

# **Regular City Council Meeting**

**October 8, 2024**

**At**

**Gatesville Council Chamber**

**110 N. 8<sup>th</sup> Street**

**5:30 P.M.**



**INDEX  
REGULAR CITY COUNCIL MEETING  
OCTOBER 8, 2024  
5:30 P.M.**

**PAGE 1-2 --- AGENDA – 10-08-2024**

**CALL TO ORDER  
ANNOUNCEMENT OF QUORUM  
INVOCATION AND PLEDGE OF ALLEGIANCE**

**CITIZENS/PUBLIC COMMENTS FORUM: INDIVIDUALS WISHING TO ADDRESS THE GATESVILLE CITY COUNCIL MAY DO SO DURING THIS SEGMENT. IF YOU INTEND TO COMMENT ON A SPECIFIC AGENDA ITEM, PLEASE INDICATE THE ITEM(S) ON THE SIGN- IN SHEET BEFORE THE MEETING. EACH SPEAKER IS ALLOTTED A MAXIMUM OF 3 MINUTES FOR THEIR REMARKS, AND SPEAKERS ARE EXPECTED TO CONDUCT THEMSELVES IN A RESPECTFUL & CIVIL MANNER. IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, THE CITY OF GATESVILLE CITY COUNCIL CANNOT DELIBERATE OR ACT ON ITEMS NOT LISTED ON THE MEETING AGENDA.**

**CONSENT:**

**PAGE 3-11 - ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY A SINGLE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM TO BE REMOVED AND CONSIDERED SEPARATELY.**

**RESOLUTION 2024-106: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETING HELD ON SEPTEMBER 24, 2024. (HOLLY OWENS)**

**RESOLUTION 2024-107: DISCUSSION AND POSSIBLE ACTION REGARDING AUGUST 2024 FINANCIALS. (MIKE HALSEMA)**

**RESOLUTION 2024-108: DISCUSSION AND POSSIBLE ACTION TO APPROVE A PROCLAMATION HONORING DALE AND LAURA WHITE (WENDY COLE)**

**OTHER BUSINESS:**

**PAGE 12 CITY COUNCIL MEMORANDUM- PRESENTATION FROM TONY AUSTIN, DIRECTOR OF RURAL OPERATIONS OF THE HILL COUNTRY TRANSIT DISTRICT, REGARDING THE HOP SERVICES.**

**PAGE 13-26 CITY COUNCIL MEMORANDUM- DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM THE GATESVILLE CHAMBER OF COMMERCE REGARDING TEMPORARY STREET CLOSURES FOR THE CHRISTMAS PARADE. (MASON MATTHEWS)**

**PAGE 27-29 CITY COUNCIL MEMORANDUM- DISCUSSION AND POSSIBLE ACTION REGARDING CLOSURE OF SHADY LANE BETWEEN BRIDGE STREET AND WREN CIRCLE DUE TO TRAFFIC SAFETY CONCERNS, AND TO ALLOW PUBLIC WORKS CREWS TO REPAIR THE BRIDGE AND ADJACENT WATER AND SEWER LINES. (BRAD HUNT)**

**PAGE 30-33 CITY COUNCIL MEMORANDUM- DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS, AMENDING THE GATESVILLE CODE OF ORDINANCES BY AMENDING SECTION 18-7A; SCHOOL ZONES; DESIGNATING SCHOOL ZONES; ESTABLISHING THE PRIMA FACIE SPEED LIMIT; AMENDING EFFECTIVE TIME PERIODS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED**

**TWO HUNDRED (\$200.00) DOLLARS FOR EACH OFFENSE; AND  
PROVIDING AN EFFECTIVE DATE.  
(3RD AND FINAL READING OF ORDINANCE 2024-10) (BRAD HUNT)**

**PAGE 34-42 CITY COUNCIL MEMORANDUM- DISCUSSION AND POSSIBLE ACTION  
TO APPROVE A CONTRACT WITH G2 GENERAL CONTRACTORS FOR  
REMEDATION SERVICES OF THE GATESVILLE PUBLIC LIBRARY.  
(MIKE HALSEMA)**

**PAGE 43-59 CITY MANAGER REPORT-**

**EXECUTIVE SESSION:**

**THE CITY COUNCIL OF THE CITY OF GATESVILLE WILL CONVENE INTO A CLOSED  
EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.074  
(PERSONNEL MATTERS) TO DELIBERATE THE APPOINTMENT, EMPLOYMENT,  
EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC  
OFFICER OR EMPLOYEE, TO WIT: CITY JUDGE AND CITY PROSECUTOR.**

**END EXECUTIVE SESSION AND RECONVENE REGULAR MEETING-----**

**NO MEMO- DISCUSSION AND POSSIBLE ACTION RESULTING FROM DELIBERATIONS  
IN EXECUTIVE SESSION.**

**ADJOURN MEETING**

**NOTICE**  
**THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT**  
**(TEX. GOV'T CODE CHAPTER 551, SEC. 551.041)**

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**5:30 P.M**  
**GATESVILLE CITY COUNCIL CHAMBERS**  
**110 NORTH 8<sup>TH</sup> STREET, GATESVILLE, TEXAS 76528**  
**OCTOBER 8, 2024**

An Open Meeting will be held concerning the following subjects:

1. Call to Order
2. Quorum check
3. Invocation and Pledge of Allegiance
4. Citizens/Public Comments Forum: Individuals wishing to address the Gatesville City Council may do so during this segment. If you intend to comment on a specific agenda item, please indicate the item(s) on the sign-in sheet before the meeting. Each speaker is allotted a maximum of 3 minutes for their remarks, and speakers are expected to conduct themselves in a respectful & civil manner. In accordance with the Texas Open Meetings Act, the City of Gatesville City Council cannot deliberate or act on items not listed on the meeting agenda.

**CONSENT:**

5. All consent agenda items are considered routine by the City Council and will be enacted by a single motion. There will be no separate discussion of these items unless a Councilmember requests an item to be removed and considered separately.

**RESOLUTION 2024-106:** Discussion and possible action regarding approval of Minutes from Regular City Council Meeting held on September 24, 2024.(H. Owens)

**RESOLUTION 2024-107:** Discussion and possible action regarding August 2024 Financials.  
(Mike Halsema)

**RESOLUTION 2024-108:** Discussion and possible action to approve Proclamation honoring Dale and Laura White.  
(Wendy Cole)

**OTHER BUSINESS:**

6. Presentation from Tony Austin, Director of Rural Operations of the Hill Country Transit District, regarding the HOP services.
7. Discussion and possible action regarding a request from the Gatesville Chamber of Commerce regarding temporary street closures for the Christmas Parade. (Mason Matthews)
8. Discussion and possible action regarding closure of Shady Lane between Bridge Street and Wren Circle due to traffic safety concerns, and to allow Public Works crews to repair the bridge and adjacent water and sewer lines. (Brad Hunt)
9. Discussion and possible action regarding an Ordinance of the City of Gatesville, Texas, Amending the Gatesville Code of Ordinances by amending Section 18-7A; School Zones; Designating School Zones; Establishing the Prima Facie Speed Limit; Amending Effective Time Periods; Providing a Repealing Clause; Providing a Severability Clause; Providing a Savings Clause; Providing for a Penalty of a fine not to exceed Two Hundred (\$200.00) Dollars for each Offense; and Providing an Effective Date. (3rd & final reading of Ordinance 2024-10) (B. Hunt)
10. Discussion and possible action to approve a contract with G2 General Contractors for remediation services of the Gatesville Public Library. (Mike Halsema)
11. City Manager Report

**EXECUTIVE SESSION:**

12. The City Council of the City of Gatesville will convene into a closed Executive Session pursuant to Texas Government Code section 551.074 (Personnel Matters) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Judge and City Prosecutor.
  
13. End Executive Session and Reconvene Regular Meeting-----
  
14. Discussion and possible action resulting from deliberations in Executive session.
  
15. Adjourn Meeting

I hereby attest that the above agenda was posted on this the 4th day of October, 2024 by 5:00 p.m. on the official City of Gatesville website, [www.gatesvilletx.com](http://www.gatesvilletx.com) and the official bulletin boards at the Gatesville City Hall, 803 E. Main Street and Gatesville Council Chambers, 110 N. 8th Street, Gatesville, Texas.



Holly Owens  
City Secretary

The City of Gatesville council chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the city secretary's office at 254-865-8951 or FAX 254-865-8320, or email [howens@gatesvilletx.com](mailto:howens@gatesvilletx.com) for further information.

As authorized by section 551.071 of the Texas Government Code, this meeting may be convened into closed, executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein. The City of Gatesville reserves the right to reconvene, recess, or realign the regular session or called executive session or order of business as set forth on the agenda at any time prior to adjournment.

CITY COUNCIL MEETING  
SEPTEMBER 24, 2024  
5:30 P.M.  
COUNCIL CHAMBERS, 110 NORTH 8TH STREET,  
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:31 P.M. THIS 10TH DAY OF SEPTEMBER 2024.

2) QUORUM CHECK/COUNCIL PRESENT: Mayor Gary Chumley, Councilmembers Barbara Burrow, Greg Casey, Joe Patterson, Meredith Rainer, and Aaron Smith.

CITY STAFF PRESENT: City Manager Brad Hunt, City Secretary Wendy Cole, City Secretary Holly Owens, Deputy City Manager/Finance Director Mike Halsema, Public Works Director Chad Newman, Parks & Recreation Director Seth Phillips, Library Director Shea Harp, and Interim Police Chief Georg Cleverley.

OTHERS: Leo Corona, Yvonne Williams with Gatesville Chamber, Travis VanBibber, John Salter, Gatesville Messenger Staff Writer Alex Meelbusch, and MRB Group Representative, Tanya Reed and Gene Dane.

3) INVOCATION: Councilmember Casey and PLEDGE OF ALLEGIANCE: Led by Mayor Chumley.

4) CITIZENS/PUBLIC COMMENTS FORUM: INDIVIDUALS WISHING TO ADDRESS THE GATESVILLE CITY COUNCIL MAY DO SO DURING THIS SEGMENT. IF YOU INTEND TO COMMENT ON A SPECIFIC AGENDA ITEM, PLEASE INDICATE THE ITEM(S) ON THE SIGN IN SHEET BEFORE THE MEETING. EACH SPEAKER IS ALLOTTED A MAXIMUM OF 3 MINUTES FOR THEIR REMARKS, AND SPEAKERS ARE EXPECTED TO CONDUCT THEMSELVES IN A RESPECTFUL MANNER. IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, THE CITY OF GATESVILLE CITY COUNCIL CANNOT DELIBERATE OR ACT ON ITEMS NOT LISTED ON THE MEETING AGENDA.

Yvonne Williams, Chamber of Commerce, updated Council on up-and-coming events.

5) ALL CONSENT AGENDA ITEMSS ARE CONSIDERED ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY A SINGLE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM TO BE REMOVED AND CONSIDERED SEPARATELY.

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RESOLUTION 2024-103: Discussion and possible action regarding approval of Minutes from Special City Council Meeting held on September 3, 2024. (Wendy Cole)

RESOLUTION 2024-104: Discussion and possible action regarding approval of Minutes from Regular City Council Meeting held on September 10, 2024. (Holly Owens)

CONSENT AGENDA: Motion by Barbara Burrow, seconded by Greg Casey to approve the Consent Agenda as written. All five voting “Aye”, motion passed.

Mayor Chumley moved item 9 to the top.

9) DISCUSSION AND POSSIBLE ACTION REGARDING AWARD OF CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR POLICE FACILITY TO MRB GROUP.

Tanya Reed and Gene Dane with MRB Group came forward to answer questions.

Mayor Chumley clarified that Council will be looking at concept designs for the former Rotunda Nursing Home property and the empty parking lot behind the current police station.

Ms. Reed stated this will be done in two phases; 1) program design, site assessment, and all the things that are investigatory regarding what the City of Gatesville needs/wants and the same with the police department and all the stakeholders, 2) make recommendations to Staff and Council based on those assessments.

Councilwoman Burrow asked about the timeline for phase one. Ms. Reed stated 2-3 months.

Councilman Patterson asked if assisting with funding applications are part of phase one. Ms. Reed stated that MRB Group will start looking for funding possibilities immediately and start putting together timelines based on those applications.

Councilman Casey asked if the schematics that Staff and Council will receive includes both external and internal components. Ms. Reed stated both interior and exterior will be presented.

There was no further discussion.

Motion by Meredith Rainer, seconded by Aaron Smith to approve Resolution 2024-105, awarding the architectural and engineering services for a police facility to MRB and authorizing the City Manager to execute the contract on behalf of the City. All five voting “Aye”, motion passed.

6) DISCUSSION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS, AMENDING THE GATESVILLE CODE OF ORDINANCES BY AMENDING SECTION 18-7A; SCHOOL ZONES; DESIGNATING SCHOOL ZONES; ESTABLISHING THE PRIMA FACIE SPEED LIMIT; AMENDING EFFECTIVE TIME PERIODS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED TWO HUNDRED (\$200.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE. (2ND READING OF ORDINANCE 2024-10)

There was no discussion or any questions.

Motion by Greg Casey, seconded by Meredith Rainer to pass Ordinance 2024-10 adopting and designating school zones, Chapter 54, Section 6, of the City of Gatesville Code of Ordinances to the next scheduled Council Meeting. All five voting "Aye", motion passed.

7) UPDATE AND INFORMATION RE: LIBRARY BUILDING CLOSURE AND NEXT STEPS.

City Manager, Brad Hunt updated Council on the library closure.

On September 12 during normal library hours, a patron advised staff of apparent water damage to two books found on shelves. This discovery, along with some small areas of water damage found on some sheet rock in the week prior, equated to an urgent maintenance issue and caused City Manager Bradford Hunt to direct the temporary closure of the library, through at least Tuesday, September 17, 2024. Out of an abundance of caution, the staff contracted a testing company (Lone Star Mold Testing) to take samples throughout the library and advise whether the water damage poses any known risk to the public. Lone Star Mold Testing Company (contracted by the City of Gatesville) conducted mold testing at the Gatesville Library, including air testing, to determine whether mold was an issue related to the known water damage. Lone Star's air quality and other testing parameters listed in their report, as received by staff on September 17, indicated that the library remains free of unacceptable levels of mold, and thus less costly and time-consuming means of abatement than would otherwise be required for "black mold" are acceptable. Accordingly, we are taking steps to inspect all books and materials, clean all surfaces, and abate the known issues at the library. We will inspect each item prior to restocking, as well as clean or replace all the furniture and fixtures in the building itself. Our intent is to reopen safely for limited services, at an alternate location to be announced, as soon as possible. The total estimated assets in the Gatesville Library are valued at over \$800,000. Our preliminary estimate of loss due to damage is at about 10%, though we will continue to work with Subject Matter Experts (SMEs) to determine the final figure. We estimate the cost for rehabilitation, above the previously allocated replacement of the HVAC system, to be \$250,000. The rehabilitation involves solving these known issues:



Task	Est. Cost
Clean & save valuable / lightly damaged materials	\$2,000
Store salvaged materials in a clean dry location until move to old bldg.	\$3,000
Lease retail/storage space (if necessary) for up to 6 months	\$6,000
Dehumidifiers and installation	\$5,000
Get quotes for cleaning / remediation based on Lone Star's findings	\$50,000
No structural changes needed, but we will still re-sheetrock worst areas	\$30,000
Flooring replacement	\$46,000
Clean air ducts	\$10,000
Fix roof	\$50,000
Paint	\$28,000
Contingency	\$20,000
Total (est.) \$250,000	

Mr. Hunt gave a PowerPoint presentation showing pictures of the damage.

Shea Harp, Library Director stated that the Gatesville Library has 44,000 cataloged materials to examine.

Mayor Chumley asked about the books that have a small amount of mold and how are they cleaned. Ms. Harp consulted with TSLAC, and it is recommended that if the mold is on the outside of the book, it can be cleaned. However, if the mold is on the pages, the book must be destroyed.

Councilman Patterson asked about a de-contamination process or machine for the books. Mr. Hunt stated the process is available, but it is very time consuming, and it is more economic to buy another book rather than take the chance of the mold coming back.

Mr. Hunt stated the City filed an insurance claim related to the roof, as well as listed it on our FEMA damage assessment, prior to the discovery of the damaged walls and books.

Mayor Chumley asked if the City will be able to adjust the FEMA amount upward to include this. Mr. Hunt stated that Staff has time to add the library to that list.

Councilman Casey asked if Lone Star would be handling the rehabilitation too. Mr. Hunt stated that because of the amount for the rehabilitation, it will have to go out for bid.

Councilman Patterson asked if there were de-humidifiers in place before with sensors. Mr. Hunt stated yes, but it was not working properly, and Staff worked to fix the problems as they occurred and that is when Staff requested to replace the entire system.

Councilwoman Burrow asked if there will be something in place to monitor the air quality. Mr. Hunt stated the new system will have sensors in place to monitor the air quality.

Councilwoman Burrow asked about accessibility doors. Mr. Hunt stated that has already been added to the rehabilitation.

No action required.

8) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF GATESVILLE, TEXAS, AMENDING THE FISCAL YEAR 2023-24 BUDGET OF THE CITY OF GATESVILLE TO ALLOW FOR ADJUSTMENTS TO THE GENERAL FUND REVENUES AND EXPENDITURES, EACH IN THE AMOUNT OF SIX HUNDRED NINETY THOUSAND DOLLARS (\$690,000.00); DECLARING A MUNICIPAL PURPOSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICTS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. (3RD AND FINAL READING OF ORDINANCE 2024-06)

Mike Halsema, CFO and Deputy City Manager updated the Council on the changes for amending the FY 2023-24 Budget which include the library rehabilitation.

Motion by Meredith Rainer, seconded by Aaron Smith to pass Ordinance 2024-06 amending the Fiscal Year 2024 budget. All five voting "Aye", motion passed.

10) BRIEFING/INFORMATION REGARDING FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) VISIT TO GATESVILLE REGARDING FLOOD/WEATHER DAMAGE.

Brad Hunt stated as part of the City's reporting process regarding the 17 known loss areas from the spring 2024 weather events, FEMA will conduct on-site inspections October 2-5, 2024. As noted in previous council meetings and the August City Manager Report to Council, the City is meeting all deadlines and requirements for its application for federal funds to recover losses associated with the weather events.

11) RECESS MEETING AT 6:17 PM.

12) RECONVENE MEETING AT FAUNT LE ROY PARK, SOUTH 7<sup>TH</sup> STREET, GATESVILLE, TEXAS 6:30 PM

CITY COUNCIL MEETING  
SEPTEMBER 24, 2024  
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13) SITE VISIT TO REVIEW AND ASSESS DAMAGE RELATED TO SEVERE WEATHER EVENTS AND DISCUSSION REGARDING FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) VISIT.

Council and Staff toured Faunt Le Roy Park, and no action was taken.

14) ADJOURN MEETING AT 6:45 P.M, THIS 24TH DAY OF SEPTEMBER 2024

ATTEST:

APPROVED:

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Holly Owens  
City Secretary

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Gary M. Chumley  
Mayor

## General Fund

Revenues	AUGUST	2023-24	2023-24	% YTD
		Budget	YTD	
AV Taxes	39,111	2,799,236	3,100,361	110.8%
Sales Tax	260,794	2,909,568	2,707,581	93.1%
Franchise Fees	45,697	797,203	796,654	99.9%
Fines & Fees	12,047	151,000	135,552	89.8%
Other taxes	1,273	15,000	13,118	87.5%
Licenses & Permits	16,012	36,600	153,540	419.5%
Rental Income	6,400	33,500	64,198	191.6%
Parks & Rec	40,065	380,000	444,550	117.0%
Misc. Revenues	13,278	151,500	281,121	185.6%
Intergovernmental	-	-	-	
Inter fund Transfers	53,861	777,785	592,476	76.2%
<b>TOTAL REVENUES</b>	<b>488,538</b>	<b>8,051,392</b>	<b>8,289,152</b>	<b>103.0%</b>
<b>Expenditures</b>				
<b>LIBRARY</b>				
Personnel Svcs.	12,478	178,241	144,190	80.9%
O&M	26,457	96,355	118,463	122.9%
Total	38,935	274,596	262,653	95.7%
<b>ADMINISTRATION</b>				
Personnel Svcs.	55,896	686,597	615,525	89.6%
O&M	29,544	713,951	555,554	77.8%
Total	85,440	1,400,548	1,171,079	83.6%
<b>PLANNING</b>				
Personnel Svcs.	30	164,047	76,617	46.7%
O&M	521	19,160	134,934	704.2%
Total	551	183,207	211,551	115.5%
<b>POLICE</b>				
Personnel Svcs.	165,698	2,245,666	1,939,998	86.4%
O&M	39,443	462,549	503,768	108.9%
Total	205,140	2,708,215	2,443,766	90.2%
<b>COURT</b>				
Personnel Svcs.	12,367	149,766	135,034	90.2%
O&M	395	49,870	44,424	89.1%
Total	12,762	199,636	179,458	89.9%
<b>FIRE</b>				
Personnel Svcs.	83	1,000	917	91.7%
O&M	19,499	311,554	287,729	92.4%
Total	19,582	312,554	288,646	92.4%
<b>STREET</b>				
Personnel Svcs.	35,835	544,908	441,240	81.0%
O&M	81,756	862,338	614,392	71.2%
Total	117,591	1,407,246	1,055,632	75.0%
<b>FLEET SERVICES</b>				
Personnel Svcs.	7,615	76,377	83,996	110.0%
O&M	3,441	38,100	45,683	119.9%
Total	11,055	114,477	129,679	113.3%
<b>BUILDING INSPECTIONS</b>				
Personnel Svcs.	5,813	164,950	68,065	41.3%
O&M	1,421	48,777	21,254	43.6%
Total	7,233	213,727	89,319	41.8%
<b>PARKS &amp; RECREATION</b>				
Personnel Svcs.	34,059	475,883	428,160	90.0%
O&M	49,348	224,757	258,315	114.9%
Total	83,407	700,640	686,475	98.0%
<b>Fitness Center</b>				
Personnel Svcs.	10,894	155,679	122,921	79.0%
O&M	8,414	150,152	147,782	98.4%
Total	19,309	305,831	270,702	88.5%
<b>SWIMMING POOL</b>				
Personnel Svcs.	8,964	64,590	61,233	94.8%
O&M	3,069	45,814	41,877	91.4%
Total	12,033	110,404	103,110	93.4%
<b>CIVIC CENTER</b>				
Personnel Svcs.	5,081	81,183	75,676	93.2%
O&M	4,202	39,128	43,838	112.0%
Total	9,283	120,311	119,514	99.3%
TRANSFER EXPENSE	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>622,320</b>	<b>8,051,392</b>	<b>7,011,585</b>	<b>87.1%</b>
<b>Gain (Loss)</b>			<b>1,277,566</b>	

## Water & Sewer Fund

	AUGUST	2023-24 Budget	2023-24 YTD	% YTD
<b>Water</b>				
<b>Revenues</b>				
<b>Water Sales</b>				
Residential	167,030	1,949,288	1,595,503	81.9%
Commercial And Institutional	179,925	2,294,232	2,002,864	87.3%
Wholesale	97,744	1,041,281	890,111	85.5%
<b>Connections &amp; Installs</b>	572	31,300	14,446	46.2%
<b>Misc.</b>	11,123	71,000	102,855	144.9%
Subtotal	<u>456,394</u>	<u>5,387,101</u>	<u>4,605,779</u>	85.5%
<b>Expense</b>				
<b>Distribution</b>				
Personnel	59,642	749,552	683,361	91.2%
O&M	801	710,034	673,880	94.9%
Capital Outlay	1,175	2,504,932	1,274,321	50.9%
<b>Production</b>				
Personnel	32,484	449,415	354,834	79.0%
O&M	1,346,299	2,508,918	2,642,955	105.3%
Capital Outlay	-	2,383,271	1,405,644	59.0%
Subtotal	<u>1,440,401</u>	<u>9,306,122</u>	<u>7,034,995</u>	75.6%
<b>Sewer</b>				
<b>Revenues</b>				
<b>Sewer Fees</b>				
Residential	106,919	1,023,717	1,185,414	115.8%
Commercial And Institutional	(214,253)	2,074,791	1,820,191	87.7%
<b>Connections &amp; Installs</b>	44	9,300	1,628	17.5%
<b>Misc.</b>	2,117	19,250	28,128	146.1%
Subtotal	<u>(105,173)</u>	<u>3,127,058</u>	<u>3,035,361</u>	97.1%
<b>Expense</b>				
Personnel	39,025	473,384	457,976	96.7%
O&M	925,091	1,658,462	1,852,083	111.7%
Capital Outlay	339,502	8,321,036	1,434,954	17.2%
Subtotal	<u>1,303,617</u>	<u>10,452,882</u>	<u>3,745,013</u>	35.8%
<b>Sanitation</b>				
<b>Revenues</b>	75,037	794,280	802,945	101.1%
<b>Expense</b>	70,861	788,200	711,410	90.3%
<b>Non Departmental</b>				
<b>Revenues</b>				
<b>Grants &amp; reimbursements</b>	1,318,937	12,026,904	3,502,598	29.1%
<b>Interest</b>	46,890	300,400	565,086	188.1%
Subtotal	<u>1,365,827</u>	<u>12,327,304</u>	<u>4,067,684</u>	33.0%
<b>Expense</b>				
<b>Transfers and Franchise fees</b>	92,394	1,088,539	989,785	90.9%
<b>Grand Total</b>				
<b>Revenues</b>	<b>1,792,084</b>	<b>21,635,743</b>	<b>12,511,769</b>	57.8%
<b>Expense</b>	<b>2,907,274</b>	<b>21,635,743</b>	<b>12,481,203</b>	57.7%
<b>Gain (Loss)</b>	<b>(1,115,189)</b>	-	<b>30,566</b>	

# Gatesville

Spur Capital of Texas

Office of the Mayor  
Gatesville, Texas

## Proclamation

**WHEREAS** Today we celebrate Dale and Laura White, and their outstanding service and support to the people of Gatesville, including their cherished Gatesville Church of Christ family.

**WHEREAS** Dale and Laura's distinguished service to the Gatesville community spans many years following their college graduations from University of Texas and subsequent move to Gatesville, Texas in the 1960s.

**WHEREAS** Laura worked for Gatesville Independent School District for 28 years which included 14 years in the Vocational Lab, 6 years as a Vocational Counselor, and 8 years as a Junior High Counselor. Laura has been an active member of the Exchange Club since 1969 serving in many leadership roles and has also been active in prison ministry since 1984, ministering to the women on death row at the Mountain View Unit.

**WHEREAS** Dale was a pharmacist for 53 years and owned and operated City Drug in Gatesville many years before retiring in 2009. Dale's service to the community has extended far beyond being a successful business owner as he served the City of Gatesville as a council member from September 1969 to April 1973 and additionally helped countless people in this community financially while remaining completely anonymous.

**WHEREAS** Dale and Laura have been faithful members of the Gatesville Church of Christ for many years and where Laura also had a leading role in establishing a Hispanic Church of Christ in Gatesville.

**WHEREAS** Dale and Laura were both named Citizens of the Year by the Gatesville Chamber of Commerce where they were recognized for their tireless service to the many non-profits and local organizations within the Gatesville community.

**WHEREAS** All the citizens of Gatesville have benefitted from Dale and Laura's considerable community knowledge and engagement in the many organizations which have continued to make Gatesville a wonderful place to live. We are proud to offer sincere gratitude to Dale and Laura White for their unmatched dedication to our community which is leaving a lasting impact through their extensive and thoughtful engagement with their many community endeavors to help others.

**WHEREAS** Dale and Laura's gift of time and commitment sets an example for all in how volunteerism leads to positive civic engagement and to the betterment of our community. Today we extend Dale and Laura our heartfelt thanks for their continued service in our community and offer our best wishes for continued happiness, good health, and many more successes in the years to come.

**NOW THEREFORE**, I, Gary M. Chumley, by virtue of the authority vested in me as Mayor of the City of Gatesville, Texas do hereby proclaim Sunday, October 20, 2024 as:

**DALE AND LAURA WHITE DAY**

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

\_\_\_\_\_  
*Attest:* \_\_\_\_\_

*Date:* \_\_\_\_\_



**Agenda Item: #6**

**CITY COUNCIL MEMORANDUM**

**Date:** October 8, 2024

**To:** Mayor & City Council

**From:** City Staff

**Agenda Item:** Presentation from Tony Austin, Director of Rural Operations of the Hill Country Transit District, regarding the HOP services.

**Information:** Tony Austin, the Director of Rural Operations for Hill Country Transit District (The HOP) requested a meeting with the Council to discuss the HOP services and to ensure that they are meeting the needs of Gatesville. Mr. Austin said that the transit service is transitioning from the old service model to a more effective one called Micro-Transit. Mr. Austin reports that they have successfully piloted this service on Fort Cavazos since the beginning of the year and recently launched the change in both Killeen and Temple with great success.

**Financial Impact:** N/A

**Staff Recommendation:** No action required.

**Attachments:** N/A

**Staff Contacts:** [bhunt@gatesvilletx.com](mailto:bhunt@gatesvilletx.com)  
[wcole@gatesvilletx.com](mailto:wcole@gatesvilletx.com)



Agenda Item #7

Gatesville City Council  
803 E. Main Street  
Gatesville, TX 76528

09/18/2024

Dear City Council Members,

I am writing to request an opportunity to speak at an upcoming city council meeting regarding the Christmas Parade scheduled for December 14, 2024, starting at 10 AM.

As we prepare for this festive event, I would like to discuss several important logistical aspects that require your support. Specifically, we are seeking assistance with the following:

1. **Road Blockage/Taper:** We will need designated road closures along the parade route to ensure the safety of participants and spectators.
2. **Event Signage:** To effectively inform the community, we request that appropriate signage be placed in the area seven days prior to the event.
3. **Police Patrol/Presence:** A visible police presence would greatly enhance safety and security during the parade, helping to manage traffic and assist attendees.
4. We believe that with the city's support, we can create a memorable and safe experience for all who attend. I appreciate your consideration of this request and look forward to the opportunity to discuss it further.

Mason K. Matthews

President – Gatesville Chamber of Commerce

Cell – 254-206-0488 Email – gatesvillecoc@gmail.com

**Growing Business. Building Community.**



# City of Gatesville Outdoor Event / Parade Application

**Applicant / Organization Name:**

**Mason Matthews/Gatesville Chamber of Commerce**

Address: 2307 Hwy 36 South

Phone Number(s): 254-865-2617

**Event Coordinator: Mason Matthews/ Yvonne Williams Liaison**

Phone Number(s): 254-865-2617 Hers 254-721-3068

Email: [gatesvillecoc@gmail.com](mailto:gatesvillecoc@gmail.com)

**Event Name: Cowboy Christmas Parade**

**Event Description, in detail:**

**Theme Cowboy Christmas Parade, Floats, Cars, 1Cav Horse Detachment and the 1Cav Band (if available)**

**Proposed Location(s): Have the Parade start on Hornet Way. Head West on Hwy 84 until Lutterloh Ave., turn left and the parade will end on Lutterloh Ave.**

**Proposed Location(s): Please see attached Letter to TXDOT**

**Requested Road closures: Please see attached maps (map requires update of proposed hard closure at S. Lovers to move back to Hornet Way)**

**Anticipated Daily Attendance: 1 Day**

**Event Dates and Times (including set-up and clean-up):**

Event Days Date Time Begin / Time End Set-up

Day 1 **Event Days Date and Time begin: December 14th 10 AM./ Time Set up 7 AM.**

Day 2

Day 3

**Is this a new event or has it occurred in the past?**

**Has occurred in the past.**

If yes, please list the date(s) it was held previously.

**City of Gatesville Outdoor Event / Parade Application, page 2**

**Admission Fee:**

**Are you planning to sell, or allow the sale of, alcoholic beverages? (list if yes) N/A**

**Are you planning to use music or other public address speakers? (list if yes) Floats may have music, Cav Band and possible the Gatesville ISD Band**

List all amusement rides you plan to have at the event: **N/A**

Name of Company Providing Equipment: n/A

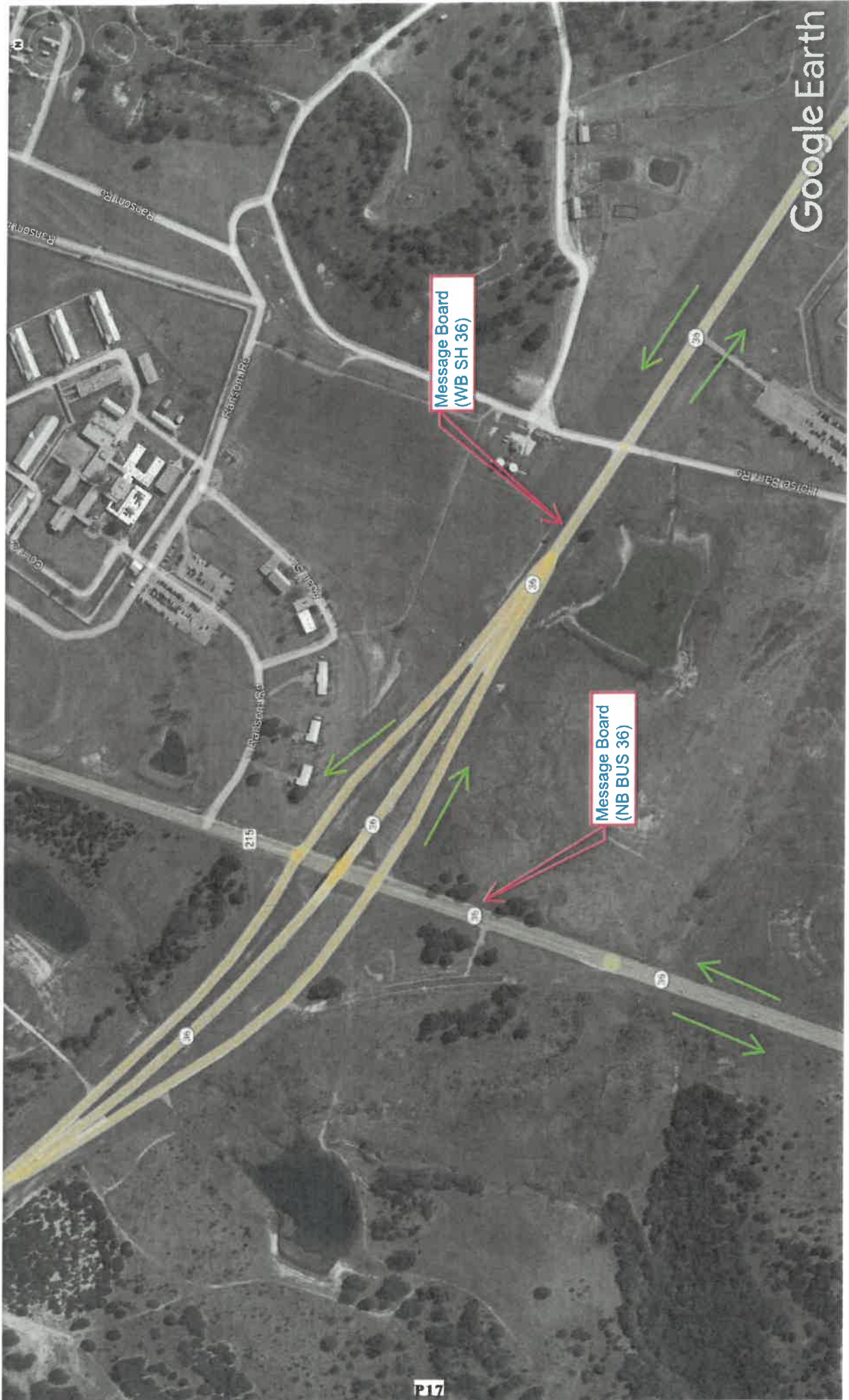
Please list all City of Gatesville assistance you will need (additional fees may apply): **Police Patrol/Presence  
Road blockage/taper  
Event signage 7 days prior**

Signature of Person Filing Form Date Received By Date

Mason Matthews  
President, Gatesville Chamber of Commerce

September 18th, 2024









Lutterloh

US 84 (Main St)

118' Buffer

118' Taper

235' Buffer

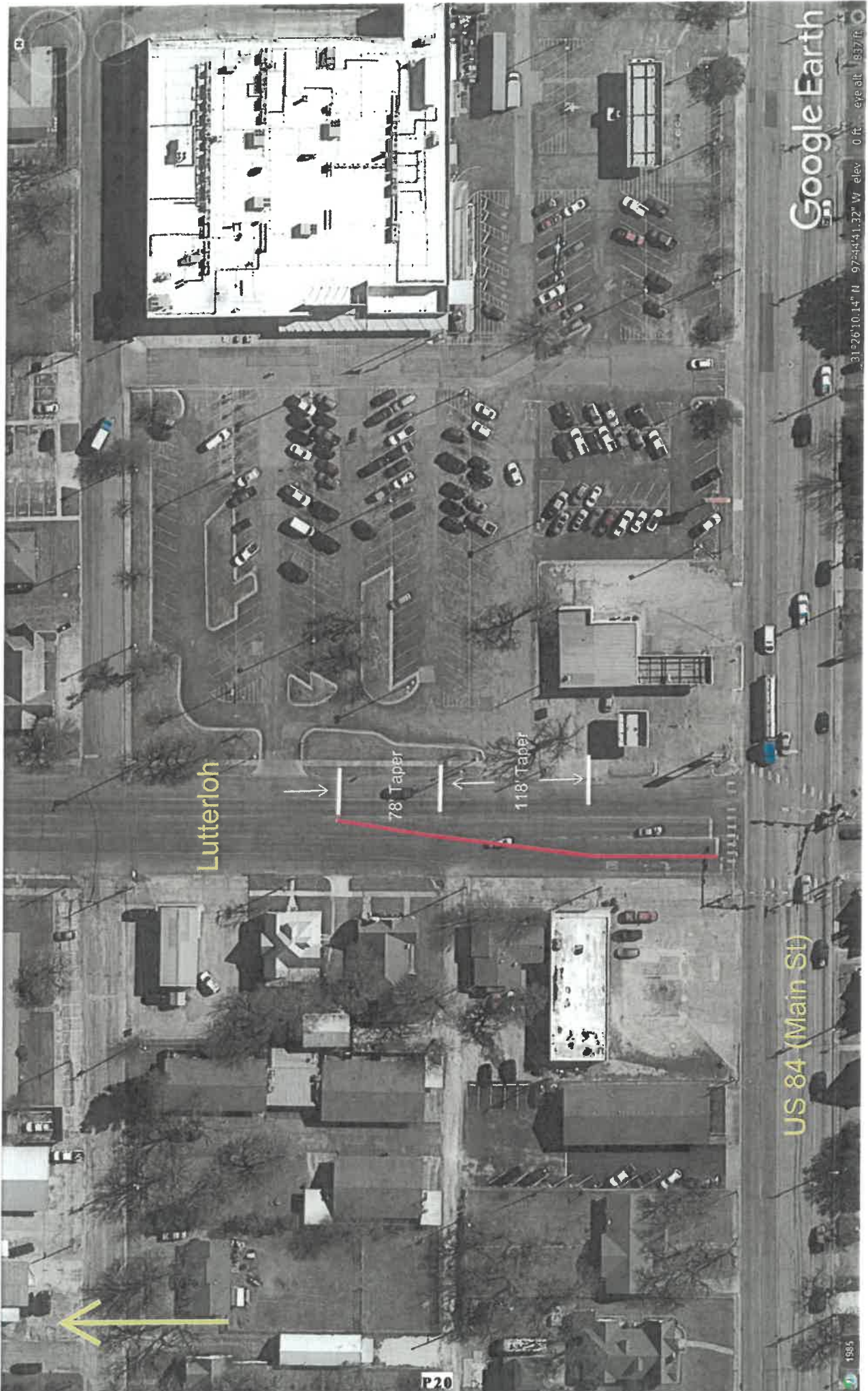
235' Taper

P19

Google Earth

31°26'07.84" N - 97°44'39.79" W, elev. 0 ft

1985



Lutterloh

78' Taper

118' Taper

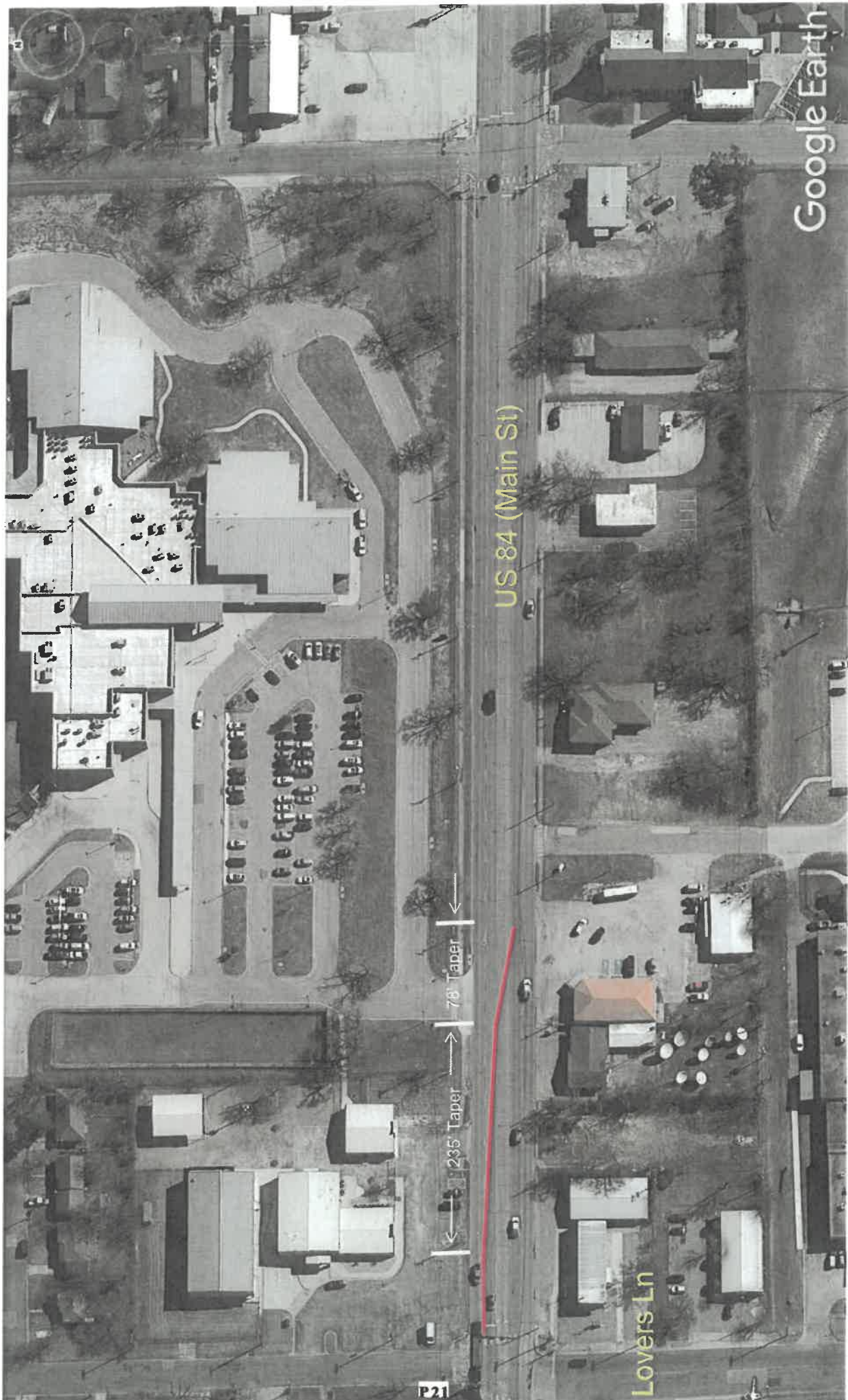
US 84 (Main St)

Google Earth

31°26'10.14" N 97°44'41.32" W elev. 0 ft. eye alt. 837 ft.

P20

1995



US 84 (Main St)

Lovers Ln

← 235 Taper →

← 78 Taper →



U	S		8	4			
T	O		C	L	O	S	E

S	A	T	U	R	D	A	Y
9	A	M	-	1	1	A	M

EB/WB US 84, 7 days prior

U	S		8	4			
C	L	O	S	E	D		

U	S	E					
S	H		3	6	W		

WB US 84 During

U	S		8	4			
C	L	O	S	E	D		

U	S	E					
B	U	S		3	6	N	

EB US 84 During

T	O		W	A	C	O	
U	S	E		3	6	E	

NB BUS 36 During

U	S		8	4			
D	E	T	O	U	R		
E	X	I	T		N	O	W

U	S	E					
B	U	S		3	6		

WB SH 36 During



**Agenda Item: # 8**

**CITY COUNCIL MEMORANDUM**

**Date:** October 8, 2024

**To:** Mayor & City Council

**From:** Bradford Hunt, City Manager

**Agenda Item:** Consider closure of Shady Lane between Bridge Street and Wren Circle due to traffic safety concerns, and to allow Public Works crews to repair the bridge and adjacent water and sewer lines.

**Information:** The Shady Lane bridge between Bridge Street and Wren Circle was damaged during the Spring 2024 weather events. This damage is documented in the City of Gatesville’s submission to Texas Department of Emergency Management (TDEM) and Federal Emergency Management Administration (FEMA) under event “DR-4781-TX.” While we navigate the process to submit our losses to TDEM/FEMA for consideration of reimbursement, the bridge remains an existing hazard to vehicular traffic due to the damage and must be closed to prevent structural failure. This portion is approximately 275 feet long, as seen in Figure 1 below.

Figure 1



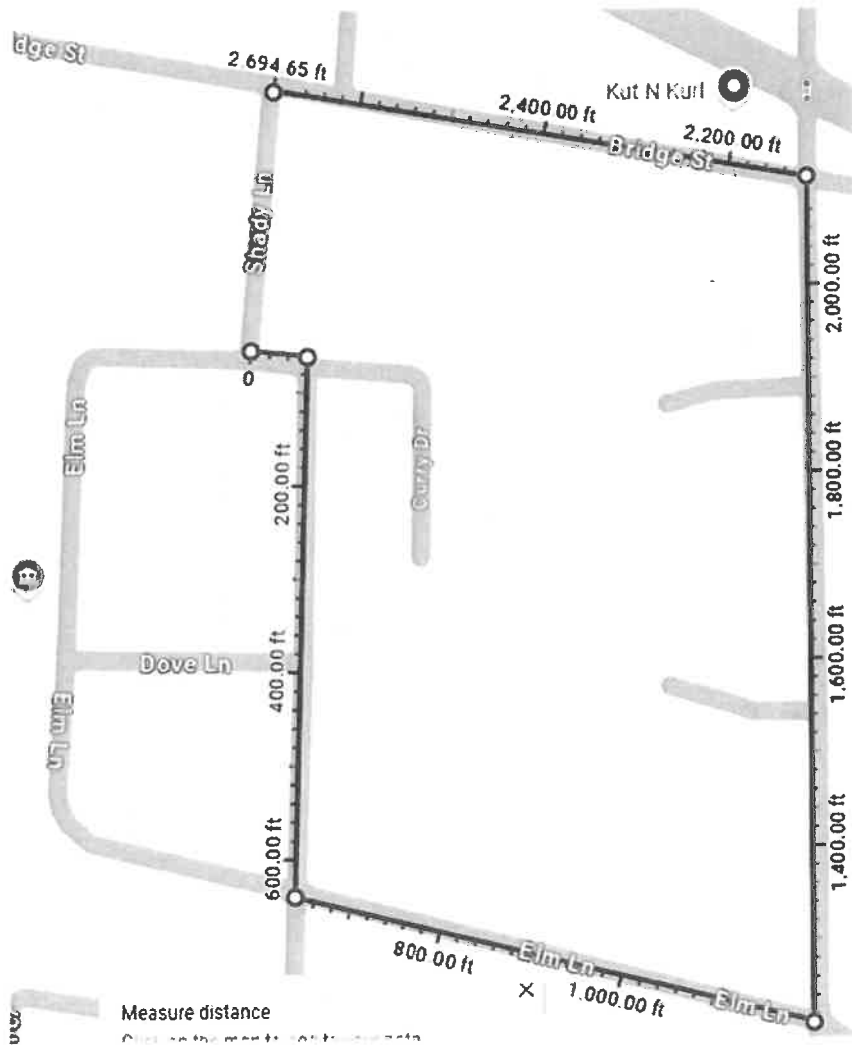
Adjacent to the bridge, we also have a water line to address immediately. Historically since 2007, the condition of the 6” water line is poor and in imminent danger of repeated failure. The line has been broken in half by flood water approximately 15 times since 2007 and is currently being held up with ratchet straps. This line will be bored under the creek bed for replacement or abandoned and replaced with another 6” in from Lovers lane down Elm Lane.

Complicating the matter is the unknown legal status of the section of Shady Lane between Bridge Street and Wren Circle. Thus far, our attempts at research have not resolved the issue of ownership of that portion of the street. Attempts to search county tax records and surveys are ongoing and will likely require legal consultation in the future. However, it currently appears the street was never designated to city ownership when it was built in around 1984, and though it currently shows to be a designated street the Coryell County CAD system, legal surveys indicate otherwise.

With Council's approval the portion of Shady Lane described above will remain closed until all legal issues are resolved and subsequent repairs are completed. The easement for the water line is clear and that work will proceed.

The closure of this portion of Shady Lane will affect local traffic by adding approximately one half mile of travel distance (one minute travel time) for drivers wishing to travel from Bridge St. to Wren Circle, or vice versa (please see Figure 2 below).

Figure 2



**Financial Impact:** \$30,000, possibly offset by 75% through TDEM/FEMA pending funding

**Staff Recommendation:** Staff recommends closing the portion of Shandy Lane between Bridge Street and Wren Circle, to address safety concerns and allow for necessary repairs of the bridge and adjacent water/sewer lines.

**Motion:** I make a motion to approve the closure of Shady Lane between Bridge Street and Wren Circle, to address safety concerns and allow for necessary repairs of the bridge and adjacent water/sewer lines.

**Staff Contacts:** City Manager Bradford Hunt [bhunt@gatesvilletx.com](mailto:bhunt@gatesvilletx.com)  
Public Works Director Chad Newman [cnewman@gatesvilletx.com](mailto:cnewman@gatesvilletx.com)





**Agenda Item # 9**

**CITY COUNCIL MEMORANDUM**

**Date:** October 8, 2024  
**To:** Mayor & City Council  
**From:** Bradford Hunt, City Manager

**Agenda Item:** Discussion regarding an ordinance adopting and designating school zones within the city limits.

**Information:**

The existing city ordinance regarding designation of school zones is outdated and in need of replacement. Certain changes to the streets around the Gatesville I.S.D. schools, as well as the need to standardize the specified times when school zones are in effect, are the primary causes for the needed changes.

The proposed new ordinance will fill in Section 54-6, adding to the “Traffic and Vehicles” of the City of Gatesville Code of Ordinances. *Note: Reading #1 had this ordinance going into Section 18-7a and replacing the pre-existing ordinance, but staff now recommends this change for a more logical placement.* The ordinance designates certain portions of city streets as school zones during specified effective time periods, establishes prima facie speed limits, and provides for a penalty in the form of a fine, amongst other provisions.

There have been no changes to Ordinance 2024-10 since the second reading.

**Financial Impact:** The Street Department will place new signs and poles in certain locations if this ordinance is passed. Total cost is estimated to be under \$1,000.

**Staff Recommendation:**

The staff recommends approving Ordinance 2024-10 adopting and designating school zones, Chapter 54, Section 6, of the City of Gatesville Code of Ordinances on the third & final reading.

**Motion:**

I make a motion to approve Ordinance 2024-10 adopting and designating school zones, Chapter 54, Section 6, of the City of Gatesville Code of Ordinances on the third and final reading.

**ORDINANCE NO. 2024-10**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, AMENDING THE GATESVILLE CODE OF ORDINANCES BY AMENDING SECTION 18-7A. SCHOOL ZONES; DESIGNATING SCHOOL ZONES; ESTABLISHING THE PRIMA FACIE SPEED LIMIT; AMENDING EFFECTIVE TIME PERIODS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED TWO HUNDRED (\$200.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Gatesville is a Home Rule Municipality operating under the laws of the State of Texas, and

WHEREAS, the City Council may establish school traffic zones on any street or highway or any portion of any street or highway within the corporate limits of the city; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, THAT:**

**SECTION I. FINDINGS INCORPORATED**

The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

**SECTION II. SCHOOL TRAFFIC ZONES**

That Section 54-6 "Speed through School Traffic Zones" of Chapter 54, "Traffic and Vehicles" of the Code of Ordinances of the City of Gatesville, Texas, is hereby established and amended and the section should read in its entirety as follows:

**Sec. 54-6 Speed through school traffic zones**

Designated Streets. The following designated locations, measured from centerline of roadway to the edge of pavement in each direction, are declared to be school traffic zones and the maximum speed limit for all motor vehicles operated within such areas and locations and on such streets on school days when students are in attendance shall not exceed the speed limit as described below.

(A) Twenty miles per hour zones. A person commits an offense if he operates a vehicle in a school traffic zone at a speed greater than twenty (20) miles per hour and such operation of a vehicle shall be prima facie evidence that the speed is not reasonable or prudent and is unlawful.

- a. South 27<sup>th</sup> Street: All of South 27<sup>th</sup> Street from US Highway 84 (E. Main Street) to Texas State Highway 36 Business.
- b. North 26<sup>th</sup> Street: All of North 26<sup>th</sup> Street from Jackson Drive to US Highway 84 (E. Main Street).

- c. Hornet Way: All of Hornet Way from US Highway 84 (E. Main Street) to Texas State Highway 36.
- d. North Lovers Lane: All of North Lovers Lane from Jackson Drive to US Highway 84 (E. Main Street).
- e. South Lovers Lane: All of South Lovers Lane from US Highway 84 (E. Main Street) to Texas State Highway 36 Business.

(B) Thirty miles per hour zones. A person commits an offense if he operates a vehicle in a school traffic zone at a speed greater than thirty (30) miles per hour and such operation of a vehicle shall be prima facie evidence that the speed is not reasonable or prudent and is unlawful.

- a. US Highway 84 (E. Main Street): All that portion of US Highway 84 (E. Main Street) from the intersection of North 28<sup>th</sup> Street, westerly to a point .07 miles (approximately 350 feet) past the intersection of Lovers Lane.
- b. Texas State Highway 36 Business: All that portion of Texas State Highway 36 Business from the intersection of South 27<sup>th</sup> Street, westerly to a point .07 miles (approximately 350 feet) past the intersection of South Lovers Lane.

(C) Marking of School Zones. The City Manager or his designee shall designate school traffic zones with appropriate street markings or signs, which street markings or signs shall be placed at the school zone by the city manager or his designee.

(D) Signage Required. The speed limit designated for school traffic zones shall be effective only at times when appropriate signage advising motorists of the speed limit are placed in conspicuous places.

(E) Designated Times. The speed limit designated for school traffic zones shall only be effective on school days (when students are in attendance) during the following times:

- a. 7:00 am to 8:30 am
- b. 2:30 pm to 4:30 pm

(F) Prima facie maximum speed. When any school traffic zone has been established and effective, it shall be unlawful for any person to operate a motor vehicle or any other vehicle in such zone at a speed greater than the posted speed, any speed in excess thereof shall be prima facie evidence that such speed is not reasonable or prudent and that it is unlawful.

### SECTION III. PENALTY

Any person found to have violated the provisions of this ordinance shall be guilty of a Class C Misdemeanor, which shall be punishable by a fine not to exceed \$200.00 per offense.

### SECTION IV. REPEALER

All ordinances or parts of ordinances in force when the provisions of this Ordinance become effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed, but only as to the extent of any such conflict.

**SECTION V. SEVERABILITY**

If any provision, section, sentence, clause or phrase of this Ordinance or application of same to any persons or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portion of this Ordinance or its application to other persons or sets of circumstances shall not be affected hereby, it being the intent of the City Council of the City of Gatesville in adopting, and the Mayor in approving this Ordinance, that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provisions, or regulation.

**SECTION VI. SAVINGS**

That nothing in this ordinance shall be constructed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or prior ordinance; nor shall any legal right or remedy of any character be lost, impaired, or affected by this ordinance.

**SECTION VII. EFFECTIVE DATE**

This Ordinance shall be effective immediately upon passage and adoption.

**SECTION VIII. PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, date, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

**DULY PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GATESVILLE, TEXAS, AFTER A FIRST READING ON SEPTEMBER 10, 2024, A SECOND READING ON SEPTEMBER 24, 2024, AND A THIRD READING ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2024.**

**CITY OF GATESVILLE:**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
City Secretary, Holly Owens

\_\_\_\_\_  
Mayor, Gary M. Chumley

**APPROVED AS TO FORM AND SUBSTANCE:**

\_\_\_\_\_  
Charlie Buenger, City of Gatesville Municipal Court Prosecutor



## Agenda Item # 10

### CITY COUNCIL MEMORANDUM

**Date:** October 8, 2024

**To:** Mayor & City Council

**From:** Mike Halsema, Deputy City Manager

**Agenda Item:** Discussion and possible action regarding awarding a contract for Library remediation services.

**Information:**

On September 12 during normal library hours, a patron advised staff of apparent water damage to two books found on shelves. This discovery, along with some small areas of water damage found on some sheet rock in the week prior, equated to an urgent maintenance issue and caused City Manager Bradford Hunt to direct the temporary closure of the library. Out of an abundance of caution, the staff contracted a testing company (Lone Star Mold Testing) to take samples throughout the library and advise whether the water damage poses any known risk to the public.

Lone Star Mold Testing Company conducted mold testing at the Library, including air testing, to determine whether mold was an issue related to the known water damage. Lone Star's air quality and other testing parameters listed in their report, as received by staff on September 17, indicated that the library remains free of unacceptable levels of mold. Lone Star provided a protocol for remediating the library September 25<sup>th</sup>. A remediation protocol written by a licensed mold inspector is needed to comply with state regulations.

Upon receipt of the protocol, staff contacted G2 General Contractors to provide an estimate for remediation of the library. Staff selected G2 General Contractors from the The Interlocal Purchasing System (TIPS) contract #211001. The city has registered with TIPS, a purchasing cooperative. Cooperative purchasing is "Procurement conducted by, or on behalf of, one or more Public Procurement Units" as defined by the American Bar Association Model Procurement Code for State and Local Governments. By utilizing a purchasing cooperative's pre competitively bid contract, it satisfies state purchasing laws. G2 is certified for mold remediation, and is capable of providing services needed to remediate the Library.

**Financial Impact:**

\$55,229.90

**Staff Recommendation:** Staff recommends that the City Council approve the City Manager to execute contract, pending legal review with G2 General Contractors not to exceed \$55,229.90 for library remediation services.

**Motion:**

I make a motion to approve the City Manager to execute contract, pending legal review with G2 General Contractors for library remediation services not to exceed \$55,229.90

**Attachments:**

- Remediation Proposal

**Staff Contacts:**

Mike Halsema, Deputy City Manager [mhalsema@gatesvilletx.com](mailto:mhalsema@gatesvilletx.com)



## G2 General Contractors

---

1600 Redbud Blvd Ste 200  
McKinney, TX 75069  
972-569-7013

Client: City of Gatesville (Library)  
Property: 111 North 8th Street  
Gatesville, TX 76528

Operator: AUSTINM

Estimator: Austin McLaughlin  
Position: VP of Construction  
Company: G2 General Contractors  
Business: 1600 Redbud Blvd  
McKinney, TX 75069

Business: (214) 422-1015  
E-mail: austinm@g2generalcontractor  
s.com

Type of Estimate:

Date Entered: 10/3/2024

Date Assigned:

Price List: TXDF8X\_OCT24

Labor Efficiency: Restoration/Service/Remodel

Estimate: GATESVILLE\_LIBRARY1

TIPS#211001



**G2 General Contractors**

1600 Redbud Blvd Ste 200  
 McKinney, TX 75069  
 972-569-7013

**GATESVILLE\_LIBRARY1**

**GATESVILLE\_LIBRARY1**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
1. Hazardous Waste/Mold Cleaning-Supervisory/Admin- per hour	40.00 HR	0.00	84.19	0.00	673.52	4,041.12
2. Hazardous Waste/Mold Cleaning Technician - per hour	225.00 HR	0.00	76.49	0.00	3,442.06	20,652.31
-- Mobilization & Demobilization						
-- + 5 Technician @ 40 Hours						
Includes:						
- Containment Erection						
- Negative Air Placement						
- Affected Drywall Removal						
- Carpet Removal Throughout Library						
- HEPA Vacuuming of all surfaces in library						
- Anti-Microbial Application through library + Hand Wipe of all surfaces						
3. Add for personal protective equipment - Heavy duty	60.00 EA	0.00	39.81	0.00	477.72	2,866.32
-- 1 Supervisor + 5 Mold Workers: 6						
-- 2 suits per day (1 before lunch & 1 after lunch) * 5 Days						
4. Containment Barrier/Airlock/Decon Chamber	8,000.00 SF	0.00	1.18	0.00	1,888.00	11,328.00
-- 4 Rolls of 6-Mil Plastic Sheeting (2000 SF per Roll)						
5. Peel & seal zipper	4.00 EA	0.00	15.10	0.00	12.08	72.48
6. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	56.00 DA	0.00	118.06	0.00	1,322.28	7,933.64
-- 6 x 200- CFM Air Scrubbers in Main Library						
-- 2 x 2000 CFM Air Scrubbers in front Genealogy Room (1) & Back Book Area (1)						
7. Add for HEPA filter (for negative air exhaust fan)	4.00 EA	0.00	208.94	0.00	167.16	1,002.92
-- QTY .5 per AFD to cover Pre & Pleated Filter changes + Wear and tear on HEPA						
8. Per-Diem	1,050.00 EA	0.00	1.00	0.00	210.00	1,260.00
-- 1 Supervisor & 5 Workers @ \$35/day x 5 Days						
9. Housing	1,350.00 EA	0.00	1.00	0.00	270.00	1,620.00
-- 3 x Double Rooms (5 Mold Workers + 1 Supervisor))						
-- Comfort Inn Suites Gatesville						
-- 3 Rooms * 5 Days						
10. Carpet Scraper (Sun Belt)	3,025.00 EA	0.00	1.00	0.00	605.00	3,630.00
<a href="https://www.sunbeltrentals.com/equipment-rental/floor-care/battery-powered-ride-on-floor-scraper/0680125/">https://www.sunbeltrentals.com/equipment-rental/floor-care/battery-powered-ride-on-floor-scraper/0680125/</a>						
11. Dumpster load - Approx. 40 yards, 7-8 tons of debris	1.00 EA	685.93	0.00	0.00	137.18	823.11
-- Carpet & Drywall Disposal + Demobilization Disposal						
G2 to utilize city of Gatesville scissor lift to reduce cost of having to rent one.						





**G2 General Contractors**

1600 Redbud Blvd Ste 200  
McKinney, TX 75069  
972-569-7013

**CONTINUED - GATESVILLE\_LIBRARY1**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
<b>Excludes:</b> Content Manipulation (Books or Shelves) Book Cleaning Containment Watch when G2 is not on-site (After 5:00 PM and Before 8:00 AM) Repairs						
Total: GATESVILLE_LIBRARY1				0.00	9,205.00	55,229.90
<b>Line Item Totals: GATESVILLE_LIBRARY1</b>				<b>0.00</b>	<b>9,205.00</b>	<b>55,229.90</b>



**G2 General Contractors**

---

1600 Redbud Blvd Ste 200  
McKinney, TX 75069  
972-569-7013

**Summary**

Line Item Total	46,024.90
Overhead	4,602.50
Profit	4,602.50
	<hr/>
<b>Replacement Cost Value</b>	<b>\$55,229.90</b>
<b>Net Claim</b>	<b>\$55,229.90</b>
	<hr/> <hr/>

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Austin McLaughlin  
VP of Construction



**G2 General Contractors**

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1600 Redbud Blvd Ste 200  
McKinney, TX 75069  
972-569-7013

**Recap of Taxes, Overhead and Profit**

	<b>Overhead (10%)</b>	<b>Profit (10%)</b>
<b>Line Items</b>	4,602.50	4,602.50
<b>Total</b>	<b>4,602.50</b>	<b>4,602.50</b>



**G2 General Contractors**

1600 Redbud Blvd Ste 200  
McKinney, TX 75069  
972-569-7013

**Recap by Room**

<b>Estimate: GATESVILLE_LIBRARY1</b>	<b>46,024.90</b>	<b>100.00%</b>
<hr/>	<hr/>	<hr/>
<b>Subtotal of Areas</b>	<b>46,024.90</b>	<b>100.00%</b>
<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>46,024.90</b>	<b>100.00%</b>



**G2 General Contractors**

1600 Redbud Blvd Ste 200  
McKinney, TX 75069  
972-569-7013

**Recap by Category**

<b>O&amp;P Items</b>	<b>Total</b>	<b>%</b>
<b>GENERAL DEMOLITION</b>	<b>685.93</b>	<b>1.24%</b>
<b>HAZARDOUS MATERIAL REMEDIATION</b>	<b>45,338.97</b>	<b>82.09%</b>
<b>O&amp;P Items Subtotal</b>	<b>46,024.90</b>	<b>83.33%</b>
<b>Overhead</b>	<b>4,602.50</b>	<b>8.33%</b>
<b>Profit</b>	<b>4,602.50</b>	<b>8.33%</b>
<b>Total</b>	<b>55,229.90</b>	<b>100.00%</b>



**Agenda Item # 11**

**CITY COUNCIL MEMORANDUM**

**Date:** October 8, 2024  
**To:** Mayor & City Council  
**From:** Bradford Hunt, City Manager

**Agenda Item:** City Manager Report

The purpose of this report is to keep the public, city council, and staff informed about ongoing projects and initiatives. Please see attached report.

**Financial Impact:** n/a

**Staff Recommendation:**

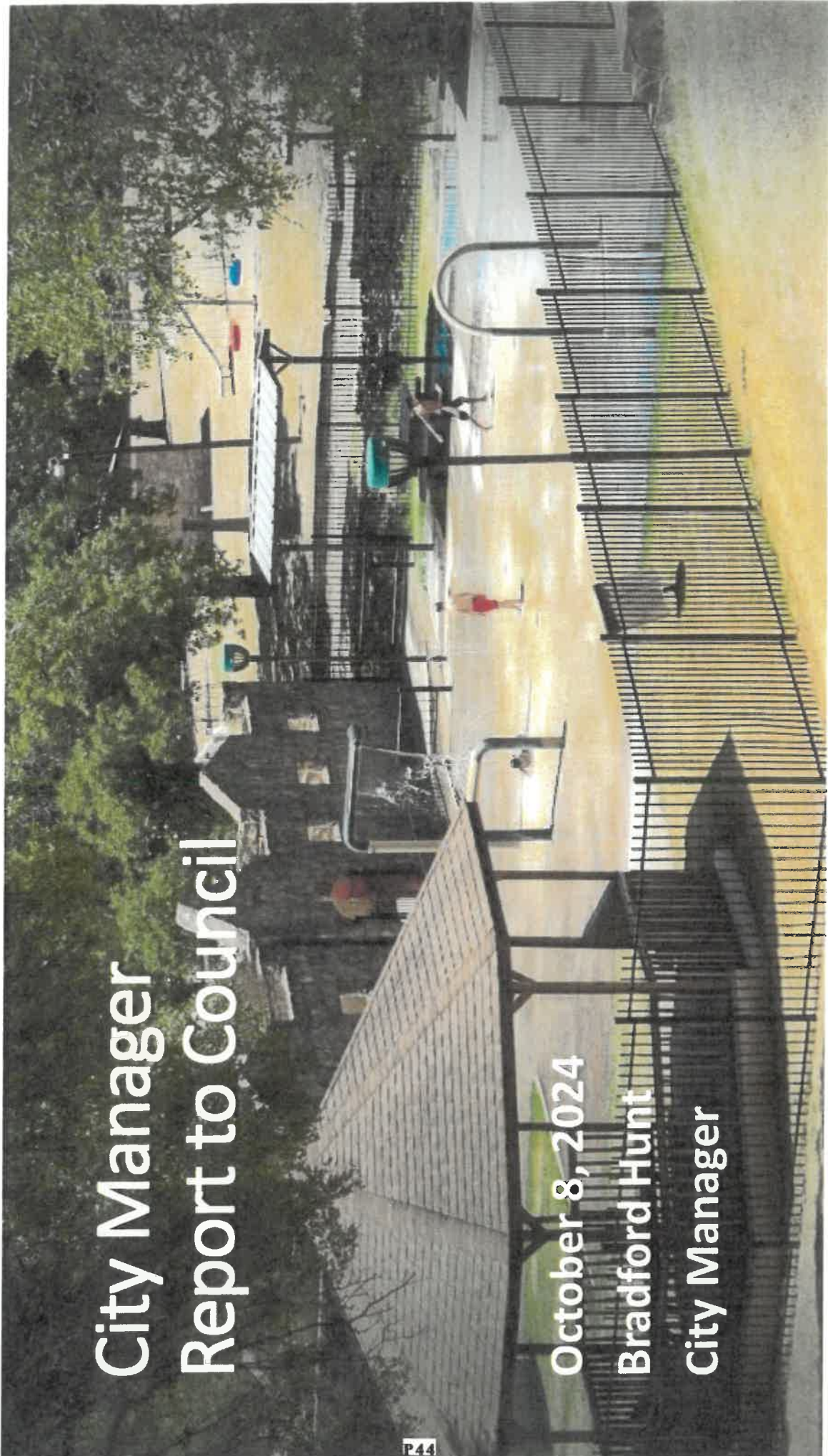
n/a

**Motion:**

n/a

# City Manager Report to Council

October 8, 2024  
Bradford Hunt  
City Manager



# Contents

- Introduction
- Department Updates
  - City Manager
  - Public Works
  - Public Safety
  - Parks and Recreation
  - Library, Civic Center, Auditorium, Airport
  - City Hall
- Project Updates
- Upcoming Community Events





# Introduction

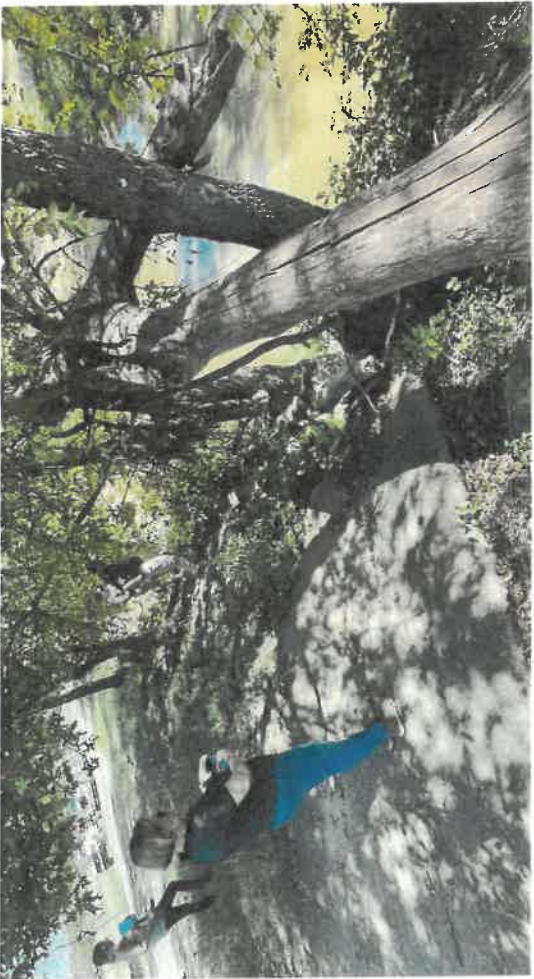
This document is intended as an overall look at City of Gatesville operations from the City Manager's perspective. It is intended to concisely summarize the operations of each department within the city government and provide updates on current and future projects being undertaken by your city government. Its intended audience includes the City Council as well as all community members and stakeholders in Gatesville.

This document will be presented monthly at a City Council Meeting, then published on our website. Please call me at 254.220.4628, or email me at [bhunt@gatesvilletx.com](mailto:bhunt@gatesvilletx.com), if you have any questions about any of the information provided herein.

Thank you,  
Bradford Hunt  
City Manager  
City of Gatesville, Texas

# Department Updates – City Manager

- Staffing: 5 ½ total openings city-wide
  - 1 in Streets Department
  - 4 in Police Department
  - 1 Part-Time in Library
- Priority items
  - TDEM/FEMA process & on-site visit (pics next page)
  - Library
  - Police Chief hiring process
  - Library roof repairs, coverage by TML
  - Water rate study
  - PD architect next phases
  - Address street repair and drainage issues
  - Planning and cost estimates to safely re-open lower portion of Faunt Le Roy Park
  - South sewer line capacity
  - Development inquiries and feasibility
- Communication
  - City Facebook
  - Website updates via Shea Harp continuing



**TDEM/FEMA Site Visits, October 3&4, 2024**

# Department Updates – Public Works

- Staffing:
  - 1 Street Dept. opening
- Water Production, Zeb Veazy
  - FNI Mini CIP planning + current grant-funded projects in progress
- Water Distribution & Street Maintenance, Dale Allen
  - Paving sections of street near downtown: 3<sup>rd</sup>, 5<sup>th</sup>, city hall parking lot, 7<sup>th</sup>, 9<sup>th</sup>
  - Neighborhood drainage issues on priority list
  - List of Top 40 streets, Open Holes, drainage on a work plan model & citizens should see improvements

# Department Updates – Public Works, cont.

- Waste Water, Bobby Buster
  - Stillhouse WWTP Improvement Project – Phase 1 now in construction phase
    - Constructing electrical duct banks
    - Received trench boxes for Biosolids Pad construction
    - Received pumps for Biosolids Pump Station construction
    - Received fiberglass wet well for Biosolids Pump Station construction
    - Installing chemical feed equipment
  - Easement resolution on SH 36 across from Walmart – completed & White-Water Car Wash proceeding in construction phase
  - I&I “Smoke Testing” continuing through October
- Fleet Maintenance, Derek Lawrence
  - Finalizing roll-out of fleet maintenance software

# Department Updates – Public Safety

- Police Department – Georgiana Cleverley (Interim)
  - Staffing:
    - Chief opening: 1 FTE
    - Patrol openings: 2 FTEs
    - Dispatch openings: 1 FTE
  - Received \$200,000 grant from CTCOG, non-matching, for new dispatch consoles
- Fire Department – Billy Vaden
  - Received \$99,000 grant for new bunker gear, identifying vendors
  - Budget – recommend funding for Engine 3 in next two FYs

# Department Updates – Parks and Recreation

- Overall – Seth Phillips
  - Staffing: 0 openings
  - Working on “Christmas in the Park” concept to have lights and activities at ballfield park, Civic Center, Freedom Park
  - Closure of “North 19<sup>th</sup> Street burn pile” by TCEQ – looking for alternatives for residents’ brush disposal needs
  - Planning & cost estimates to re-open limited portion of Faunt Le Roy Park by river
    - 2,400 ft. perimeter fence to prevent people from standing on unstable banks (fall/landslide hazards)
    - Electrical repairs on light poles, RV hookups, bathroom
    - Tree management to prevent falling limb hazards
    - Total estimated costs currently range from \$103,738 to \$129, 780
  - Gazebo planning & design in progress
  - Mowing city-owned lots, along with Street Dept.
- City Pool, Athletics – Marte Bailey
  - Splash pad has been resurfaced
- Fitness Center – Patrice Gilbert
  - Mirrors and other upgrades in progress

# Department Updates – Library, Civic Center, Auditorium, Airport

- Library – Shea Harp
  - Staffing: 1 part-time position open & on-hold until we are further along with library rehabilitation project
  - Library Rehabilitation Project:
    - Continuing with books/printed materials assessments
    - Contractor will have full rehabilitation quote soon
    - TDEM/FEMA conducted site visit Oct. 3
- Civic Center & Auditorium – Morgan Smart
  - Civic Center – HVAC upgrades within 30-60 days
  - Assisting with “Christmas in the Park” concept and planning
  - Auditorium – assessment of current condition, options for future
- Airport – Miguel Gamez, Brad Hunt, and Mike Halsema
  - TXDOT grant funding meetings in progress



# Department Updates – City Hall

- Finance – Mike Halsema
  - Grant management coordination via various contractors
  - Project management for current sites at Stillhouse, Water Distribution, and others
- Human Resources – Lori McLaughlin
  - All job descriptions in process of being reviewed, updated
  - Insurance quote – open enrollment Nov. 12
  - Policy reviews & edits
- Courts, Water, Cemeteries, Permits – Mike H. & Lori M.
  - Cemetery management procedures, forms, survey

# City Secretary, Code Enforcement, Permits

- City Secretary – Wendy Cole & Holly Owens
  - Ordinance amendments
  - Zoning ordinance edits in progress
- Code Enforcement operations and preparation for new Code Official
  - 18 Code Enforcement actions in September, mostly for high grass/weeds
- Permits

Permit Type	September
Building:	3
Electrical:	8
Plumbing:	5
Roofing:	0
Mechanical:	0
Signs:	1
Excavation:	0
Livestock:	0
Solicitor:	0

# Project Updates

- Hiring process for Police Chief
  - Georgiana Cleverley will remain Interim until new candidate is appointed
  - City Manager leading search process
  - Position closed Oct. 6, first reviews Oct. 9
  - Community Meet & Greet with finalists on Nov. 7
  - Finalists visit PD and sit for final interview panel Nov. 8
  - New Chief introduced to Council Nov. 12
- Broadband providers x3
- Streetlights Oak Grove neighborhood – TNMP has not yet given an estimate
- HWY 36 monument – no update this month
- Stillhouse WWTP expansion project – Phase 1 on track; Phase 2 under review
- CDBG Grant – water production plant lagoons in redesign phase, \$ approved
- South sewer line upgrades – design and cost estimates still in progress w/FNI

## **Project Updates, cont.**

- Hughes Unit water tower rehabilitation
  - Federal Grant deadline met for Congressman Carter's office, more info to follow
- PD building – will sign contract with architect then await new Chief arrival to begin next steps
- Laerdal – proceeding as planned.
- Water Service – water line inventory for TCEQ by Oct. 2024 - complete
- Regional water contracts
  - Regional meeting went well; rate study & further consultation pending
- Re-branding for City of Gatesville
  - Contest for logo and brand designs at GHS
  - Final vote by City of Gatesville staff
  - New brand in place beginning Jan. 2025 & slowly integrated throughout next two FY's



# National Night Out 2024

## Upcoming Community Events

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- **October 26** – Boozaar
- **November 5** – Election Day
- **November 7** – Community Meet & Greet for Police Chief Finalists
- **November 21** – Family dinner for city employees
- **Nov. 30 – Jan. 3** – Christmas in the Park
- **December 14** – Christmas Parade & Market Days at Civic Center

