical Service	21	20.79%
Hazardous Condition (No Fire)	6	5.94%
Service Call	6	5.94%
Good Intent Call	21	20.79%
False Alarm & False Call	6	5.94%
TOTAL	101	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.98%
118 - Trash or rubbish fire, contained	2	1.98%
131 - Passenger vehicle fire	3	2.97%
132 - Road freight or transport vehicle fire	2	1.98%
138 - Off-road vehicle or heavy equipment fire	1	0.99%
142 - Brush or brush-and-grass mixture fire	12	11.88%
143 - Grass fire	12	11.88%
150 - Outside rubbish fire, other	1	0.99%
151 - Outside rubbish, trash or waste fire	3	2.97%
171 - Cultivated grain or crop fire	3	2.97%
311 - Medical assist, assist EMS crew	1	0.99%
322 - Motor vehicle accident with injuries	9	8.91%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.99%
324 - Motor vehicle accident with no injuries.	7	6.93%
352 - Extrication of victim(s) from vehicle	3	2.97%
411 - Gasoline or other flammable liquid spill	1	0.99%
412 - Gas leak (natural gas or LPG)	3	2.97%
444 - Power line down	1	0.99%
463 - Vehicle accident, general cleanup	1	0.99%
500 - Service Call, other	1	0.99%
550 - Public service assistance, other	1	0.99%
551 - Assist police or other governmental agency	4	3.96%
611 - Dispatched & cancelled en route	16	15.84%
622 - No incident found on arrival at dispatch address	1	0.99%
631 - Authorized controlled burning	1	0.99%
651 - Smoke scare, odor of smoke	1	0.99%
653 - Smoke from barbecue, tar kettle	1	0.99%
671 - HazMat release investigation w/no HazMat	1	0.99%
735 - Alarm system sounded due to malfunction	2	1.98%
736 - CO detector activation due to malfunction	1	0.99%
745 - Alarm system activation, no fire - unintentional	3	2.97%
TOTAL INCIDENTS:	101	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Gatesville Fire Department

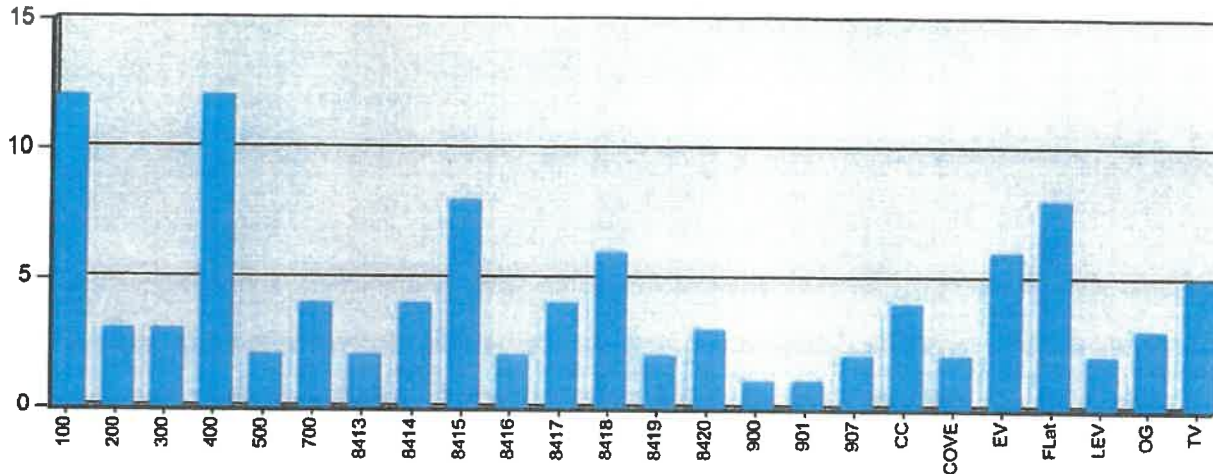
Gatesville, TX

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Incident Count per Zone for Date Range

Start Date: 07/01/2023 | End Date: 08/14/2023



ZONE	# INCIDENTS
100 - North of Main, East of Lutterloh	12
200 - North of Main, West Lutterloh to Leon River	3
300 - South of Main, West of Lutterloh to Leon River	3
400 - South of Main, East of Lutterloh to Hy 36 ByPass	12
500 - West of Leon River in City Limits	2
700 - South FM 107, Ft Gates Area, in City Limits	4
8413 - North 84, East 36, South 929	2
8414 - North Fm 929, East Hy 36	4
8415 - East FM 116, West Hy 36, South Hy 84	8
8416 - North West Hy 84, West Hy 36	2
8417 - West FM 116, South FM 1783, South Slater Rd	4
8418 - North FM 1783, South Hy 84, West FM 116	6
8419 - South Hy 84 East, East Hy 36	2
8420 - South Mountain	3
900 - TDCJ Units and Property	1
901 - Bell County	1
907 - Ft Hood	2
CC - Coryell City	4
COVE - Copperas Cove	2
EV - EVANT	6
FLat - Flat	8
LEV - Levita	2
OG - Oglesby	3

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

ZONE	# INCIDENTS
TV - Turnersville	5
TOTAL:	101

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.
Archived Zones cannot be unarchived.



Gatesville Fire Department

Gatesville, TX

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Incident Type Count per Shift for Date Range

Start Date: 07/01/2023 | End Date: 08/14/2023

INCIDENT TYPE	# INCIDENTS
1 Monday Day	
143 - Grass fire	2
311 - Medical assist, assist EMS crew	1
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	2
Total Incidents per Shift:	7
2 Monday Night	
111 - Building fire	1
132 - Road freight or transport vehicle fire	1
143 - Grass fire	1
324 - Motor vehicle accident with no injuries.	1
611 - Dispatched & cancelled en route	2
Total Incidents per Shift:	6
3 Tuesday Day	
118 - Trash or rubbish fire, contained	1
142 - Brush or brush-and-grass mixture fire	1
171 - Cultivated grain or crop fire	1
322 - Motor vehicle accident with injuries	1
352 - Extrication of victim(s) from vehicle	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
611 - Dispatched & cancelled en route	2
631 - Authorized controlled burning	1
Total Incidents per Shift:	10
4 Tuesday Night	
131 - Passenger vehicle fire	2
142 - Brush or brush-and-grass mixture fire	1
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
551 - Assist police or other governmental agency	1
Total Incidents per Shift:	6

Incident Type Count per Shift for Date Range on Reviewed Incidents



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INCIDENT TYPE	# INCIDENTS
5 Wed. Day	
143 - Grass fire	3
324 - Motor vehicle accident with no injuries.	1
352 - Extrication of victim(s) from vehicle	2
550 - Public service assistance, other	1
611 - Dispatched & cancelled en route	1
Total Incidents per Shift:	8
6 Wed. Night	
111 - Building fire	1
132 - Road freight or transport vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	1
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	1
671 - HazMat release investigation w/no HazMat	1
Total Incidents per Shift:	7
7 Thursday Day	
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	1
151 - Outside rubbish, trash or waste fire	1
611 - Dispatched & cancelled en route	2
745 - Alarm system activation, no fire - unintentional	1
Total Incidents per Shift:	6
8 Thursday Night	
736 - CO detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	1
Total Incidents per Shift:	2
91 Friday Day	
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	2
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	2
611 - Dispatched & cancelled en route	1
735 - Alarm system sounded due to malfunction	2
Total Incidents per Shift:	11

Incident Type Count per Shift for Date Range on Reviewed Incidents

INCIDENT TYPE	# INCIDENTS
92 Friday Night	
118 - Trash or rubbish fire, contained	1
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	2
323 - Motor vehicle/pedestrian accident (MV Ped)	1
500 - Service Call, other	1
611 - Dispatched & cancelled en route	3
653 - Smoke from barbecue, tar kettle	1
Total Incidents per Shift:	10
93 Saturday Day	
142 - Brush or brush-and-grass mixture fire	6
322 - Motor vehicle accident with injuries	3
411 - Gasoline or other flammable liquid spill	1
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	1
Total Incidents per Shift:	13
94 Saturday Night	
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	1
324 - Motor vehicle accident with no injuries.	1
611 - Dispatched & cancelled en route	1
Total Incidents per Shift:	4
95 Sunday Day	
138 - Off-road vehicle or heavy equipment fire	1
171 - Cultivated grain or crop fire	1
322 - Motor vehicle accident with injuries	1
551 - Assist police or other governmental agency	2
Total Incidents per Shift:	5
96 Sunday Night	
151 - Outside rubbish, trash or waste fire	1
171 - Cultivated grain or crop fire	1
463 - Vehicle accident, general cleanup	1
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	1
745 - Alarm system activation, no fire - unintentional	1
Total Incidents per Shift:	6
Total Sum of all Incidents:	101

Incident Type Count per Shift for Date Range on Reviewed Incidents

Building Permits July 2023

July 2023

404 Mulberry Ave. Pt. lot 1 Block 35 SW Annex Lute Sullins	New Residence & Shop Ag Sub. Home Sites Rec. #	#2023-54 3,232 Sq. Ft. 7/12/2023
1908 Bridge St. Pt. Lot 1 Block 17 New Addn. Rebecca Oliver	Residential Remodel Residential Single Family Rec. #408459	#2023-51 1,818 Sq. Ft. 7/18/2023
212 River Place West Lot 2 Block 1 RiverPlace W Megan Feltz & Shaun Steines	Residential Remodel Residential Single Family Rec. #408552	#2023-52 2,056 Sq. Ft. 7/20/2023
2501 TX Hwy 36 Lot 1 Blk 1 TX 1 st State Bank Bank Gatesville Additional Extraco Banks	Facility Sign Business Commercial Rec. #408651	S-2023-7 \$5,000.00 7/24/2023
230 Hamilton Dr. Hamilton Estates Greg & Tiffany Lewis	Excavation Driveway Residential Single Family Rec. #408723	E-2023-5 7/25/2023
1032 Highland Dr. Lot 37 Block 1 Highland Ad. Ruben Martinez	Residential Remodel Residential Single Family Rec. #408796	#2022-115 1,112 Sq. Ft. 7/26/2023
2307 E. Main St. 0782 E. Norton Regency Inn	Pergola 8 X 19 Business Commercial Rec. #408942	#2023-55 \$7,000.00 7/28/2023
4706 S. Hwy 36 0008 A. Arocha Bar N Veterinary Clinic	Porch Addition Business Commercial Rec. #	#2022-119 \$3,500.00 7/28/2023
503 E. Main St. Lots 6,9,10,11 Pt. 2,7,8 & 12 Block 3 Org. Town David Demarest	Commercial Remodel Business Commercial Rec. #	#2023-53 4.968 Sq. Ft. 7/28/2023

JULY 2023
PERMITS & ZONING ACTIONS

BUILDING PERMITS	<u>7</u>
ELECTRICAL PERMITS	<u>5</u>
PLUMBING PERMITS	<u>8</u>
ROOFING PERMITS	<u>5</u>
MECHANICAL PERMITS	<u>0</u>
SIGN PERMITS	<u>1</u>
EXCAVATION PERMITS	<u>1</u>
LIVESTOCK PERMITS	<u>2</u>
SOLICITOR PERMITS	<u> </u>
CONDEMNED STRUCTURES	<u> </u>
DEMOLISHED OR MOVED STRUCTURES	<u>1</u>
BUILDING PERMIT VIOLATION	<u> </u>
ZONING CODE VIOLATIONS	<u> </u>
WATER TAPS	<u> </u>
(Water Meter & box only)	<u>2</u>
SEWER TAPS	<u>1</u>
WATER VIOLATIONS	<u> </u>
SEWER VIOLATIONS	<u> </u>
MUNICIPAL COURT ORDERS RETURNED	<u> </u>
RELEASE OF ASSESSED LIENS	<u>1</u>
PLANNING & ZONING MEETINGS	<u> </u>
BOARD OF ADJUSTMENT MEETINGS	<u> </u>

July Street Report

- Cleaned Paver & oil truck
- Cleaned warehouse
- Patched pot holes
- Cleaned Waco, St. Louis & 10th Streets after paving them
- Cleaned Dump Trucks
- 7-4 Holiday
- ROW mowing overpass (main & 36)
- Repaired open holes Mary, Pleasant & S. 10th Streets
- Mowed at the Airport again
- Remove banners on Main St.
- Repair open holes on Live Oak
- Repair pot holes
- Mow City Street ROW
- Swept Streets
- 7-10 & 11 continued with mowing of ROW and open hole repairs
- Repair pot holes in zones 20 & 21
- Weed eat drainage ditches on Osage
- Replace guard rails on Golf Course Rd.
- Start restriping parking lot at the library
- Replace guard rail on Cottonwood
- Weed eat at the Airport
- Trim trees at corners and over hang
- Change out bucket on Excavator and put on mower attachment
- Clean Equipment and warehouse
- Replace signs at City Hall
- Put up Banner on Main St. for Rodeo
- Pick up trash along roadways
- Start mowing ditches and trees with Excavator
- Continue with open holes and pot holes, also tree trimming and trash pick up
- Went to Temple for oil
- Start cleaning Welcome to Gatesville Signs
- Put cones and barricades out at the Court House for the weekend event
- 7-20 and 7-21 continued with mowing, open holes and pot holes, tree trimming
- Remove fallen tree on Leon St.
- Finish ditches and handicap painting at the library
- Started some drainage ditch cleaning
- Cleaned up a gravel spill on 84 & 36 intersection
- Swept center lane from Watts Lane to Hamilton Dr. in Forts Gates (debris)
- Start painting letters on Gatesville city limit signs

JULY STREET REPORT

- Put up No Parking signs on Lovers Lane by High School
- Put up some street signs
- Patched pot holes in zone 7 & 8
- Filled in sunken graves in Restland
- Continued painting sidewalks, curbs and ramps at City Hall
- Put up children playing signs around the City
- Striped parking lot spaces

STILLHOUSE

- ✓ Biomonitoring (Passed)
- ✓ Work on reclaim pump
- ✓ Replace packing on plant water pumps
- ✓ Exercise generator
- ✓ Mow and weed eat
- ✓ Exercise generator
- ✓ Run belt press 29 total hours
- ✓ College visitor from University of New Mexico
- ✓ Daily process controls
- ✓ Working on sludge permit 90% done
- ✓ Effluent Lab samples for permit renewal

LEON

- ✓ Biomonitoring (passed)
- ✓ Mow and weed eat
- ✓ Send gear for clarifier back again
- ✓ Run belt press 360 total hours
- ✓ Daily process controls
- ✓ Effluent Lab samples for permit renewal

LIFT STATIONS/COLLECTIONS

- ✓ Work on discharge manifold at Lakewood LS
- ✓ Rehab inside of wet well (new rails, flanges and mounting hardware) at Lakewood LS
- ✓ Camera sewer line on Mary St.
- ✓ Install hot tap valve at Lakewood LS
- ✓ Finish installing discharge manifold at Lakewood LS
- ✓ Fix generator at Ft Hood LS (wouldn't shut off)
- ✓ Mow and weed eat all LS
- ✓ Clean and degrease all LS
- ✓ Daily checks of all LS and metering stations

Water Production Department Head Report
August 15, 2023

- Raw Water Pump #4 and all pump components are still on schedule to arrive in the second half of September.
I will be keeping in close contact with SFC Luescher of the 36th Engineering Unit in the meantime to reduce the wait between pump arrival and transport.
- Clarifier #2 has been dried, cleaned and returned to service. Clarifier #1 has been taken out of service to be dried and cleaned.
- We are two weeks into the free chlorine conversion and already seeing the positive effects it has on the system.
- Pump Motor #1 is back from a repair and overhaul and is now in service at BP#2.
- All of the wholesale water customers (including the City of Gatesville) implemented stage two of their drought contingency plans almost two weeks ago. These plans are almost identical for each system and are fairly aggressive.

			WATER AND SEWER LEAK CALL LOG		23-Jul			
WA/SE	DATE	TIME	ADDRESS	COMPLETED BY	CALLED	NOTES	UPDATES	GALLONS
SE	6/30/2023	9:31 AM	103 AUSTIN	DA KL EA	DA	SEWER SERVICE BACKUP	DONE RAN SERVICE 15 FEET.	
SE	6/30/2023	11:19 AM	2430 E MAIN	DA KL EA	DA	SEWER SERVICE BACKUP	ON CUSTOMER	
SE	6/30/2023	4:42 PM	706 S LOVERS LN	DA	DA	SEWER SERVICE BACKUP	RAN SERVICE 20 FEET.	
WA	7/3/2023	8:54 PM	1605 SUN VALLEY DR	DA KL EA	RJ	WATER LEAK BY METER BOX	NO LEAK	
WA	7/3/2023	2:10PM	1109 PIDCOKE ST.	RJ	RJ	LOW WATER PRESSURE	50 PSI	
WA	7/5/2023	9:31AM	1605 WACO	DA KL EA	DA	ESPARZA 254-216-0366 LEAK AT METER BY THE CURB	REPAIRED 3/4" SERVICE WITH .88 CLAMP.	400
SE	7/5/2023	11:46 AM	104 SUNNY LANE	DA EA NO RJ CR KL	DA	MICHELLE FAST 254-727-0885 SEWER BACKING UP AT THE STREET X2	REPLACED 4" 90 DEGREE BEND.	
WA	7/5/2023	9:03AM	302 OLD OSAGE RD	DA KL CR NO EA RJ	RJ	PATRICK MATUS 254-722-6667 MOWER BROKE LINE	FIXED 2" WATER STUB OUT.	15,000
WA	7/6/2023	10:00:00 AM	TRANS LINE HWY 84	DA CR RH NO	DA	CONTRACTOR HIT 10" PVC MAIN	REPLACED 4 FEET OF 10" PVC.	160,000
WA	7/7/2023	8:00:00 AM	MATUS SUBDIVISION	DA CR RH NO	CN	EXPOSED 2" SERVICES LEAKING	REPAIRED 6 2" SERVICE THAT HAVE DRY ROTTED.	20,000
WA	7/7/2023	8:20AM	2417 OSAGE RD	DA KL	DA	WATER LEAK AT METER BOX	LEAK IS ON CUSTOMER	
SE	7/7/2023	10:25PM	CORNER OF FOUTS AND COLLEGE	RJ CR	DA	SEWER MAIN STOP UP	RAN MAIN 100 FEET.	
WA	7/10/2023	1:10PM	2400 BLK OSAGE RD	DA KL EA	DA	CUSTOMER CALLED IN LEAK IN THE STREET	REPLACED 2 FEET OF 3/4" SERVICE	200
WA	7/10/2023	3:31 PM	605 S 7TH	DA KL EA	DA	CUSTOMER SAID WATER SMELLS LIKE FISH AND WANTS FIRE HYDRANT FLUSHED	FLUSHED MAIN	20,000
WA	7/11/2023	10:00:00 AM	MAIN AND STONERIDGE	DA CR RH NO	DA	6" PVC MAIN SPLIT	REPLACED 3 FEET OF 6" PVC.	100,000
WA	7/11/2023	12:36 PM	2514 OSAGE RD	DA KL	DA	CUSTOMER CALLED STATING WATER LEAK, SAYS WATER HAS BEEN CUTOFF FOR 8+ MONTHS SO CLAIMS IT'S THE CITY'S PROBLEM.	REPLACED CUT OFF	
SE	7/12/2023	8:22 AM	1103 PIDCOKE ST	RJ CR	DA	SEWER SERVICE STOP UP	RAN SERVICE 50 FEET.	
SE	7/12/2023	9:45AM	1107 E MAIN	RJ CR	DA	SEWER BACKING OUT INTO THE STREET BRIANA 254-679-5246	RAN SERVICE 30 FEET.	
WA	7/13/2023	9:00:00 AM	LAKEWOOD LIFT STATION	DA EA KL	DA	DIG PIT FOR INSTA VALVE	DUG 6 FEET BY 8 FEET PIT.	
WA	7/13/2023	9:00:00 AM	BRIDGE ST. AND MEGALDI	DA EA KL	DA	LEAK IN STREET	REPAIRED SPAGETTI BOWL	20,000
WA	7/13/2023	1:00:00 PM	316 STATE SCHOOL RD.	DA EA KL	CN	SEWER TAP	MADE 4" SEWER TAP	
WA	7/13/2023	2:20 PM	2422 BUS HWY 36	DA KL EA NO RJ CR	DA	WATER MAIN LEAK	REPAIRED 2" WATER MAIN WITH CLAMP.	2,500
WA	7/13/2023	3:00PM	210 E LEON	DA	DA	LOW WATER PRESSURE	CUSTOMER HAS BAD WATER LEAK AND WAS TOLD.	
WA	7/13/2023	4:00:00 PM	BUSINESS 36 AND MEGALDI	DA EA KL	DA	LEAK IN STREET	REPAIRED 2" GALVINIZED MAIN WITH CLAMP.	18,000
WA	7/13/2023	5:00PM	1001 W MAIN	DA EA KL RH CR NO	NO	WATER MAIN LEAK	REPAIRED 2" GALVANIZED MAIN WITH CLAMP.	
SE	7/14/2023	8:00:00 AM	NORTH LOVERS AND MAIN ST.	DA KL EA	DA	B-CORP HIT SEWER SERVICE	REPLACED 3 FEET OF 4" SERVICE	
WA	7/14/2023	8:30:00 PM	MEGALDI AND BRIDGE ST.	DA KL EA	DA	LEAK IN STREET	REPAIRED 2" GALVINIZED MAIN WITH CLAMP.	25,000
WA	7/14/2023	10:41AM	1015 S LOVERS LANE	DA	DA	LOW WATER PRESSURE	45 PSI	
SE	7/14/2023	11:46AM	1304 W MAIN	DA KL	DA	SEWER SERVICE STOP UP	RAN SERVICE 20 FEET.	
SE	7/15/2023	8:00:00 PM	FM 107 TRAILER Park	DA NO	NO	SEWER MAIN STOP UP	RAN SEWER MAIN 200 FEET.	
WA	7/17/2023	9:00:00 AM	206 STONERIDGE	DA EA KL	CN	HIT SERVICE LINE	REPLACED 3 FEET OF 1" SERVICE.	4,500
WA	7/17/2023	11:00:00 AM	ACORN ON LOVERS LANE	CN	CN	HIT SERVICE LINE	REPLACED 8 FEET OF 1" SERVICE AND REPLACED TAP SADDLE.	2,500
WA	7/17/2023	11:52 AM	104 SUNNY LANE	DA EA KL CR NO RH	CN	MICHELLE FAST 254-727-0885 SEWER BACKING UP AT THE STREET X3	REPLACED 4" 90 DEGREE BEND.	
WA	7/17/2023	3:00:00 PM	1001 WEST MAIN ST.	DA EA KL RH CR NO	NO	WATER MAIN LEAK	REPAIRED 2" GALVANIZED MAIN WITH CLAMP.	200
SE	7/17/2023	3:43PM	1304 & 1306 W MAIN	RJ CR	CN	VI SAID SEWER IS BACKING UP BETWEEN 1304 & 1306 ON CITY SEWER LINE	RAN SERVICE 20 FEET.	
SE	7/18/2023	8:00:00 AM	MARY AND NORTH 16TH	DA EA KL	DA	SEWER MAIN COLLAPSE	REPLACED 6 FEET OF 6" SEWER MAIN.	
WA/SE	7/18/2023	1PM - 5PM	29TH STREET TO 26TH STREET	DA CN	CN	MARK WATER AND SEWER LINES FOR NEXTLINK	MARKED ALL WATER AND SEWER.	
WA	7/19/2023	8:00:00 AM	103 AVE D	DA EA KL	NO	WATER MAIN LEAK	REPAIRED 4" WATER MAIN WITH CLAMP.	20,000
SE	7/19/2023	11:00:00 AM	104 SUNNY LANE	DA EA KL CR NO RH	RH	SEWER SERVICE COLLAPSED	REPLACE 4" 90 DEGREE BEND ON SERVICE LINE THAT COLLAPSED.	
WA	7/19/2023	4:52 PM	401 E LEON	DA EA KL	NO	WONDERING IF ITS ON HER SIDE	REPLACED 2 FEET OF 2" STEEL WATER MAIN.	25,000
WA	7/20/2023	1:00:00 PM	2511 BRIDGE ST.	DA KL EA	CN	WATER SERVICE LEAK	REPAIRED 1" SERVICE WITH CLAMP.	800

			PIDCOKE & S LUTTERLOH					
WA	7/21/2023	8:35AM		CR RJ NO	CN	LADY WALKING BEYOND NOTICED WATER POURING OUT OF THE RETAINING WALL AT THE CORNER HOUSE. SHE DOESN'T KNOW WHO LIVES HERE BUT IS CONCERNED ABOUT THE WATER LOSS	TURNED WATER OFF LEAK IS ON CUSTOMER	
SE	7/21/2023	9:12AM	103 AUSTIN	DA CR KL	CN	JOE 254-216-0787 SEWER BACKING UP	REPLACED 5 FEET OF COLLAPSED SEWER SERVICE.	
WA	7/21/2023	10:21AM	2513 LOWREY	CR RJ NO	CR	JENNIFER HOBDAV 254-598-8801 LEAK IN THE STREET	REPAIRED 1" SERVICE WITH CLAMP.	1,500
WA	7/21/2023	10:21AM	1708 SAUNDERS	CR RJ NO	CR	STONIE FERRELL 254-317-8224 LEAK IN THE METER BY THE CURB	REPAIRED SERVICE LINE WITH .88 CLAMP.	300
SE	7/24/2023	11:26AM	2001 WACO ST	DA KL	DA	JACOB MARCUM 254-386-2374 PLUMBER SAID STREET PORTION SEWER LINE COLLAPSED	RAN SERVICE 10 FEET. SERVICE IS NOT COLLAPSED.	
WA	7/25/2023	12:00 PM	303 STONERIDGE	DA KL EA	CN	GAC HIT A WATER SERVICE	REPLACED 1 FOOT OF SERVICE.	300
SE	7/26/2023	8:00 AM	103 AUSTIN	DA KL EA CR NO RJ	CN	COLLAPSED SEWER SERVICE	REPLACE THE ENTIRE SERVICE TO THE MAIN.	
WA	7/26/2023	12:00 PM	3604 CHURCHILL	DA CN EA KL NO	CN	GAC HIT A WATER SERVICE	REPLACED 4 FEET OF 1" WATER SERVICE.	
WA/SE	7/27/2023	8:00 AM	1507 BARNES	DA EA KL	CN	WATER AND SEWER TAP	3/4" NEPTUNE V5, METER # 10459895, MIU# 700629864, READING= 193, LONG= -97.74140, LAT= 31.43997	
WA	7/27/2023	2:00 PM	1605 WACO ST.	DA KL EA	DA	WATER SERVICE LEAK	REPLACED SERVICE FROM CURB TO METER.	
WA	7/31/2023	8:00 AM	1102 WESTVIEW DR	DA KL EA CR NO RJ	DA	WATER SERVICE LEAK	REPLACED 2 FEET OF 3/4" SERVICE	
							TOTAL WATER LOSS FOR MONTH	436,200



Gatesville Police Department

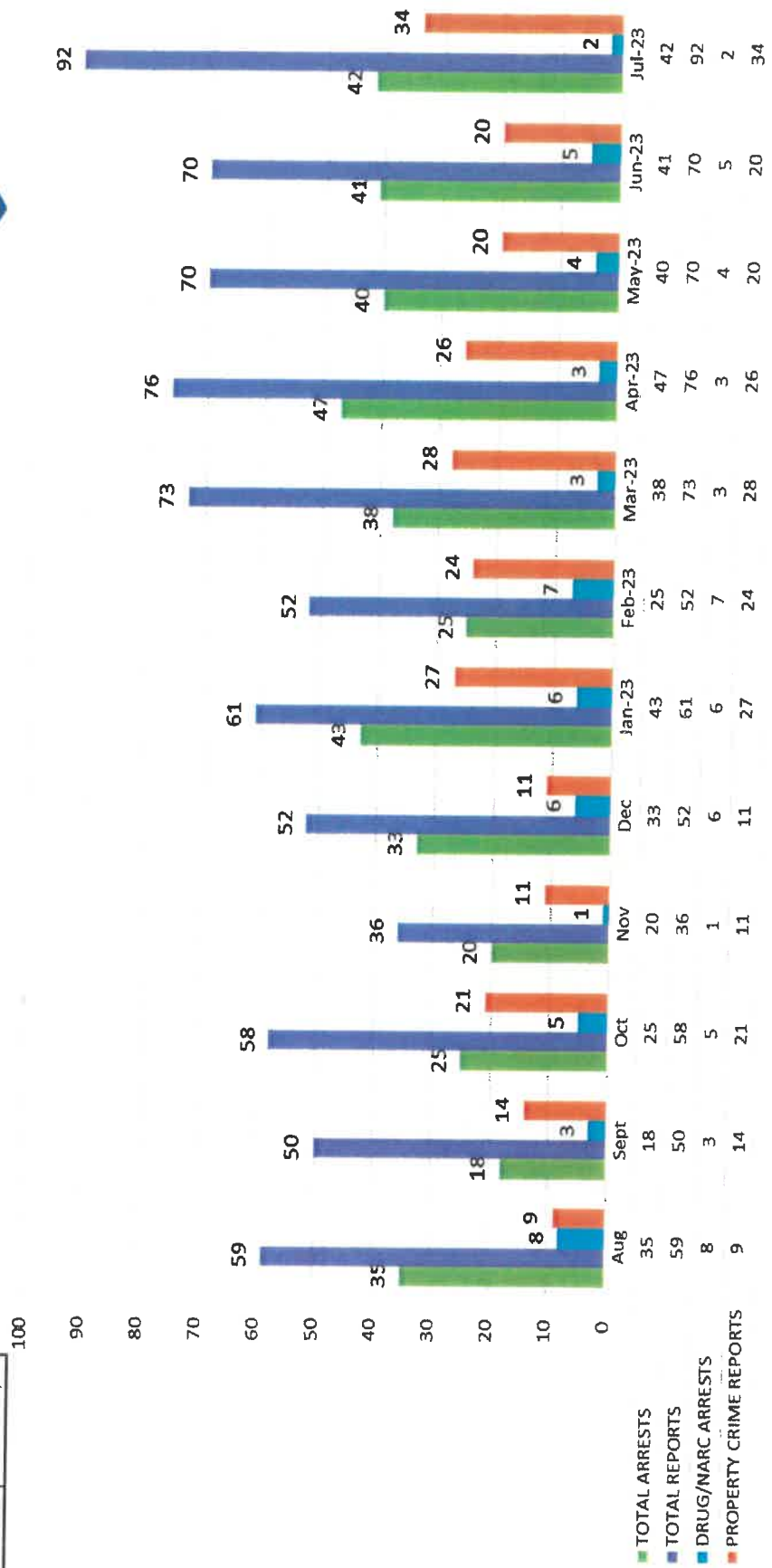
Monthly Activity Report

July 2023

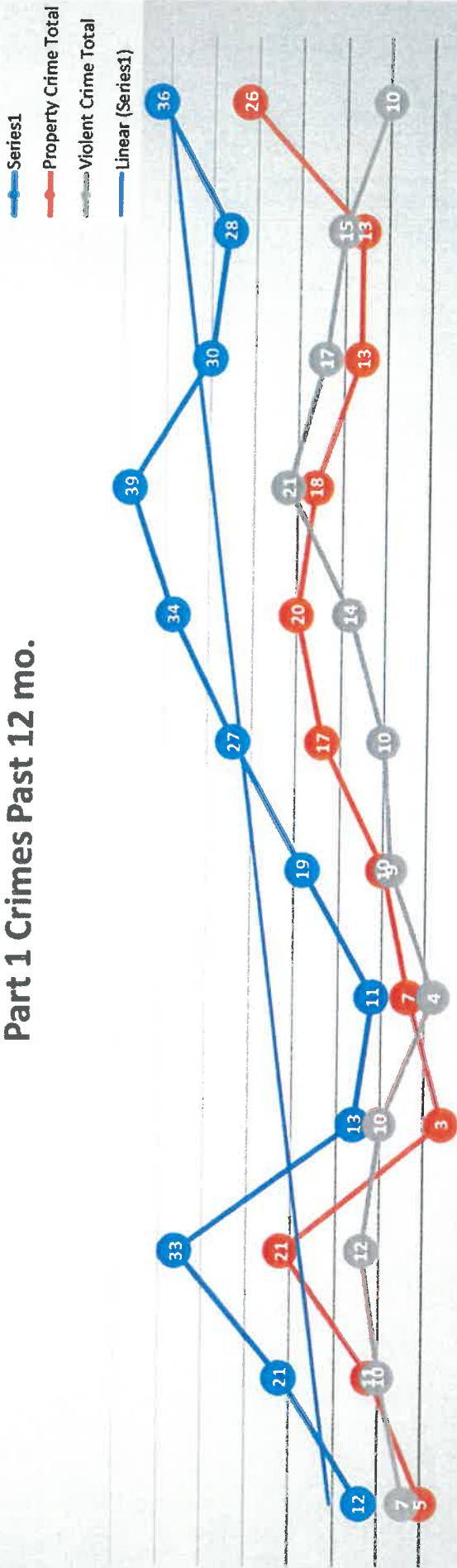
GATESVILLE POLICE DEPARTMENT PAST 12 MONTHS' ACTIVITY REPORT



	Jul-23	Past 12 Months
Calls for Service	1,348	22,546
Warnings	226	1,356
Citations	196	1,223



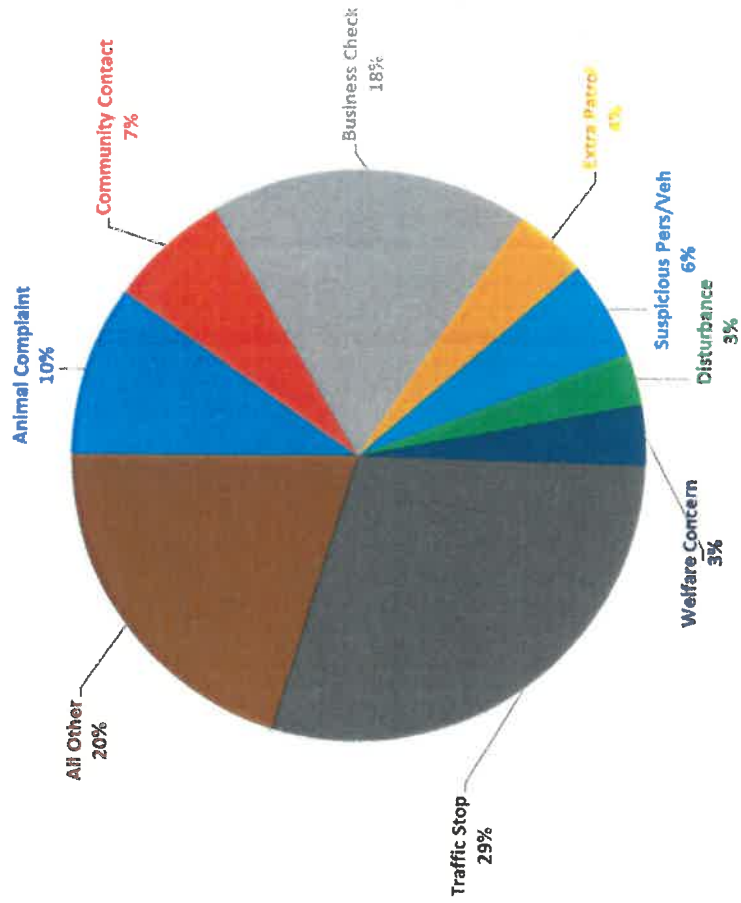
Part 1 Crimes Past 12 mo.



AUG-22 SEP-22 OCT-22 NOV-22 DEC-22 JAN-23 FEB-23 MAR-23 APR-23 MAY-23 JUN-23 JUL-23

Burglary	2	3	1	4	2	4	10	4	2	7	3	
Motor Vehicle Theft	1	2	7	1	0	1	2	0	0	1	0	
Theft	2	6	13	2	8	12	8	14	11	5	23	
Property Crime Total	5	11	21	7	10	17	20	18	13	13	26	
Assault	7	9	11	4	9	10	11	20	16	15	9	
Robbery	0	0	1	0	0	0	1	0	0	0	0	
Homicide	0	0	0	0	0	0	1	0	0	0	1	
Sexual Assault	0	1	0	0	0	0	1	1	1	0	0	
Violent Crime Total	7	10	12	4	9	10	14	21	17	15	10	
PART 1 TOTALS:	12	21	33	11	19	27	34	39	30	28	36	
	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23

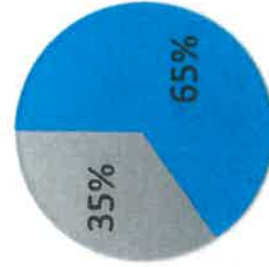
JULY 2023 CALL DISTRIBUTION



Most Common Calls, by Type

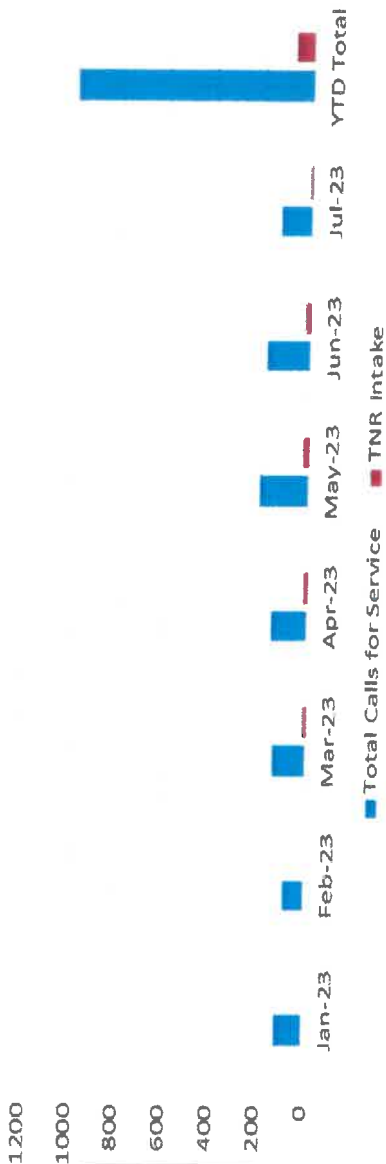
Animal Complaint	128
Community Contact	90
Business Check	238
Extra Patrol	55
Suspicious Pers/Veh	74
Disturbance	39
Welfare Concern	45
Traffic Stop	388
All Other	270

Officer vs. Citizen-Initiated Calls JULY 2023



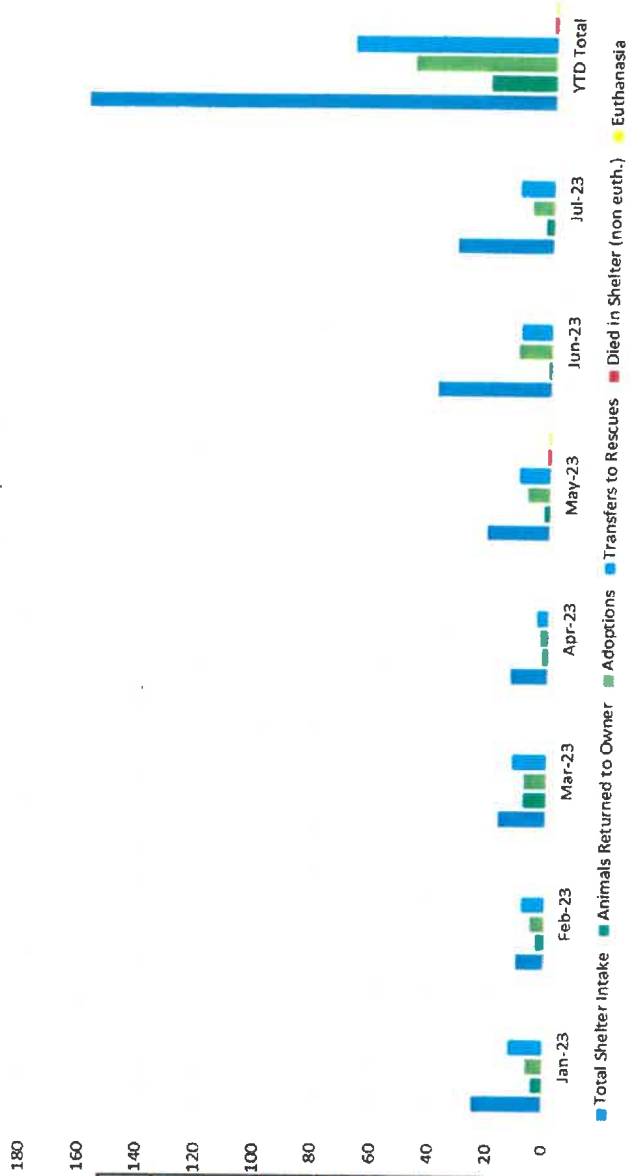
■ Officer-Initiated ■ Citizen Call for Service

Animal Control Activity, Y.T.D.



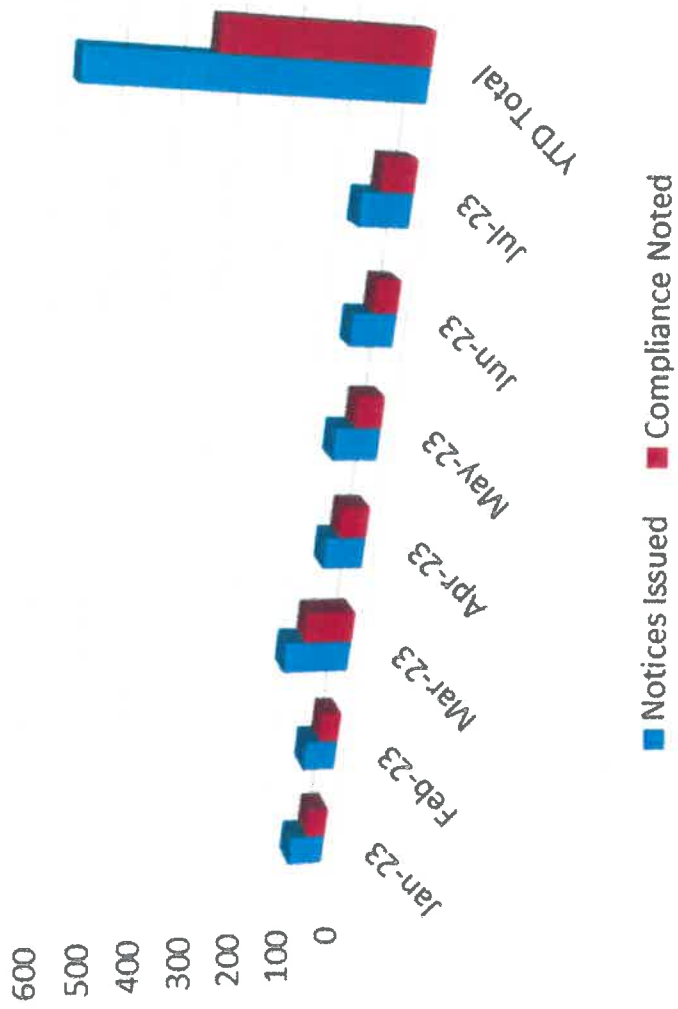
Animal Control Activity	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	YTD Total
Total Calls for Service	116	85	136	151	200	181	128	997
TNR Intake	n/a	n/a	12	16	24	18	8	78

Animal Shelter Activity, Y.T.D.



Animal Shelter Activity	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	YTD Total
Total Shelter Intake	25	10	17	13	22	40	34	161
Animals Returned to Owner	4	3	8	2	2	1	3	23
Adoptions	6	5	8	3	8	12	8	50
Transfers to Rescues	12	8	12	4	11	11	12	70
Died in Shelter (non euth.)	0	0	0	0	1	0	0	1
Euthanasia	0	0	0	0	1	0	0	1

Code Enforcement Activity, Y.T.D.



Code Enforcement Activity	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	YTD Total
Notices Issued	69	63	128	76	85	79	93	593
Compliance Noted	38	36	92	51	49	43	59	368

Municipal Court - Monthly Case Report

Month: JULY 2023

Plead Guilty /No Contest

Closed/paid	55
On 30-day extension	16
On payment plan	24
Total	95

Deferral Options

Requested Deferral	7
Approved Deferral	7
Approved Defensive Driving	32
Continuance Per Prosecutor	
Continuance Per Judge	
Total	46

Dismissals Required by Law

Provided Insurance Dismissal	1
Compliance Dismissal	3
Completed Defensive Driving	3
Completed Deferral	
Total	7

Set for a Court Date

Juvenile	4
Minor	8
Uncontested	3
Contested (Plead Not Guilty)	
Pre-trial	9
Jury Trial	
Show Cause	
Motion To Revoke	
Total	24

Initial Appearance

Need to make appearance	18
Late Notice & Pending AW	39
Total	57

Dismissals Motions

Dismissed per Judge	
Dismissed per Prosecutor	
Dismissed per Complainant	3
Found Indigent	
Total	3

Total 232

Warrants Issued by Court

VPTA & FTA	
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Total 232

Municipal Court - Case Status Report

Court Date: July 13, 2023

Cases on the Docket

Juvenile	
Minor	3
Uncontested	46
Contested (Plead Not Guilty)	
Pre-trial	
Jury Trial	
Show Cause	3
Motion To Revoke	1
Pending Arrest	
Pending Capias	
Total Cases	53

Plead Guilty /No Contest

Closed/paid	1
On 30-day extension	
On payment plan	
Total	1

Deferral Options

Approved Deferral	3
Approved Defensive Driving	1
Approved Community Service	4
Continuance Per Judge	
Continuance Per Prosecutor	
Total	8

Found Not Guilty

Rescheduled

Per Defendant/Attorney	1
Per Judge	5
Per Prosecutor	
Per Officer	
Per Complainant	
Pled Not Guilty	1
Total	7

No Show's

Took Care Before Court Date	1
Revoked	1
Failure To Appear/No Show	34
Total	36

Dismissals Required by Law

Provided Insurance Dismissal	
Compliance Dismissal	
Completed Defensive Driving	
Completed Deferral	
Total	0

Dismissal Motions

Dismissed Per Prosecutor	
Dismissed Per Judge	1
Dismissed Per Complainant	
Total	1

Total

53

Municipal Court - Case Status Report

Court Date: JULY 27, 2023

Cases on the Docket

Juvenile	
Minor	
Uncontested	
Contested (Plead Not Guilty)	
Pre-trial	8
Jury Trial	
Show Cause	
Motion To Revoke	
Pending Arrest	
Pending Capias	
Total Cases	8

Plead Guilty /No Contest

Closed/paid	
On 30-day extension	
On payment plan	
Total	0

Deferral Options

Approved Deferral	
Approved Defensive Driving	
Approved Community Service	
Continuance Per Judge	
Continuance Per Prosecutor	
Total	0

Found Not Guilty

Total 8

Rescheduled

Per Defendant/Attorney	4
Per Judge	
Per Prosecutor	
Per Officer	
Per Complainant	
Pled Not Guilty	
Total	4

No Show's

Took Care Before Court Date	1
Revoked	
Failure To Appear/No Show	2
Total	3

Dismissals Required by Law

Provided Insurance Dismissal	
Compliance Dismissal	
Completed Defensive Driving	
Completed Deferral	
Total	0

Dismissal Motions

Dismissed Per Prosecutor	1
Dismissed Per Judge	
Dismissed Per Complainant	
Total	1

PARKS & RECREATION DEPARTMENT REPORT

Pickleball Summer League

League finished August 10

6- Competitive Teams & 6- Intermediate Teams that competed

Men's Slow-Pitch Softball

Season- August 14-September 18

10 Teams

Adult Coed Slow-Pitch Softball

Season- 8/15-9/26

7 Teams

Youth Flag Football

Registration- July 24-August 31, Season Starts October 16

Youth Volleyball Registration

Registration- July 24-August 31, Season Starts October 7

Upcoming Tournaments

STST- August 26-27, USSSA- September 16-17, STST- October 1, USSSA- October 7-8, STST- October 14-15, USSSA- October 21-22, USSSA- November 4-5, STST- November 11-12

City Pool Closed on August 5

Splash Pad Closes August 18

Seth Phillips

Parks and Recreation Director



Cell: 254-535-4794

sphillips@gatesvilletx.com

Department Report—Library

Summer is here and we are preparing for the influx of children and their families here at the library. Summer Reading Started June 1st and will conclude on July 31st. The programs are:

ABC Yoga

This yoga class goes through the ABCs with different positions. In years past it has been taught by Faye and Becky. This year we asked a professional yoga teacher, Linda Klontz, to teach.

Classes are on Mondays at 10 AM.

Legos

- Tuesdays 11 AM
- During the month of June, we will have Lego classes. The children will be taught about different aspects of the community through building their perspective. At the end of the month, those who have attended will be given the opportunity to have their work judged by the community and a winner will be chosen.
- This class is open to 13 children due to limited room.
- Becky is the organizer and teacher for this class.

Pinterest Camp

- Tuesdays 11 AM
- This camp will be in July following the completion of the Lego Class. This class has a STEAM and Community base, to teach the children about their community through arts and crafts.
- This class is limited to 13 children.
- Adara and Chaya are the teachers.

Hour of Code

- Tuesdays at 2 PM.
- The class is open to 10 children.
- We will be playing coding games and introducing the children to the different coding languages for one hour.
- Teachers will vary for this class.

Storytime

Storytime is divided into two classes. One class is Pre-school and is taught by Adara and the other class is for Elementary and is taught by Shea. Both classes have a STEAM foundation, and the first half of Storytime will be together to help give a sense of community then will separate for age-appropriate activities.

- Wednesdays at 11 AM.
- The state's theme is "In This Together" we are presenting this theme from a community perspective.

Field Trip

This is a new class we are introducing this year. This gives children and the library the opportunity to interact with the community and the community will be given the opportunity to meet local children.

- The children will visit the following places:
 - Wednesday June 7th Coryell Museum Historical Center
 - Wednesday June 28th Police Department
 - Friday June 30th Coryell County Courthouse
 - Wednesday July 5th Fire Department
- Only elementary children are invited and must be accompanied by an adult.
- This program is lead by Becky and Shea.

Movies

We will have movies on Thursdays for the Boys & Girls Club and Community. The movies start at 1:30 at the City Auditorium.

June 1st—Harry Potter and the Sorcerer’s Stone (PG)

June 8th—Bad Guys (PG)

June 15th—Harry Potter and the Chamber of Secrets (PG)

June 22nd—Paw Patrol (G)

June 29th—Sonic the Hedgehog 2 (PG)

July 6th—The Addams Family 2 (PG)

July 13th—Lyle, Lyle, Crocodile (PG)

July 20th—The Last Kids on Earth (PG)

July 27th—Jim Button and Luke the Engine Driver (NR)

- There will be one library employee who will show short films starting at 1 PM and then start the movie at 1:30—the employee will return at the end to turn everything off.

Cooks & Books

This class is all about eating food and reading books. Books and snacks have a correlating theme. This gives the opportunity for children to discover new books and learn cooking skills. This class is usually at max capacity all summer long.

- Classes are on Fridays at 11 AM and are taught by Shea.
- There is a release for injury and a form to fill out for food allergies.

Computer Skills

This class helps children learn about how to use Word, Excel, PowerPoint, Publisher, and how to type.

- Classes are on Fridays at 2 PM.
- There is room for 10 children in this class.
- The teachers in this class will vary every week.

The goal of Summer Reading is to encourage children to attend our programs and want to come back during the school year. Every year we see a major drop in the number of children starting in August as they get ready for school to start again. We advertise on Facebook and at school events to encourage children to come. Some of the offered classes we must limit due to limited space and computers.

Adult Programs go all year round. When we tried to do an Adult Summer Reading Program, there was little participation. We have found there to be more participation with year-round programs.

Fiber Arts

This group is a mix of amateurs and veterans in the fiber art worlds. They teach each other and enjoy each other's company for a few hours every other week.

- This group is led by Lucy Zahray

Coryell County Genealogy Society

The Genealogy Society is a big part of the library. Every day there is at least one member in the library to help with research when needed and they have a phone number for us to reference when we are unable to find the answer. They have an annual meeting about once a quarter for now—they lost a founding member recently.

- They are led by a board of directors.

Mad Matters Plarn Party

This group turns plastic bags into plastic yarn to turn into plastic mats for the homeless. Recently they have started to make toiletry bags and miscellaneous items with the plarn. They collect bags from the community through drop off sites. The library is one of the sites.

- This group has decided to take a break and are talking about switching to once a month.
- This group is led by Christine Newman.

Mystery Book Club

This group reads mystery books and meet once a month to skype with the authors or to simply talk about the book.

- The leader of this group is Lucy Zahray, she is the local poison expert for authors all over the USA.

10 AM Book Club

This group was formerly known as the Books Sandwiched in Book Club until recently when they decided to change their name. This group reads Historical Nonfiction and Fiction.

- There is no specific leader for this group currently. Faye was the leader until the end of October 2022, and no one has taken her place yet.
- This group meets once a month.

Colors & Coffee

This group meets once a month and drink coffee while visiting and coloring.

- They are led by Michelle Craycraft.

August Programs

- This August we will have a Storytime with Keep Gatesville Beautiful planned for the 2nd.
- Back to School Bash on August 5th with a library card drive.
- Cen-Tex Reptile & Wildlife will be joining us on the 30th for Storytime.

Report Prepared By Shekinah Harp Date 7.18.2023

Shekinah Harp

8-22-2023 - There were no changes on this report from last month.

2023

-JANUARY-

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

-FEBRUARY-

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-MARCH-

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-APRIL-

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30						

-MAY-

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-JUNE-

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-JULY-

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30	31					

-AUGUST-

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-SEPTEMBER-

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-OCTOBER-

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22	23	24	25	26	27	28
29	30	31				

-NOVEMBER-

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-DECEMBER-

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