

City Council Meeting

February 28, 2023

At

Gatesville Council Chamber

110 N. 8th Street

5:30 P.M.



**INDEX
REGULAR CITY COUNCIL MEETING
FEBRUARY 24, 2023**

5:30 P.M.

PAGE 1 ---- AGENDA – 2-28-2023

HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING

PAGE 2-8 – DISCUSSION AND POSSIBLE ACTION REGARDING THE CONSENT AGENDA: (ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY)

**RESOLUTION 2023-19: MINUTES FROM THE REGULAR CITY COUNCIL MEETING
FEBRUARY 14, 2023**

**RESOLUTION 2023-20: MINUTES FROM THE SPECIAL CITY COUNCIL MEETING
FEBRUARY 21, 2023**

**RESOLUTION 2023-21: 1ST QUARTER FISCAL YEAR 2022-23 INVESTMENT
REPORT FOR THE CITY OF GATESVILLE**

PAGE 9-22 - CITY COUNCIL MEMORANDUM- DISCUSSION AND POSSIBLE ACTION REGARDING:

- RESOLUTION 2023-22 OF THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF A 2023-24 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND COMPETITION, AND REAFFIRMING HOUSING AND DEVELOPMENT POLICIES**
- RESOLUTION 2023-23 AUTHORIZING CITY REPRESENTATIVES AS SIGNATORIES IN MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE 2023-24 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND FUTURE GRANTS ADMINISTERED THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE TDA GO GRANTS ONLINE**

NO MEMO -- DISCUSSION AND POSSIBLE ACTION REGARDING ENFORCEMENT OF REPAIR ORDER NUMBER 2022-01 ISSUED ON JANUARY 11, 2022 AND RENOVATION COMPLETION REPORT AND POTENTIAL PENALTY REGARDING 308 FENNIMORE STREET, GATESVILLE, TEXAS

NO MEMO -- DISCUSSION AND POSSIBLE ACTION REGARDING ENFORCEMENT OF DEMOLITION ORDER NUMBER 2022-02 ISSUED ON JANUARY 25, 2022 AND RENOVATION COMPLETION REPORT AND POTENTIAL PENALTY REGARDING 2006 BRIDGE STREET, GATESVILLE, TEXAS

PAGE 23-25 – CITY COUNCIL MEMORANDUM- DISCUSSION AND POSSIBLE ACTION REGARDING A CONTRACT TO SELL 6.80 ACRES OUT OF SAMUEL RIGGS, ABSTRACT 859, TBD FM HIGHWAY 215

PAGE 26- 45 – CITY MANAGERS REPORT: CAPITAL PROJECTS, FUTURE AGENDA TOPICS, DEPARTMENT HEAD REPORTS: FINANCE, FIRE, BUILDING PERMITS, UTILITY, POLICE/CODE ENFORCEMENT, COURT, PARKS & RECREATION, CONVENTION & VISITORS BUREAU

NOTICE

THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT
(TEX. GOV'T. CODE CHAPTER 551, SEC. 551.041)

AGENDA FOR THE
REGULAR CITY COUNCIL MEETING
FEBRUARY 28, 2023 AT 5:30 P.M.
GATESVILLE CITY COUNCIL CHAMBERS
110 NORTH 8TH STREET, GATESVILLE, TEXAS 76528

1. Call Regular Meeting to Order-----
2. Hear Visitors/ Citizens Forum: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting.
3. Discussion and possible action regarding the Consent Agenda (all consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)
Resolution 2023-19: Minutes from Regular City Council Meeting February 14, 2023
Resolution 2023-20: Minutes from Special City Council Meeting February 21, 2023
Resolution 2023-21: 1st Quarter Fiscal Year 2022-23 Investment Report for City of Gatesville
4. Discussion and possible action regarding:
 - Resolution 2023-22 of the City Council of The City Of Gatesville, Texas, authorizing the submission of a 2023-24 Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund competition, and reaffirming Housing and Urban Development Policies
 - Resolution 2023-23 authorizing City Representatives as signatories in matters pertaining to the City's participation in the 2023-24 Texas Community Development Block Grant Program and future grants administered through the Texas Department of Agriculture TDA Go grants online
5. Discussion and possible action regarding enforcement of Repair Order Number 2022-01 issued on January 11, 2022 and renovation completion report and potential penalty regarding 308 Fennimore Street, Gatesville, Texas
6. Discussion and possible action regarding enforcement of Demolition Order Number 2022-02 issued on January 25, 2022 and renovation completion report and potential penalty regarding 2006 Bridge Street, Gatesville, Texas
7. Discussion and possible action regarding a contract to sell 6.80 acres out of Samuel Riggs, Abstract 859 TBD FM Highway 215
8. City Managers Report: Capital Projects, Future Agenda Topics, Department Head Reports: Finance, Fire, Building Permits, Utility, Police/Code Enforcement, Court, Parks & Recreation, Convention and Visitors Bureau
9. Adjourn Meeting

I hereby attest that the above agenda was posted on this the 24th day of February, 2023 by 5:00 p.m. on the official City of Gatesville website, www.gatesvilletx.com and the official bulletin boards at the Gatesville City Hall, 110 N. 8th Street, Gatesville, Texas and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.


Wendy Cole, City Secretary

The City of Gatesville Council Chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the City Secretary's office at 254-865-8951 or FAX 254-865-8320, or email wcole@gatesvilletx.com for further information.

REGULAR CITY COUNCIL MEETING
FEBRUARY 14, 2023 AT 5:30 P.M.
COUNCIL CHAMBER, 110 NORTH 8TH STREET
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:31 P.M. THIS 14TH DAY OF FEBRUARY, 2023

PRESENT: Mayor Gary Chumley, Councilmembers Barbara Burrow, Meredith Rainer, Billy Sinyard, Claude Williams, and John Westbrook

REGRETS: Councilmembers Greg Casey

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Mike Halsema, Rene Ochoa, Cody Lee, Brad Hunt, Will Davidson, Charles D. Olson, Laura Carpenter, Ian Carpenter, Max Carpenter, and Jeff Osborne

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING

Visitors present were only concerned with an agenda item.

3) DISCUSSION AND POSSIBLE ACTION REGARDING THE CONSENT AGENDA (ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.)

RESOLUTION 2023-10: Minutes from Regular City Council Meeting January 24, 2023

RESOLUTION 2023-11: Minutes from Special City Council Meeting January 31, 2023

Motion by Barbara Burrow, seconded by Billy Sinyard, to approve the Consent Agenda; all five voting "Aye", motion passed.

4) RECESS REGULAR MEETING AT 5:32 P.M. AND CALL AN EXECUTIVE SESSION -----

This closed session is in accordance with Local Government Code Section 551.071- Consultation with Attorney- Regarding confidential matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code

5) CITY COUNCIL CONVENEED THE EXECUTIVE SESSION AT 5:34 P.M. AND ENDED THE EXECUTIVE SESSION AT 6:22 P.M. AND RECONVENED REGULAR MEETING AT 6:23 P.M.---

There was no action taken as a result of the Executive Session- Consultation with Attorney

6) DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO EXECUTE A RECLAIMED WATER CONTRACT ON BEHALF OF THE CITY OF GATESVILLE

City Manager Parry said that the property at 410 State School Road (formerly owned by Bob Salter) had been sold to RB Hay Ranch, LLC. Sometime between 2000 and 2004, Mr. Salter and the City entered into an undated contract for Mr. Salter to use the wastewater effluent from the Stillhouse Branch wastewater treatment plant for irrigation purposes. The contract contained a provision that the contract could be transferred to the "assigns" if the property was ever sold. The City Attorney said that while it is permissible to enter into a reasonable agreement on terms the City agrees to for use of wastewater effluent (also called "reclaimed water"), the way the City created and modified the agreement with Mr. Salter needs to be cleaned up so that both the City and the new landowner have a legally-sufficient agreement as to the rights of both. Following an Executive Session with the City Attorney on December 13, 2022 the City Council authorized the City Manager to negotiate a contract for the dispensation of wastewater effluent in the City's interest. The contract included in the Council book has been prepared in conjunction with the City Attorney and if approved by the City Council, will be the model contract for any future reclaimed water contracts. Any future contracts must be approved by the City Council.

The contract was briefly discussed and City Manager Parry noted that the cost of Reclaimed Water that is provided by the City will cost the purchaser \$0.09 per thousand gallons of reclaimed water diverted to the purchaser. The City Council shall review expenses and projections each year and may adjust the cost of Effluent annually at its discretion and shall have full discretion to increase rates up to 5% annually.

RESOLUTION 2023-12: Motion by Barbara Burrow, seconded by Meredith Rainer authorizing the City Manager to execute a Reclaimed Water (Wastewater Effluent) contract, and Mayor sign, between the City of Gatesville and RB Hay Ranch, LLC; all five voting "Aye", motion passed.

7) DISCUSSION AND POSSIBLE ACTION REGARDING ENFORCEMENT OF REPAIR ORDER NUMBER 2022- 01 ISSUED ON JANUARY 11, 2022 AND RENOVATION COMPLETION REPORT AND POTENTIAL PENALTY REGARDING 308 FENNIMORE STREET, GATESVILLE, TEXAS

City Manager Parry said that he received an email from Mr. Berry last night that due to a recent health issue he was under doctor's orders to not drive or be far from his home in Waco, so wouldn't be able to attend tonight's meeting. Parry said that 308 Fennimore is close to being finished but not quite completed. The electrical is in and has been inspected and the sheetrock is in but had not been taped/floated or painted- therefore no covers are on the electrical box or wall outlets. The contractor has indicated that this will all be completed by the end of next week. The few days of icy weather last week probably impacted the progress of project completion also. Mr. Berry has determined that all should be done by February 27, 2023 and City Inspector, Robert Featherston, has been in constant contact with the contractors.

Mayor Chumley said that he drove by the house on the way to the Council meeting and said that it does look nearly complete. Although Mr. Berry hasn't completed the renovations on the City's time frame; he has always shown good faith and has ultimately done what the Building Standards Commission (Council) wanted- make it habitable and get back on the tax roll. Councilmember Westbrook said that he lives about a block from Fennimore and has noticed that since he hired the new contractor; the project has really moved forward.

RESOLUTION 2023-13: Motion by John Westbrook; seconded by Claude Williams; to schedule a renovation completion report regarding 308 Fennimore, Gatesville, Texas, at the next Council Meeting on February 28, 2023; all five voting "Aye," motion passed.

8) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS ABANDONING AND VACATING AN APPROXIMATE 1.73 ACRE PORTION OF 26TH STREET AND BIGHAM DRIVE RIGHT-OF-WAY; AND AUTHORIZING THE CITY MANAGER TO EXECUTE DEEDS TO CONVEY SAID RIGHT-OF-WAY TO ADJACENT PROPERTY OWNERS (3RD & FINAL READING OF ORDINANCE 2023-02)

City Manager Parry said there have been no changes to this Ordinance since the first and second readings and staff recommends approval on this third and final reading.

ORDINANCE 2023-02-03: Motion by Meredith Rainer; seconded by Billy Sinyard; to approve the third and final reading of an Ordinance of the City of Gatesville, Texas abandoning and vacating an approximate 1.73 acre portion of 26th Street and Bigham Drive Right-of-Way; and authorizing the City Manager to execute deeds to convey said Right-of-Way to adjacent property owners; all five voting "Aye," motion passed.

9) DISCUSSION AND POSSIBLE ACTION REGARDING A MEMORANDUM OF UNDERSTANDING BETWEEN THE GATESVILLE POLICE DEPARTMENT AND THE GATESVILLE INDEPENDENT SCHOOL DISTRICT POLICE DEPT

City Manager Parry said that the school district approved the Memorandum of Understanding (MOU) that was included in the Council read ahead book but it was determined by City Staff that the wording on Page 4, Article V- Communication (paragraph 3) needed to be amended: *Gatesville PD, the 911 PSAP for the northern part of Coryell County, which includes the GISD jurisdiction, will forward all 911 call information pertaining to GISD through the Coryell County Sheriff's Office Dispatch, as they are the primary dispatch center for GISD PD.*

The school district Superintendent said that School Board will review the proposed changes this week at their Board Meeting but anticipated that it will be accepted.

New Police Chief Brad Hunt was present at the meeting if there were any questions from the Council. Chief Hunt said this MOU sets the framework for communication between the Gatesville Police Department and Gatesville Independent School District Police Department to address any issues that would arise that the GISD PD would need assistance with.

RESOLUTION 2023-14: Motion by Claude Williams; seconded by John Westbrook; to approve the Memorandum of Understanding between the Gatesville Police Department and the Gatesville Independent School District Police Dept with amended wording to Page 4, Article V-Communication-Paragraph 3 and authorize the Mayor and Gatesville Police Chief to sign; all five voting "Aye," motion passed.

10) BRIEFING/PRESENTATION OF ANNUAL GATESVILLE POLICE DEPARTMENT REPORT - LIEUTENANT CODY LEE

Police Department Lieutenant Cody Lee provided each councilmember a 2022 Police Department Annual Report which includes an overview of Gatesville PD's activity for the previous year and the Racial Profiling Report as is required by Texas State Legislature. Lieutenant Lee encouraged the council to ask questions as he discussed the report.

- PD responded to 20,354 calls for service in 2022 with 296 arrests for a variety of crimes and generated 609 reports.
- Juveniles: 4 warnings & no citations were issued for curfew violations compared to 7 warnings & 3 citations last year. There were 24 juvenile arrests which included Drug/Narcotics Violations, Aggravated Assault, Assault with Bodily Injury, Sexual Assault, and Weapons Offenses.
- There were 142 vehicular accidents in 2022, a decrease of 22 from last year. Officers also issued 857 traffic citations, 1001 traffic warnings, and made 10 DWI arrests during the same period.
- In 2022, 7 new permits were issued. Officers responded to 205 alarm calls, 142 of which were determined to be false alarms. \$675.00 were collected for false alarm fees. New software has been purchased that will enhance the ability to issue and track alarm permits, manage false alarm calls, and provide a better user interface for our citizens regarding alarm registrations.
- Lieutenant Lee credited Animal Control Division and volunteers for all of their hard work in promoting the animal adoptions and keeping the euthanasia rate low. Officers responded to 1681 calls for service that resulted in 31 citations and 5 warnings being issued for animal related offenses.

A total of 254 animals were impounded or surrendered. 11 animals were euthanized, 38 were returned to an owner, 111 were transferred to rescues, and 79 were adopted. There were also 154 feral cats trapped during this period. Animal Control Officers investigated 12 animal bite cases and quarantined 3 dogs during the year.

- Code Enforcement: There were 182 calls for service regarding code enforcement issues with 456 of these cases brought into compliance. 794 Violation Notices were issued and 7 citations were issued.

Lieutenant Lee discussed the National Incident Based Reporting System (NIBRS) which collects data on each single crime occurrence. The report gave an overview and comparison of both the 2021 and 2022 calendar years with regard to Gatesville's crime data. Gatesville's 2022 crime rate per 1000 people is calculated at 11.8, which is a decrease from 13.1 that was reported in 2021. Gatesville's crime rate is based on 7 index crimes such as Murder, Rape, Robbery, Assault, Burglary, Larceny, and Auto Theft. These reported crimes can give a better understanding of the overall crime rate in a certain area and can be a useful tool for persons wanting to know what types of crime are occurring around them. The 2022 crime rate for Coryell County as a whole, which includes the City of Gatesville, City of Copperas Cove, and Coryell County is listed at 13.1 per 1000 people. There was a brief discussion on Year to Date - Analysis of Offense Clearance for 2022. Crimes that were cleared against Persons, Property, and Society are overall at a very high average in the state of Texas.

Community Outreach initiatives and events were briefly discussed. COVID affected a lot of these activities but have kept up with National Night-Out and The Beard Campaign (No Shave November) which raises money to benefit the Gatesville Care Center. Will try to get a few more of these Community Outreach programs going again.

Lieutenant Lee reported on racial profiling which included a breakdown of census information data and a racial comparative traffic review regarding traffic stops.

There was a brief discussion on:

- The Neighborhood Watch Program and what all that includes.
- The Citizens Police Academy which hasn't taken place the last few years because of COVID and also because of lack of interest from the community.
- Mental Health issues are now being approached differently than in the past because the PD is better equipped to help individuals that are in immediate need.

11) DISCUSSION AND POSSIBLE ACTION REGARDING THE BID FOR THE GATESVILLE REGIONAL WATER SUPPLY CLARIFIER #2 REHABILITATION PROJECT

City Manager Parry said that Clarifiers #1 and #2 are 37 years old and the steel components are failing. The FY 2021 Budget (Capital Improvement Plan) included rebuilding one the two original (1984) clarifiers at the Gatesville Regional Water Treatment Plant (WTP) with an Engineer's Probable Estimate of Cost of \$360,000. The City was awarded a 2021-22 CDBG grant in the amount of \$350,000 for this project. Walker Partners (the City's Engineering Firm) prepared the plans and specifications for rebuilding the clarifier. A request for bids were issued and there was one bid received in the amount of \$867,836. This bid is approximately \$518,000 above the Engineer's probable estimate of cost. Otto Wiederhold of Walker Partners recommends that Council reject this bid since it is way over the probable cost estimate. Mr. Wiederhold will re-scope this project and see if only the problematic steel metal components of the clarifier can be re-furbished. There are several metal fabricator companies that the engineers think would be capable of completing this project. If Council rejects this bid; another request for bids would go out this Saturday and the next Saturday to re-bid this clarifier project.

RESOLUTION 2023-15: Motion by Barbara Burrow; seconded by Claude Williams; to reject this only bid; as this one bid for the Clarifier #2 project significantly exceeds the cost estimate, and direct Walker Partners Engineering to modify the specifications and competitively procure a metal fabricator to complete the needed work; all five voting "Aye," motion passed.

12) DISCUSSION AND POSSIBLE ACTION TO CALL A SPECIAL MEETING FEBRUARY 21, 2023 REGARDING CITY MANAGER POSITION FINALISTS

City Manager Parry and Finance/Human Resource Director, Mike Halsema reminded the Council that SGR (City Manager position recruiting firm) would have the City Manager position semi-finalist's written and video responses completed by tomorrow (February 15, 2023). Mr. Halsema said that he would provide the link to the Council so the completed written and virtual interviews can be viewed on a secure portal. The complete packets can be downloaded so Councilmembers can analyze the responses. The Council would then need to meet to review the interviews so finalists could be selected; which would be the purpose of the proposed Special Council Meeting on February 21st.

RESOLUTION 2023-16: Motion by Meredith Rainer; seconded by Billy Sinyard; to call a Special Meeting February 21, 2023 at 5:00 p.m. regarding City Manager position finalists; all five voting "Aye," motion passed.

13) CITY MANAGERS REPORT:

Capital Projects:

STILLHOUSE WASTEWATER TREATMENT PLANT EXPANSION PROJECT: Anticipate bidding this project this month with notice to proceed not later than April 2023. There is a meeting scheduled this Friday morning with Walker Partners at the treatment plant to go over the final specifications and cost estimate so this information can be included in the documents for bid requests.

MILLS STREET WATER/SEWER LINE REPLACEMENT PROJECT (PHASE II): The project specification manual is being finalized and once completed will be advertised on CIVCAST and go out for bid.

LOVERS LANE WATER/WASTEWATER REPLACEMENT PROJECT: The project manual for this project should be completed in the next three (3) weeks. Anticipating awarding this project bid in April 2023.

FEMA DISASTER DECLARATION: City staff is still waiting to hear back from FEMA regarding approval to move forward on the "Replacement Park Project".

BROWNFIELDS CLEANUP GRANT FOR THE ROTUNDA UPDATE: The "Request for Bids" document for the wet demolition of the Rotunda have been prepared and have been provided to Baer Engineering for review. Just waiting for their feedback that the document is ready to be issued.

FUTURE COUNCIL MEETING AGENDA TOPICS: February 28: Update from Josiah Wilson regarding 2006 Bridge Street; Resolution to submit 2023-24 CDBG grant & reaffirm HUD policies.

Councilmember Westbrook asked about the substandard houses on S. Lutterloh that was brought up by a citizen a few weeks ago. Parry said the owner of these properties have unpaid tax liens and a lawsuit has been issued to expedite the collection of the tax liens so the City does not need to do anything on this property until this issue is brought to a resolution with the lawsuit.

14) ADJOURN MEETING AT 7:15 P.M., THIS 14TH DAY OF FEBRUARY, 2023

ATTEST:

APPROVED:

Wendy Cole
City Secretary

Gary M. Chumley
Mayor

SPECIAL CITY COUNCIL MEETING
FEBRUARY 21, 2023 AT 5:00 P.M.
COUNCIL CHAMBER, 110 NORTH 8TH STREET
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER SPECIAL CITY COUNCIL MEETING AT 5:04 P.M. THIS 21ST DAY OF FEBRUARY, 2023

PRESENT: Mayor Gary Chumley, Councilmembers Barbara Burrow, Meredith Rainer, Billy Sinyard, John Westbrook, and Greg Casey

ABSENT: Councilmember Claude Williams

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Finance/Human Resources Director, Mike Halsema, Police Chief Brad Hunt, Strategic Government Resources Senior Vice President, Larry Gilley

2) RECESS SPECIAL MEETING AND ENTER INTO EXECUTIVE MEETING AT 5:04 P.M.-----

This closed session is in accordance with Local Government Code Section 551.074-
Personnel Matters

- a. Deliberate the finalist applications of the City Manager position with recruiting firm Strategic Government Resources (SGR)
- b. Consider letter agreement with William H. Parry III as Interim City Manager

3) CITY COUNCIL CONVENED THE EXECUTIVE SESSION AT 5:05 P.M. AND ENDED THE EXECUTIVE SESSION AT 6:06 P.M. AND RECONVENED SPECIAL MEETING AT 6:08 P.M.---
Mayor Chumley presented Agenda Item #5 first and then Agenda Item #4

5) DISCUSSION AND POSSIBLE ACTION REGARDING THE LETTER OF AGREEMENT WITH WILLIAM H. PARRY III AS INTERIM CITY MANAGER

RESOLUTION 2023-17: Motion by Barbara Burrow, seconded by John Westbrook, to approve the contract engaging William H. Parry III as the Interim City Manager for the City of Gatesville; all five voting "Aye", motion passed.

4) DISCUSSION AND POSSIBLE ACTION REGARDING THE FINALIST APPLICATIONS FOR THE CITY MANAGER POSITION

RESOLUTION 2023-18: Motion by Billy Sinyard, seconded by Greg Casey, to approve moving forward with the four finalists for the City Manager position with recruiting firm Strategic Government Resources (SGR); all five voting "Aye", motion passed.

6) ADJOURN MEETING AT 6:08 P.M., THIS 21ST DAY OF FEBRUARY, 2023

ATTEST:

APPROVED:

Wendy Cole
City Secretary

Gary M. Chumley
Mayor

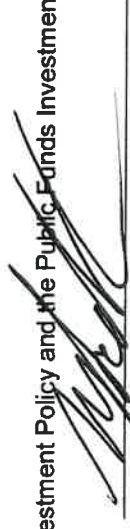
City of Gatesville TX FY2022-23 1st Quarter Investment Report

Fund	Description	Type	Book Value 9/30/22	Market Value 9/30/22	Interest Earned	Book Value 12/31/22	Market Value 12/31/22	Days to Mat	Unrealized Gain/ Loss	Change in Market Value
Pooled	Pooled Cash	BNKDEP	\$ 5,980,117	\$ 5,980,117	\$ 2,332	\$ 6,509,274	\$ 6,509,274	1	\$ -	\$ 529,156.97
General	General Fund Operating	BNKDEP	\$ 4,070	\$ 4,070	\$ 2	\$ 4,071	\$ 4,071	1	\$ -	\$ 1.54
Enterprise	FT HOOD WWR RESERVE	MMF	\$ 382,673	\$ 382,673	\$ 96	\$ 383,997	\$ 383,997	1	\$ -	\$ 1,323.96
Enterprise	2020 WATER MTR BOND I&S	MMF	\$ 133,422	\$ 133,422	\$ 50	\$ 133,472	\$ 133,472	1	\$ -	\$ 50.45
Enterprise	2019 TWDB BOND PROCEEDS (BOKF)	MMF	\$ 8,588,673	\$ 8,588,673	\$ 57,649	\$ 8,646,322	\$ 8,646,322	1	\$ -	\$ 57,648.88
Enterprise	2019 TWDB BOND reserve	MMF	\$ 351,462	\$ 351,462	\$ 137	\$ 351,594	\$ 351,594	1	\$ -	\$ 131.91
General	TEXSTAR CLFR FUNDS 1	LGIP	\$ 1,427,600	\$ 1,427,600	\$ 12,482	\$ 1,440,082	\$ 1,440,082	1	\$ -	\$ 12,481.91
General	TEXSTAR CLFR FUNDS 2	LGIP	\$ 1,539,899	\$ 1,539,899	\$ 13,464	\$ 1,553,363	\$ 1,553,363	1	\$ -	\$ 13,464.18
General	TEXPOOL MMA	LGIP	\$ 421,671	\$ 421,671	\$ 3,738	\$ 425,409	\$ 425,409	1	\$ -	\$ 3,738.35
Totals			\$ 18,829,586	\$ 18,829,586	\$ 89,951	\$ 19,447,584	\$ 19,447,584		\$ -	\$ 617,998.15

Type Breakdown:	Book Value	Percent of portfolio	Wtd Avg Mat	Wtd Avg Yield
LGIP	3,418,854	17.90%	1	0.8695%
MMF	9,463,791	47.99%	1	0.6307%
BNKDEP	6,513,345	34.11%	1	0.0358%
Totals	19,095,990.05	100.00%	1	0.47055%

This report is in compliance with the City of Gatesville Investment Policy and the Public Funds Investment Act (Sec. 2256.023).


 William H. Parry III
 City Manager/Investment Officer


 Mike Harisma
 Finance Director/Investment Officer

CITY COUNCIL MEMORANDUM

AGENDA ITEM: Discussion and possible action authorizing the submission of a 2023-24 Texas Community Development Block Grant application, re-affirming required policies, and authorizing City representatives as signatories for the 2023-24 Texas CDBG Grant.

ORIGINATING DEPARTMENT: Administration

BACKGROUND INFORMATION:

1. The City Council will consider Resolution 2023-22 on 28 February 2023 authorizing the submission of an application for the 2023-24 CDBG-Community Development grant program to replace the earthen lagoons at the Water Treatment Plant.
2. The application must be submitted by April 3, 2023 in order to be considered.

DISCUSSION/CONCLUSION:

1. CDBG grants are funded by the U.S. Department of Housing and Urban Development (HUD) and administered by the Texas Department of Agriculture. The grant requires the City to comply with 32 separate Certifications and Assurances mandated by 24 CFR (HUD). Those include City policies covering:
 - a. Citizen Participation Plan and Grievance Procedures
 - b. Excessive Force Policy
 - c. Section 504 (ADA) Policy/Grievance Procedures
 - d. Fair Housing Policy
 - e. Code of Conduct
2. These policies were re-affirmed by the City Council in April 2022 for the submission of the 2022 CDBG-Fire, Ambulance, and Service Truck (FAST) grant.
3. The City Council is required to pass a Resolution authorizing the submission of the grant and a Resolution authorizing signatories if the grant is awarded.

RECOMMENDATION: Re-affirm the attached policies on Citizen Participation Plan, Excessive Force Policy, Section 504, Fair Housing, and Code of Conduct, authorize signatories if the grant is awarded, and authorize the submission of the 2023-24 CDBG grant application.

RESOLUTION 2023-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the City Council of the City of Gatesville desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Gatesville to apply for funding under the Texas Community Development Block Grant Program;

WHEREAS, the City of Gatesville, in consideration for the receipt and acceptance of federal funding if awarded, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections as follows:

- in accordance with Section 109 of Title I of the Housing and Community Development Act (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, to take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;
- in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, to the greatest extent feasible, to provide training and employment opportunities to lower-income residents and contract opportunities to businesses in the Section 3 Service Area;
- in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and the State's certification requirements at 24 CFR 91.325(b)(6), to adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;
- in accordance with Executive Order 13166, to take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;
- in accordance with Section 504 of the Rehabilitation Act of 1973, to not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and
- in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing; and

WHEREAS, the City of Gatesville, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS,

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application is for \$500,000.00 of grant funds to provide a city-wide water improvement project.
4. That all funds will be used in accordance with all applicable federal, state, local, and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
5. That it further be stated that the City of Gatesville is committing \$75,000.00 from its General Fund as a cash contribution toward the administration activities of this city-wide water improvement project.
6. The City of Gatesville REAFFIRMS the following policies:
 - a. Citizen Participation Plan and Grievance Procedures (Form A1013);
 - b. Excessive Force Policy (Form A1003);
 - c. Section 504 Policy and Grievance Procedures (Form A1004);
 - d. Fair Housing Policy (Form A1015); and
 - e. Code of Conduct Policy (Form A1002).
7. The City of Gatesville affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:
 - f. Section 3 Economic Opportunity;
 - g. Limited English Proficiency; and
 - h. Activity to Affirmatively Further Fair Housing Choice.

Passed and approved this 28th day of February 2023.

Gary M. Chumley, Mayor
City of Gatesville, Texas

Wendy Cole, City Secretary
City of Gatesville, Texas

CODE OF CONDUCT POLICY

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TxCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) & (h), and 2 CFR 200.318.

CODE OF CONDUCT

As a Grant Recipient of a TxCDBG contract, Gatesville shall avoid, neutralize, or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Gatesville shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Gatesville shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial, or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict-of-interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

3/1/2022

A1002

Any alleged violations of these standards of conduct shall be referred to the City of Gatesville's Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Passed and approved this 12th day of April, 2022.


Gary Chumley, Mayor
City of Gatesville

3/1/2022

Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), the City of Gatesville hereby adopts the following policy and grievance procedures:

1. **Discrimination prohibited.** No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. The City of Gatesville does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The City of Gatesville recruitment materials or publications shall include a statement of this policy in (1.) above.
4. The City of Gatesville shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, the City of Gatesville shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. **Grievances and Complaints**
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the City of Gatesville to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - b. Complaints should be addressed to:
**City Manager
Gatesville City Hall
110 N. 8th Street
Gatesville, TX 76528
254-865-8951,**
who has been designated to coordinate Section 504 compliance efforts.

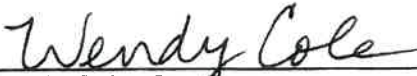
- c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
- d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
- e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the **City Manager**. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by the **City Manager**, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the City of Gatesville relating to the complainant's files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Gatesville within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Gatesville complies with Section 504 and HUD regulations.

PASSED AND APPROVED THE 12th DAY OF APRIL 2022 BY THE CITY COUNCIL.



Gary Chumley, Mayor
City of Gatesville

Attest:



Wendy Cole, City Secretary
City of Gatesville

**CITY OF GATESVILLE
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Gatesville from William Parry, City Manager, at City Hall, 110 N 8th St., Gatesville, Texas 76528 (Mailing Address), 254-865-8951, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to City of Gatesville from William Parry, City Manager, at City Hall, 110 N 8th St., Gatesville, Texas 76528 (Mailing Address), 254-865-8951
2. A copy of the complaint or grievance shall be transmitted by the City Manager to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City Manager shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:


1. Public notice of all hearings must be published/posted at least seventy-two (72) hours prior to the scheduled hearing. The public notice can be published in a local newspaper or it can be posted on the city's website and at City Hall. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.



Gary Chumley
Mayor
City of Gatesville

ATTEST:



Wendy Cole
City Secretary

Date: April 12, 2022

**LA CIUDAD DE GATESVILLE
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de William Parry, Manager de la ciudad, 110 N 8th St., Gatesville, Texas 76528, 254-865-8951, en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la William Parry, Manager de la ciudad, at City Hall, 110 N 8th St., Gatesville, Texas 76528, o puede llamar a 254-865-8951.
2. Una copia de la queja o reclamación se transmitirá por William Parry, Manager de la ciudad, at City Hall, 110 N 8th St., Gatesville, Texas 76528 a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El Secretario de la ciudad deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deberá completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público se puede publicar en un periódico local o se puede publicar en el sitio web de la ciudad y en el Ayuntamiento. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.
3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisará el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en inglés y español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno


Gary Chumley, Alcalde de Geesville


Fecha


A1015

Fair Housing Policy

In accordance with Fair Housing Act, the *City of Gatesville hereby* adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. *City of Gatesville agrees to* affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. *City of Gatesville agrees to* plan at least one activity during the contract term to affirmatively further fair housing.
3. *City of Gatesville* will introduce and pass a resolution re-affirming this policy.

As officers and representatives of *City of Gatesville*, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.



Signature, Gary Chumley

Mayor
Title

4/12/2022


Date

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Gatesville hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Gatesville to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations.
2. It is also the policy of the City of Gatesville to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The City of Gatesville passes this resolution adopting this policy.

As officers and representatives of the City of Gatesville, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.



Gary Chumley
Mayor
City of Gatesville

ATTEST:



Wendy Cole
City Secretary

Date: April 12, 2022

RESOLUTION 2023-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS AUTHORIZING CITY REPRESENTATIVES IN MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Gatesville desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Gatesville to participate in the Texas Community Development Block Grant Program; and

WHEREAS, the City Council of the City of Gatesville is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS:

That the City Council directs and designates the following to act in all matters in connection with any grant application and the City's participation in the Texas Community Development Block Grant Program:

- The Mayor, Mayor Pro-Tem, and City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to
 - o execute a grant application and any subsequent contractual documents,
 - o certify environmental review documents between the Texas Department of Agriculture and the City, and
 - o certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs, and
 - o be assigned the role of Authorized Official in the TDA-GO grant management system.

- In addition to the above-designated officials, should any grant be funded the City Finance Director and the City Secretary are authorized to
 - o certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs,
 - o prepare and submit other financial documentation, and
 - o be assigned the role of Project Director or Payment Processor in the TDA-GO grant management system.

Passed and approved this 28th day of February 2023.

Gary Chumley, Mayor
City of Gatesville, Texas

Wendy Cole, City Secretary
City of Gatesville, Texas

CITY COUNCIL MEMORANDUM

AGENDA ITEM: Discussion and Possible Action regarding a contract for the sale of approximately 6.8 acres of Samuel Riggs, Abstract 859 which is the southernmost portion of the former (closed) City landfill on FM 215.

ORIGINATING DEPARTMENT: City Manager

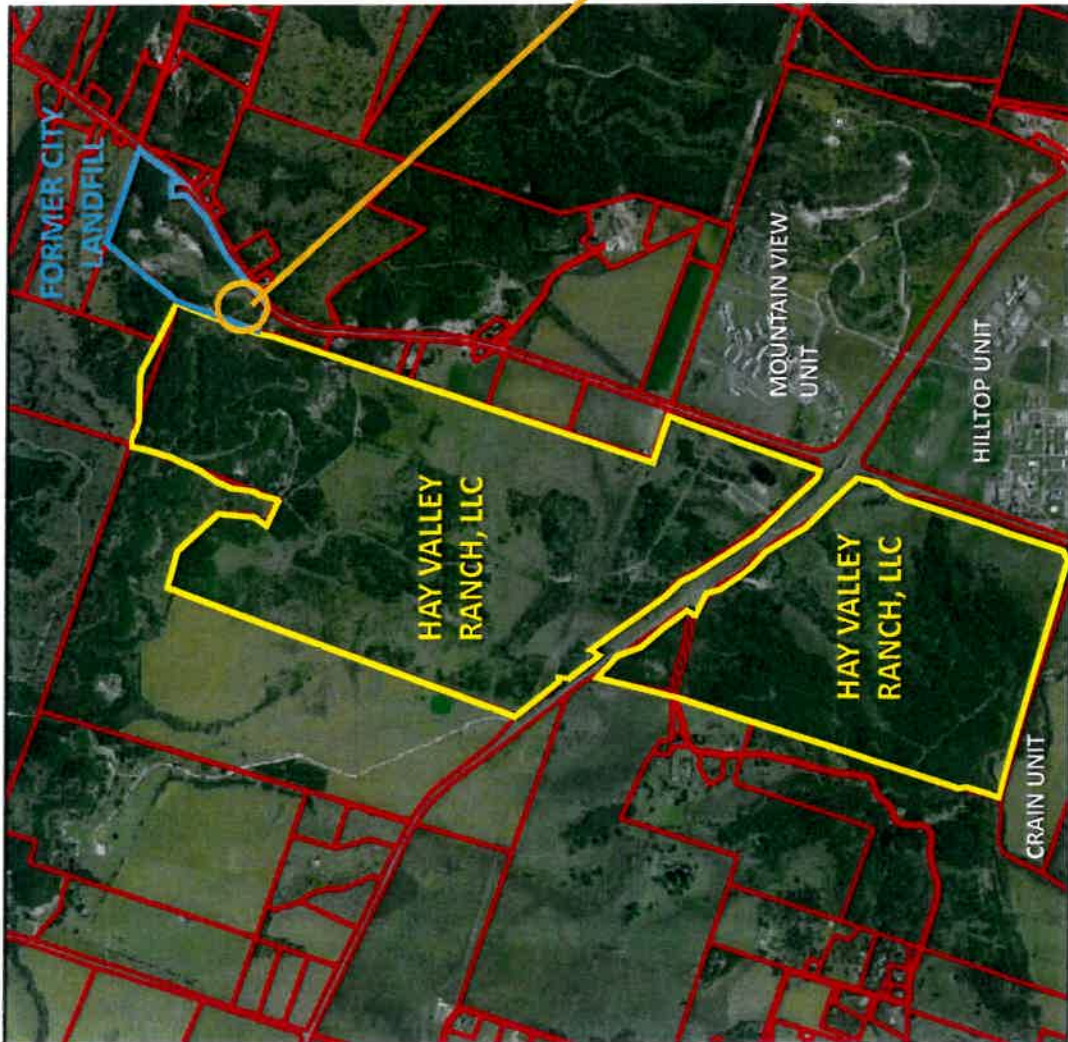
BACKGROUND INFORMATION:

1. Mark Davis approached the City in August 2020 on behalf of Hay Valley Ranch, LLC about obtaining an easement from the City (at the former landfill site) to a tract of land that was landlocked from FM 215 for future housing development.
2. Hay Valley Ranch, LLC acquired the property in March 2020.
3. Hay Valley Ranch, LLC owns three separate tracts of property straddling SH 36 totaling 1206 acres.
4. After discussion with the County Attorney (who opposed an easement which would have created a County road that would have to be maintained) and the City Attorney, an option of selling the property was deemed the best option.
5. Texas Local Government Code, Section 253.014 authorizes the City to list a property it owns with a broker for at least 30 days and sell the property to a buyer that submits the highest cash offer:
 - (b) The governing body of a home-rule municipality may contract with a broker to sell a tract of real property that is owned by the municipality.*
 - (d) If a contract is made under Subsection (b) with a broker to list the tract of real property for sale for at least 30 days with a multiple-listing service, the governing body on or after the 30th day after the date the property is listed may sell the tract of real property to a ready, willing, and able buyer who is produced by any broker using the multiple-listing service and who submits the highest cash offer.*
6. An independent appraisal was obtained in October 2022 valuing the property at \$102,000.
7. The City Manager signed a listing agreement with Front Porch Realty on January 5, 2023 and the property was placed on the Central Texas MLS.

DISCUSSION/CONCLUSION:

1. On February 7, 2023 Hay Valley Ranch, LLC submitted a cash offer of \$102,000 for the property.
2. Hay Valley Ranch, LLC will fence the remaining portion of the former landfill and provide gated access to that property at a location acceptable to the City.

RECOMMENDATION: Approve the sale of 6.8 acres of City property on FM 215 and authorize the City Manager to execute the sales contract on behalf of the City.



SURVEY OF 6.80 ACRES

A TRACT OF LAND CONTAINING 6.80 ACRES, MORE OR LESS, BEING OUT OF A 67.893 ACRE TRACT, CONVEYED TO THE CITY OF GATESVILLE, TEXAS, RECORDED IN VOLUME 45B, PAGE 639, OFFICIAL PUBLIC RECORDS OF CORYELL COUNTY, TEXAS, DATED NOVEMBER 19, 1973, SITUATED IN SAMUEL RIGGS, ABSTRACT 859, CORYELL COUNTY, TEXAS



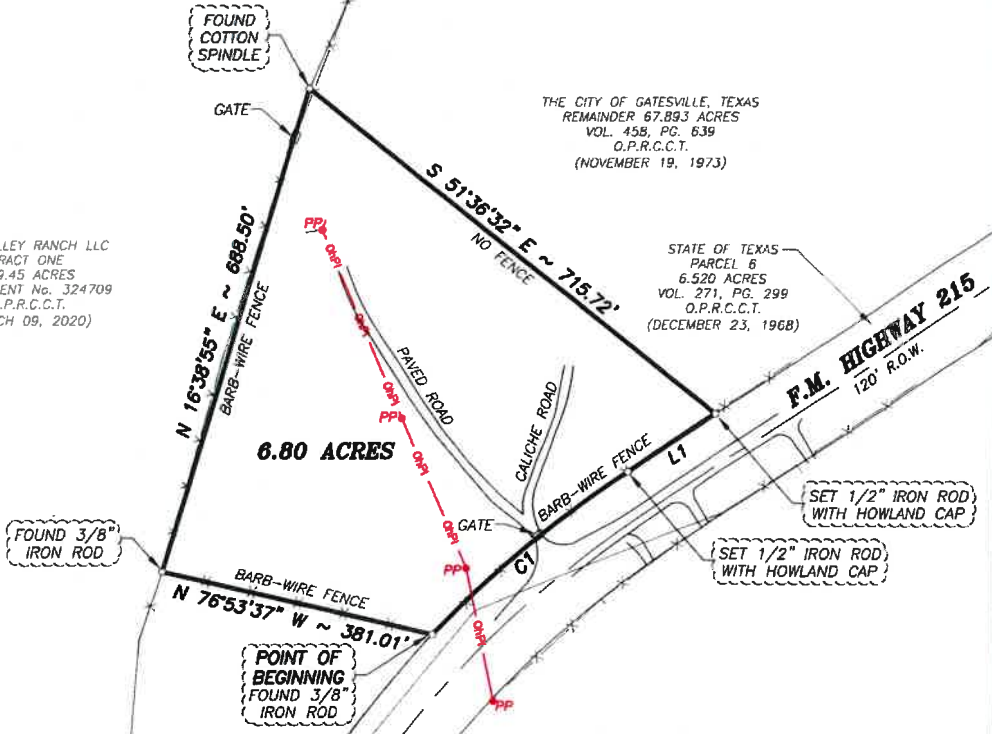
SAMUEL RIGGS
ABSTRACT 859
CORYELL COUNTY, TEXAS

THE CITY OF GATESVILLE, TEXAS
REMAINDER 67.893 ACRES
VOL. 45B, PG. 639
O.P.R.C.C.T.
(NOVEMBER 19, 1973)

STATE OF TEXAS
PARCEL 6
6.520 ACRES
VOL. 271, PG. 299
O.P.R.C.C.T.
(DECEMBER 23, 1968)

HAY VALLEY RANCH LLC
TRACT ONE
759.45 ACRES
INSTRUMENT No. 324709
O.P.R.C.C.T.
(MARCH 09, 2020)

JIMMY D. DOSSEY, ET UX
6.538 ACRES
INSTRUMENT No. 276630
O.P.R.C.C.T.
(DECEMBER 19, 2014)



LINE TABLE		
LINE	BEARING	LENGTH
L1	S 56°48'00\" W	144.41'

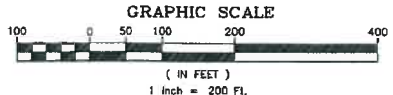
CURVE TABLE				
CURVE	RADIUS	LENGTH	CHORD BEARING	CHORD
C1	1,492.39'	347.79'	S 50°07'25\" W	347.01'

- NOTES:**
- THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT.
 - THIS SURVEY MAY NOT SHOW ALL CROSSINGS OF PIPELINES, CABLES, EASEMENTS, RIGHT OF WAYS OR IMPROVEMENTS. HOWLAND ENGINEERING & SURVEYING CO. ASSUMES NO RESPONSIBILITY TO LOCATE PIPELINES OR CABLE CROSSINGS.

BASIC OF BEARING: G.P.S. COORDINATES, N.A.D. 83, TEXAS STATE PLANE CENTRAL ZONE (#203).

MONUMENTS HELD: A FOUND 3/8\" IRON ROD, BEING THE NORTHWEST CORNER OF A 6.538 ACRE TRACT, CONVEYED TO JIMMY D. DOSSEY, ET UX, RECORDED IN INSTRUMENT No. 276630, OFFICIAL PUBLIC RECORDS OF CORYELL COUNTY, TEXAS, DATED DECEMBER 19, 2014, AND A FOUND 3/8\" IRON ROD, BEING THE NORTHEAST CORNER OF SAID 6.538 ACRE TRACT.

MEASURED: (GPS-2022) S 76°53'37\" E ~ 381.01 FEET
CALLED: (DEED-2014): S 76°38'31\" E ~ 381.09 FEET



CERTIFICATE OF SURVEYOR

I, JAMES ORNELAS, A REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS PLAT CORRECTLY REPRESENTS THE RESULTS OF A SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND DIRECTED BY REGISTERED TEXAS LAND SURVEYOR

James Ornelas
R.P.L.S. No. 5776

JAMES ORNELAS
5726
REGISTERED TEXAS
LAND SURVEYOR

08-09-2022
DATE

LEGEND

- = BOUNDARY LINE
- = FENCE LINE
- = DEED LINE
- = OVERHEAD POWERLINE
- = POWER POLE

REVISION LOG

REVISION 1:	
REVISION 2:	
REVISION 3:	
REVISION 4:	

HOWLAND
ENGINEERING AND SURVEYING CO.

7876 Firm Registration No. 144297 TSPS Firm Registration No. 100464-02
TSPS Firm Registration No. 19196381
7815 N. Barklett Avenue, Lufkin, TX 75841 P. 936.724-4411 F. 936.441-0169
4802 Strobel Road, San Antonio, TX 78222 P. 210.648-1800 F. 210.648-1805
www.howlandcompanies.com

FIELD DATA		
DATE	BOOK	PG.
08-07-22	54-174	34

DRAWN BY: L.TREVINO
JOB No. 26209-22
SCALE: 1"=200'
CHECKED BY: J.ORNELAS
SHEET 1 OF 1

CITY MANAGER'S REPORT

28 FEBRUARY 2023

1. CITY MANAGER INITIATIVES:

- Capital Projects:

- **Stillhouse WWTP Expansion – Project 2-01590 (Update).** Conducted an in-progress review with Walker Partners on 17 February concerning updated construction costs. The design phase is currently at 90% completion (waiting on architect and HVAC plans). Sent an e-mail to the TWDB Engineer/Senior Engineer – Brazos Team to determine whether TWDB desires to review the plans prior to going out for bids; awaiting her response. If TWDB wants to review plans, anticipate bidding the project in April 2023; anticipated Notice to Proceed not later than July 2023, pending any additional issues. If no TWDB review, this timeline will be 30 days shorter.
- **Other Capital Projects in progress (Update).**



PROJECT NAME	WP PROJECT NUMBER	DATE	PROJECT AMOUNT (ENGR/CONSTR)	STATUS
WTP CLARIFIER #1 MECHANISM REPLACEMENT	2-01638	May 4, 2020	\$25,050/\$360,000	Bid awarded 8/9/22 (\$843,190); waiting on sealed shop drawings for fabrication.
WTP CLARIFIER #2 REHABILITATION	NA	March 1, 2022	\$34,150/\$360,000	CDBG-funded; initial bid rejected. Walker Partners rescoped and advertised for bids. Bid opening 3/15/23
CHLORINE BOOSTER STATIONS (BP 7 & MOUNTAIN)	2-01633	April 30, 2020	\$29,300/\$60,000	Design complete; bid after Clarifier #2
MILLS STREET WATER/SEWER LINE REPLACEMENT (PH. II – MARY/BARNES/MILLS)	2-01657	April 19, 2022	\$144,658/\$868,385	Preliminary Design at 100%; gas line SUE complete; upon completion of project manual, will go out for bids.

DRAINAGE STUDY & MASTER PLAN	2-01644	Oct 12, 2020	\$250,000	Draft report sent to TWDB for review Exploring Phase 2 options with GLO under Resilient Communities Program
LOVERS LANE WATER/WASTEWATER REPLACEMENT	2-01635	November 4, 2021 – PSA	\$1,560,300	CLFRF-funded (tranche 1); Final Design at 100% - bid upon completion of project manual
REPLACE WESTERN PRESSURE PLANE IN-LINE PUMP				Modify 2015 Design
BP #2 BOOSTER PUMP STATION [Potential sale to Coryell City WSD]	2-XXXX	April 7, 2022	\$493,820	Electrical and building subs ready to start; anticipated completion 6/23
REPLACEMENT OF WASTEWATER FORCE MAIN			(T)\$466,000	Potential candidate project for CLFRF tranche 2
OLD FORT GATES AND INTERMEDIATE LIFT STATION UPGRADE/DESIGN NEW 8-INCH FORCE MAIN ILS-INTERCEPT	2-01611	May 2, 2018	\$161,325	
TECH MEMO/PRELIM DESIGN & INSTALL NEW PUMPS AT 107 LIFT STATION		May 2, 2018	\$31,500	
VALLEY VIEW LIFT STATION IMPROVEMENTS	2-01639	May 4, 2020	\$13,750/	

Other activities:

- AWOS Replacement: system will be shipped for storage at the airport; waiting on FAA approval for siting.
- Anticipate receiving Phase 2 Background checks for CM finalists on Monday, March 13, 2023.

Dates of Note

- Friday, April 7: Good Friday – City holiday. City Hall closed.

2. ZONING ORDINANCE REVISION (No Change): City Council approved the 2020 Comprehensive Plan setting the stage for updating the City’s 1995 Zoning Ordinance. Exploring opportunities for General Land Office “Resilient Communities” grant (no City match requirement) to move this process forward.

3. FEMA DISASTER DECLARATION 4416 – FALL 2018 FLOODING (No Change): The status of the one remaining project (Faunt Le Roy Park) which has not been funded is below. I executed a contract in

the amount of \$49,500 with LJA Engineering on 10 November 2021 with an estimated completion of June 2022. Have notified TDEM of a preferred alternative; will schedule a briefing for the City Council on the preferred alternative once final costs are determined. Willing to host a public meeting to receive comments on the proposal once TDEM/FEMA approve. Submitted the "Improved Project Request Letter" to TDEM on August 26th and the concept drawings/cost estimates to TDEM on 15 November for their approval and forwarding to FEMA. TDEM forwarded the project Statement of Work to FEMA and is it "due to be reviewed soon." If no resolution, will engage Congressman Carter to inquire.

Leon River embankment	#88221	The total estimated cost to repair the damage to pre-flood (October 2018) condition is \$1,360,727.92. FEMA has approved that amount as the maximum cost; the City's 25% share would amount to \$340,181.98. I rejected FEMA's Fixed Cost Offer, which would restore FLRP to its pre-flooding condition, but not fix the root cause of the problem that causes the flooding to occur. TDEM and FEMA must approve the Improved Project.
-----------------------	--------	--

4. BROWNFIELDS CLEANUP GRANT FOR THE ROTUNDA (No Change): EPA sent the grant award letter to the City on 7 October 2021. Baer Engineering and Environmental Consulting from Austin, TX - the Qualified Environmental Professional – has developed the Quality Assurance Project Plan (QAPP). EPA Region 6 has authorized the City to develop and issue the RFP for the demolition contractor. Met virtually with Baer Engineering on 10 October to discuss technical specifications for cleanup; agreed can be done within the scope of our current QEP contract. Conference call with Baer Engineering on 4 January 2023. Since EPA has approved wet demolition, demo contractor technical specifications at not required. Updated Request for Bids sent to Baer Engineering to review before issuing it. Exploring grant administrative services contract. We will work on scheduling a kick-off meeting once the demolition contractor is procured.

5. FAST (Fire, Ambulance, and Service Truck) Fund – (CDBG) Grant (Update) – Grant application was submitted on 26 July 2022. Texas Department of Agriculture is currently scoring applications.

6. DEPARTMENT HEAD REPORTS:

- Reconciled December 2022 Financials and January 2023 Department Head reports are attached. Of note:

- o Note new Police Department report format
- o Public Works Departments:
 - o Street Department "leveled up" Pleasant and Cottonwood Streets
 - o Water Distribution repaired 7 wastewater main leaks (Venus, Dodd's Creek, N. Lovers Lane, Chicktown Road, St. Louis, Main Street), 15 sewer services, 8 water services, and 2 water mains (N. Lutterloh and Dodd's Creek).
 - o TCEQ inspected Wastewater Treatment Plants; only issue was lack of Stormwater Permits which has been resolved.
 - o Water Production: U.S. Army 74th Bridge Company assisted with transport of Intake #4 pump, shaft and column to be sent in for repairs.

7. FUTURE COUNCIL MEETING AGENDA TOPICS:

March 14, 2023	TBD	Construction Board of Appeals
March 28, 2023	TBD	

FUTURE COUNCIL MEETING TOPICS -- DATE TBD

Various Ordinance Amendments (Chapter 12, Cemeteries; New Ordinances: Water Meter Tampering; Fats, Oil, and Grease (FOG); Shipping Containers as structures.)
Ambulance Agreement with CHEMS

General Fund

	2021-2022	2022-2023	% over (under)	DECEMBER	2022-2023	2022-2023	% over
	YTD	YTD	YTD		Budget	Projected	(under)
Revenues							
AV Taxes	676,821	535,305	-20.9%	345,965	2,590,530	2,428,774	-6.2%
Sales Tax	630,932	708,953	12.4%	232,816	2,600,000	2,741,610	5.4%
Franchise Fees	180,747	240,360	33.0%	42,117	765,837	827,819	8.1%
Fines & Fees	34,966	23,998	-31.4%	9,564	150,000	132,828	-11.4%
Other taxes	3,282	3,478	6.0%	1,014	15,000	14,907	-0.6%
Licenes & Permits	9,241	11,774	27.4%	2,287	36,600	40,087	9.5%
Rental Income	15,547	11,910	-23.4%	2,640	33,500	34,417	2.7%
Cemetery	4,250	6,000	41.2%	1,000	12,000	15,243	27.0%
Parks & Rec	41,122	61,362	49.2%	24,336	345,000	369,477	7.1%
Misc. Revenues	7,965	52,248	556.0%	3,071	87,500	131,968	50.8%
Intergovernmental	57,608	-	-100.0%	-	-	-	0.0%
Inter fund Transfers	133,702	125,174	100.0%	41,725	621,163	621,163	0.0%
TOTAL REVENUES	1,796,184	1,780,563	-0.9%	706,534	7,257,130	7,358,295	1.4%
Expenditures							
LIBRARY							
Personnel Svcs.	38,185	42,893	12.3%	18,330	177,576	176,039	-0.9%
O&M	21,776	18,870	-13.3%	1,189	80,526	73,498	-8.7%
Total	59,961	61,763	3.0%	19,519	258,102	249,538	-3.3%
ADMINISTRATION							
Personnel Svcs.	129,493	147,995	14.3%	64,951	544,220	553,835	1.8%
O&M	53,592	98,583	84.0%	17,647	482,174	464,777	-3.6%
Total	183,085	246,578	34.7%	82,598	1,026,393	1,018,611	-0.8%
PLANNING							
Personnel Svcs.	32,591	41,927	28.6%	17,842	156,783	159,780	1.9%
O&M	3,424	7,371	115.2%	210	20,160	17,689	-12.3%
Total	36,016	49,298	36.9%	18,052	176,943	177,470	0.3%
POLICE							
Personnel Svcs.	469,585	545,205	16.1%	218,602	2,070,149	2,086,644	0.8%
O&M	148,934	106,996	-28.2%	35,052	502,818	490,665	-2.4%
Total	618,519	652,201	5.4%	253,654	2,572,967	2,577,309	0.2%
COURT							
Personnel Svcs.	31,715	38,733	22.1%	15,044	143,455	151,254	5.4%
O&M	7,044	4,617	-34.5%	833	48,770	45,581	-6.5%
Total	38,759	43,349	11.8%	15,877	192,225	196,835	2.4%
FIRE							
Personnel Svcs.	250	250	0.0%	83	1,000	1,023	2.3%
O&M	53,084	46,868	-11.7%	9,594	229,758	224,878	-2.1%
Total	53,334	47,118	-11.7%	9,678	230,758	225,901	-2.1%
STREET							
Personnel Svcs.	116,385	143,792	23.5%	62,433	527,187	540,005	2.4%
O&M	181,936	105,451	-42.0%	28,893	780,192	729,695	-6.5%
Total	298,321	249,243	-16.5%	91,326	1,307,379	1,269,700	-2.9%
FLEET SERVICES							
Personnel Svcs.	15,419	19,966	29.5%	8,571	70,148	72,845	3.8%
O&M	5,490	6,957	26.7%	2,823	36,789	39,190	6.5%
Total	20,908	26,923	28.8%	11,395	106,937	112,035	4.8%
BUILDING INSPECTIONS							
Personnel Svcs.	38,632	43,284	12.0%	19,405	156,270	157,797	1.0%
O&M	10,792	5,198	-51.8%	1,229	55,739	42,406	-23.9%
Total	49,424	48,483	-1.9%	20,634	212,009	200,203	-5.6%
PARKS & RECREATION							
Personnel Svcs.	46,307	107,304	131.7%	46,735	439,921	481,428	9.4%
O&M	37,630	47,700	26.8%	18,336	227,129	216,078	-4.9%
Total	83,936	155,004	84.7%	65,071	667,050	697,507	4.6%
Fitness Center							
Personnel Svcs.	37,963	34,485	-9.2%	14,359	144,217	140,200	-2.8%
O&M	26,588	25,544	-3.9%	7,799	115,888	114,397	-1.3%
Total	64,552	60,029	-7.0%	22,158	260,105	254,598	-2.1%
SWIMMING POOL							
Personnel Svcs.	-	-	0.0%	-	64,590	63,999	-0.9%
O&M	3,074	2,004	-34.8%	459	42,264	41,187	-2.5%
Total	3,074	2,004	-34.8%	459	106,854	105,186	-1.6%
CIVIC CENTER							
Personnel Svcs.	17,625	19,896	12.9%	8,472	74,883	75,039	0.2%
O&M	7,811	7,494	-4.1%	2,392	38,628	38,318	-0.8%
Total	25,436	27,390	7.7%	10,864	113,511	113,358	-0.1%
TRANSFER EXPENSE							
	-	-	0.0%	-	-	-	0.0%
TOTAL EXPENDITURES	1,535,325	1,669,384	8.7%	621,285	7,231,232	7,198,249	-0.5%
Gain (Loss)	260,859	111,179			25,898	160,046	

Water & Sewer Fund

	2021-2022 YTD	2022-2023 YTD	% over (under) YTD	DECEMBER	2022-2023 Budget	2022-2023 Projected	% over (under)
Water							
Revenues 011,030,034	1,241,885	1,453,022	17.0%	432,692	4,977,655	5,220,486	4.9%
Expense							
Distribution- 240	276,782	331,024	19.6%	123,747	1,362,063	1,389,231	2.0%
Production -242	513,755	497,485	-3.2%	132,058	2,874,448	2,815,019	-2.1%
Total Water Expense	790,537	828,509	4.8%	255,805	4,236,511	4,204,250	-0.8%
Gain (Loss)	451,348	624,512	38.4%	176,886	741,144	1,016,236	
Sewer							
Revenues 012,037	720,527	967,252	34.2%	377,793	3,356,330	3,578,039	6.6%
Expense 245	335,360	434,008	29.4%	254,555	2,135,987	2,241,091	4.9%
Gain (Loss)	385,167	533,245		123,239	1,220,343	1,336,949	
Sanitation							
Revenues 013	117,924	120,105	1.8%	40,100	454,649	449,086	-1.2%
Expense 250	113,670	119,581	5.2%	40,692	416,700	434,738	4.3%
Gain (Loss)	4,254	524		(592)	37,949	14,349	
Non Departmental Transfers							
Expense 260	234,028	281,121		81,565	1,965,652	2,021,653	2.8%
Grand Total							
Revenues	2,080,337	2,540,378	22.1%	850,585	8,788,634	9,247,611	5.2%
Expense	1,473,595	1,663,219	12.9%	632,617	8,754,850	8,901,730	1.7%
Gain (Loss)	606,742	877,160		217,967	33,783	345,881	

Feb 2023: Gatesville Fire Department Report

59 Alarms in Jan 2023

32 County Calls

27 City

We continue to try new ways to get enough water flows if a major fire occurred in the downtown area.

We are writing a new fire plan for the downtown area which will bring about some new procedures to deal with a major fire.

The small amount of rain has given us a break from Grass Fires

However, we are still averaging 2 alarms per day.

If you will notice in the attached reports, it would seem we are having enough firefighters respond normally to a call. What is missing from that report is the time required to get the 2nd truck staffed.

Normally from time of alarm until 1st truck leaves it will be between 5 to 7 minutes and then it can be up to 10 to 12 minutes for another unit to leave. This is the one area that we must improve on .

NO BURN BAN in unincorporated Coryell County:

Burning inside the City Limits is prohibited at ALL times unless permission is granted by the FD.

Gatesville Fire Department

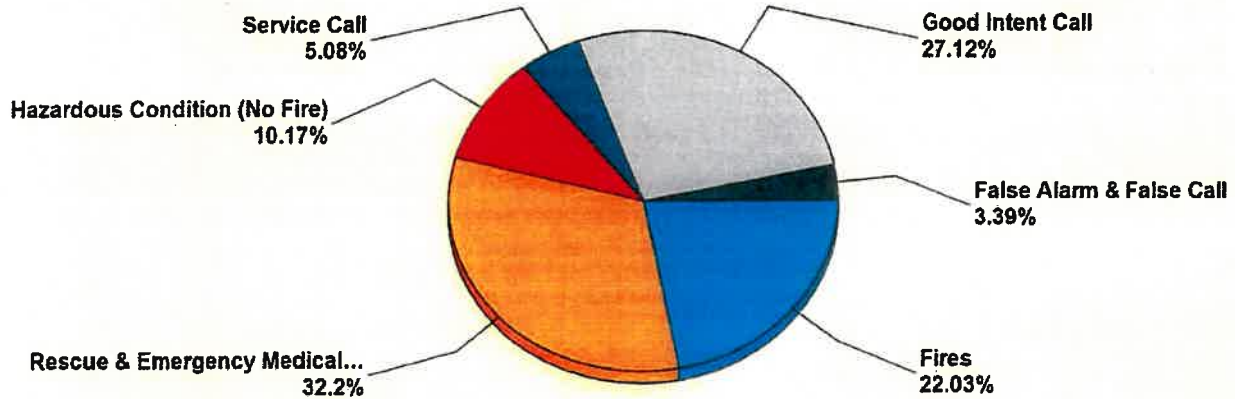
Gatesville, TX

This report was generated on 2/23/2023 8:48:58 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 01/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	22.03%
Rescue & Emergency Medical Service	19	32.2%
Hazardous Condition (No Fire)	6	10.17%
Service Call	3	5.08%
Good Intent Call	16	27.12%
False Alarm & False Call	2	3.39%
TOTAL	59	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	3.39%
118 - Trash or rubbish fire, contained	2	3.39%
122 - Fire in motor home, camper, recreational vehicle	1	1.69%
131 - Passenger vehicle fire	1	1.69%
142 - Brush or brush-and-grass mixture fire	1	1.69%
143 - Grass fire	5	8.47%
150 - Outside rubbish fire, other	1	1.69%
311 - Medical assist, assist EMS crew	5	8.47%
322 - Motor vehicle accident with injuries	4	6.78%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1.69%
324 - Motor vehicle accident with no injuries.	7	11.86%
331 - Lock-in (if lock out , use 511)	1	1.69%
341 - Search for person on land	1	1.69%
412 - Gas leak (natural gas or LPG)	3	5.08%
445 - Arcing, shorted electrical equipment	1	1.69%
460 - Accident, potential accident, other	1	1.69%
463 - Vehicle accident, general cleanup	1	1.69%
511 - Lock-out	1	1.69%
551 - Assist police or other governmental agency	1	1.69%
554 - Assist invalid	1	1.69%
600 - Good intent call, other	2	3.39%
611 - Dispatched & cancelled en route	7	11.86%
631 - Authorized controlled burning	2	3.39%
651 - Smoke scare, odor of smoke	1	1.69%
671 - HazMat release investigation w/no HazMat	4	6.78%
733 - Smoke detector activation due to malfunction	1	1.69%
736 - CO detector activation due to malfunction	1	1.69%
TOTAL INCIDENTS:	59	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
 Doc Id: 553
 Page # 2 of 2

Gatesville Fire Department

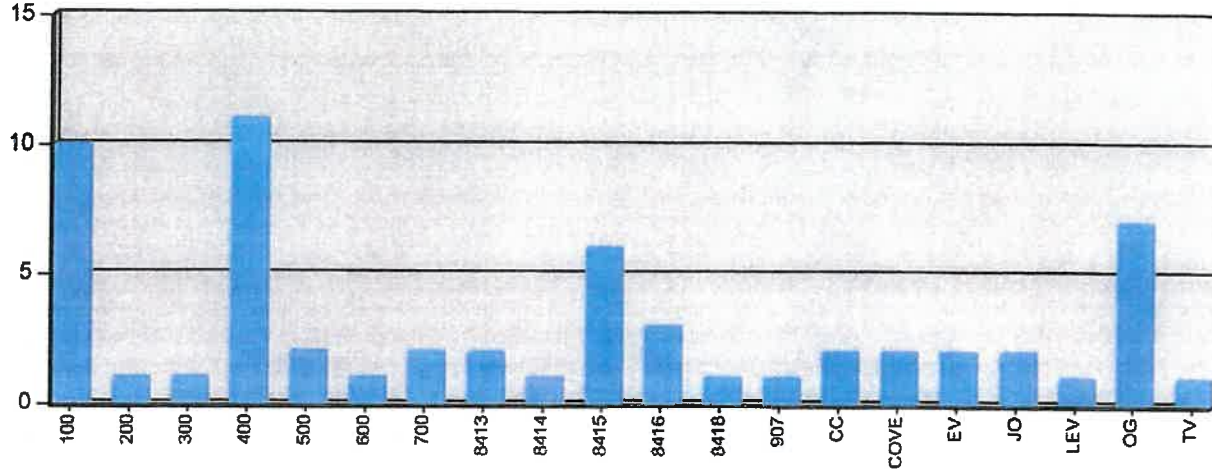
Gatesville, TX

This report was generated on 2/23/2023 8:49:47 AM



Incident Count per Zone for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



ZONE	# INCIDENTS
100 - North of Main, East of Lutterloh	10
200 - North of Main, West Lutterloh to Leon River	1
300 - South of Main, West of Lutterloh to Leon River	1
400 - South of Main, East of Lutterloh to Hy 36 ByPass	11
500 - West of Leon River in City Limits	2
600 - East of Hy 36 ByPass, South of Osage Rd, North of FM 107	1
700 - South FM 107, Ft Gates Area, in City Limits	2
8413 - North 84, East 36, South 929	2
8414 - North Fm 929, East Hy 36	1
8415 - East FM 116, West Hy 36, South Hy 84	6
8416 - North West Hy 84, West Hy 36	3
8418 - North FM 1783, South Hy 84, West FM 116	1
907 - Ft Hood	1
CC - Coryell City	2
COVE - Copperas Cove	2
EV - EVANT	2
JO - Jonesboro	2
LEV - Levita	1
OG - Oglesby	7
TV - Turnersville	1
TOTAL:	59

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



emergencyreporting.com
Doc Id: 270
Page # 1 of 1

Gatesville Fire Department

Gatesville, TX

This report was generated on 2/23/2023 8:51:58 AM



Average Number of Responding Personnel per Incident Type for Date Range

StartDate: 01/01/2023 | EndDate: 01/31/2023

INCIDENT TYPE	AVG. # PERSONNEL
111 - Building fire	15
118 - Trash or rubbish fire, contained	10
122 - Fire in motor home, camper, recreational vehicle	15
131 - Passenger vehicle fire	8
142 - Brush or brush-and-grass mixture fire	9
143 - Grass fire	10
150 - Outside rubbish fire, other	12
311 - Medical assist, assist EMS crew	7
322 - Motor vehicle accident with injuries	11
323 - Motor vehicle/pedestrian accident (MV Ped)	15
324 - Motor vehicle accident with no injuries.	13
331 - Lock-in (if lock out , use 511)	9
341 - Search for person on land	20
412 - Gas leak (natural gas or LPG)	9
445 - Arcing, shorted electrical equipment	9
460 - Accident, potential accident, other	3
463 - Vehicle accident, general cleanup	11
511 - Lock-out	2
551 - Assist police or other governmental agency	8
554 - Assist invalid	10
600 - Good intent call, other	9
611 - Dispatched & cancelled en route	12
631 - Authorized controlled burning	12
651 - Smoke scare, odor of smoke	16
671 - HazMat release investigation w/no HazMat	7
733 - Smoke detector activation due to malfunction	10
736 - CO detector activation due to malfunction	1

Reviewed Incidents only.



emergencyreporting.com
Doc Id: 1143
Page # 1 of 1

Gatesville Fire Department

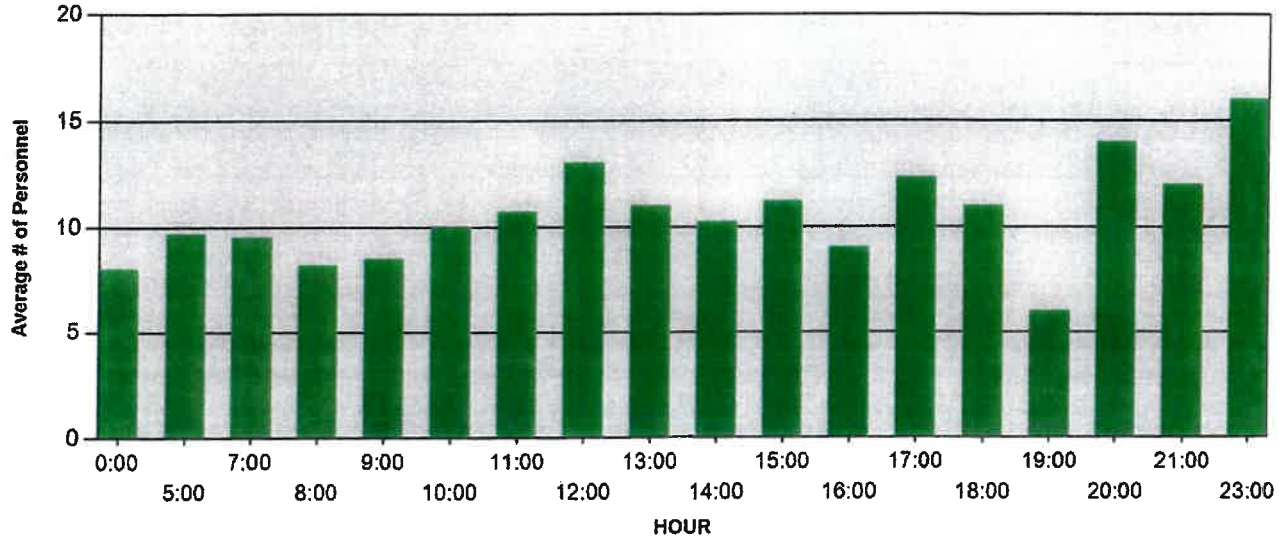
Gatesville, TX

This report was generated on 2/23/2023 8:51:23 AM



Average Number of Responding Personnel per Hour for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



HOUR	AVG. # PERSONNEL
00:00 - 00:59	8.00
05:00 - 05:59	9.67
07:00 - 07:59	9.50
08:00 - 08:59	8.17
09:00 - 09:59	8.50
10:00 - 10:59	10.00
11:00 - 11:59	10.71
12:00 - 12:59	13.00
13:00 - 13:59	11.00
14:00 - 14:59	10.25
15:00 - 15:59	11.20
16:00 - 16:59	9.00
17:00 - 17:59	12.33
18:00 - 18:59	11.00
19:00 - 19:59	6.00
20:00 - 20:59	14.00
21:00 - 21:59	12.00
23:00 - 23:59	16.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



emergencyreporting.com

Doc Id: 997

Page # 1 of 1

Building Permits January 2023

January 2023

1114 Baldrige Dr. N ½ lot 7 blk. 12 Westview Crispin & Maria Mejia	Residential Addition Residential Single Family Rec. #388103	#2022-93 1,808 Sq. Ft. 01/05/2023
505 S. 5 th Street Lt 10 W 65 Blk. 97 Org. Twn J T Teal Property Group, LLC	Residential Remodel Residential 2-4 Family Rec. #	#2022-110 1,584 Sq. Ft. 01/13/2023
4301 S. Hwy 36 0008 A. Arocha Leon River Premium Beef	Refrigeration Unit Business Commercial Rec. #389724	#2022-100 \$15,000.00 01/20/2023

JANUARY 2023
PERMITS & ZONING ACTIONS

BUILDING PERMITS	<u>3</u>
ELECTRICAL PERMITS	<u>2</u>
PLUMBING PERMITS	<u>14</u>
ROOFING PERMITS	<u>2</u>
MECHANICAL PERMITS	<u> </u>
SIGN PERMITS	<u> </u>
EXCAVATION PERMITS	<u>1</u>
LIVESTOCK PERMITS	<u> </u>
SOLICITOR PERMITS	<u> </u>
CONDEMNED STRUCTURES	<u> </u>
DEMOLISHED OR MOVED STRUCTURES	<u> </u>
BUILDING PERMIT VIOLATION	<u> </u>
ZONING CODE VIOLATIONS	<u> </u>
WATER TAPS	<u> </u>
(Water Meter & box only)	<u> </u>
SEWER TAPS	<u> </u>
WATER VIOLATIONS	<u> </u>
SEWER VIOLATIONS	<u> </u>
MUNICIPAL COURT ORDERS RETURNED	<u> </u>
RELEASE OF ASSESSED LIENS	<u> </u>
PLANNING & ZONING MEETINGS	<u>1</u>
BOARD OF ADJUSTMENT MEETINGS	<u> </u>

Gatesville Police Department Monthly Activity Report

January 2023



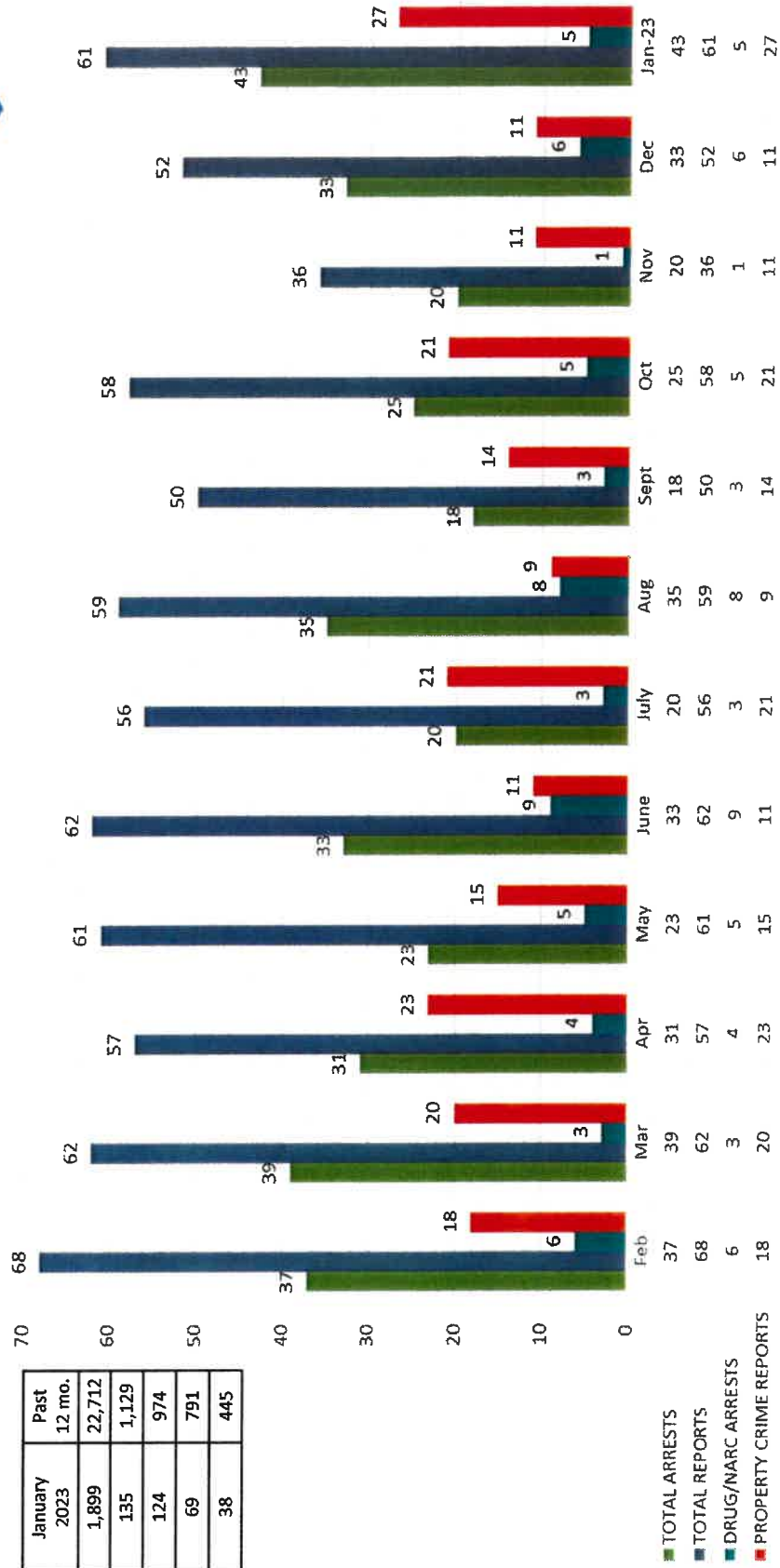
GATESVILLE POLICE DEPARTMENT

Past 12 Months' ACTIVITY REPORT



80

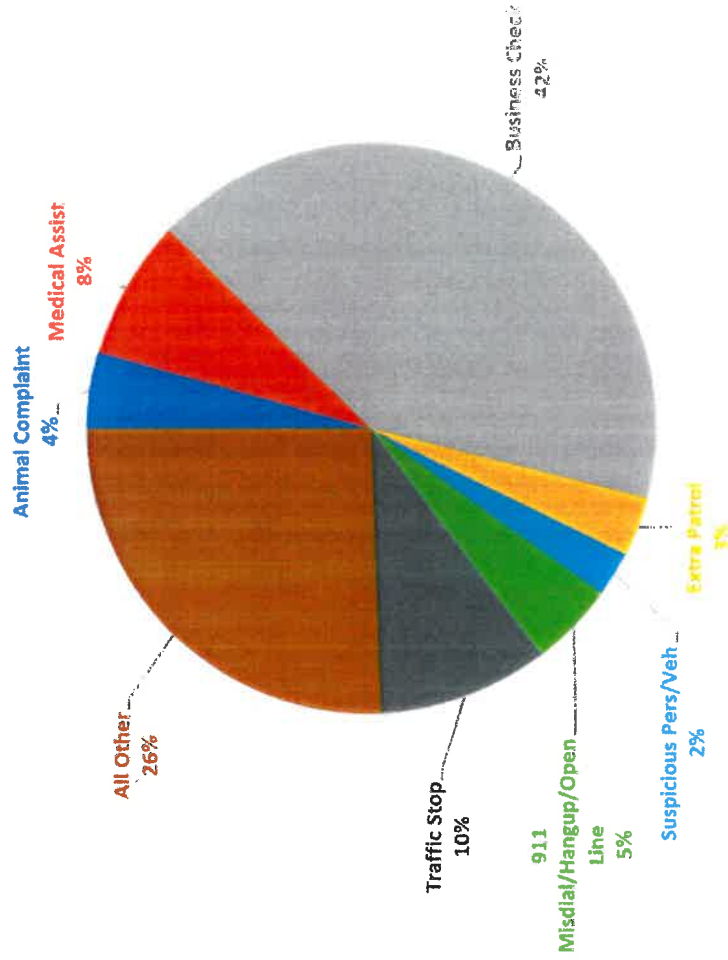
	January 2023	Past 12 mo.
CALLS FOR SERVICE	1,899	22,712
WARNINGS	135	1,129
CITATIONS	124	974
CODE ENF CONTACTS	69	791
CE COMPLIANCE	38	445



JANUARY 2023 CALL DISTRIBUTION

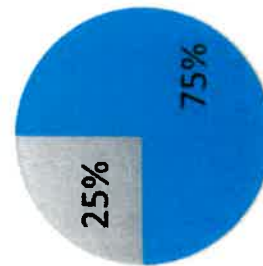
Most Common Calls, by Type

Animal Complaint	109
Medical Assist	199
Business Check	1048
Extra Patrol	83
Suspicious Pers/Veh	65
911	
Misdial/Hangup/Open	119
Line	
Traffic Stop	244
All Other	645



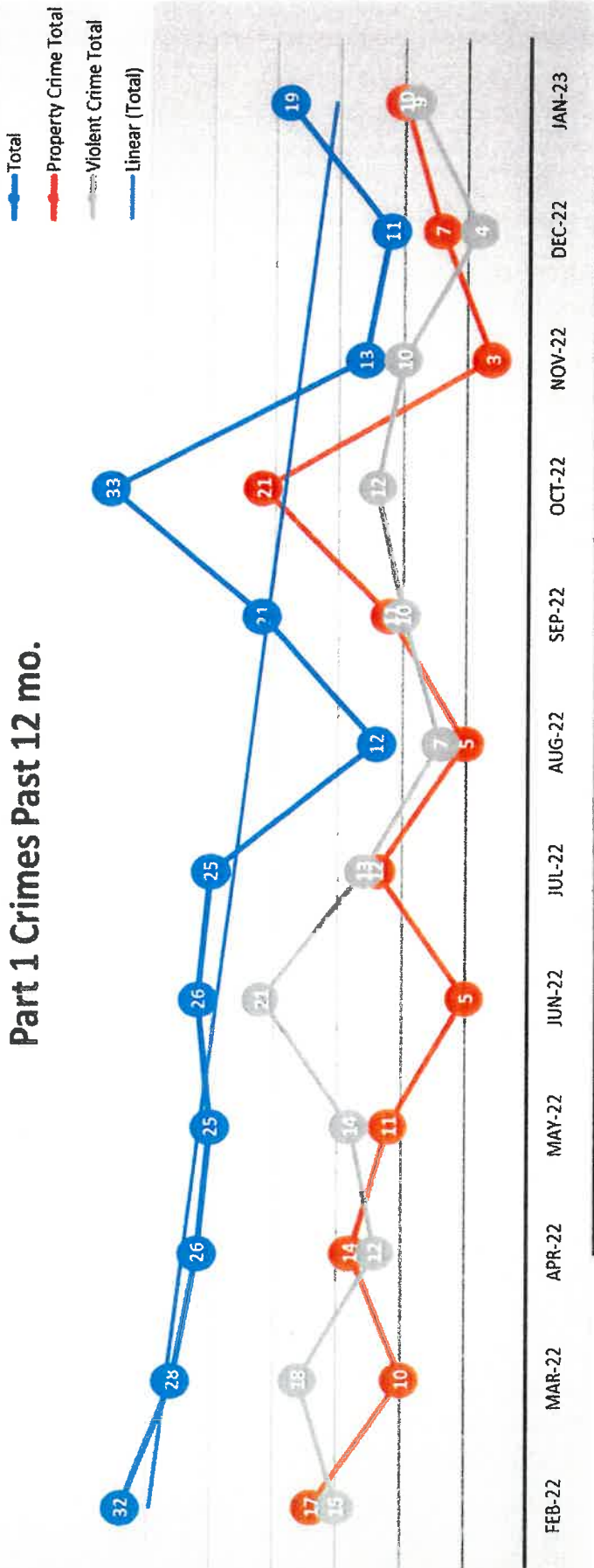
Officer vs. Citizen-Initiated Calls

Jan. 2023



■ Officer-Initiated ■ Citizen Call for Service

Part 1 Crimes Past 12 mo.



	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23
Burglary	1	0	3	3	2	1	2	3	1	0	4	2
UJMV	2	1	3	0	0	1	1	2	7	0	1	0
Theft	14	9	8	8	3	10	2	6	13	3	2	8
Property Crime Total	17	10	14	11	5	12	5	11	21	3	7	10

Note: not all "property crime" reports reflect in Part 1 Crime data

	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23
Assault	13	18	10	12	20	13	7	9	11	10	4	9
Robbery	1	0	1	0	0	0	0	0	1	0	0	0
Homicide	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault	1	0	1	2	1	0	0	1	0	0	0	0
Violent Crime Total	15	18	12	14	21	13	7	10	12	10	4	9
PART 1 TOTALS:	32	28	26	25	26	25	12	21	33	13	11	19

Municipal Court - Case Status Report

Court Date: January 26, 2023

Cases on the Docket

Juvenile	3
Minor	10
Uncontested	21
Contested (Plead Not Guilty)	
Pre-trial	
Jury Trial	
Show Cause	3
Motion To Revoke	
Pending Arrest	62
Pending Capias	

Total Cases 99

Plead Guilty /No Contest

Closed/paid	
On 30-day extension	
On payment plan	13

Total 13

Deferral Options

Approved Deferral	11
Approved Defensive Driving	1
Approved Community Service	4
Continuance Per Judge	2
Continuance Per Prosecutor	

Total 18

Found Not Guilty

Rescheduled

Per Defendant/Attorney	1
Per Judge	
Per Prosecutor	
Per Officer	
Per Complainant	
Pled Not Guilty	3

Total 4

No Show's

Took Care Before Court Date	7
Revoked	
Failure To Appear/No Show	57

Total 64

Dismissals Required by Law

Provided Insurance Dismissal	
Compliance Dismissal	
Completed Defensive Driving	
Completed Deferral	

Total 0

Dismissal Motions

Dismissed Per Prosecutor	
Dismissed Per Judge	
Dismissed Per Complainant	

Total 0

Total

99

Municipal Court - Monthly Case Report

Month: JANUARY 2023

Plead Guilty /No Contest

Closed/paid	41
On 30-day extension	6
On payment plan	11
Total	58

Deferral Options

Requested Deferral	6
Approved Deferral	7
Approved Defensive Driving	14
Continuance Per Prosecutor	
Continuance Per Judge	
Total	27

Dismissals Required by Law

Provided Insurance Dismissal	3
Compliance Dismissal	6
Completed Defensive Driving	4
Completed Deferral	
Total	13

Set for a Court Date

Juvenile	4
Minor	
Uncontested	
Contested (Plead Not Guilty)	
Pre-trial	3
Jury Trial	
Show Cause	
Motion To Revoke	
Total	7

Initial Appearance

Need to make appearance	3
Late Notice & Pending AW	33
Total	36

Dismissals Motions

Dismissed per Judge	1
Dismissed per Prosecutor	
Dismissed per Complainant	1
Found Indigent	
Total	2

Total 143

Warrants Issued by Court

VPTA & FTA	
------------	--

Total 143

2023

-JANUARY-

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

-FEBRUARY-

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

-MARCH-

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

-APRIL-

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

-MAY-

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

-JUNE-

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

-JULY-

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

-AUGUST-

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

-SEPTEMBER-

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

-OCTOBER-

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

-NOVEMBER-

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

-DECEMBER-

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						