

Fleet Service Technician

Dept/Div: Utility Building/N/A

FLSA Status: Non-Exempt

General Definition of Work

Performs intermediate semiskilled work providing maintenance and repair on the City's vehicles and equipment including preventive maintenance, vehicle/equipment inspections, and minor repairs, and related work as apparent or assigned. Work is performed under the limited supervision of the Street Superintendent.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Repairs and services various equipment and vehicles.
Cleans and organizes the service shop.
Operates various equipment to assist the Street Department.
Performs metal fabrication and welding projects.

Knowledge, Skills and Abilities

General knowledge of safety practices and procedures to ensure all co-workers operate in a safe manner; general working knowledge of electrical, electronic, hydraulic, mechanical, and air systems; working knowledge of equipment used for engine electronic, and engine component test analysis; ability to use hand-held scanners and laptop diagnostic equipment; ability to operate and test all equipment that the incumbent is responsible for repairing; ability to repair and perform work on any piece of equipment City owns; ability to diagnose problems and determining the maintenance/repairs required; ability to determine the proper sequence of steps or when making minor variations from established repair methods; ability to establish and maintain effective working relationships with associates and the general public.

Education and Experience

High school diploma or GED and moderate experience in automotive service and repair or equivalent combination of education and experience.

Physical Requirements

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 25 pounds of force and occasional exertion of up to 50 pounds of force; work regularly requires standing, frequently requires walking, speaking or hearing, using hands to finger, handle or feel, climbing or balancing, stooping, kneeling, crouching or crawling, pushing or pulling, lifting and repetitive motions and occasionally requires sitting and tasting or smelling; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to fumes or airborne particles and exposure to vibration and occasionally requires working near moving mechanical parts and exposure to outdoor weather conditions; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

Special Requirements

Valid commercial driver's license in the State of Texas.

Last Revised: 3/19/2020