



Required Application Documents	New Residential Construction	Residential Remodel (Interior)	Residential Remodel (Exterior)	Addition	Accessory Structure	Pool	Re-Roof	Signage	Commerical Building	Electrical, Plumbing, or Mechanical	Applications must be submitted with <u>all required documentation</u> for to be considered complete. Only complete applications shall be considered and processed by the City. Failure to submit a complete application will result a forfeiture of any fees paid and will <u>require an application to be resubmitted</u> . Permits shall be issued after a complete application is submmitted and reviewed.
1. Application Form	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
2. Site Plan	✓		✓	✓	✓	✓		✓	✓		
3. Drainage Plan	✓								✓		
4. Residential Check	✓	✓	✓	✓	✓*				✓		* Required if space within Accessory Structure is heated or cooled.
5. Commercial Check	✓	✓	✓	✓	✓*				✓		* Required if space within Accessory Structure is heated or cooled.
6. Builiding Plans	✓	✓	✓	✓	✓	✓		✓	✓**	✓	** Plans must be created by an engineer or architect depending upon size of structure.
7. Fire Protection									✓		
8. Illumination Plan	✓	✓	✓	✓		✓		✓	✓		
9. Asbestos Inspection Report		✓***	✓***						✓		*** Required by the City if also required by Department of State Health Services.